

Police Facility Building Committee
Minutes of Monday, May 9, 2022, 4:00 PM
Bourne Police Training Room
35 Armory Road, Bourne, MA 02532

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**Meeting Called to Order:** at 4:00 PM by Chair Noyes. Attendance: Chairman Noyes, Chief Paul Shastany (4:07), Marlene McCollem, Town Administrator (remote), Bryan Bertram, Lt. Brandon Esip, Town Counsel (remote), Peter Meier, William Meier, Stanley Andrews, John Redman, Jerry Ellis, John O'Brien, Mary Jane Mastrangelo, Board of Selectmen, Michael Rausch, Bourne Enterprise, and Kim Johnson, Recording Secretary.

- 1.) Call meeting to order – Attendance** – Chair Charlie Noyes called the meeting to order at 4:00 PM. Michael Rausch and Kim Johnson are recording the meeting. Richard White was excused.
- 2.) Approval of minutes: 3/2/22** – Peter Meier motioned to approve the 3/2/22 minutes. Jerry Ellis seconded. The vote was unanimous. 7-0-0.
- 3.) Review/Approval of Bills – None.**
- 4.) Updates on unresolved building issues by Town Administrator and Lt. Esip. Discussion on future actions.** – Town Administrator Marlene McCollem updated the Police Facility Building Committee on the outstanding worklist that she and Lt. Esip and Attorney Bryan Bertram have been in touch about. She said there is a combination of punch list and warranty items on the worklist and the most concerning warranty items are the HVAC and the floor glue issues. She said that the committee has not waived any rights or missed any deadlines in the ability to pursue compliance to their satisfaction under this contract. All warranty items were brought to the contractor's attention well within the warranty period, and they have acknowledged the defects on many occasions and resolution is still being worked on.

Ms. McCollem said that since there has been some response, and some movement on the items, she and Mr. Bertram are recommending that the committee continue to work cooperatively, especially for the HVAC to get to the shoulder season and into peak cooling season, to see if some of the modifications that have been done resolve the issues. She said that there is testing being done on the floor glue and it appears to be an installation issue, and some time is needed to work out the details.

Ms. McCollem said that they have met with M. O'Connor to go through the list in detail and there are several items that may not be pursued so that the more concerning items can be highlighted, and that will ultimately be up to the committee. Attorney Bryan Bertram added that during their meeting with M. O'Connor they did a walkthrough of the facility and they set forth some of the expectations of the Town. He said that the next 4 to 6 weeks will be telling. He also added that Lt. Esip has done a great job with keeping track of the issues and has put the committee in a good position to resolve these issues.

William Meier asked if a timeframe for action can happen. Mr. Bertram said that that was the point of their meeting this past month. He said that when he says the next 4 to 6 weeks is important it is because they will see if M. O'Connor will give the timeframe of action, or not, and it is acceptable, and it will be discussed with the committee when the timeline is provided. Stanley Andrews said that they have been asking for this timeline for 2 years, and Peter Meier said that the timeline needs to happen soon, and they need to be pushed hard because this is taxpayer's money.

Mr. Andrews asked how many safety issues remain outstanding. Lt. Esip said that about 25% of the issues are safety issues. Mr. Andrews asked if they could be identified on the list as safety issues. Chair Noyes said that Lt. Esip will annotate the list to identify which issues have been identified as safety issues and the list will be forwarded to the Town Administrator and to Town Counsel. There was some discussion on paperwork regarding warranty issues and when to have the next meeting.

Ms. McCollem asked if the architect and OPM were invited to the meeting and if they responded to the meeting invite. Chair Noyes said that Keith Mercy of Kaestle Boos, the architect, replied to say that he was not available to attend the meeting. The OPM, Joe Sullivan of Daedalus Projects, did not respond.

**5.) Members' comments/requests:** None.

**6.) Public comment:** None.

**7.) Adjourn:** Stanley Andrews made a motion to adjourn, seconded by William Meier. The meeting was adjourned at 4:22 PM. The vote was unanimous. 7-0-0.

Accepted: June 8, 2022