

Capital Outlay Committee
Monday, January 7, 2019 / 5:00 P.M.

RECEIVED

2019 DEC -6 AM 9:46

Bourne Veterans' Memorial Community Center
239 Main Street, Buzzards Bay

Present: Mary Jane Mastrangelo, John Redman, Carol Lynch, John O'Brien and Renee Gratis

Others present: Administrator Guerino, Assistant Town Administrator Glenn Cannon, IT Director Hans Lomeland, Health Agent Kayla Davis, Emergency Management Director Charlie Noyes. School Committee Chairman Chris Hyldborg and Paul Gately – Bourne Courier and Michael Rausch – Bourne Enterprise.

Chairman Mastrangelo opened meeting at 5:00 P.M.

Handouts: View Point Proposal Information; Full Circle Technologies Cost Proposal

Emergency Management:

Redundant Town Government Telephone and Data - \$95,080

Current phone system servicing all town departments and buildings is located within the IT department at Town Hall. On 3 occasions in the past the system failed due to water leaking on the equipment, power outages and internet access. The telephone system is essential to the town providing services to residents. It's especially critical to the operation of public safety department who must operate 24 hours a day, 7 days a week regardless of weather or power outages.

Project Useful Life: 10 years

Variable Message Boards, trailer mounted - \$40,000

Local Emergency Planning Committee has identified a need to post messages throughout the community that would inform residents of an impending event, either planning or emergency. The purchase and deployment of these message boards would increase the Town's ability to inform residents of emergency information, especially those residents without telephone or other notification methods.

Estimated project cost to purchase five [5] trailer mounted variable message boards over a three [3] period is \$105,000.

Project Useful Life: 10 – 15 years

IT

E-Permitting - \$55,000

Bringing permits on line for the Town of Bourne. Internal Working Group sponsors were Kayla David, Hans Lomeland, Administrator Guerino, Tim Lydon, Sam Haines, Jennifer Copeland, Terri Guarino, Bruce Cabral and Wendy Chapman to set up and coordinate e-permitting among departments. This was tried several years ago but didn't work do resistance with department heads.

Newer staff is eager to use this system and discussed wants and needs. Had 3 companies submit what they could offer: Dude Solutions [this was new to them], Full Circle Tech and View Point.

Kayla Davis spoke to other towns. Wareham has a system and suggested View Point.

Full Circle has been in business since 1996. Submitted proposal for Board of Health Department and not full town. Was impressed with Full Circle presentation. Customer service was slow and had concerns. Took numerous emails before getting responses and cost was almost double.

View Point has been in business since 1995. Prices are somewhat lower and includes all departments as a full circle. Asked for information and received next day. If inspector goes out to site they can log data into computer system and print out report. This will save time so inspector don't have to write notes then go back to office and write what was inspected.

Departments can use this system to build history on individual properties.

Tim Lydon and Sam Haines are most excited about this GIS system.

Chairman Mastangelo said it would be helpful to get more information.

Administrator Guerino said the Working Group worked hard to hammered venders as well as themselves making sure everything mends together. Very pleased.

Review Capital Outlay Requests

Administrator Guerino spoke with Mike Ellis in Finance Department for articles that can be closed. Finance Director Linda Marzelli closed out articles at last Town Meeting.

Recommendations:

Police Dept:

Police Vehicles – 4	\$163,034.00	General Debt
Computer Network	\$150,000.00	Free Cash

Fire Dept:

Replace Pickup / Utility	\$ 51,000.00	Deferred
Surveillance System for Sagamore	\$ 28,640.00	Free Cash
Replace A-133 [STM Feb or March]	\$343,000.00	Special Town Meeting
Replace A-134	\$343,000.00	General Debt

DNR:

TPM Wood Guardrail	\$ 20,125.00	Free Cash
Repower 2012 Alcar Pumpout Boat	\$ 24,000.00	Waterways Fund
Convert Garage to Natural Gas	\$ 12,000.00	Deferred

Bourne Public Schools:

District

Technology Plan	\$329,021.00	Free Cash [\$100,000.00]
-----------------	--------------	--------------------------

Minibus / Van Purchase	\$205,000.00	General Debt [\$229,021.00] Free Cash [\$135,000.00] General Debt [\$70,000.00]
Wastewater Treatment Repairs Bourne High School HVAC	\$640,000.00 \$135,000.00	Defer Defer
Replace Roof	\$600,000.00	General Debt
Bournedale Elementary School Bournedale bathrooms	\$150,000.00	Free Cash
Department of Public Works:		
M-6 F550 Dump / Plow	\$ 74,000.00	General Debt
M-8 F550 Dump / Plow	\$ 74,000.00	Defer
Air Compressor	\$ 25,000.00	Defer
Kubota Tractor	\$ 80,000.00	General Debt
Tandom Roller	\$ 20,000.00	Free Cash
Shore & Harbor:		
Annual Dredging / Ramp Repair & Improvement	\$200,000.00	Waterways Fund
Facilities:		
Archives – Fire Alarm	\$ 25,000.00	Free Cash
Archives – Carpet Replacement	\$ 20,000.00	Free Cash
Fire Station 3 – Access Control System	\$ 60,000.00	Free Cash
Fire Station 3 – HVAC	\$ 50,000.00	Defer
Town Hall – Boiler Circulation Pump	\$ 25,000.00	Free Cash
Board of Health:		
1 New and 1 Replacement Truck	\$ 62,500.00	General Debt
Town Hall Vehicle Pool:		
2019 Chevrolet Equinox	\$ 25,000.00	Free Cash
Library:		
New carpeting for the Jonathan Bourne Library	\$105,000.00	General Debt
Council on Aging:		
Community Café Dishwasher	\$ 7,751.00	Free Cash
COA/BTY Furniture	\$ 8,256.00	Free Cash
Emergency Management:		
Redundant Town Government Telephone and Data	\$95,080.00	Other Funding
Variable Message Boards, Trailer Mounted	\$ 40,000.00	Free Cash

IT:		
E-Permitting	\$ 55,000.00	Free Cash
ISWM:		
2012 CAT D6T LGP Dozer	\$500,000.00	Special Town Meeting
Phase IV Stage 2 Cap & Closure	\$1,400,000.00	Other Funding
Phase V Cap & Closure	\$1,100,000.00	Other Funding
Sewer Department:		
Safety Equipment Upgrades [Exhaust System/Filter/Vent]	\$ 20,000.00	Enterprise Fund R/E
Pumps and Alarm Panels	\$ 55,000.00	Enterprise Debt
Inspection Camera System	\$ 15,000.00	Enterprise Fund R/E

Next meeting will be held January 14, 2019 at 5:00 PM at which time the Capital Outlay Committee can give final blessing on the capital plan.

John Redman made a **MOTION** and **SECONDED** by John O'Brien to adjourn meeting at 6:54 PM. **UNANIMOUS VOTE**

Respectfully submitted by:

Debbie Judge
Recording Secretary