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Capital Outlay Committee
Monday, March 2, 2020 / 5:00 P.M.

TOWN CLERK BOURNE Bourne Veterans' Memorial Community Center
239 Main Street, Buzzards Bay

Present: Mary Jane Mastrangelo, Renee Gratis and John O'Brien

Excused: John Redman, Carol Lynch

Others present: Administrator Schiavi, Assistant Town Administrator Glenn Cannon, Finance Director Erica Flemming, Town Accountant Michael Ellis, Interim Chief Cody, Facilities Sean Feeney

Chairman Mastrangelo opened meeting at 5:00 P.M.

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time. Michael Rausch – Bourne Enterprise.

Review FY2021 Capital Outlay Request follow up:

Fire Department – Change in vehicles – Update to request

Interim Chief Cody thanked the committee for reconsidering the proposed change. Initial request was for a 2021 Chevy Tahoe and a 2021 Chevy Tahoe pickup truck. New vehicles was going to take the place of the Chief's C-141 and C-142 was going to be the Assistant Chief's vehicle and the other vehicles were going to be shuffled down into the fleet. Some of the issues are the new vehicles are not outfitted to be rotated; vehicles are black without regular light bars and no command center set up which makes it impractical to move them into the fleet when using this type of rotation. Interim Chief Cody said it would be better to leave C-141 & C-142 where they are as they are already set up as command centers.

Request to purchase 2 identical Ford F-150 XLT 4WD Super Crew Cab vehicles to be used as primary response/service vehicles. Each vehicle will go into rotation service with 1 going to Pocasset and Buzzards Bay as a service vehicles for the Lieutenants. Vehicles are used to back up ambulance on calls; responding to minor calls and to make inspections. New vehicles when received will be ready to go in service and will be the same color red that will match our engines. Currently all service vehicles are black and all emergency response vehicles are red.

Would still replace the 2 vehicles that were proposed to be replaced. One is a 2010 Silverado with significant body rot and a 2013 Tahoe and both will be coming out of service.

Pickup trucks are more practical for carrying contaminated gear and equipment from fire scenes like anything from fire hoses that have been dragged through gasoline, mud, soot and debris. Allows for easier and more thorough cleanup once back at the fire station. Each station has a firetruck, ambulance and a service vehicle.

Chairman Mastrangelo said we have to be more careful on the description of the project. Instead of Tahoe replacement it should say pickup replacement and replace Chevy Tahoe with pickup.

Renee Gratis made a **MOTION** and **SECONDED** by John O'Brien to recommend approval of 2 pickups for replacement at the Fire Department. **VOTED 3-0-0**

Facilities

Sean Feeney thanked the committee for allowing him back.

Spoke with the contractor and the layout of the roof at Station 1 was not done the correct way for how the additions were done over the years. There were some areas where you were supposed to use a certain amount of flashing were added on top of layers so it's going to be a fairly extensive amount of work to reseal the roof. Current plan is manning that station for quite a while so we have to ensure the envelope of the building is secure especially from moisture. Looking at a 50 year asphalt shingle on the asphalt sections, 10 year manufacture warranty Carlisle TPO roof for 2 flat sections. Installer said there is 20 year warranty for the material, 20 year installation warranty but Carlisle only wants a certain sub-preparation that would be far more expensive and explained the reason why.

This is an entire roof replacement and does address all the areas including the pooling on the back which is one of our biggest concerns where it is holding water. This will be addressed and pitching accordingly for drainage. All this work will be staged and allow the Fire Station to remain open and active for the entire time with no disruption of services.

Time frame is up in the air depending what type of work needs to be done but roughly about 3 weeks depending on the weather.

For this level of roofing project you need to be Dcamm certified. This company was one of the few who actually came down to take a look at the project and provide a quote within the time frame. It's been quite difficult to some of the contractor's to look at these municipal jobs. Still waiting to get a quote from Caesar Roofing out of Brighton. They've done work at the Hancock Building and Convention Center in Boston. Wanted to get quote from a larger firm.

Chairman Mastrangelo said you can go to Project Dog which is a sealed bid process, completely electronic, they organize and also keep track of everything for you. This is another way of getting bids out to contractors. There is a charge but not that expensive. There are been other town projects that have used this same process and worked out well.

On the way this project was listed, originally it was Phase 1 but this is for the entire project so we will need to justify the 5-year plan and take off the future expenditure.

John O'Brien made a **MOTION** and **SECONDED** by Renee Gratis to recommend approval the request for the replacement of the roof at Fire Station 1 in the amount of \$200,000. **Voted 3-0-0**

There was a 20% contingency included in the total amount.

Contractors are about 2 months out with their scheduling. The quicker the work can be done the less expensive it will be. We can put out to bid now subject to funding. Recommendation is to put in the Special Town Meeting so you don't have to wait until July 1st to spend the money.

Conservation Department – Update to request

Sam Haines – Conservation Agent thanked the committee for allowing him to come forward to amend the request.

At the original meeting we had a placeholder but we did go out to bid for a RFP so we would have a more accurate estimate of what the actual cost would be. We did receive 1 bid for \$598,000. We are basing our request on that bid. We do plan on going out to bid again and try to get additional proposals. For the Capital meeting tonight we are going with the cost of \$598,000 knowing that we can secure this project.

Amendment would go from \$300,000 to \$598,000 for the Comprehensive Wastewater Management Plan and this would be over a 2 year timeline but we would be requesting all funds this year.

Chairman Mastrangelo said the Comprehensive Wastewater Management Plan is very important for us to get started on. Have a couple of concerns on the \$598,000 and about doing the request this way. When you read the proposal it states Phase 1 needs assessment; Phase 2 Identification screening and evaluation of alternatives are fairly well defined at this time.

There are a couple of things that we can do:

- Go out to bid for the whole thing and we can say we are only going to fund the Phase 1 & Phase 2 which is strongly recommended. Identify what is needed for estuary work and get this started. Can't go forward with Phase 3 until you get the estuary studies.

Mr. Haines said we are far behind. Had meeting with the Buzzards Bay Coalition and DEP and are trying to get ahead. We need to get a contractor on board under the Comprehensive Wastewater Management Plan. There are a number of reasons why we want to use the same contractor and get all the funding up front: have the management and the staff right know; looking for grant requests and will be applying for every available grant and we want the same consultant to work thru the whole process.

Chairman Mastrangelo said we need to be cautious. Looking at this proposal it's highly likely that there will be additional costs and we need to know how the grant funding is going to work.

Administrator Schiavi said with anything this big there is always a risk but the staff has put in a tremendous amount of time into this study for what we have done at this point. We feel comfortable that this is the way to step up and presenting to the town at Town Meeting and the other parts that will come after this.

Renee Gratis made a **MOTION** and **SECONDED** by John O'Brien to approve \$600,000 with \$300,000 coming from Free Cash and \$300,000 coming from General Debt for the Comprehensive Wastewater Management Plan. **Voted 3-0-0**

Approval of Minutes:

Renee Gratis made a **MOTION** and **SECONDED** by John O'Brien to approve to the minutes of December 2, 2019 as submitted. **Voted 3-0-0**

John O'Brien made a **MOTION** and **SECONDED** by Renee Gratis to approve the minutes of December 9, 2019 as submitted. **Voted 3-0-0**

Chairman Mastrangelo suggested that we do on the 5-year plan for the Wastewater is leave \$100,000 in there as an explanatory thing for next year rather than have no placeholder for it.

John O'Brien made a **MOTION** and **SECONDED** by Renee Gratis to adjourn meeting at 6:08 PM. **Voted 3-0-0**

Respectfully submitted by:

Debbie Judge
Recording Secretary