**Capital Outlay Committee**

**Wednesday, December 14, 2016 / 9:00 A.M.**

 **Bourne Veterans’ Community Center**

**239 Main Street, Buzzards Bay**

Members present: Mary Jane Mastrangelo, John Redman, John O’Brien, Carol Lynch and Rick Mastria and John O’Brien [arrived at 9:26 AM]

Others present: Director Linda Marzelli, ISWM General Manager Dan Barrett, Buzzards Bay Steering Committee member Sallie Riggs and Michael Rauch – Bourne Enterprise.

If anyone in the audience is recording or videotaping, they need to acknowledge such at this time.

Chairman Mastrangelo called the meeting to order at 9:15 A.M.

**ISWM**

Chairman Mastrangelo said the packer that was purchased and paid for by ISWM in 2014 is now a bucket truck.

**Phase 6 Landfill Liner Construction and Appurtenances - $3,600,000**

Liner construction needs to start next summer. May put out to bid contingent Town Meeting approval as long as Capital Outlay Committee approves. On 5-year plan requested $3,100,000 for the liner but that has increased to $3,600,000.

**Background:**

Proposed Phase 6 landfill expansion is located to the south of the Phase 4 Stage 2 and Phase 3 Stage 3 landfill cells and will provide approximately 940,000 cubic yards of airspace over 3 to 4 year timeframe. The Phase 6 landfill area will encompass the area where the office trailers and old DPW building have existed for many years. Phase 6 is 6.8 acres will last to 2024. This will get us through our responsibilities with the Town of Falmouth.

Request is to fund the bidding and contract preparation, project management/CQA and construction costs associated with the installation of a double composite liner system, including Primary and Secondary Leachate Collection Systems and associated appurtenances. Phase 6 still needs to get permits.

Purchased 12 aces to the south to go into Phase 7 and Phase 8 and will keep going south to the Transfer Station. This will get us to 2034. In order to go forward, will need a do Site Assessment that could take up to 6 – 8 months. Will need a full blown ERI (Environmental Impact Report) and have to go before the Board of Health, MEPA and Cape Cod Commission.

Funding to come from Retained Earnings

**Replace 1.5 Cubic Yard Compact Wheel Loader - $142,000**

Current Compact Wheel Loader was purchased in FY2012 and has been completely depreciated and needs to be replaced. This is the primary machine that is used in the Construction and Demolition (C&D) Transfer Station. The current John Deere 244 is reaching the end of its useful life. It’s showing wear in the drive train components and electrical system is in need of extensive repair. Maintenance costs will increase as well as the downtime, leaving the facility without a crucial piece of equipment for extended periods of time.

Request to purchase a new 1.5 cubic yard Compact Wheel Loader and all the appurtenances necessary to carry out the machines designated functions.

Useful Life is 5 years

Funding to come from Retained Earnings

**Update from last year:**

With the loss of Harvest Power there needs to be some reconfiguration with the leachate. Technical changes are being made at the present time.

Still in the plan to connect leach field to base. Need to have some treatments, but need to determine what type and will it handle contamination.

Discussed Recycling Trucks

Three [3] Multi Packers will be owned by ISWM

* R1 Multi-Packer purchased in 2014 and to be replaced in 2024
* R2 Multi-Packer purchased in 2016 and to be replaced in 2028
* R3 Multi-Packer request to purchase in FY2018

If there is a need for another Multi-Packer DPW will pay for it.

It was suggested to re-letter Sanitation Trucks with “S”

**Restoration and Upgrade of Town Park on Main Street**

Sallie Riggs made presentation to committee. Received funding at Town Meeting in May 2015 and May 2016 for park restoration and upgrade project for a total of $775,000 in CPA funds. Funds will be used in Implementation Area 1 [outlined in red] and Implementation Area 2 [outlined in blue] as referred to colored plan in her submission. Cost appropriated wasn’t enough to support the project.

Implementation One is being funded by two [2] current CPA funding phases as follows:

* Professional design and engineering: Schematic Design for both implementation areas was complete in late April 2016.
* Site survey and existing conditions study was completed in March 2016.
* Soils analysis was completed in March 2016.
* Implementation Area One Design Documents and construction documents for contract bidding was completed in September 2016; bids from General Contractor opened in October 2016 and contract was awarded November 4, 2016.
* Permitting for Implementation Area One – Planning Board and Conservation Commission have been completed.
* Ground breaking on September 12, 2016 – Implementation Area One work includes:
	+ Construction Preparation: Installation of construction fencing, erosion controls, tree protection etc.
	+ Grading and contouring lawn, walkway and entrances, stripping and stockpiling loam, screening and conditioning; restoring conditioned loam, importing and distributing sub-grade materials, land shaping [to create an open lawn for events and performance viewing, pathways and entrances and to improve drainage: to be completed spring 2017.
	+ Removing old bollards, clearing new pathway areas of current landscape materials has been completed.
	+ Installing drainage structures and associated piping, stormwater management has been completed.
	+ Removing old electrical items above and underground has been completed.
	+ Installing upgraded electrical system including new light polls bases/poles, outlets and accent lighting a main gateway to be completed spring 2017.
	+ New infrastructure for installation of irrigation system is partially complete.
	+ Paving new walkways and entrance areas including ADA access to Wagner Gazebo to be completed spring 2017.
	+ Constructing 2 gateway areas – Main Street and from Army Corps parking lot; new crosswalk and ADA ramps, pavers, stone walls, bollards to be completed spring 2017.
	+ Create new Memorial Garden area and moving existing memorials [exception of Fisherman’s Statue that will stay in current location] to be completed spring 2017.
	+ Create concrete pads for pavilion [installed at later phase], new seating, trash receptacles and bike racks to be completed spring 2017.
	+ Purchase and install new furniture ie: benches bike racks, trash receptacles to be completed spring 2017.
	+ Seeding lawn areas spring 2017.
	+ Construction oversight is on-going.

Additional funding will be required to complete Implementation Area One and to restore and upgrade Implementation Area Two. This funding phase will cover:

* Preparing Implementation Area Two Design Documents, Bid Documents and Construction Documents for contract bidding.
* Preparing documents for use in permitting implementation Area Two – Planning Board and Conservation.
* Purchasing and planting trees, shrubs and other plant material for implementation areas.
* Purchasing and constructing the pavilion.
* Grading and site preparation for Implementation Area Two.
* Create playground; purchase and install equipment.
* Purchase and install splash pad.
* Create shade structures.
* Improving and/or installing stormwater system for area two.
* Purchase and install irrigation system for both implementation areas; install water infrastructure for splash pad.
* Create and install interpretive signage.
* Purchase and install site lighting and electrical services for Implementation Area Two; install security system for both implementation areas.
* Paving area two sidewalks and pathways.
* Purchase and install site furniture [additional for Implementation Area One and all for Implementation Area Two]
* Create reinforced turf areas for tents/events.
* Construction oversight.

Request is for funds to complete aspects of Implementation Area One and all of Implementation Area Two. Goals of the project are:

1. To create a place for Bourne residents and visitors to gather for recreation and to enjoy

 the Cape Cod Canal

1. Vision people arriving by commuter rail to enter Bourne’s Downtown revitalized village.

If all necessary funding is voted in May 2017, Design Documents could be completed within 2 months and the review of Implementation Area Two could take place in summer of 2017. Park project would be completed by spring 2018 or possibly December 2017.

If funding is not obtained, the park will sit for another year unfinished and will add to the blighted look of downtown and if the total project funding is not allocated by vote of Town Meeting, town would be ineligible for state grants.

Selectmen charged the Main Street Steering Committee in late Fall 2014 the developing recommendations for an improved Buzzards Bay Park. After a survey of residents to determine their interest in the park, application for CPA funding was submitted. Following the May 2015 approval of funds and RFP process, Landscape Architects were contracted in December 2015. Schematic Design were completed in April 2016. A different Landscape Architect firm was contracted to prepare Design Documents, Construction Documents and Bid Documents. Project has been reviewed and endorsed by the Board of Selectmen, and the Implementation Area One plans have been reviewed and accepted by the Conservation Commission and Planning Board. Reviews are also required by the Finance Committee and Capital Outlay Committee.

Pavilion cost varies and can’t tell the committee the cost for Implementation Two. Working with architect and hope to get better look at numbers by the beginning of the year.

Researched 2 state grants:

1. Application deadline is mid-February and another one will be announced soon. Requires the town to have a certified recreation plan on file with the state. Also need vote by Town Meeting for full 100% project cost. That makes this project ineligible.
2. Same requirements but maximum grant is $400,000. If Town Meeting votes in May, we can

go forward with grant. Plan upgrade needs to be filed with state but doesn’t need to be certified.

Ms. Riggs is working with the Administrator of the grants for the wording of vote so it gets voted correctly. She is also going to e-mail Finance Director information on the grant.

If CPC monies get appropriated at the Special Town Meeting in May, plantings can get started right away. When you apply for a grant, it takes 120 days before notified if you’ve been approved. Have also looked at private fundraising and may see something emerge over the next several months.

Mr. Redman said he is concerned with the amount of money being spent on this project.

Chairman Mastrangelo asked if funding is not appropriated and there is a delay with Implementation Area Two, can we hydro-seed Implementation Area Two so the park looks esthetically pleasing while funding comes from other sources? Ms. Riggs said she understands that the dirt and boulders will go away. Linda said she told Dan Barrett that ISWM can’t be over the park due to Enterprise Fund. DPW can do work at the park.

Chairman Mastrangelo said Capital Plan is due by 1/16/17 and anything that can come back to the committee would be helpful.

**Additional information/review on requests that have been reviewed**

Discussion on Fire Chief’s request for 2017 Tahoe. Would it make sense to spend $49,000 on a smaller vehicle?

Town Hall Vehicle Pool – Why are they going from a Ford Escape to Explorer with trailer hitch?

John Redman made a **MOTION** and **SECONDED** by Rick Mastria to adjourn meeting at 11:05 A.M.

Respectfully submitted by:

Debbie Judge

Recording Secretary