



Douglas Shearer, Chair
David O'Connor, Vice Chair
Marie Oliva
Jeanne Azarovitz

TOWN OF BOURNE ***Design Review Committee***

TOWN HALL · 24 PERRY AVENUE
Buzzards Bay, MA 02532
Contact: Jennifer Copeland, Town Planner
jcopeland@townofbourne.com



MEETING MINUTES

Date: October 31, 2023

Location: Bourne Veteran's Memorial Community Building, 239 Main Street, Buzzards Bay, MA 02532

Committee Members

Present- Roll Call: Douglas Shearer-Chairman, David O'Connor, Marie Oliva

Staff: Jennifer Copeland, Patricia Thibault

Public: Jennifer Chase, Halim Choubah

The meeting was called to order by Douglas Shearer at 10:00 A.M.

- 1. Sign Review:** 121 Main Street, Friends of Bourne COA, signage for used clothing drop off.
Ms. Chase, applicant, is requesting the use of a sandwich sign to direct traffic to the rear of the building to the clothing donation shed. This would be located on the median when entering the driveway with no obstruction to entrance.

Mr. Shearer: Sandwich signs are allowed with the condition that they will be brought in nightly.

Ms. Chase: No it will not be brought in nightly, it's too heavy.

Mr. Shearer: The sign will be permanent?

Ms. Chase: Yes as long as the shed is there.

Mr. Shearer: Condition: to classify it as a small monument sign with two post, at a height of no higher than 3'. White posts and sign with black lettering, double sided 3'X2'.

Mr. O'Connor made a motion to approve the concept of the sign with the condition to submit a final sign design submitted to the Planning Office, Ms. Oliva seconds the motion. Motion approved 3-0

- 2. Sign Review:** 340 Main Street, Relocating identification sign from east side of parking lot to the west.

TOWN CLERK BOURNE

2024 JAN 10 AM 11:39

RECEIVED

A. Mr. O'Connor made a motion to approve the relocation of existing sign as presented. There will be no signage program for future businesses, new tenants must go before the DRC. Ms. Oliva second the motion. Motion approved 3-0

3. Enforcement: Discussions were held regarding 300 Main Street, Way-Ho - Leasing book drop off metal container. 270 Main Street, Buzzards Bay House of Pizza – Dumpster in front of building. 260 Main Street, EAV Solutions – boulder needs to be moved. 156 Main Street, Cape Cod Filling Station – Feather signs, need to be sited.

4. New Business for discussion purposes only: Sign Bylaw, the board wants to bring it back for the annual meeting, warrant closes in February.

Adjourn

Next meeting to be scheduled as needed.

Ms. Oliva made a motion to adjourn the meeting at 11:03 A.M. Mr. O'Connor seconded the motion. The motion passed unanimously 3-0.

Respectively submitted,
Patricia Thibault
Secretary II