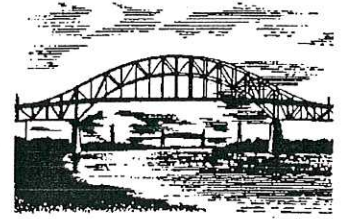




Terri A. Guarino
Health Agent

TOWN OF BOURNE BOARD OF HEALTH

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MINUTES December 11, 2017

Members in attendance: Kathleen Peterson, Chairperson; Stanley Andrews, Vice Chairperson; Don Uitti; and Kelly Mastria

Support Staff in attendance: Terri Guarino, Health Agent and Meghan McLean, Administrative Assistant

MEETING WAS CALLED TO ORDER AT 4:34 pm

Ms. Peterson asked if there were any audience members filming this meeting. No member of the audience was recording at this time.

- 1. Open Meeting Law Complaint filed November 20, 2017 by Gary Maloney Jr.—Review complainant's allegations in regard to Board of Health meeting agenda for the October 25, 2017 meeting. Discussion and possible vote on remedial action if necessary, and delegation of responsibility to respond to complainant.** Ms. Peterson explained that there was a Board of Health meeting held on Wednesday, October 25, 2017. The meeting agenda was posted with the Town Clerk on time as well as posted at Town Hall Entry, however, was not uploaded to the Town of Bourne website. She suggested to the Board that Ms. Guarino handle the response to the complaint. Ms. Guarino will communicate her response to Counselor Troy for his review. Ms. Peterson stated that the Board had previously met with Counselor Troy and he is aware of this complaint. Mr. Andrews stated that he received an email from the Health office containing a request for a time extension to address this complaint. He was unaware that it was sent and did not know who sent it. Ms. Peterson explained that Ms. Guarino compiled a letter to the Attorney General asking for an extension, but the letter sent to the Atty. General explained that we no longer needed an extension due to the meeting being held tonight. **Mr. Barlow made a motion to allow Ms. Guarino to respond to this complaint. Mr. Uitti seconded, all were in favor and the vote was unanimous.**
- 2. Confirm date for next meeting and adjourn.** The Board confirmed that the next Board of Health meeting will be held on December 13, 2017.

Mr. Andrews made a motion to adjourn the meeting. Mr. Uitti seconded. All were in favor, and the meeting adjourned at 4:48 pm.

Taped & Typed by Meghan McLean, Secretary

Kathleen Peterson

Stanley Andrews

Galon Barlow Jr.

Don Uitti

Kelly Mastria

cc Board of Selectmen/Town Clerk