

**TOWN OF BOURNE
BOURNE VETERANS MEMORIAL COMMUNITY/SENIOR CENTER
COUNCIL ON AGING BOARD OF DIRECTORS
MINUTES OF April 18, 2019.**

MEMBERS PRESENT: Ken Blanchard, Sandy Barnard, Mary Fuller, Edith Hurd, Marilyn Jackson, Gerri Parham, Donna Pascarella

EXCUSED MEMBERS: Lorraine Young

OTHER PRESENT: Felice Monteiro, Lois Carr, Deb Oliviere-Llanes, Tom Guerino

Meeting called to order at 11:00 a.m.

MINUTES: Upon a motion duly made and seconded the board unanimously voted to approve the minutes of November 15, 2018 as written into record.

OUTREACH: Lois Carr

- **CHAMP** – now a universal application to apply online for state funded housing.
- **Looking for volunteers for April 29th Intergenerational Memory Sharing.**
- **Knox Box:** issues coordinating with FD for location of available boxes.
- **Number of committee members has been expanded by the Board of Selectmen from 9 to 11.**

BRIDGING THE YEARS: Debora Oliviere-Llanes

- **Described the fundamentals of the Bridging the Years programs.**
- **Discussed the benefits and feedback of the Memory Café.**
- **Partnered with Happy Hope Factory to put together packages for sick children in hospitals.**
- **A nursing student did some community service chair exercises with clients and assisted with marketing tools.**
- **Re-certifications for CPR completed**
- **Three new trial client coming in.**

DIRECTOR'S REPORT: Felice Monteiro

- December Holiday Café luncheon was a great comeback after being closed
- The COA Human Services Committee sponsored The Giving Tree and collected scarfs, hats, socks, etc, and made bags to share with Bourne public safety to share with those in need.
- Felice and Debi attended a Sexual Harassment training that was very informative and engaging.
- We distributed and collected surveys for the Barnstable County Department of Human Services on Healthy Aging.
- February numbers still fluctuating but are slowly coming back up. (While some members have “aged out,” we are continuing to acquire younger seniors.)
- Planning to hold an “Open House” or “Re-Opening” in July to welcome people back, who may not know that we are up and running.
- Tom Guerino has acquired a piano from the Hoxie School and we may be able to acquire an instructor.
- French class starting in September

OTHER BUSINESS:

- Someone from our Board should attend the Friends of Bourne monthly meetings as a liaison.
- Discussion on meeting quorums: there is now a *range* of members, so the bylaws do not need to be amended.
- Discussed creating a membership “sub-committee” vs “Working Group.”

Upon a motion duly made and seconded the Board unanimously voted to adjourn the meeting at 12:35 p.m.

Respectfully submitted,

Linda J. Rush
Administrative Assistant