

RECEIVED

**Capital Outlay Committee**  
**Monday, December 2, 2019 / 6:30 P.M.**

2020 MAR 11 AM 9:06

**Bourne Veterans' Memorial Community Center**  
**239 Main Street, Buzzards Bay**

**TOWN CLERK BOURNE**

Present: Mary Jane Mastrangelo, John Redman, Carol Lynch, Renee Gratis and John O'Brien

Others present: Administrator Schiavi, Assistant Town Administrator Glenn Cannon, Recreation Director Krissanne Caron, DNR Director Christopher Southwood, Fire Chief Sylvester, Assistant Fire Chief Cody, and Paul Gately – Bourne Courier and Michael Rausch – Bourne Enterprise.

Handouts:

Chairman Mastrangelo opened meeting at 6:30 P.M.

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time. Michael Rausch – Bourne Enterprise.

Chairman Mastrangelo introduced the new Town Administrator Anthony Schiavi. Committee members introduced themselves.

**Committee Reorganization:**

**Chairman:**

John Redman made a **MOTION** and **SECONDED** by Renee Gratis to appoint Mary Jane Mastrangelo as chairman. Nomination closed. **UNANIMOUS VOTE.**

**Vice-Chairman:**

John O'Brien made a **MOTION** and **SECONDED** by Renee Gratis to nominate John Redman as Vice-Chairman. Nomination closed. **UNANIMOUS VOTE.**

**Clerk:**

John Redman made a **MOTION** and **SECONDED** by Renee Gratis to nominate Carol Lynch as Clerk. Nomination closed. **UNANIMOUS VOTE.**

**Review Capital Outlay Requests:**

**Recreation Department**

**Truck - \$33,000**

Recreation Director Caron said the department is in need of a vehicle for the Recreation Department to transfer equipment to off-site programs. Department currently doesn't have a dedicated vehicle so they rely on the vehicle pool. Biggest items are the 10' rescue boards that will be carried in the vehicle and stored at the beach.

Request is to purchase a 2020 Chevy Colorado Ext Cab Truck. Vehicle needs to be able to transport and store bigger items in it. Vehicle could also be used during snow storms. DPW

Mechanic Edwin Rivera got price for the vehicle. Director Caron said she is flexible on make of vehicle but a larger SUV would work better. Committee discussed other options and looking at a van might be a better option.

Vehicle will be stored at the Community Building and they also have a good security system.

Vehicle will be used all days during the summer – 7 days a week and other times will be a couple of hours of dedicated time for approximately 15+ hours.

Chairman Mastrangelo asked if she could provide documents on how Mr. Rivera arrived at the cost.

**Department of Natural Resources**  
**Additional Guardrail at Taylor Point Marina - \$5,000**

Request is to finish the installation of a guardrail at Taylor Point Marina along Wright Lane. Measurement was short by 125'. Installation of the guardrail is to keep vehicles off the sidewalk.

Request to replace floats at Monument Beach Marina will be deferred at the present time.

Barlow's Landing Dingy dock bid will be going out next week with bids due by end of January. Installation will be in the spring.

**Shore & Harbor**  
**Annual Dredging - \$200,000**

Every year funds need to be allocated to meet the town's dredging needs and to repair and/or maintain the town's public access piers and ramps.

Town of Bourne didn't make the dredging list this year due to problems with dredge last year and backed up projects.

Dredging can only be done between mid-November – mid January.

10 year Comprehensive Permit will hopefully be done in the spring and will have every project that's ever been done. This will give the ability to move around to do projects annually and as quickly as the town wants.

**Fire Department**  
**Service Vehicle Replacement - \$53,750 [original cost] \$51,202 [2<sup>nd</sup> quote]**

Fire Chief Sylvester said there are some changes to the capital request. Original request was under the original vender with a quote. Received another quote that was cheaper.

Current vehicle is a 2010 Chevrolet ¾ Pickup truck with 123,000 miles with a lot of rust and bed of truck completely rotten. It is no longer being used as an emergency or response vehicle.

DPW Mechanic Edwin Rivera wants to use bed and body of the truck.

Chairman Mastrangelo said this is a point of discussion. By doing this we lose the number of vehicles in the fleet.

Chief Sylvester said we could use it as a backup when another vehicle goes in for maintenance and will be kept at the Sagamore Fire Station.

Request is for a Service Vehicle Replacement 2021 or newer Chevy 4 door Pickup truck with a snow plow package.

Last year the Capital Outlay Committee has requested a complete vehicle replacement schedule from the Fire Department for consideration in FY2021 capital planning.

Useful life: 10 years

**Service Vehicle Replacement - \$53,000 [original cost] \$51,575 [2<sup>nd</sup> quote]**

Fire Chief Sylvester said there are some changes to the capital request. Original request was under the original vender with a quote. Received another quote that was cheaper.

Current vehicle is a 2013 Chevy Tahoe with 111,000 miles and is used as an Emergency Response vehicle. Increase in maintenance cost and safety of members responding to emergency situations could be compounded if items start to break during response.

Request to replace with a 2021 or newer Chevy Tahoe.

This request was not listed on the 5-year plan for 2020 – 2024 replacement.

Useful life: 7 years

### **Bourne Fire Equipment and Location**

#### **Station 1 [Buzzards Bay]**

2018 Chevy Tahoe SUV [Assistant Chief]  
2014 Chevy Tahoe SUV [Station Duty Officer]  
2013 E-1 Fire Engine [1500 GPM]  
2001 Smeal Fire Engine [1250 GPM]  
2016 Lifeline Ambulance  
2002 Inflatable Boat w/25 HP Motor

#### **Station 2 [Monument Beach]**

1994 E-One Fire Engine [1250 GPM]  
2012 AM General Brush Truck [1200 Gallon Tank]  
2013 International/Horton Ambulance

**Station 3 [Sagamore Station]**

2018 Chevy Tahoe SUV [Chief]

2017 Chevy Tahoe SUV [Station Duty Officer]

2010 Chevy Pickup [4WD]

2018 E-One Fire Engine [1500 GPM]

2009 AM General Brush Truck [800 Gallons]

2006 American LaFrance 100' Aerial

2016 Lifeline Ambulance

2007 Edgewater Boat [Placed in Sagamore during winter months] [Monument Beach dock]

**Station 4 [Pocasset Station]**

2013 Chevy Tahoe SUV [Station Duty Officer]

2002 E-One Fire Engine [1250 GPM]

2012 GMC/Horton Ambulance

**Station 3 Air Compressor**

Air Compressor is used to fill bottle air packs that are used to go into fires. Current air compressor was installed when the station was built. Spewing oil and called local company. Air Compressor at the Buzzards Bay station went down but was an easy fix. Borrowed air trailer from Onset and kept it at the Sagamore station.

Submitted as a request but it is an emergency repair.

This is a critical piece of equipment. Cost for new Air Compressor is \$29,500 and will bring into compliance. Current air compressor is 13 years old and will cost \$15,000 to repair.

Chairman Mastrangelo asked if during the Facility Assessment did they look at this with Sean Feeney? Looking at next month Finance Committee meeting with Board of Selectmen to consider a Reserve Fund Transfer.

**Approval of minutes:**

John Redman made a **MOTION** and **SECONDED** by John O'Brien to approve the minutes of December 17, 2018 as amended. **VOTED 3-0-1** [Renee Gratis abstained]

John Redman made a **MOTION** and **SECONDED** by John O'Brien to approve the minutes of January 7, 2019 as amended. **UNANIMOUS VOTE**

Paul Gately from the Bourne Courier asked what the total capital requests is at this time.

Chairman Mastrangelo replied \$12,025,607 but this figure includes \$7.8 million for the South Side Fire Station.

**Update the committee on the South Side Fire Station**

South Side Fire Station Design and Feasibility Building Committee approved a motion to approach the Cape Cod Commission about conducting the study. This was one of the concerns from the former committee member.

Committee will have a study done on response times from four separate locations south of the canal which include the 60-plus acre parcel of county-owned land off County Road in Pocasset; town forest; site of the current Pocasset station; and a location in Monument Beach.

Administrator Schiavi reached out to the Cape Cod Commission on Response Time Study to include response time to areas where there are the most calls.

Renee Gratis made a **MOTION** and **SECONDED** by John Redman to adjourn the meeting at 7:35 PM. **UNANIMOUS VOTE 5-0**

Respectfully submitted by:

Debbie Judge  
Recording Secretary