

**Town of Bourne
Conservation Commission
Public Meeting Minutes
3.07.2024**

BOURNE TOWN CLERK
APR 5 '24 PM1:05

Note this meeting is being audio recorded by Bourne Conservation Department. If anyone in the audience is also recording or videotaping, they need to acknowledge such at this time.

Commission Members Present: Chair Robert Gray, Peter Holmes (remote), and Sarah Butler. Susan Weston, Joesph Soares, and Jacob Gadbois.

Excused Members: Vice chair Palumbo and Paul Szwed.

Professional Staff in Attendance: Stephanie Fitch, Conservation Agent

Chair Robert Gray called to order the meeting of the Conservation Commission at 6:30 PM, conducted in person on Thursday, March 7, 2024, and held in the Bourne Veterans Community Building, 239 Main Street, Buzzards Bay, MA 02532, and held virtually by Zoom. Chair Gray explained all reviews, unless otherwise stated, are joint reviews. Applications will be processed pursuant to the Massachusetts Wetland Protection Act, M.G.L. Chapter 131, Section 40, and pursuant to Article 3.7 of the Town of Bourne Wetlands Protection Bylaw. Chair Gray said that they follow a 5-5-5 rule, and he explained the rule. Chair Gray said that if a member of the public wishes to comment they will first clearly state their full name for the record. Chair Gray asked if anyone was recording at this time other than the Conservation Department.

Request for Determination

1. Applicant: Michael Stellar File Number: CC-24-4
Representative: Liam Delowery, South Coast Creations
Project Address: 68 Monument Ave, Monument Beach
Proposed Project: The repair of an existing concrete seawall within 100-feet of wetland resource areas and within a velocity flood zone.

Liam Delowery from South Coast Creations, a marine construction company, is overseeing the project. The objective is to address a failing section of the seawall with cracking, the seawall section is 19 linear feet and 10 inches in width. The proposed solution involves saw cutting, doweling, and re-pouring to match the existing structure precisely within the same footprint. Heavy equipment will be restricted to the landward side solely for lifting old concrete sections onto the truck. All forming work will be carried out manually. Erosion controls will be implemented, and it's noted that the project area is situated above the mean high water line.

Ms. Fitch gave her report on the 19-foot segment of the seawall that requires immediate attention for repair and reinforcement. She was pleased to note that the remaining approximately 75 linear feet of the seawall appears to be in good condition and functioning well. In her report, Ms. Fitch stated: "It is important for the homeowner to realize that this is merely a Band-Aid solution. She appreciates his intervention before the wall crumbles entirely, but vertical walls in the velocity zone are not long-term solutions and negatively impact the coastal beach seaward of the structure, as well as the bank

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landward. With only 19 feet out of 75 needing replacement and the rest functioning properly, she felt it was appropriate to just replace this one segment.

Ms. Butler inquired about the heavy machinery, to which Mr. Delowery responded that it is a small rubber track excavator weighing approximately 7,000 pounds, which will be tracked on 8 ft. mats. He explained that the machine will be utilized solely for the purpose of extracting the old cement chunks and transferring them into the truck.

Mr. Gadbois inquired if the DEP was ok with this project. Ms. Fitch clarified that RDAs are submitted to DEP but aren't reviewed for comments, and she hadn't received any feedback from DEP. She added that if it were a full replacement, it would necessitate an NOI. Additionally, Mr. Gadbois asked about the timeline for the work. Mr. Delowery replied, stating that with clear projected weather conditions, the task could be completed within three days. He also mentioned the machine is designed bio-hydraulic specifically for coastal work.

No public comment.

Mr. Holmes made a motion, seconded by Mr. Soares, to approve under a negative two determination. Ms. Weston - yes, Ms. Butler - yes, Mr. Soares - yes, Mr. Holmes - yes, and Chair Gray - yes. **Motion carried unanimously with a vote of 5-0-0.**

2. Applicant: Jean Simmons File Number: CC-24-5
Representative: Shay Environmental Services
Project Address: 53 Monument Neck Rd, Gray Gables
Proposed Project: Upgrade of a failed septic system within an AE flood zone. State Act only.

Carmen Shay of Shay Environmental Services represented the homeowner in presenting the project. He explained that the current septic, comprising a 1,000-gallon tank and a failed leach field, necessitates replacement. The proposed upgrade involves installing a new system with a 1,000-gallon tank and a pump chamber, connected to a Presby leach field. Notably, the site is positioned over 150-feet away from the wetlands, and all work will occur within the AE flood zone.

Ms. Fitch highlighted that the project falls within the AE flood zone and ACEC. She referred to the approved 2016 plan for 49 Monument Neck Rd, which includes wetland delineations. Ms. Fitch expressed confidence in the project, stating that all work is proposed to be situated as far away from the IVW as possible, with no concerns on her part.

No public comment.

Mr. Holmes made a motion, seconded by Ms. Weston, to approve under a negative two determination. Ms. Weston - yes, Ms. Butler - yes, Mr. Soares - yes, Mr. Holmes - yes, and Chair Gray - yes. **Motion carried unanimously with a vote of 5-0-0.**

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3. Applicant: Brent T. Warren

File Number: CC-24-6

Representative: JC Engineering, Inc.

Project Address: 405 Circuit Ave, Pocasset

Proposed Project: Construction of a 2nd floor balcony; removal of an 8'x1' section of existing enclosed porch; construction of a dormer; and porch renovations. The project is located in an AE flood zone, V flood zone and within 100 ft. of wetland resource area.

Sam Iamele, from JC Engineering, representative for the project outlined the scope of work, which involves interior modifications, enclosing a porch, and removing a section of porch on the west side to facilitate the construction of a second-story balcony. The project will also entail the installation of five new sonotubes to provide structural support. Notably, the property is situated within a flood zone, and there is a coastal bank across the street leading to Circuit Avenue beach. Additionally, the proposal includes installing a row of waddles adjacent to the roadway between the resource area and the work site.

Ms. Fitch provided her report, she stated there is no ACEC or priority habitat at this site, specifying that the only aspect of the project raising concern is the addition of the five concrete sonotubes on the seaward side of the house within the Velocity zone and within a 50-foot buffer to the Coastal Bank (CB). She inquired about the installation method for the sonotubes, expressing interest in whether the contractor plans to use a mini backhoe for excavation.

Mr. Iamele confirmed that they will utilize a mini backhoe for the installation of the five sonotubes. In response to Ms. Fitch's inquiry about erosion control waddle placement, he clarified that the waddles will be positioned on the same side as the edge of the project.

Mr. Soares inquired about the reason for cutting off one foot of the porch. In response, Mr. Iamele explained that it was done to ensure compliance with zoning regulations.

No public comment.

Mr. Holmes made a motion, seconded by Ms. Weston, to approve under a negative two determination. Ms. Weston - yes, Ms. Butler - yes, Mr. Soares - yes, Mr. Holmes - yes, and Chair Gray - yes. **Motion carried unanimously with a vote of 5-0-0.**

4. Applicant: Pelican Bonita Property LLC

File Number: CC-24-7

Representative: Meyer & Sons, Inc.

Project Address: 48 North Shore Rd, Pocasset

Proposed Project: Replacement of a failed septic system with a fully compliant Title 5 septic system within the AE flood zone. State Act only.

Patrick Sullivan from Meyer & Sons, Inc. served as the representative for the project. Their proposal involves repairing the failed septic system by utilizing the existing 1,500-gallon tank and installing a 1,000-gallon pump chamber, which will connect to a new leach field measuring 40 feet in length and 15 feet in width.

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Ms. Fitch provided her report, stating that there are no Area of Critical Environmental Concern (ACEC) or Priority Habitat (PH). Additionally, there are no other buffer zones to consider. However, she noted the presence of a storm drain at the corner of North Shore Rd and Wenaumet. She requested a revised plan with erosion controls implemented to prevent any washout onto the road and into the storm drain. They have provided the revised plan as requested.

No public comment.

Ms. Butler made a motion, seconded by Ms. Weston, to approve under a negative two determination. Ms. Weston - yes, Ms. Butler - yes, Mr. Soares - yes, Mr. Holmes - yes, and Chair Gray - yes. **Motion carried unanimously with a vote of 5-0-0.**

Notice of Intent

1. Applicant: Town of Bourne DEP File Number: SE7-2289
Representative: Horsley Witten Group, Inc.
Project Address: 0 Electric Ave / 32 Gardenier Ave, Buzzards Bay
Proposed Project: Stormwater retrofit project at the Electric Avenue Boat Ramp as part of a regional effort to improve water quality at public boat ramps across Cape Cod. The project is located in an AE flood zone and within 100-ft. of wetland resource areas.

April Wobst from APCC (Association to Preserve Cape Cod) is overseeing the project in collaboration with the town and Horsley Witten Group, their hired stormwater engineer. The primary focus of the project is to enhance water quality. It is part of a broader regional initiative aimed at improving water quality by addressing nutrients and bacteria, particularly in areas with boat ramps where discharge occurs. This specific project encompasses not only the current location but also 19 other sites. Funding for the project has been secured through grants aimed at reducing beach closures.

Michelle West, project manager of Horsley Witten Group, described the priority of restoration efforts in the Cape Cod area, focusing on implementing green stormwater infrastructure to mitigate pollution. The partnership between the Cape Cod Conservation District and NRCS is a collaborative effort between organizations to address environmental concerns funded by grants. This initiative aims to utilize natural processes to combat pollution, highlighting a sustainable approach to environmental restoration.

Ms. West detailed the project site that is a drainage area totaling 2 acres and about 43% of that is impervious. They are focused on the impervious- hard surface area where pollutants collect and then wash down into the water. The initial inch of stormwater from the site is the most contaminated. When there's an excess of water, it can lead to flooding at certain locations, yet the highest level of contamination occurs within the first inch.

Amy Ball, professional wetland scientist, outlined the project's approach to managing on-site resource areas. The project consists of an infiltration trench and a bio retention area with native plants, aimed at reducing impervious surfaces and enhancing site sustainability. However, challenges arise with clogging in the drywell during active seasons, causing water overflow down

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the ramp. Approximately 1.25 acres will be designated for the bio retention area, while the infiltration trench will cover about 0.4 acres. Ms. Ball's insights highlight the project's strategic resource allocation for environmental improvement.

Timothy Lydon, the head of the Bourne Engineering Department, expresses satisfaction as the project unfolds. This initiative is a part of the town's list of stormwater projects that have been in development for the past couple of years.

Ms. Fitch is fully supportive of this project, having been actively involved in its development for some time now. They will be replacing the wall currently housing the kayak rack, which originally served as part of an old boathouse but now acts as a deteriorating retaining wall. Mr. Gadbois commended the inclusion of a designated walk-through area within the bio retention zone, facilitating movement from point A to B without causing damage to the site. Chair Gray inquired whether the plant list has been cross-referenced with both the state list and the Cape Cod Commission plant list.

A representative from the Cape Cod Conservation District made a public comment expressing their support for the project, noting backing from both their organization and the NRCS. They emphasized that the project holds a high priority on their list to assist the town to pay for it and that they fully endorse it, and they are awaiting confirmation of funding for 2024. Additionally, they mentioned their review of the plant list for cross-referencing.

Mr. Holmes made a motion to close the public hearing, seconded by Ms. Weston.
Ms. Weston - yes, Ms. Butler - yes, Mr. Soares - yes, Mr. Holmes - yes, and Chair Gray - yes.
Motion carried unanimously with a vote of 5-0-0.

The draft Order is to include: All general conditions and special conditions pursuant to the Massachusetts Wetlands Protection Act, M.G.L. c. 131, § 40. 1, 2, 3, 10, 12, 14, 15, 18, 26, 27, 28 and 29. Special conditions pursuant to the bylaw include: 5, 6 & 7.

ADDITIONAL SPECIAL CONDITIONS pursuant to the Bourne Wetland Protection By-Law Article 3.7

ASC-1) All vegetation used in the restoration must be on the Cape Cod Commission approved coastal plantings list.

Ms. Weston made a motion to move the draft to the final, seconded by Ms. Butler.
Ms. Weston - yes, Ms. Butler - yes, Mr. Soares - yes, Mr. Holmes - yes, and Chair Gray - yes.
Motion carried unanimously with a vote of 5-0-0.

2. Applicant: Town of Bourne c/o Timothy Lydon DEP File Number: **SE7-2269**
Representative: Daniel Cannata of VHB Inc.
Project Address: 0 Old Monument Neck Rd, Bourne (Mass Coastal Railway Layout)
Proposed Project: Bourne Rail Trail Phase 1. Work consists of constructing a 10-foot wide shared use path (SUP) along the west side of the existing Mass Coastal Railway Corridor between the existing parking areas at the Tidal Flats Recreation Area on Monument Neck Road near its intersection with President's Road. **Continued to 3/21/2024.**

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3. Applicant: Richard W. Selby

DEP File Number: **SE7-2288**

Representative: Tighe & Bond

Project Address: 134 Wings Neck Rd, Pocasset

Proposed Project: A proposed dock system within a velocity flood zone and within 100 ft. of wetland resource areas.

Cole Bateman, on behalf of Tighe & Bond formally Coastal Engineering, Inc., served as the representative for the project. The proposed pier, as depicted in the accompanying plans, is designated for single-family use and encompasses a seasonal pier, ramp, and float. This will also function as dinghy access for reaching deeper waters. According to a shellfish and eelgrass report, there is no presence of either in the area. To accommodate pedestrian passage in accordance with 310 CMR 9.35(3) (b), the pier will be elevated, ensuring a 5-foot clearance at mean high water level. Additionally, a 10' x 10' timber viewing platform is proposed to be permanently situated landward of mean high water. The entirety of the structure beyond the mean high water (MHW) mark, with the exception of the permanent anchor pipes, will undergo seasonal removal and storage in the upland area of the property.

Mr. Bateman indicated that they have received a DMF (Division of Marine Fisheries) letter identifying the area as mapped shellfish habitat. He emphasized the importance of including in the record, that according to the plan, their proposed location is landward of that designated line, leading him to assert that they are not within the shellfish habitat area.

Ms. Fitch discussed two definitions for the MassGIS layers of mapped shellfish. One layer, focused on suitability, draws from the Department of Marine Fisheries (DMF) data and input from the shellfish constable. Notably, this map does not extend fully to the coastline. The other map, also presented in the Megalodon report, delineates growing areas and aligns with the guidance provided in the DMF letter.

Additionally, the mapping is inclusive of eelgrass and incorporates recommendations from the Department of Marine Fisheries (DMF), particularly regarding maintaining a minimum distance of 2.5 feet from the bottom of the substrate, a criterion not currently met by the float structure. Furthermore, DMF advises reducing the size of the float to mitigate shading effects, as the proposed float exceeds dimensions suitable for water access.

Ms. Fitch also highlighted that the survey area was limited to the end of the float and did not cover the southern side or areas close to the shore. She provided notes for further clarification and urged obtaining an explanation from the Megalodon surveyor regarding this methodology.

Chair Gray asked if the protocol for the regulations was followed. Ms. Fitch replied according to the regulations, the survey should be 50-feet in all directions from of the proposed structure. However, their report only showed clustering at the end of the terminal float, indicating a failure to comply with this requirement.

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Ms. Fitch suggested that the reason for conducting the survey only at the end of the float could be due to the rocky nature of the substrate, making it difficult to sample. However, she emphasized the importance of receiving an explanation from them regarding their attempt at these locations.

Ms. Fitch cited comments from the Department of Natural Resources (DNR), noting that the Megalodon report showed lack of shellfish significance and stated that the 2.5-foot criterion need not be met. However, it was emphasized that since the area falls within the mapped growing area, shellfish mitigation measures should still be obtained.

Chair Gray directed a question to Mr. Bateman, inquiring whether his client was aware of the shellfish mitigation fee. Mr. Bateman responded affirmatively, stating that he had informed his client about it earlier that day. Mr. Bateman clarified that the shellfish mitigation fee is a one-time payment.

Ms. Fitch noted that the existing dock plan has been stamped by a PLS, whereas the proposed dock lacks such certification from a professional land surveyor. Referring to 310 CMR in the state regulations, she highlighted that the issuing authority has the discretion to request a stamp from a professional land surveyor. Their interpretation extends this requirement to any plan that involves a setback. The regulations are explicit in their requirement that plans must bear two stamps: one from a Professional Engineer (PE) and another from a Professional Land Surveyor (PLS).

The Commission, along with Ms. Fitch's comments, recommends scaling back the float size to comply with the requirements of BWR 1.161(1)(e)4. Additionally, regarding the proposed 10x10 permanent elevated deck, it is unclear whether it meets the performance standards outlined in 310 CMR 10.27. The Commission seeks advice from CZM regarding the compatibility of coastal regulations for beaches, particularly given that this location falls within a velocity zone subject to wave action.

Ms. Butler inquired about any proposed work on the existing access path, to which Mr. Bateman responded that modifications would only be made for utility trenches, including foot candles for the proposed dock. Chair Gray sought clarification on the holders of the Chapter 91 licenses for the two groins depicted on the plan, noting that they share the same license number. Mr. Bateman explained that he believes the left groin holds a joint license, but will verify, emphasizing that the groins are not part of the proposed project. Furthermore, the Commission reached a consensus that reducing the float size and adhering to the recommendations from DMF.

The Commission also agreed that if the 10x10 permanent deck is permitted within the velocity zone, it should be subject to an engineer to certify in writing that the design of said project complies fully with the first sentence of Section 3.7.4(d) or that the project is designed to meet or exceed FEMA regulation & guidance; and the Massachusetts State building code regulations. Projects that fail to gain certification shall be deemed a threat to the health and safety of Bourne's residents and the proposed project shall be denied by the Commission, or take any action in relation thereto.

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At the request of the applicant, the hearing has been continued to April 4th, 2024, to address revisions.

4. Applicant: Michael & Kate McGovern DEP File Number: **SE7-2290**
Representative: Falmouth Engineering, Inc.
Project Address: 1 Old North Rd, Pocasset
Proposed Project: Property improvements including installation of a proposed pool and pool house, construction of a 30'x45' sports court and installation of a new septic system. The work will take place in an AE flood zone, V flood zone and within 100 ft. of a wetland resource area.

Mike Borselli from Falmouth Engineering, Inc. represented the project. The pool is planned to be installed in-ground. The pool house will be constructed in accordance with FEMA standards for building within an AE15 flood zone. The sports court will feature hard surfaces and will be at ground level. There are no proposed re-grading activities other than minor adjustments, anticipated to be less than 12 inches. The proposed septic system will be situated in an area exceeding 150 feet from all wetland resources and lies outside jurisdiction, except for land subject to coastal storm flowage. Following the completion of septic system installation, this area will undergo regrading, loaming, and seeding. All proposed construction will be located at a distance greater than 50 feet from the nearest wetland resource area. The proposed construction sites are previously altered and currently consist of lawn areas.

Mr. Borselli made revisions as requested by Ms. Fitch, which included the addition of a fence around the pool, as required by the Health Department. Initially, they believed that an automatic cover would suffice without the need for a fence, but it was clarified by the Health Department that a fence is indeed necessary. Additionally, drywells were incorporated to facilitate pool drawdown for maintenance purposes. Mr. Borselli stated that he needs to revise the plan to incorporate the 50-foot and 100-foot buffer zones.

Ms. Fitch reported that she did not find any previous orders linked to the property. She recommended if the commission would want to condition a vegetated buffer to the Bordering Vegetated Wetland (BVW) area to prevent encroachment by the lawn.

Mr. Borselli will revise the plan to indicate that the 50-foot buffer to the BVW (Buffered Vegetated Wetland) will not be altered. He suggests adding a depiction on the plan to illustrate that no modifications will occur on the opposite side, possibly by positioning the pool fence 5-10 feet back. Requested a continuance to April 4, 2024.

5. Applicant: Alexander C. Caradimos DEP File Number: **SE7-2285**
Representative: Bracken Engineering, Inc.
Project Address: 16 County Road, Bourne
Proposed Project: The construction of a garage/guest house unit, installation of a new Title 5 septic system, driveway improvements with associated grading, landscaping and utilities. The work will take place in an AE flood zone and within 100 ft. of wetland resource area. **Continued to 3/21/2024.**

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6. Applicant: John J. LoMedico DEP File Number: **SE7-2286**
Representative: Bracken Engineering, Inc.
Project Address: 18 Winsor Road, Cataumet
Proposed Project: Reinforcing a portion of denuded salt marsh and various mitigation plantings adjacent to the salt marsh and all associated landscaping and grading. The work will take place in a Velocity flood zone and within 100 ft. of wetland resource areas. **Continued to 3/21/2024.**
7. Applicant: Rob Leavell, Cape Associates Inc. DEP File Number: **SE7-2277**
Representative: Graham Carr, Vital Structures LLC
Project Address: 42 Monument Avenue, Monument Beach
Proposed Project: Repairs to stabilize existing concrete seawall within 100 ft. of wetland resource areas and in a VE Flood Zone. **Continued to 4/18/2024.**

Ms. Weston exited the meeting at approximately 8:30pm.

Request for Certificate of Compliance

1. Applicant: Scraggy neck Recreation Association DEP File Number: **SE7-2139**
Representative: Cape & Islands Engineering, Inc.
Project Address: 489 Scraggy Neck Road, Cataumet
Proposed Project: Certificate of Compliance requested for the Order of Conditions issued on May, 3, 2021. To reconstruct existing private community concrete boat ramp within a V Flood Zone, AE Flood Zone and within 100 ft. of a wetland resource area.
- Ms. Fitch made a site visit on 3/6/2024 and recommended issuance of the COC.
Motion made to issue the COC and seconded.
Ms. Butler - yes, Mr. Soares - yes, Mr. Holmes - yes, and Chair Gray - yes. **Motion carried unanimously with a vote of 4-0-0.**
2. Applicant: James McLaughlin & Laurie A. McLaughlin DEP File Number: **SE7-1829**
Representative: Bracken Engineering, Inc.
Project Address: 10 Electric Avenue, Buzzards Bay
Proposed Project: Request for Certificate of Compliance for the Order of Conditions issued on March 25, 2013. The project involved the tear down of an existing two bedroom dwelling and the construction of a new three bedroom dwelling with attached garage, paved driveway, pvc fence, segmental retaining wall and a new Title 5 septic system located within 100-ft. of coastal bank.
- Ms. Fitch made a site visit on 3/6/2024 and recommended issuance of the COC.
Motion made to issue the COC and seconded.
Ms. Butler - yes, Mr. Soares - yes, Mr. Holmes - yes, and Chair Gray - yes. **Motion carried unanimously with a vote of 4-0-0.**
3. Applicant: Brian Hebb Scusset Realty, LLC DEP File Number: **SE7-2192**
Representative: Hebb Builders, Inc.
Project Address: 117 Phillips Road, Sagamore Beach

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Proposed Project: Request for Certificate of Compliance for Order of Conditions issued on March 18, 2022. Proposed reconstruction of the existing single family dwelling located within 100 ft. of a wetland resource area and in a V flood zone.

Ms. Fitch conducted a site visit and observed a few issues to address. The ramp length was excessive, and noted the as-built needed engineer certification. They requested continuance to March 21, 2024.

- Discussion and possible vote to amend Section 3.7.9 of the Bourne Wetland Protection Bylaw Article 3.7.

Proposed Revision: Article 3.7, Section 3.7.9

Consultant Fees. ~~The Commission is authorized to impose reasonable fees require the applicant, to pay the reasonable costs and expenses borne by the Commission (Town) for specific expert engineering and consultant services deemed necessary by the Commission to review the notice of Intent and/or the Request for Determination of Applicability, up to a maximum of two thousand and five hundred dollars (\$2,500.00).~~

As provided by MGL Ch. 44 § 53G, the Commission can impose reasonable fees for the employment of outside consultants, engaged by the Conservation Commission, for specific expert services deemed necessary by the Commission to review the Notice of Intent and/or the Request for Determination of Applicability.

Said payment can be required at any point in the deliberations prior to a final decision being rendered. Said services may include but are not limited to wetland resource area surveys and delineations, wetland resource area reports, hydrogeological and drainage analysis, wildlife evaluation, shellfish surveys, and environmental/land-use law.

~~The Commission is hereby authorized to charge for said fee when the Notice of Intent and/or the Request for Determination of Applicability proposes any of the following: 500 square feet or greater alteration of a coastal or inland wetland resource area; 50 linear feet or greater of bank alteration to an inland or coastal waterway; 500 square feet or greater alteration to the buffer zone; alteration of greater than 500 square feet of land under a water body or the ocean; discharge of any pollutants into or contributing to surface or groundwater or the wetland resource area or buffer zone; or the construction of any detention or retention basin or water control structure. Any applicant aggrieved by the imposition of, or the size of, the fee, or any act related thereto, may appeal according to the provisions of Massachusetts General Laws.~~

The applicant may appeal the selection of the outside consultant pursuant to MGL Ch. 44 § 53G.

A roll call vote on the amendments to the language. Ms. Butler - yes, Mr. Soares - yes, Mr. Holmes - yes, and Chair Gray - yes. **Motion carried unanimously with a vote of 4-0-0.**

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- Approve the meeting minutes of 2.15.2024.
Motion made to approve the minutes of 2/15/224 and seconded. Ms. Butler - yes, Mr. Soares - yes, Mr. Holmes - yes, and Chair Gray - yes. **Motion carried unanimously with a vote of 4-0-0.**
- Report of the Conservation Agent.
Ms. Fitch provided an update on the Bourne Special Conditions template. Additionally, resident Chip Coen addressed the Commission, requesting a field change. He will be present at the next meeting as an agenda item to formally discuss the field change.

Ms. Butler exited the meeting approximately at 9:00pm

- Vote to excuse absent members.
Motion made to excuse absent members.
Mr. Soares - yes, Mr. Holmes - yes, and Chair Gray - yes. **Motion carried unanimously with a vote of 4-0-0.**

Meeting adjourned at 9:30pm.

Minutes typed by Amalia Amado, Conservation Secretary II.

Audio recorded by the Conservation department.

Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. Send an email to kthut@townofbourne.com or call the Town Administrator's Office at 508-759-0600 x1503.