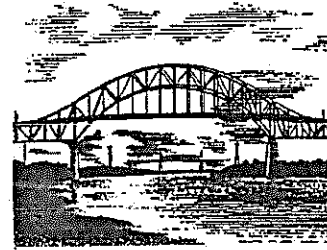


**TOWN OF BOURNE**  
Board of Assessors  
24 Perry Avenue  
Buzzards Bay, MA 02532  
(508) 759-0600 Ext. 1328 ♦ Fax (508) 759-8026  
**MEETING MINUTES**



Michael Leitzel, Chairperson  
Ellen Doyle Sullivan, Clerk  
Donna Barakauskas Member

Rui Pereira, MAA  
Director of Assessing

**Minutes from the Board of Assessors Meeting which was held on July 28, 2023**

**Location:** second floor conference room in Town Hall.

**Meeting participants:** Chairperson-Michael Leitzel, Clerk-Ellen Doyle Sullivan, Member-Donna Barakauskas,

**Open Session Meeting called to order:** at 10:30am

The Board reviewed the minutes from the Open Session Board of Assessors meeting, which was held on April 28, 2023. A motion to approve and release the minutes was made by Ellen Sullivan seconded by Donna Barakauskas

Board the discussed the abutters list fee that is currently \$10.00. Rui Pereira informed the board that current abutters list fee is not comparable with nearby communities and suggested to the Board the updated the fee to \$25.00. A motion was made by Donna Barakauskas and seconded by Michael Letizel to update the abutter's list fee to \$25.00. Rui Pereira informed the Board that increase in fee will be posted on the Town website.

The Board reviewed a Fiscal Year 2024 state tax form 3ABC for Massachusetts Maritime Academy Foundation that was received on July 17, 2023 by Assessors Department and noted that organization acquired 14 Taylor Road in the village of Buzzards Bay on 9/6/2022 and is seeking charitable exemption under clause 3. Rui Pereira informed the Board that the 3ABC form must be received by March 1<sup>st</sup>. Since the organization did not comply with a timely file with the Board of Assessors by March 1<sup>st</sup> a fiscal year 2024 preliminary tax bill was issued and the property is presumed to be taxable. Rui Pereira informed the Board that he will contact the organization and inform them on their appeal rights since a tax bill was issued.

Donna Barakauskas informed the members that she will be traveling from September 14, 2023 through October 15, 2023.

The board is discussed the next meeting date to be later determined.

There was no public comment or participation.

**Meeting Adjourned:** at 11:16am

Respectfully submitted,  
Rui Pereira, MAA - Director of Assessing

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TOWN CLERK BOURNE