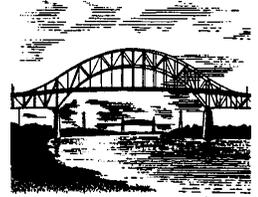




**TOWN OF BOURNE  
BOARD OF HEALTH**  
24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone (508) 759-0615 x1  
Fax (508) 759-0679



Cynthia A. Coffin,  
Health Agent

**MINUTES  
APRIL 25, 2012**

**Members in attendance: Kathy Peterson, Chairman; Stanley Andrews, Vice-Chairman; Galon Barlow; Carol Tinkham**  
**Absent: Don Uitti**

**Support Staff in attendance: Carrie Furtek, Health Inspector; Melissa Chase, Secretary**  
**Absent: Cynthia Coffin, Health Agent**

**Meeting was called to order at 7 pm.**

**1. Dan Barrett- ISWM- Discuss and vote on hiring of engineer to review alternative energy RFP's**

Chairman Peterson began the meeting by stating that she had asked Town Manager Tom Guerino to provide the BOH with a letter stating that it was ok for the Board to enter into and vote for an engineer without approval from the Board of Selectmen. He gave verbal confirmation that it was perfectly legal, but written confirmation had not yet been received by the office. The Board proceeded on the verbal confirmation, and the secretary was asked to remind Mr. Guerino that a letter is requested to be placed in the file. Mr. Barrett apologized to the Board for the delay in getting the information about the process to them. He handed out to the Board the request for quotes that was sent out to each of the engineers they had scoped out; they waited for letters from interested parties. They did not pick any of the "usual suspects" because they surveyed people that were specialists in odor, as that is a major concern in any work done out at the site. Three candidates were chosen and approached for availability and interest. The process has 2 stages (*outlined in the scanned document following; this evening's vote on an engineer would be for Stage One*) A strong preference was given towards people who have experience with odor, odor mapping and air quality testing, as well as landfill operational experience. The three candidates were chosen right away. The first was SCS, whom ISWM has worked with before and is looking to work with again because they do a lot of landfill gas management. The second was TechEnvironmental, which was recommended by the emissions monitoring group TetraTech. They have an extensive resume in odor

control and they are also solid waste people. The third was TRC out of Connecticut. At this point, SCS and TRC are unavailable. TechEnvironmental is willing and available. This choice would take care of Stage 1. The chosen engineer works as part of a group which includes the working group, ISWM and the BOH, but they are working for the BOH, and it has been made clear that they are to look from the BOH viewpoint. At Stage 2 (*outlined in the scanned document following*), the BOH is in charge and the working group/ISWM becomes the proponent. At that point, the BOH can stick with the chosen engineer for familiarity or change to another contractor of their choice. This is why ISWM went neutral with the engineer choices and went outside the usual choices. Ms. Peterson asked Mr. Barrett if he had looked into legal counsel as to how that contractor will be picked. Mr. Barrett confirmed that he has looked into counsel. That decision is still a ways down the road so it is a bit premature to engage counsel, but he assured the Board he has looked into it so the Board will have proper and good representation. He stated that there are a lot of good law firms that specialize in this type of work. Mr. Barlow stated that the Board may want a different engineer once the RFPs are received; he felt it is hard to pick an engineer for a project when the project isn't even known yet. Mr. Barrett stated that he felt that the Board's scope of review would be pretty much the same no matter the final project. Mr. Barrett stated that 6 RFPs were received; 3 were disqualified. Two of the 3 were accepted were leachate treatment. The third was Harvest Power, which is the only comprehensive of the 3: they would take the leachate, the landfill gas, and will develop an anaerobic digestive. All 3 RFPs are well written and easy to get through. They are concise and to the point. The 2 leachate are pretty straight forward; the Harvest Power is a bit more complicated because of the integration. He felt that any engineer chosen would be able to handle all of the tasks. Ms. Peterson asked if the engineer chosen at this meeting would only be for the initial review of the RFPs; Mr. Barrett confirmed that it would be just for the initial review. Ms. Peterson stated that, for the initial review, she felt that TechEnvironmental, having passed Mr. Barrett's review, would be acceptable. She also feels that working with TechEnvironmental would give the Board a feel for what they are looking for in an engineer for the final project. Mr. Barlow stated that the Board should get all the information that the engineer is getting as far as project plans, ideas, etc. so that they are well informed before they have meetings with the engineer. Mr. Barrett said that the Board would get those things before the engineer does. Mr. Andrews asked for affirmation that this was an environmental consultant for Stage One only, not Stage Two at all. Mr. Barrett confirmed. Mr. Andrews asked if, at Stage Two, the Board was going to have write specifications of what they are looking for to be posted out there. Mr. Barrett stated that the working group could assist with the writing of that posting, but just could not be involved in the review and hiring of anyone that responds. Ms. Peterson expressed interest in having some Town representation, as well as some representation from the County level, present at meetings to be part of the questioning process; even if they have no power to vote, there may be some other valuable viewpoints. This project is not going to affect just Bourne, but rather the entire local area, and she doesn't want it to be solely the decision of the local BOH without input from members outside the Board, even though it is ultimately the BOH decision. Mr. Barrett asked for the Board's permission to approach the County (new waste water management person), and he would leave the Town people up to the Board. Ms. Peterson felt that another project of this size would not be happening in Barnstable County any

time soon; she feels that it would be very informative for the new person in that position, as well as helping the Board with access to resources that might not be available to them otherwise. Mr. Andrews felt that the proposed schedule was a bit tight. Mr. Barrett felt that there were fewer proposals than expected, but the schedule could be adjusted as needed.

**Mr. Barlow moved to approve TechEnvironmental as the engineer consultant for the Stage One RFP review, based upon Mr. Barrett's recommendation. Mr. Andrews seconded the motion. The motion passed.**

(Mr. Barrett stated that the RFPs in 3-ring binders would be delivered to the office for distribution; Ms. Peterson requested 3 copies for herself)

It was also discussed that the first meeting with TechEnvironmental should be held at the Landfill so that Board can visualize the plan with the consultant and start off on the same page. The meeting will be publically posted by the office.

*(the following is a scanned copy of the information handed out by Mr. Barrett to the Board and was referred to several times during the meeting)*

April 24, 2012

**Request for Quotes to Provide Consulting Services to the  
Town of Bourne Board of Health**

**Introduction**

The Town of Bourne (the Town) acting through its Department of Integrated Solid Waste Management (ISWM), recently issued RFPs and received proposals for installation of waste management equipment and/or facilities on property owned by the Town, where activities are subject to the terms and conditions of a site assignment issued by the Bourne Board of Health (BOH). The process of developing the RFPs was deliberative and was led by an internal Working Group comprised of representatives from the Board of Selectmen, Board of Health, Finance Committee, Energy Advisory Committee and a Member-at-Large.

The Town's RFPs had contemplated two stages of oversight for the Board of Health prior to the start of equipment installation or facility construction as outlined below. This quote pertains to work for Stage 1. The Board of Health will determine how to proceed with Stage 2 and may or may not use the same consultant.

- **Stage 1-** As part of the review of Non-Price Proposals, the Board of Health would conduct an independent evaluation of whether proposals are worthy of additional technical review – that is, whether the proposal concept appears acceptable and does not contain features that constitute fatal flaws such as odor management issues, other nuisance conditions or operational concerns. This review would occur after an initial screening of the Non-Price Proposals by ISWM. The entity conducting the review would not have access to information contained in the Price Proposals.
- **Stage 2-** Subsequently, proposed facilities would need to be reviewed and approved by the Board of Health prior to construction. That approval would address transfer of operational responsibilities and, depending on the nature of the facilities, might include a limited re-opening of the site assignment to accommodate the proposal and to clarify applicability of the conditions.

Based on its initial screening, the Town has identified three proposals to be reviewed by the Board of Health. Two of the proposals involve equipment to treat landfill leachate. One of these

proposals would use heat from landfill gas combustion to evaporate the leachate; the other proposal would use reverse osmosis and membrane technology to separate clean water from concentrated residuals. In both cases, residual materials would be sent to the landfill for disposal. The third proposal would involve an integrated facility involving anaerobic digestion of source-separated organic materials, including biosolids; processing of digestate into fertilizer; generation of electricity from a mixture of bio-gas and landfill gas; and destruction of the landfill leachate and process wastewaters through a combination of evaporation and use of reverse osmosis technology.

#### **Consultant Scope of Services**

The Town is seeking a consultant to perform an initial review, of these three proposals on behalf of the Board of Health. As stated above, the objective of the review would be to advise the Board of Health whether the proposed equipment and facilities appear acceptable and do not contain features that constitute fatal flaws. The Town anticipates that the scope of services would involve the following tasks:

1. Initial meeting with the Board of Health or its designee(s) to discuss issues of general concern. The consultant would also review and become familiar with the conditions of the existing site assignment as an indication of past concerns of the Board of Health. Such issues are likely to include potential adverse odor impacts, other potential nuisance impacts, and other potential adverse impacts on public health or the environment in general.
2. Screening-level review of the Non-Price Proposals. The consultant would identify the features of the proposals related to the approach to design and operation of equipment and facilities likely to be of concern to the Board of Health. The intent is to identify specific design features and operating practices that might (a) require detailed review and/or specific conditions as part of a subsequent limited re-opening of the site assignment, and modification of conditions, to accommodate the proposal; and (b) be considered fatal flaws that would render the proposal infeasible unless modified to accommodate specific enumerated concerns. It is expected that the consultant will review all materials supplied by the Town and contact references if necessary to gain the best understanding of the proposed technology and/or process.
3. Preparation of a brief report that identifies the features of concern and any fatal flaws for each proposal, and provides recommendations regarding the worthiness of and conditions for review of each proposal during the Site Assignment hearing. It is anticipated that the consultant would prepare one draft version of the report for review and comment by the members of the Board of Health or its designee(s) and one final version of the report that incorporates comments on the draft report.

The Town will provide the following information:

- Text of the RFPs issued by the Town,
- Copy of the proposals in electronic form,
- Copy of the Site Assignment,

- Copy of questions prepared by ISWM and its consultant and sent to the proposers. Once written responses are received back, you will be provided with a copy.

As appropriate, the consultant can work with ISWM staff to obtain additional clarifying information from the proposers in accordance with the requirements of the evaluation process. However, the consultant's analysis is expected to be independent of any analysis conducted by ISWM and shall be responsive exclusively to the concerns of the Board of Health. All proposals and related materials are to be kept confidential during the review process.

**Quote**

The quote shall include a budget to perform the Consultant Scope of Services, along with hourly rates, an estimate of the invoiced hours and elapsed time to perform work. The quote shall identify all applicable conditions, limitations or restrictions on the effort to complete the Consultant Scope of Services within the required budget and schedule.

Quotes should be provided to:

Phil Goddard, Environmental Manager  
Town of Bourne, ISWM Department  
24 Perry Avenue  
Buzzards Bay, MA 02532  
p. 508-759-0651  
pgoddard@townofbourne.com

**Budget**

The Town anticipates that the scope of services can be accomplished within a budget of \$10,000. This amount is a not-to-exceed budget.

**Schedule**

The Town anticipates that this screening review will occur in accordance with the following schedule (subject to change):

- |          |  |
|----------|--|
| April 25 | Provide an expression of interest to ISWM via an e-mail along with a brief statement of qualifications by <b>3:00 p.m.</b> |
| April 25 | ISWM to update Board of Health and discuss consultant selection process.   |
| April 27 | Provide written quote to ISWM for consideration.   |
| April 30 | Work is awarded based on BOH selection process approval.   |
| May 9    | Consultant provides draft report to the BOH.   |
| May 10   | Consultant visits the ISWM facility and sits-in on proposer interviews (9 AM – 4 PM).                                      |
| May 18   | Consultant provides final report for distribution to the BOH.  |
| May 23   | Board of Health accepts the final report.  |

**Related Work Experience**

Provide a brief description of your experience and capabilities, address related operations. Also include at least one reference.

## 2. Dan Barrett- ISWM- update on COVANTA

Mr. Barrett handed out the following document to the Board:

**TO:** Bourne Board of Health  
**FROM:** Dan Barrett, General Manager  
Town of Bourne, ISWM Department  
**DATE:** April 25, 2012  
**RE:** Covanta Contract Update.

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After a series of presentations by the ISWM staff and its consultant George Aronson of CRMC to the Board of Selectmen in joint sessions with the Board of Health, Finance Committee and Energy Advisory Committee discussing the future of the ISWM facility the ISWM Professional Staff and the Working Group presented the Board of Selectmen with an opportunity to enter into two long term Solid Waste Agreements with Covanta SEMASS LLC. A brief overview of the agreement follows.

These agreements consists of :

- a. A 10-year contract to accept ash for disposal and cover use at the landfill at favorable rates. Bourne will retain 30,000 TPY of capacity to manage MSW.
- b. A 15-year contract (with a 5-year extension to be executed pending town meeting approval) to accept the Town's trash after the landfill closes until **at least December 31, 2042.**

### Highlights

- Predictable revenue for the remainder of the landfill life.
- Provides a wastestream easier to manage with less truck traffic, reduced potential for off-site odor migration, birds and litter.
- Creates a long-term partnership with a major solid waste company, Covanta.
- Builds on an existing relationship and provides opportunity to collaborate on other projects.
- Provides a 20-year contract for our own MSW after the landfill closes **at least until 2042.**
- Bourne maintains control of the landfill and the site.
- Does not conflict with recycling and diversion goals.
- Allows Bourne to market 30,000 tons annually.

### Next Steps

These decisions to move forward in partnership with Covanta, along with the outcome of the pending RFPs will set ISWM on a long-term course toward sustainability well beyond the life of the landfill.

Mr. Barrett was pleased that the contracts were concise and straightforward. He felt that the press got a little ahead of ISWM before they were able to get notification to the Board. (*Copies of the signed contracts were sent to the Office the next day*) Ms. Peterson asked for a signoff page for the Board members to be placed on any future contracts so that the Board members may sign off that they have seen and accepted the contract. This will prevent any question in the future, as well as letting the Selectmen know that everyone is aware of the contract. Mr. Barrett said he would do so.

Mr. Barrett explained that the contract is a calendar year contract. The first 3 years (which begins with the current year Jan 2012) the landfill will take 90,000 tons of ash and will continue to take 123,000 tons of MSW (garbage). In the 4<sup>th</sup> year of the contract, they will switch gears and will take 89,000 tons of ash, with 30 thousand tons of MSW (6000 tons of that is dedicated to the town, which gives 24 to 25000 to use into market). The biggest priority right now is the Intermunicipal agreement that has been entered into at the Otis transfer station, along with Sandwich, Falmouth and Mashpee. They are our partners and priority will be given to them. The town is also ¼ owner of the Otis transfer station. Mr. Barrett feels that the town is in a real good position. He pointed out the highlights as listed in the above document, but did state that the downside will be a decline in the gas curve. The landfill will obviously not be producing as much gas as they would if they were to continue in the MSW business. Working with Covanta has the town partnering with a 1.5 billion dollar/year world-wide company. The landfill has an expected lifespan of about 10 more years, with Covanta providing MSW coverage for 20 years after closure. When Mr. Barrett came to the landfill 12 years ago, the Board of Selectmen told him they would like the revenue stream to become steady, would like the landfill to last forever, and for no one to lose their jobs. He has done his best to fill those goals. The revenue is guaranteed and the MSW is taken care of for the next 30 years.

**No action was needed at this time.**

### **3. 35 Park Street – Don Bracken for Jack and Ann Wood- Request a variance**

In attendance for this item was Zack Basinski, engineer with Bracken Engineering, representing Jack & Ann Wood.

Mr. Basinski requested a variance from the local Board of Health regulations in order to construct a new septic system within 150' of a resource area. The applicant is looking to raze the existing home and rebuild a new 4 bedroom home. The new septic system will be comprised of a 1500 gal septic tank, 1000 gal pump chamber and a new 4 bedroom soil absorption system. The system, based on the lot size and proximity to the resource areas, has been set in as close as possible to Park Street; they are requesting a 30' variance (to 120') from the defined coastal bank. The project has been reviewed and approved by both the Conservation Commission and Zoning Board of Appeals. Mr. Andrews questioned the architectural drawings which show the 4 bedrooms, but also show a "laundry room" that measures 27' by 12', which he felt was an awfully large laundry room. Mr. Basinski confirmed that that was the owners' intent. It will have a cased opening. Ms. Furtek stated that she had spoken with the Health Agent regarding the requested variance. Ms. Coffin expressed to her that she had no issue with the variance to the resource. Ms. Furtek also consulted the Conservation Agent and confirmed that his Board had no issues with the variance.

**Mr. Andrews moved to approve system at 35 Park Street with the 30' variance for the soil absorption system from the defined coastal bank. The engineered plans marked received March 28, 2012, drawn on Feb 27, 2012. Architectural drawings are dated 1/20/12; modified architectural drawings showing the laundry room with a minimum 4' cased opening to be stamped and accepted by the office prior to the issuance of the permit. Mr. Barlow seconded the motion. The motion passed unanimously.**

### **4. 45-47 Cove Lane - Request to extend variance, originally granted April 27, 2011.**

In attendance for the item was homeowner Thomas LeBlanc. Ms. Furtek stated that Ms. Coffin had given her the letter requesting the extension. Ms. Peterson stated that the requested deed restriction was recorded, and asked Mr. LeBlanc if an extension to November 1, 2012 would be sufficient. He agreed.

Mr. Barlow moved to grant an extension of the variance for 45-47 Cove Lane originally approved April 27, 2011 to November 1, 2012. Mr. Andrews seconded the motion. The motion passed unanimously.

**5. Ron Suchecki - Hoot systems, LLC- Request to approve new alternative technology, for piloting**

In attendance for this item were Ron Suchecki, Hoot Systems Representative; George Heufelder from MassTech; and prospective pilot program candidate homeowner Thomas LeBlanc. Ron Suchecki provided the following PowerPoint presentation: (*presentation is visually available on electronic version of Minutes*)



**Town of Bourne Health Department  
Bourne, MA**

**April 25, 2012**

**Hoot Systems, working today to protect tomorrow's environment.**

Mr. Suchecki explained that the company has been around for 30-35 years. They currently have a system that is approved in Massachusetts for general and remedial use. They have been working to develop a system that breaks the “magic 10 number”. Their Advanced Nitrogen Reduction technology (ANR) is added onto the core technology that is already developed in their earlier series of Hoot systems. They are the first system that has completed a certification process that gets below 10mg/liter, which is the federal drinking water standard. Their system uses up to 70% less energy to run compared to some of the comparable technologies currently approved in Massachusetts. One of the ways they can get approval in Massachusetts for Nitrogen Removal is to conduct a pilot installation that can be tracked/monitored. They have a potential customer in the area (*visually indicated Mr. LeBlanc as the potential client*) that would like to swap out the alternative system already approved by the Board for the pilot installation of the Hoot ANR system. Mr. Suchecki has met with Dana at Mass DEP. The state says that the Town can allow for an individual pilot. It will still go to Mass DEP to be approved and reviewed. Mr. Andrews asked what the expected life span of the carbon system used is, and how often it needs to be replenished. Mr. Suchecki explained that the carbon source is delivered via a peristaltic pump that doses a few ounces a day of the carbon source; there is a 6 gallon reservoir within the system. Those 6 gallons should last about a year at full flow. Checking it would be part of the regular maintenance schedule. Mr. Andrews asked for clarification on the use of electricity, and was told 2.1 kilowatt hours/day, which here on the Cape equals about \$100/year compared to a competitor that runs about \$350/year locally. Mr. Andrews asked what other maintenance items there are in the system. Mr. Suchecki explained that the system is designed for 6 month maintenance intervals. There is a low level sensor in the carbon reservoir that gives about a 2 week notice before running out. Standard alarms are audio and visual, and can also be hooked up to telemetry. Ms. Furtek asked what happens to the system if the homeowner doesn't refill their carbon. Mr. Suchecki explained that the homeowner is not responsible for that, but rather the maintenance entity. They are pumped systems, so the carbon is regularly monitored and adjusted to keep level proper. If the system is not maintained properly, the system would be their standard Hoot system without the ANR. Their goal is to pilot a system so they can see if they can get down to that “magic 10”. Mr. Suchecki felt that a pilot installation in this area is ideal because it is manufactured in Pocasset (approx 2 miles from potential client) and MassTech Research Center is approx 5 miles from the site, making it an ideal area for close monitoring. Mr. Heufelder stated for the record that he was at the meeting as a service to the Board, not for Hoot. He explained that this is a site specific pilot. In essence the local Board of Health needs to give the nod to the State DEP that they are willing to allow the pilot in the town; DEP then sets the parameters for monitoring and testing. As it comes forward from the State, they (the County) will enter the information in the tracking system that is already in place for the Town. Mr. Basinski (Bracken Engineering) asked if there was storage capacity in the second compartment for emergency storage in case of power outages. Mr. Suchecki said yes, it is a 1000 gal pump tank built onto the system, rated at 450 gal/day (4 bedroom house). Mr. LeBlanc of 45-47 Cove Lane expressed interest in being the site specific pilot location. Mr. Heufelder suggested that a letter from the local Board saying that they have heard the presentation on the technology and, in concept, agree to an installation of a site specific pilot. Mr. Mulvey asked if there was some sort of performance guarantees that if the system goes in

that it would perform according to specs. Mr. Suchecki explained that there was a 3 year warrantee on the components of the system, and it would certainly be their intent to have the system perform according to specs. Mr. Heufelder said that with a site specific pilot, if it doesn't work, it has to be replaced with other technology that is currently approved. Mr. Suchecki also answered a question from Mr. Mulvey in regards to startup time for the system; the Hoot ANR gets up and functioning in about 3 weeks.

**Mr. Andrews moved to approve the request by Hoot Systems to use their ANR system in a piloting project in the community knowing that a site specific would have to come back before the Board. Ms. Tinkham seconded the motion. The motion passed unanimously.**

Ms. Peterson reminded the Inspector that a letter would need to be addressed to DEP, as well as a copy to Mr. Heufelder and Mr. Suchecki, stating that the Board has given approval for a site specific piloting project to be conducted in the community.

#### **6. Pocasset Mobile Home Park – Update on status of PMHP by receiver, Attorney Chuck Sabatt**

Attorney Sabatt stated that he had been before the Court the previous Friday for a conference. He summarized the meeting as basically being in the process of developing for the Judge a budget that will be needed for funding to proceed with the plan for the Park. That will be the number that they try to get from Mr. Austin in order to fund the Park going forward. He apologized for being ambiguous, but intended to be so since a final decision on the exact approach for building the plant or closing the Park. The Judge does have under consideration both of those options. The cost of building the plant has been established, but the cost for the other alternative (closure) is also being established. There will be a significant cost either way. They are in uncharted territory, and are treading carefully. They are still trying to determine the Court's authority to require Mr. Austin to turn over assets for the purpose of ameliorating the Park. On the other side of the case with the Government is pursuing Mr. Austin for violations of health laws. An order has just been obtained from the Court requiring Mr. Austin to disclose his assets. The purpose of that is for the gov't to be able to assess penalties against him. In Attorney Sabatt's opinion, those penalties should be applied to help the Park situation, but he doesn't believe it will work that way. He is waiting for a date to be assigned to return to the Court, so he feels they are moving closer to a resolution. Attorney Sabatt stated that, in terms of the Park itself, he is moving forward with the installation of additional replacement pipes (*these have been discussed at previous meetings*). It has been a slow process getting alternative estimates, but he is going with the lowest estimate. He also wants to meet at the Park with Gilpin, DEP, Ms Coffin, and the BSC Engineer to talk about the emergency tanks installed last spring to see what needs to be done and see what DEP will allow. Things are holding; there have been no significant issues to report. At this point, Ms Peterson asked for future meetings to have the PMHP put at the beginning of the agenda so the many residents that regularly attend the meetings do not have to sit through so much. **Gail Daniels of 17 1<sup>st</sup> Ave** expressed frustration at the dates being pushed ahead with the Court and asked Attorney Sabatt what the Court date is at this point. Attorney Sabatt did not have the date written down but recalled being told by Tracy Triplett saying that it would be assigned. Ms. Daniels asked when the next meeting with the Residents would be; Attorney Sabatt expressed intention to meet on

May 5<sup>th</sup>. Ms. Peterson asked if emergency contact numbers have been remaining posted. Attorney Sabatt said they had, and that he also sent a letter containing the number to all the residents. Ms. Peterson stated that the Board has to keep having Attorney Sabatt return until the issues are resolved; he understood. He explained that this is an unprecedented scenario with a receiver operating a mobile home park, as this is the first Park of the 19 that DEP has listed in this same sort of situation that has been put in receivership. Ms Peterson asked Attorney Sabatt to return for the second meeting in June (June 27, 2012); he agreed. Mr. Andrews added on that if any news comes before that point, that Attorney Sabatt could be put on at an earlier time. Ms. Peterson asked Attorney Sabatt if he had any plan in place to grate the roads before the summer. He stated that he was looking into it with Mr. Valeri, particularly in respect to the main entrance road.

**7. Approval of Minutes – March 28, 2012**

**Mr. Barlow moved to approve the Minutes dated March 28, 2012. Mr. Andrews seconded the motion. The Minutes were approved unanimously.**

**Mr. Andrews moved to adjourn the meeting. Ms. Tinkham seconded the motion. The meeting was adjourned at 8:33 pm.**

Respectfully submitted,

Melissa A. Chase  
Secretary

Kathleen Peterson\_\_\_\_\_

Stanley Andrews\_\_\_\_\_

Galon Barlow\_\_\_\_\_

Don Uitti\_\_\_\_\_

Carol Tinkham\_\_\_\_\_

cc Board of Selectmen/Town Clerk

Board of Health Minutes April 25, 2012