

Police Facility Building Committee
Minutes of Wednesday, September 1, 2021, 4:00 PM
Bourne Police Training Room
35 Armory Road, Bourne, MA 02532

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**Meeting Called to Order:** at 4:00 PM by Chair Noyes. Attendance: Chairman Noyes, Chief Paul Shastany (4:01), Town Assistant Administrator Glenn Cannon (4:04), Lt. Stowe, Peter Meier (4:01), William Meier, Stanley Andrews, John Redman, Jerry Ellis, John O'Brien, Peter Gaudreau, Kaestle Boos, and Kim Johnson, Recording Secretary.

**1.) Call meeting to order** – Attendance – Richard White was excused.

**2.) Approval of minutes: 6/24/21** – Jerry Ellis motioned to approve the 6/24/21 minutes. John O'Brien seconded. Vote was 5-0-1. Stanley Andrews abstained.

**3.) Review/Approval of Bills –**

a.) CDW-G - \$702.51. This bill is for software licensing with the PADTrax Evidence Tracking System.

John Redman motioned to approve payment of this CDW-G invoice for \$702.51, seconded by Peter Meier. With no further discussion the vote was unanimous. 7-0-0.

b.) STIRM Group Inc - \$5,600.00. This is a bill for half of the integration of the PADTrax system. It's for an audit, a labeling, a verification of existing evidence, and training of the new system.

Peter Meier motioned to approve payment of this STIRM Group invoice for \$5,600.00, seconded by Stanley Andrews. With no further discussion the vote was unanimous. 7-0-0.

c.) Partners Technology - \$165.00, Invoice # 77638. This is for additional telephones and is a final invoice.

John O'Brien motioned to approve payment of this Partners Technology invoice for \$165.00, seconded by Jerry Ellis. With no further discussion the vote was unanimous. 7-0-0.

d.) Building Automation Systems-RWD - \$3,700.00, Invoice # 17201. This invoice for a preventive maintenance contract for one year, for the HVAC automation system, and will become part of the annual budget after a year.

Stanley Andrews motioned to approve payment of this Building Automation Systems-RWD invoice for \$3,700.00, seconded by Peter Meier. With no further discussion the vote was unanimous. 7-0-0.

e.) W. B. Mason – 4 invoices: 220993010 - \$240.22  
220887913 - \$425.99  
221069033 - \$49.99  
221529236 - \$149.99  
Total - \$866.19

Stanley Andrews motioned to approve payment of these four W.B. Mason invoices totaling \$866.19, seconded by Jerry Ellis. With no further discussion the vote was unanimous. 7-0-0.

f.) Creative Office Pavilion – \$2,249.12, Invoice #175116.

Peter Meier motioned to approve payment of this Creative Office Pavilion invoice, for \$2,249.12, seconded by Stanley Andrews. With no further discussion the vote was unanimous. 7-0-0.

- g.) P. Valeri Construction, Inc. – \$1,188.00, Invoice # 1116. This is for septic pumping on July 23, 2021. This is for the last pumping.

William Meier motioned to approve payment of this P. Valeri Construction, Inc. invoice for \$1,188.00, seconded by John O'Brien. With no further discussion the vote was unanimous. 7-0-0.

**4.) Updates on building issues** – Lt. Esip said there was a meeting held about the building issues last month and the 7-day letter was sent out. He said there are 54 issues that have yet to be resolved. Some of the more pressing issues are:

- a.) HVAC system in the building– The rooftop has a coil issue. He said it's a 2-condenser system and one of the condensers failed and on the same side of the unit, so did the coils, so they need to both be replaced. There is a temporary fix in place through the manufacturer to get it to operate with 1 condenser, but it does not work on the dehumidification of the building, so there are 3 temporary dehumidifiers in the building. They are in a holding pattern due to this issue.
- b.) Floor – There is a test scheduled for September 21 at the request of Barrier One. Lt. Esip said there is a warranty request being made by the contractor on this and part of that process is to have some cores drilled out of the floor and it was tested, and Walter said that he doesn't know what the next steps after that will be, and he will let them know.

Stanley Andrews said that the architect should be driving this and the recourse on the 7-day letter is to go after the bonding company. He said that there should be answers by now and these items should be addressed immediately, as they are safety issues, and it has gone on way too long. John Redman agrees with Mr. Andrews.

William Meier suggested that the Committee do their own independent testing. Mr. Andrews disagrees, and he said it is the contractors' responsibility to tell them what is going on, and to provide a finished product that is suitable and safe.

Peter Gaudreau said that he was the person that suggested the 7-day letter in the first place, and he asked Lt. Esip if Barrier One has been out to the building and he heard that Joe Sullivan was going to have them come out to take the cores. Lt. Esip said that Mr. Sullivan has been absent from this job. Mr. Gaudreau then explained what Barrier One is and there was some discussion about the negligence of the flooring subcontractors.

There was some more discussion about getting a different company to do core testing. Jerry Ellis said that he feels there should be a discussion about not paying any more bills before any of the problems get solved. Mr. Andrews said that a plan or a flow chart should be given to the committee.

Lt. Esip said that there still are other issues that need to be fixed. Some of these items cannot be addressed until the coil has been fixed and it will take 6 to 8 weeks to get the parts to fix the coil. Chairman Noyes summarized the discussion by saying that the committee would like to direct to KBA to develop a plan of attack with a flow chart to address these issues that have been identified and come up with an action plan. Mr. Gaudreau said that he will request this flow chart and action plan from M. O'Connor.

**5.) Members' comments/requests:** Mr. Andrews said that the Town has received noise complaints that have to do with the A/C unit on the Police Building as well as the fans that are running on top of the Wastewater Plant. He said that that an evaluation or sound testing once the A/C unit is fixed will need to be done, because the complaints will need to be addressed.

John Redman said with the experts and professionals that were hired to build this building, that he is disappointed with the overall results of the building.

Peter Meier said that he feels that this process has gone on way too long.

William Meier said that he feels we should have an Executive Session at the beginning of the next meeting.

Mr. Andrews asked that if there is an executive session that the contracts could be at the meeting as well.

**6.) Public comment:** None.

**7.) Adjourn:** Peter Meier made a motion to adjourn, seconded by John Redman. The meeting was adjourned at 5:02 PM. The vote was unanimous. 7-0-0.

Accepted: March 2, 2022