



Town of Bourne Downtown Design Review Application



Fee: \$30

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Sign

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Site Review

Date: _____

Project Address: _____ Map: _____ Parcel: _____

Business Name: _____

Applicant Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Owner if Different (name & contact info): _____

Meeting date: _____

- Regulations can be found in the Zoning Bylaw Section 2880 and the Appendix 1 Design Guidelines.
- Design Review Committee meets once a month or as needed – 1st Tuesday at 10am at the Bourne Veteran's Memorial Building – 239 Main St. Time and location is subject to change.
- All materials submitted must contain applicants name and date.

Permit Applications shall be accompanied by two (2) hard copies and one (1) electronic copy (if possible) of the application and supporting documents – 8 1/2 x 11 or 11x 17 (*preferred*)

- ☐ Site plan (if applicable)
- ☐ Location of all signs (i.e. building, free standing, window, etc.)
- ☐ Sign elevation drawings
- ☐ Size
- ☐ Supporting structure
- ☐ Materials
- ☐ Color

If Site review is required, the following additional materials are required to be submitted:

- ☐ Building elevations
- ☐ Landscaping plan & Site enhancements

Submit a complete application with supporting materials to the Planning Office, 24 Perry Avenue, Buzzards Bay, MA 02532. If you have any questions, call 508-759-0600 x 1301.

Decision: _____

Conditions:
