

# ***Conservation Commission***

## ***Meeting Minutes***

Town Hall Lower Conference Room

24 Perry Ave., Buzzards Bay, MA 02532

November 15, 2018

### **I. Call to order**

Chm. Gray called to order the meeting of the Conservation Commission at 7:00 PM on November 15, 2018. Chm. Gray explained all reviews, unless otherwise stated, are joint reviews. Applications will be processed pursuant to the Massachusetts Wetlands Protection Act, M.G.L. c. 131, § 40 and pursuant to Article 3.7 of the Town of Bourne Wetlands Protection Bylaw.

Note: Chm. Gray addressed the audience and explained the 5, 5, 5 rules; which allow the applicant / representative five minutes to make a presentation to the Commission members, Commission members will take five minutes to seek clarification if needed, the Conservation agent will also give a report and five minutes of public input is allowed. He asked for all to silence their cell phones.

Note: The meeting was being recorded anyone in the audience who was recording, or videotaping was asked to acknowledge such to the Commission. The proceeding listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may be discussed to the limited extent permitted by the Open Meeting Law. All items within the meeting agenda are subject to deliberation and vote(s) by the Conservation Commission.

**Members Present:** Robert Gray, Rob Palumbo, Elise Leduc, Susan Weston (7:02), Paul Szwed, Melvin P. Holmes and Associate Member, Greg Berman.

**Excused Members:** Thomas Ligor.

**Also Present:** Sam Haines, Carol Mitchell, Jim Mulvey, Brendan Mullaney, Dana Vesty, Joe Sullivan, Nolan Leroy, Mike Borselli, Michael Carrara and Joe Carrara.

**7:00 Presentation:** Presentation by Michael Carrara regarding his proposed Eagle Scout project at Carter Beal Conservation Area.

**Materials Reviewed** – Site Photographs and Project Narrative.



Michael Carrara addressed the members. He stated he is currently working on his Eagle Scout project. He's chosen to rehab parts of the Carter Beal Conservation Area; which he's hoping to complete by Spring 2019. The project includes; repairing benches, regrading the parking area, rebuilding the pedestrian bridge and placing a new sign kiosk in the park. Michael asked the Commission for signage to be displayed in the park.

He acknowledged Mr. Haines, the Bourne Department of Public Works, the Bourne Department of Natural Resources and the Barnstable County Sheriff's Department for their support of and assistance with the project. He also acknowledged the financial support of the Hyannis Home Depot and the Cape Cod Harley Motors Group.

Board Comment – Mr. Holmes asked how long he anticipates it will take to complete the project. Michael stated the preparations have begun. The construction will be done over the winter and installation by spring.

Mr. Szwed asked if the Town will help with the parking lot regrading. Michael stated the DPW will assist with that portion of the project.

Ms. Leduc asked if the pedestrian bridge will be replaced entirely or just repaired. Michael said he is proposing a new bridge be installed. Joe Carrara explained when Michael met onsite with the Sheriff's Department, they suggested removing the existing bridge and rebuild the entire pedestrian bridge.

Ms. Leduc asked if the Sheriff's Department will be building the new bridge. Michael responded that he, his Boy Scout Troop and the Sheriff's Department will be building it. Mr. Carrara elaborated stating the sign will be built over the winter and installed in the spring and the bridge will be built on site when the weather's conducive.

Ms. Leduc suggested placing a trail map of the area in the new sign kiosk.

Mr. Palumbo thanked Michael for taking the initiative and expressed his support of the project. Mr. Berman concurred.

Chm. Gray thanked Michael and wished him well.

### **Request for Determination**

1) Applicant: Joseph Sullivan

File Number: CC18-39

Representative: Same

4 Farnum Rd., Bourne



To install a pre-fab garage within an AE Flood Zone.

**(Hearing under State Act only)**

Materials Reviewed – Site Photographs, Site Plan of Record and DEP Wetlands Change Mapping.

Joseph Sullivan was present to discuss the proposed project.

Board Comment – None.

Agent Comment – Mr. Haines stated the project is over 200 square feet, so it will have to meet the Building Code; i.e., slab foundation with flood vents etc. As long as it meets the Building Code and FEMA requirements, he doesn't have any issues with the project.

Board Comment – None.

Public Comment – None.

Chm. Gray entertained a motion. **Mr. Holmes moved, Ms. Leduc seconded a Negative Two Determination.** With no discussion, the motion carried. 5-0-0.

Chm. Gray explained the decision to the applicant.

**2) Applicant: Colonial Gas Company**

File Number: CC18-40

Representative: Tighe and Bond

15 Olofson Drive, Cataumet

To install a residential gas service line from the existing gas main to the residence within 100 feet of a Wetland Resource Area and within a Riverfront Area.

Materials Reviewed – Site Photographs, Site Plan of Record and DEP Wetlands Change Mapping.

Dana Vesty described the proposed project; to install a gas service line to a residence.

Board Comment – None.

Agent Comment – Mr. Haines stated there has been some question in the past about this stream channel as to whether it is perennial or intermittent. This filing came forward as perennial. Mr. Haines recalled two previous filings; one on County Road and one on Long Pond Way which determined the stream was intermittent. He questioned whether the proposed depth of the trench will damage the culvert. Ms. Vesty referred to the plan to pinpoint the area of the culvert; explaining that the proposed trench will be beyond the



culvert. Mr. Haines stated there is a slight grade toward the Resource Area, so erosion controls will be required as stated in the Narrative. He didn't identify any issues with the filing.

Chm. Gray asked if there was two flow patterns. He asked Ms. Vesty to show him on the plan where the channel is located for the river. Ms. Vesty pinpointed the channel location on the plan. Chm. Gray questioned whether the river splits in two spots at that location. Mr. Haines stated it does not. He agreed with the agent that in the past, the stream has been considered intermittent; even though the USGS Map shows it as a solid blue line. He explained that a cranberry bog interrupts the normal flow and there are long periods of time throughout the year that the stream is dry. Mr. Haines said he asked the homeowner to photograph the area at different times of the year in case she ever came forward with a future filing. The homeowner agreed to photograph the area.

Board Comment – None.

Public Comment – None.

Chm. Gray entertained a motion. **Mr. Holmes moved, Ms. Leduc seconded a Negative Two Determination.** With no discussion, the motion carried. 5-0-0.

### **Notice of Intent**

1) Applicant: Joseph Saade  
File Number: SE7-2033  
Representative: GAF Engineering Surveyors  
51 Pine Ridge Road, Buzzards Bay

To remove and reconstruct an existing licensed pier, gangway and float, as well as licensing an existing mortared stone seawall within a V Flood Zone and within 100 feet of a Wetland Resource Area.

**(Continued to December 6, 2018)**

2) Applicant: Darrell McLaughlin  
File Number: SE7-2040  
Representative: JC Engineering, Inc.  
81 Phillips Rd., Sagamore Beach

To upgrade existing septic system and minor grading within a V Flood Zone and within 100 feet of a Wetland Resource Area.



Materials Reviewed – Site Photographs, Aerial Photographs, Site Plan of Record and DEP Wetlands Change Mapping.

**(Continued to December 6, 2018)**

*Chm. Gray recused himself from discussion and vote. Mr. Palumbo chaired the next two hearings.*

3) Applicant: David Hobaica  
File Number: SE7-2039  
Representative: Bracken Engineering, Inc.  
50 Pequot Ave., Pocasset

To raze and construct a single-family dwelling, new Title V septic system, utilities, grading, landscaping and appurtenances within an AE Flood Zone.

Materials Reviewed – Site Photographs, Revised Site Plan of Record and DEP Wetlands Change Mapping.

**(Hearing under State Act Only)**

**(Continued from November 1, 2018)**

Brendan Mullaney briefly summarized the proposed project that was presented in detail at the November 1, 2018 hearing. He stated the only issue remaining was whether the proposed driveway would be paved or not. After speaking with the property owner, Mr. Mullaney reported the proposed driveway will be pervious.

Board Comment – None.

Agent Comment – Mr. Haines stated a DEP file number was issued and the driveway was the only other issue that needed to be addressed.

Public Comment – None.

Mr. Palumbo entertained a motion to close the public hearing. **Mr. Holmes moved, Ms. Leduc seconded to close the public hearing.** With no discussion, the motion carried. 5-0-0.

Mr. Haines - Draft Order of Conditions: All General Conditions, Special Conditions pursuant to M.G.L. Chapter 131, Section 40 numbers; 1, 2, 3, 4, 5, 7, 8, 9, 10, 12, 14, 15, 16, 18, 19, 24, 27, 28, and 29. There are no Special Conditions pursuant to the Bourne Wetlands Protection Bylaw.



Mr. Palumbo entertained a motion to move the Draft Order of Conditions to the Final Order of Conditions. **Ms. Leduc moved, Mr. Holmes seconded to move the Draft Order of Conditions to the Final Order of Conditions.** With no discussion, the motion carried. 4-0-1. Ms. Weston abstained.

4) Applicant: John C. Dawley  
File Number: SE7-2041  
Representative: Bracken Engineering, Inc.  
276 Scraggy Neck Road, Cataumet

To raze and rebuild a single-family dwelling, new Title V septic system, utilities, grading, landscaping, appurtenances and removal of existing tennis court within an AE Flood Zone, V Flood Zone and within 100 feet of a Resource Area.

Materials Reviewed – Site Photographs, Revised Site Plan of Record, Aerial Photographs and DEP Wetlands Change Mapping.

**(Continued from November 1, 2018)**

Brendan Mullaney briefly summarized the proposed project that was presented in detail at the November 1, 2018 hearing and discussed revisions made to the plan based on feedback at the previous hearing. He stated the existing dock has been added to the revised Site Plan of Record. He explained upon issuance of the file number, DEP questioned whether or not the seawall is licensed. Mr. Mullaney stated the wall is licensed; number 3310, issued by the DEP Waterways Program. The license is on file with the Registry of Deeds and the recording information has been forwarded to the Conservation Office. Mr. Mullaney discussed the 25-foot vegetated buffer that was required under a previous Order that is either dead or dying. The property owner is willing to replant and revegetate that area as necessary and have that area remain as a 25-foot buffer in perpetuity. He's also agreed to demarcate the area as was requested at the previous hearing; however, he is uncertain what type of material he will use to demarcate the area. The representative requested to work with the agent administratively on the demarcation. He said the property owner would like to maintain the existing walking paths within the vegetated buffer for access.

A brief discussion transpired regarding the existing dock that was added to the plan.

Board Comment – None.

Agent Comment – Mr. Haines stated the representative has addressed all of the outstanding issues.



Public Comment – None.

Mr. Palumbo entertained a motion to close the public hearing. **Mr. Holmes moved, Ms. Leduc seconded to close the public hearing.** With no discussion, the motion carried. 5-0-0.

Mr. Haines - Draft Order of Conditions: All General Conditions, Special Conditions pursuant to M.G.L. Chapter 131, Section 40 numbers; 1, 2, 3, 4, 5, 7, 9, 10, 12, 14, 15, 16, 18, 19, 21, 26, 27, 28, 29, Special Conditions pursuant to the Bourne Wetlands Protection Bylaw Article 3.7 numbers; 2, 3, 4, 5, 6, 7, 9 and the following Addition Special Conditions; ASC (1) the previously approved 25-foot restoration buffer must be inspected as part of the Order for any dead or damaged plants that must be replaced with similar native plantings. All plantings must be monitored for an additional two growing seasons. Any plants that don't survive must be replaced with similar native plantings, ASC (2) the previously approved 25-foot restoration area buffer measured from the edge of the existing seawall must be demarcated in the field with permanent boundary to prevent the area from being converted to lawn in the future.

Mr. Palumbo entertained a motion to move the Draft Order of Conditions to the Final Order of Conditions. **Ms. Leduc moved, Mr. Holmes seconded to move the Draft Order of Conditions to the Final Order of Conditions.** With no discussion, the motion carried. 4-0-1. Ms. Weston abstained.

*Chm. Gray returned to chair the meeting.*

5) Applicant: Daniel and Robin Pucillo  
File Number: SE7-  
Representative: Falmouth Engineering, Inc.  
80 Old Damn Rd., Monument Beach

To renovate existing dwelling and construct a new septic system within an AE Flood Zone and within 100 feet of a Wetland Resource Area.

Materials Reviewed – Site Photographs, Aerial Photographs, Site Plan of Record and DEP Wetlands Change Mapping.

Mike Borselli addressed the members. He discussed the Resources Areas located on the property and the site's topography. Mr. Borselli summarized the proposed project and then briefly discussed a violation observed by the agent during his site visit. He stated the agent observed a float being stored on the saltmarsh. Mr. Borselli reported the float was removed from the saltmarsh that morning. He explained that the property owner was



unaware that storing the float on the marsh was not permissible and is willing to restore the saltmarsh. A brief discussion transpired as to whether the float is permitted. Mr. Borselli stated he doesn't have a lot of information about the float to discuss that evening but will have more information about it at the continued hearing.

Board Comment – Chm. Gray provided a brief history about the property. He asked the representative whether the dock located to the south is connected to this property. Mr. Borselli stated he isn't sure but is trying to gather information from the buyer's attorney. Mr. Haines stated the Assessor's Office lists this house as having an easement to the neighbor's dock. He spoke with Mr. Pucillo earlier that day who thinks there may have been an agreement with the previous owner where there was a buyout of that easement. Mr. Pucillo elaborated on the agreement.

Agent Comment – Mr. Haines stated he can see the float in aerial photographs going back to at least 2010; however, when he spoke with DNR, they have no record of the float being permitted on this property. They also said the float, as shown in photographs, tied off to a boulder, would not be permissible and it does not appear to have been permitted by the Town at all. Additionally, it doesn't appear as though the float was pile supported, so there may not have been a Chapter 91 License either. Mr. Borselli stated there are some records that the previous owner paid permit fees in the past and he's trying to gather additional information. After a brief discussion, it was decided that the agent will look for past filings relating to this property. He will also perform a site visit to assess any damage the float caused to the marsh.

Board Comment – Ms. Weston opened a brief discussion regarding the existing slab.

Ms. Leduc asked if the walkway was ever permitted. Mr. Haines stated the walkway would not have been permitted by the Town; it would have to have a Chapter 91 License. Mr. Haines said he will try to gather additional information about the walkway. Chm. Gray asked what the condition of the walkway is. Mr. Haines stated it is usable but will need repairs in the future. Mr. Haines suggested conditioning the Order that any repairs to the walkway will require coordination with the agent and any major repairs will require a full Notice of Intent.

Mr. Haines asked if a limit of work or erosion controls are shown on the plan. Mr. Borselli replied they are not. Mr. Haines asked that they be added to a revised plan. He stated he doesn't have any issues with the addition as proposed and thinks that the proposed septic is an improvement. As long as the area is regraded, he doesn't think it will have an adverse impact on the functions and value of the Bank.



Chm. Gray asked the agent if he thinks erosion controls are needed for the septic portion of the project. Mr. Haines stated straw wattle would be sufficient. This will help keep the construction equipment within the limit of work. The representative agreed.

Mr. Berman opened a brief discussion regarding the age of the original house.

Public Comment – Jim Mulvey asked if the Board of Health has approved the proposed septic design and if it includes a nitrogen reduction system. Mr. Borselli explained the Board of Health reviewed the proposal at their meeting that was held the previous evening and they voted to approve the system as a standard Title V without denitrification because the number of bedrooms are not increasing and the nitrogen loading calculations are less than five parts per million.

Mr. Mulvey asked how storm water runoff will be contained post construction. Mr. Borselli stated because the house is historic, they aren't proposing to add gutters or drywells. He said the property is level, consists of mostly lawn and the driveway is gravel so they aren't proposing any drainage improvements.

Mr. Haines asked if the driveway is proposed to remain gravel. Mr. Borselli stated it is.

With no further discussion, the matter was continued to December 6, 2018.

*Chm. Gray changed the order of the agenda.*

► Discussion: Upper Cape Cod Regional Technical School letter regarding maintenance and utilization of 14 acres of conservation land at 182 Sandwich Road.

Nolan LeRoy, an employee of Upper Cape Tech, discussed his environmental science background and summarized the proposed project; to install a small system of trails on the property with a trail head on the Army Corps of Engineers property. He said the Army Corps likes the idea of the project, but he hasn't gone beyond initial discussions with them. In addition to the trails, he is also proposing to install a small pole barn and science lab close to the Sandwich Road section of the property. He discussed how the proposed project will benefit the students and the environmental programs currently being offered to elementary school students. He feels this will be a great use for what he called underutilized land.

Board Comment – Mr. Holmes asked for the sizes of the buildings that are being proposed. Mr. LeRoy said the science lab is proposed to be approximately 40'x 36', the pole barn may be slightly bigger, 50'x 20'. He then discussed how the property will be accessed.



Ms. Leduc asked what a pole barn is and what will be in it. Mr. LeRoy explained what a pole barn and said it will house small animals for educational purposes.

Ms. Leduc asked if the property is Town of Bourne land. Mr. Haines responded that the property is under the care, custody and control of the Bourne Conservation Commission. Ms. Leduc asked who would own the buildings. Mr. LeRoy stated the school district would own the buildings.

Ms. Leduc said she likes the idea of a trail but disagreed that the land is underutilized. She feels it is important to have Conservation land for wildlife and habitat.

Ms. Leduc opened a brief discussion regarding the proposed access to the site. She questioned whether trees will have to be removed in order to widen the existing grassy road. Mr. LeRoy said pruning will be required but no tree removal. Ms. Leduc asked whether a parking area by the two buildings is being proposed. Mr. LeRoy said maybe two or three spots to accommodate a mini bus that will transport students from the main campus over.

Ms. Leduc questioned whether the Army Corps of Engineers was consulted about the possibility of erecting the structures on their adjacent land since they expressed enthusiasm about this and other environmental educational programs. Mr. LeRoy stated no, he wasn't sure that they'd want structures from a school district within the Town of Bourne on their property. He thought it may be better to ask the town. Ms. Leduc doesn't feel that the structures fall into the Passive Recreation Use criteria. Mr. Haines explained when speaking of Passive Recreation Use, there is a gray area with the term "nature center". The Commission can allow for small, unobtrusive gravel parking. There can be signage, there can be restrooms, kiosks and nature centers. He also said there is also some agricultural language but the only time he has seen that applied is to sites with existing agricultural fields.

Ms. Leduc expressed concern that if allowed, the barn and science lab won't be public facilities; they will be school run that the average visitor wouldn't be able to experience. Mr. Haines stated one of the major cruxes of this project is the administration of the buildings. The Commission cannot convert Conservation controlled land to any other entity. He thinks the trail heads; signage and some educational aspects of the project are permissible but he doesn't see how administratively the Commission could allow another entity to build a structure. It would have to be a town owned and operated structure under the care, custody and control of the Conservation Commission.

A brief discussion transpired regarding the steps that would have to be taken to change the land's use.



Chm. Gray stated if the request had been presented by Bourne's School Department, it would be easier to handle the request administratively; however, Upper Cape Tech is a separate government group.

Mr. Palumbo asked if Bourne High School has a similar program. Mr. LeRoy indicated they do not.

Chm. Gray said he likes the idea of the proposed project but thinks only the proposed trails are permissible. He suggested working with the Army Corps to see if they'll allow use of their property. Another suggestion he offered was to approach the Bourne Recreation Authority, who leases land from the Corps. A discussion transpired regarding a small parcel of land owned by the Bourne Recreation Authority that may be suitable for the lab and barn. Mr. LeRoy liked the suggestions.

Ms. Leduc opened a brief discussion regarding the feasibility of the Commission operating a Nature Center.

Chm. Gray asked the agent whether the state's definition for Passive Recreation includes language pertaining to education. Mr. Haines stated there is language for a Nature Center but is unsure about language pertaining to educational use. He is willing to research it further. Chm. Gray said he'd prefer that the agent doesn't spend too much time on it and encouraged the applicant to contact the Bourne Recreation Authority. Mr. LeRoy expressed interest in moving forward with the trails. A discussion transpired regarding the steps that will need to be taken in order for a Notice of Intent to be filed.

Public Comment – Mr. Mulvey asked if the land is strictly Conservation Commission land. Chm. Gray confirmed that it is. He expressed concern over the term utilization and feels if approved, language should be added to the decision that any maintenance of the land must be brought back before the Commission for approval. Mr. Palumbo stated this was simply a discussion, no vote will be taken on the matter that evening and a Notice of Intent would have to be filed before any further action may be taken.

Chm. Gray reminded the members that outside groups have in the past, maintained Conservation owned land. A discussion ensued.

6) Applicant: Town of Bourne Selectmen

File Number: SE7-2036

Representative: BCS Group, Inc.

810 Shore Road, Pocasset

For a new dewatering site associated with the Pocasset River dredge within an AE Flood Zone, 100 feet of a Wetland Resource Area and within the 200 Riverfront Area.



Materials Reviewed – Site Photographs, Site Plan of Record and DEP Wetlands Change Mapping.

**(Continued from October 4, 2018)**

Mr. Haines stated he will represent the Town of Bourne and presented the proposal. He explained this filing will allow the Town to utilize the marina parking lot as a dredge spoil location in the event that they utilize mechanical dredging for a portion of the Pocasset Dredge Project. Mr. Haines discussed the benefits of mechanical dredging and stated the work will occur within a Flood Zone and a Riverfront Area. All of the impacts will be temporary and it could be argued that this will be an improvement to the river itself. He explained that the project is not only challenging but expensive. He said if this option is utilized, they will need to avoid adverse impacts to the saltmarsh fringe at the end of the parking lot. He made note that this is still being reviewed as a possible option because mechanical dredging is three to four times more expensive than hydraulic dredging. He's not sure they have the funding and the Shore and Harbor Committee is exploring other options. They'd like to keep this option open in case it's needed in the future.

Board Comment – Ms. Weston asked where people will park. Mr. Haines said this will be a winter process and the parking lot will have to be closed down. The marina will be closed probably between November and late February.

Ms. Leduc asked what type of containment will be used to prevent sediment from washing back into the river during a rain storm. Mr. Haines said first they will build a sand berm around the perimeter. They've also considered using jersey barriers and woodchips as methodology to filter it. He explained, at a minimum they will use jersey barriers, straw bales, sand and possibly some other methods.

Ms. Leduc asked if the parking lot is structurally sound enough to hold the weight of the sediment. Mr. Haines said it is but it wouldn't have to hold a lot of weight because the mechanical methodology delivers the sediment by the tub as opposed to thousands of yards in a day. He said this is a slow and steady process and is much more controllable.

Ms. Leduc asked if there's any plan to restore the fringe of saltmarsh at the end of the parking area. Mr. Haines said it is a highly restorable marsh and precautions will be taken to prevent adverse impacts; however, the Order will be conditioned that any damaged saltmarsh will have to be restored.

Chm. Gray commented that, the area in the past has been used as a boat ramp and asked whether it is no longer used as such. Mr. Haines said that is not a preferable boat ramp and he doesn't believe DNR sanctioned it as such. Chm. Gray thinks if the area is not



going to be used as a ramp in the future, this is the perfect time to redesign the area to prevent people from using it. Mr. Haines said he will discuss the matter with Tim Mullen. A brief discussion transpired regarding the types of watercraft that has been launched at this site.

Mr. Holmes asked if the water quality of the dredged runoff has been determined. Mr. Haines stated the material located at the mouth of the river will be suitable for beach nourishment. However, the material dredged from the interior of the river will be sent to ISWM and used as capping material. He stated the water runoff will be returned back into the system.

Public Comment – Mr. Mulvey suggested as long-term plan, a schedule of dredging be drafted by the harbormaster and the Shore and Harbor Committee. He asked if any other dredging projects are being proposed. Mr. Haines stated the next dredging project is the Little Bay dredging. He said there may be an opportunity to combine these two projects. Mr. Mulvey noted in the past, Bassetts Island has been used as a dredge spoil site. Mr. Haines said Bassetts Island is a permitted dredge site for nourishment; however, they have no plans to use Basset Island as a dredge spoil site.

The matter was continued to December 6, 2018.

### **Other Business:**

► Discussion on Coastal Banks, the regulations and the bylaw. – Mr. Haines stated at the last hearing, the filing for 388 Scraggy Neck involved a wall within the Velocity Zone. At that time, he commented that it was interesting that the project effectively created a Coastal Bank which was then armored. He stated after email conversations with the chair, the chair felt the agent may have given the Commission a sense that it is not permissible to armor a Coastal Bank; which is not the case. A lengthy discussion transpired regarding applying DEP regulations vs. DEP policy guidelines. Chm. Gray cautioned the members to apply regulations that can be substantiated, not policy guidelines when rendering decisions. This will prevent an applicant's appeal from being upheld.

*Ms. Weston exited the meeting at 8:57 PM.*

A brief discussion transpired regarding the necessary steps that need to be taken in order to change the town's bylaw.

► Vote excused absent members, if necessary – **Ms. Leduc moved, Mr. Palumbo seconded to excuse the absent members.** With no discussion, the motion carried. 4-0-0.

► Acceptance of Previous Meeting Minutes – Chm. Gray entertained a motion to approve the minutes of the October 4, 2018 meeting. **Ms. Leduc moved, Mr. Holmes**



**seconded to approve the minutes of the October 4, 2018 meeting.** With no discussion, the motion carried. 4-0-0.

A brief discussion transpired regarding the need to revise the dock regulations. Ms. Leduc suggested holding a dock and pier special meeting to discuss the matter. Chm. Gray asked the agent to review the dock regulations in advance, select the ones that have been problematic and email the list to the members for their input. It was decided that the special meeting will be held some time after the new year.

► Report of the Conservation Agent – Mr. Haines distributed a draft 2019 meeting calendar. It will be on the next meeting’s agenda for discussion.

Mr. Haines stated he’ll be attending a Legal Strategies on Climate Change conference in Rhode Island.

► Public Comment Period on Non-Agenda Items – None.

► Questions and Answers re: M.G.L. Chapter 131 §40 and 310 CMR 10.00-10.99 – None.

► Questions and Answers re: Town of Bourne Wetland Protection Bylaw (Article 3.7) and BWR 1.00-1.16 – None.

## **II. Adjournment**

**Mr. Palumbo moved, Mr. Holmes seconded to adjourn.** With no discussion, the motion carried. 4-0-0. The meeting adjourned at 9:30 PM.

Minutes submitted by: Carol Mitchell