



**TOWN OF BOURNE**  
**Board of Assessors**  
24 Perry Avenue  
Buzzards Bay, MA 02532  
(508) 759-0600 Ext. 1328 ♦ Fax (508) 759-8026



Michael Leitzel, Chairperson  
Ellen Doyle Sullivan, Clerk  
Donna Barakauskas Member

## **MEETING MINUTES**

### **Minutes from the Board of Assessors Meeting which was held on November 4<sup>th</sup> 2020**

**Location:** Via conference call, remote location.

**Meeting participants:** Clerk Michael Leitzel, Member Ellen Doyle Sullivan, Donna Barakauskas, Interim Director of Assessing Rui Pereira,

**Open Session Meeting called to order:** at 10:00 am.

Public participation / access was available via zoom conference line: 1 929 205 6099 / passcode 651940 / meeting ID: 912 101 8621

The Board opened the meeting reviewing the minutes from the August 27<sup>th</sup> 2020 meeting. Upon motion, individually, by Michael Leitzel and seconded by Ellen Sullivan, the vote being unanimous to accept the minutes of the August 27<sup>th</sup> 2020 meeting.

A motion was made by Donna Barakauskas to reorganize the Board and appoint Michael Leitzel as Chairperson, and Ellen Sullivan as Clerk, the motion was seconded by Ellen Sullivan and the vote was unanimous.

A motion was made by Michael Leitzel to appoint Donna Barakauskas as member, the motion was seconded by Ellen Sullivan and the vote was unanimous.

Rui Pereira updated the Board on the Appellate Tax Board hearing notice for the property located on 2 Bourne Bridge Approach that is scheduled for 9am on December 14, 2020. The notice of hearing is for Fiscal Years 2018, 2019, 2020. Rui Pereira stated to the Board he will be contacting the tax representative requesting the property that the hearing be continued to a later date.

Rui Pereira updated the Board on current progress for the Fiscal Year 2021 valuations. Rui Pereira stated that the valuations are currently ongoing.

Rui Pereira informed the Board that the contract for PK Valuation Group for Fiscal Year 2021 valuation services was signed and approved by the Town of Bourne.

The Board was presented the sales for the month of October.

**Meeting Adjourned:** at 10:31am

Respectfully submitted,  
Rui Pereira, MAA - Interim Director of Assessing

TOWN CLERK BOURNE

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