

**TOWN OF BOURNE
BOURNE VETERANS MEMORIAL COMMUNITY/SENIOR CENTER
COUNCIL ON AGING BOARD OF DIRECTORS
MINUTES OF 5/19/22**

MEMBERS PRESENT: Marilyn Jackson, Lorraine Young, Eda Cardoza, Ken Blanchard, Sandra Barnard

ABSENT MEMBERS:

EXCUSED MEMBERS: Gerri Parham-Andos, Bev Armando, Jean Hills

OTHER PRESENT: Debi Oliviere, Kari Phinney

Meeting called to order at 11:07 a.m.

MINUTES: Upon a motion made by Ken and seconded by Sandra, the board unanimously voted to approve the minutes of 4/21/22 as written into record.

Public Comment: None

OUTREACH: Kari read the highlights from the Outreach reports

- Kari and Merry have attended various meetings and trainings.
- Merry is still taking the SHINE training course.
- Connection Café was held on April 1st.
- Merry continues to hand out Covid test kits and distribute Human Resource books.
- Merry did not have any Knox Box installations nor any Fuel Assistance applications.
- Kari processed 4 new Fuel Assistant application and had 2 Knox Box installations.
- Kari has delivered snacks donated from MA Maritime's Chartwell with her business card to residents at Continental and Bourne Oaks and has received many phone calls in response.
- Kari will begin a monthly Coffee Hour for veterans with VA Guy Gottschalk.

DIRECTOR'S REPORT: Debi Oliviere

- Deb attended various meetings and trainings.
- Balance and Conditioning, a new exercise program with three monthly sessions, has started.

- **Family Caregiver Companion Support group will be held monthly starting in July.**
- **Live Zoom presentations around the world will continue with new tours each session.**
- **Friday activities will be held on Wednesdays or Thursdays during July and August due to Cape traffic.**
- **An Assistant Director position has been reestablished and Kari will be given that position, effective July 1st.**

OTHER BUSINESS:

- **Invitations went out for the Volunteer Appreciation Luncheon.**
- **A nominating committee was established with Ken Blanchard, Sandy Barnard and Eda Cardoza. They will meet and have information to vote on prior to the June Board meeting.**
- **There will not be a meeting in July.**
- **Still waiting on guidelines from MCOA on the Board Binders.**
- **Discussion on the Friends of COA summaries will be tabled for now.**
- **Lorraine inquired about fliers/list of agencies available for seniors.**

Upon a motion duly made by Ken and seconded by Eda, the board unanimously voted to adjourn the meeting at 11:53 am.

Respectfully submitted,

**Linda J. Rush
Administrative Assistant**