

RECEIVED

Capital Outlay Committee
April 6, 2017 / 8:30 A.M.

2017 OCT 12 PM 3:16

DPW Conference Room
35 Ernest Valarie Road, Buzzards Bay

TOWN CLERK BOURNE

Present: Mary Jane Mastrangelo, John Redman, John O'Brien, Carol Lynch

Via phone: Rick Mastria

Others present: Administrator Guerino, Finance Director Linda Marzelli, DPW Superintendent George Sala, Sallie Riggs, Wes Ewell and Gary Maloney

Chairman Mastrangelo asked to have a vote to call Capital Outlay Committee member Rick Mastria via phone.

John O'Brien made a **MOTION** and **SECONDED** by John Redman to call Capital Outlay Committee member Rick Mastria via phone. **UNANIMOUS VOTE**

Meeting was called to order at 8:37 A.M. and phoned via phone Rick Mastria.

Discussion and vote possible changes to the FY18 Plan:

Buzzards Bay Park: Not previously voted as part of the Capital Outlay Plan. Community Preservation Committee voted in favor to provide \$1.3 million in two separate phases.

Phase 1: CPC approved \$300,000 at the Special Town Meeting for the Buzzards Bay Park to continue the restoration of the Town owned park located on Main Street, Buzzards Bay to include: installation of an irrigation system, plantings, hydro-seeding, pavilion, pedestrian walkways and other cost incidental to this phase of the project.

Phase 2: Approval of \$1,015,000 from CPC funds, cash and some borrowing at the Annual Town Meeting. Complete the final phase of the restoration and upgrade of the Buzzards Bay Park to include design and engineering services, retention of the clerk of the works for the project, installation of additional infrastructure, recreation and fitness features and other costs incidental to completion of the project.

Chairman Mastrangelo said this process is best way to go to have Town Meeting decide on what should be spent.

Chairman Mastrangelo is in favor of \$1.3 million.

John Redman agree on 1st phase to get it done and see what the voters say. Also supports 2nd phase and give to the voters. Clerk of the Works is included in that amount of money.

John O'Brien said the committee is being asked to recommend both phases - \$300,000 at the Special Town Meeting and \$1.3 million at the Annual Town Meeting. Mr. O'Brien said he supports the \$300,000 to finish up Phase 1 but not supporting 2nd Phase.

Administrator Guerino said the Board of Selectmen agree to support entire project.

Committee discussed how CPA funds can pay back the debt. If CPA doesn't continue, we could get out in 2020.

If the Buzzards Bay Park needs more money, will have to go through process again.

John O'Brien asked what the roll of Capital Outlay Committee with CPC funds? Chairman Mastrangelo said the committee make recommendations on Town owned property.

Gary Maloney asked if we are building something new to make better, how much to maintain going forward? What increase in budget next year when have to cut lawn each week with irrigation system?

Administrator Guerino said this has been discussed at prior meetings. There is less turf to mow and more walkway. Weeding will need to be done but can't say there will be more work. Phase 2 will have the playground and will be less area to maintain.

It was asked if the committee should vote separately or at the end. Administrator Guerino suggest vote separately.

John Redman made a **MOTION** and **SECONDED** by Carol Lynch to recommend on Capital Plan the Buzzards Bay Park project with Community Preservation funds in amount of \$1,315,000.00.

Rick Mastria asked even though CPA funds is going to pay for the project then why does it have to be on the Capital Plan? Chairman Mastrangelo explained that being on the Capital Plan shows improvements on town property and how it's being paid and not coming from the general fund.

With no further discussion on the motion, **VOTED 4-1** [O'Brien]

Wastewater Request:

Total request is for \$5,157,000.00

Mr. Ewell said the discharge permit hasn't yet been approved and load test needs to be done. Design and permit to come back in the fall with total cost.

Past work:

- Conducted preliminary hydrogeologic investigation on Community Center and Queen Sewell Park properties
- Submitted work plan for detailed evaluation at Queen Sewerll
- Submitted report and obtained DEP approval
 - 335,000 gpd flow at 3 gpd/sq ft
 - Mitigation of flow to Buttermilk Bay

- Percolation testing at appropriate site elevation

MEPA:

- Supported filing for lower design flow rate of 100,000 gpd to suit area needs
- Alluded to mitigation by sewerage 60 – 80 homes upgradient of Buttermilk Bay
- Additional permitting requirements identified
- CZM, CCC, Division of Marine Fisheries, DEP-SERO approvals

Plant Modifications:

- Reduced disposal field size to reduce costs and to suit Police Station building footprint/location
- Met with DEP to discuss requirement of mitigation by sewerage at Buttermilk Bay
- GWDP field design based on 6 gpd/sq ft without conducting a load scale test
- Submitted added justification to MA DEP – Boston for higher effluent loading rate

Next Steps:

- Work with DEP to provide additional details on flow sources and volumes; and pumping and transmission system
- Added detail to justify 6 gpd/sq ft field design loading rate
- Develop approach for PEF and for State Revolving Fund [SRF] loan application

Other Steps:

- Obtain commitments from Developer[s]
- Submit additional process documentation
- Provide treatment facility details for DEP and permit approvals
- Develop flow sources and volumes in support of application
- Complete Project Financing Plan
- Coordinate with Police Station Design

John O'Brien made a **MOTION** and **SECONDED** by Carol Lynch to approve \$335,000 for the Wastewater project and to be paid from General Debt.

Gary Maloney asked if we can take from Free Cash instead of General Debt. If we have the money then why do we have to borrow?

Chairman Mastrangelo said the Capital Outlay Committee policy is that we don't go below in free cash and that we need to carry so much debt.

With no further discussion on the motion, **VOTED 5-0**

Wes Ewell said Weston & Sampson will still work even if money is not available. OPM won't be on board by July and Sewer Commissioners don't want to move forward until OPM is in place.

Barlow's Landing Dinghy Dock:

Previously, \$190,000 was being paid by the CPC. It has since been agreed \$95,000 would be funded from CPC and remaining \$100,000 be taken from Waterways Fund.

John Redman made a **MOTION** and **SECONDED** by Carol Lynch to fund the Barlow's Landing Dinghy Dock \$95,000 from CPC funds and remaining \$100,000 from Waterways Fund.

UNANIMOUS VOTE

Fire Chief's car – additional information

Rick Mastria had discussion with the Fire Chief with concern he wanted something different than what the police use [Interceptors]. Fire Chief explained in a letter why he needed a Tahoe which Chairman Mastrangelo read into the record.

Capital Outlay Committee
Thursday, April 6, 2017 / 8:30 A.M.

DPW Conference Room
35 Earnest Valarie Drive, Buzzards Bay

From: Sylvester, Norman [<mailto:nsylvester@townofbourne.com>]

Sent: Tuesday, April 04, 2017 2:45 PM

To: rickmasteria@masteria.com

Cc: Mary Jane Mastrangelo <mjm@mrainc.org>

Subject: Comparison between Ford and Chevy/GMC

Good afternoon,

Thank you for taking the time to discuss Bourne Fire/Rescue & Emergency Service's request for a new Chevy Tahoe/GMC Yukon. As you requested, the boat (M-130) we have to tow weighs in at 5,500 pounds fully loaded. This includes all the equipment and the boat's motor. I obtained this information directly from the boat manufacturer/ sales representative in town. The current boat and trailer are stored inside during the fall/winter months so we can launch it at a moment's notice. The DEP Spill trailer we keep behind our Headquarters Station has a maximum capacity of 10,000 lbs. fully loaded and has electric brakes capabilities. Totally empty the trailer weights just over 2,000 pounds. We presently have approximately 2500 pounds of boom inside this trailer. The fire department vehicles carry a significant amount of equipment, ranging from EMS Supplies, gas and carbon monoxide meters, structure fire equipment turnouts and multiple command radios. The vehicles are used at emergency incidents for incident command so they are equipped with special accountability boards and tags. Also, each vehicle has to respond into the woods for brush fires and requires going off road. During winter months these vehicles are consistently being driven on unplowed streets where vehicle clearance is paramount. The Chevy Tahoe meets and exceeds all the requirements the Fire Department needs. Lastly, Bourne Fire/Rescue & Emergency Services keeps its vehicles well over 10 years by using the hand down method. Please feel free to contact me with any additional questions or concerns.

Chief Sylvester Bourne Fire

Rick Mastria said he doesn't show alternative vehicle can't do the same thing.

Administrator Guerino said if you take what the Chief says about his car, Tahoe can do all things that's needed. Explorers pulls police cars. He's not going to be 1st incident command vehicle on site. Don't disagree that chief makes a good point. Need to look at frequency of work. Fire Chief is more an administrative person.

Chairman Mastgrangelo said this a request to reconsider with additional information. Chief says he rotates vehicles around, change #'s, high mileage vehicles get changed [take out 10 year rotation]. Difference between Tahoe and Explorer is \$11,500.

Administrator Guerino said he just don't think it's needed.

Rick Mastria said same thing about equipment needed for this type of vehicle and stated his reasons.

Fire Department Vehicle pool:

3 Tahoe's

1 Pick-up

1 Crown Victoria

Current Chief's car will replace Crown Victoria, new Tahoe will replace what he has, 2 Deputy Chief's cars are Tahoe's and all interchangeable.

Administrator Guerino said in the scope of capital budget, not a lot of money, but don't think it's needed.

Committee agreed to commit to stand on original vote of Explorer for \$38,000.

Monument Beach Marina Boat Ramp:

Administrator Guerino reported that the steel pilings for the boat ramp came in about \$52,000 higher than expected and exceeded what was originally appropriated.

Low bid came in at \$653,000.

Alternate bid for vinyl pilings came in at \$580,000. The issue with having vinyl pilings the engineer will not stamp plans making it not worthy to put in the ground.

Administrator Guerino said he talked to Tim Mullen and Chairman Mastrangelo and if we hire another engineer, it will cost more money. All bids were rejected. Rebid project June 1st with a start date in September.

Request for an additional \$75,000 to cover cost and any increases between know and the start of the project in September. Coated steel piling will be more expensive but the engineer will stamp plan.

Chairman Mastrangelo said we can't go forward with vinyl pilings if engineer not going to stamp.

John Redman made a **MOTION** and **SECONDED** by Carol Lynch to approve that additional request of \$75,000. **UNANIMOUS VOTE**

Finance Director closed out articles and needs a vote from the Committee.

John Redman made a **MOTION** and **SECONDED** by Carol Lynch to close out articles in the amount of \$8,238,032.13 as requested by the Finance Director. **UNANIMOUS VOTE**

APPROVAL OF MINUTES:

John Redman made a **MOTION** and **SECONDED** by John O'Brien to approve the following minutes: September 7, 2016; September 14, 2016; September 21, 2016; January 4, 2017; January 11, 2017 as presented. **UNANIMOUS VOTE**

Other Changes:

Facilities – Town Hall bathroom Renovations: Instead of taking \$50,000 from Free Cash, we are now taking \$9,464.52 from Free Cash and \$40,535.48 from available funds.

John Redman made a **MOTION** and **SECONDED** by Carol Lynch to approve the Capital Plan with mathematical corrections. **UNANIMOUS VOTE**

Public Comment

No public comment

John O'Brien made a **MOTON** and **SECONDED** by John Redman to adjourn meeting at 9:41 A.M. **UNANIMOUS VOTE**

Respectfully submitted by:

Debbie Judge
Recording secretary