



Terri A. Guarino
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TOWN OF BOURNE BOARD OF HEALTH

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REMOTE MEETING MINUTES

June 24, 2020

Members in attendance: Kathleen Peterson, Chairperson; Stanley Andrews, Vice Chairperson; Donald Uitti; Skip Barlow Jr. and Kelly Mastria.

Support Staff in attendance: Terri Guarino, Health Agent; Kaitlyn Shea, Health Inspector and Syreeta Amaral, Administrative Assistant.

Meeting was called to order at 5:00 pm

Ms. Peterson asked if anyone was recording at this time.

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1. **COVID-19 and Phased Re-Opening Plans – Terri Guarino, Health Agent to provide information and updates. The Board of Health to discuss and possibly vote as necessary:**

- a. **Disease Surveillance News – public health data & cases** – Miss Guarino started by reporting to the Board that there were less than 10 active COVID-19 cases in the Town of Bourne. She stated that the public health nurses from VNA of Cape Cod have been fantastic with all of the help that they have been giving the Health Department. Miss Guarino added that Barnstable County has given the Town of Bourne some additional funding to help cover the added COVID-19 cost of the public health nurse services.
- b. **Mandatory Workplace Standards & Industry Specific Guidance – food establishments, breweries, pools, recreational camps, personal care services & other sectors, businesses and operations not otherwise mentioned** - Miss Guarino started by explaining that step 2 of Phase 2 started on Monday June 22, 2020. The major changes that have taken place in step 2 of Phase 2 consist of indoor dining is permitted. Personal care services are allowed in step 2 of Phase 2. Under these guidelines, office space occupancy has increased. Ms. Peterson asked if there were any issues that Miss Guarino encountered. Miss Guarino stated that there is a lot of confusion with the new guidance within the individual sector specific areas. Breweries are allowed to open if they offer table service. Buzzards Bay Brewery does plan to open under this new guidance. Ms. Peterson asked if there were any questions from the board. There were no questions from the audience or from the board.
- c. **Local Updates and FAQs – permitting, inspections, public facilities, large gatherings, miscellaneous** – Miss Guarino stated that she had seen Mr. EJ Cubellis on the Zoom meeting and asked if he had any questions. Mr. EJ Cubellis from the Mezza Luna Restaurant stated he was present and that he has been receiving a lot of calls in regards to funeral repasts/collations. He noted that he would like to know whether he can accommodate a group for an event for that purpose. Miss Guarino replied that she thinks that those kinds of activities most likely will be included in Phase 3. Ms. Peterson asked Miss Guarino when she expected phase 3 to begin. Miss Guarino replied that the state had put forth an estimated timeline of 3 weeks in each phase so it may be as soon as June 29, 2020 but she is not positive and is waiting to hear from the state in regards to this. Mr. Cubellis stated that he was not presently open and that he was going to wait until more guidance came out from the state to start answering questions from customers in regards to having funeral repasts/collations. The

Board thanked Mr. Cubellis for his question. Mr. Cubellis thanked the Board for their time. Miss Guarino continued by stating that the only thing that she had to add to this section of the agenda item was that due to being down a full time Health Inspector, the Health Department is asking all that are requiring inspections to call the office between 8:30 and 9:30 a.m. Setting the schedule early helps in managing traffic issues and keeps running back and forth to opposite ends of town to a minimum. Ms. Peterson asked if there were any other questions. There were no questions from the Board or from the audience.

- d. **What's to come during Phase III** – Miss Guarino stated that the Health Department had not received any guidance from the state in regards to what is to come in Phase 3. Until the Health Department receives the documentation from the state there are no other updates that she can provide to the Board.
2. **1 Shawmut Rd – Joseph Webby of Webby Engineering Associates Inc. on behalf of owners James and Sharona Belladue – Requesting variances from Title of the State Environmental Code. Variances requested include a 5 foot reduction from the required 10 foot setback from the property line to the S.A.S. and a 14 foot variance from the required 20 foot setback from the foundation to the S.A.S.** James Belladue was present to represent the project. Ms. Peterson asked Mr. Belladue if he was going to present the project. Mr. Belladue responded that he was. Ms. Peterson asked Miss Guarino whether all of the abutters needed to be notified for the meeting. Miss Guarino stated that the notifications that were made were appropriate seeing the only person that would be affected by the project would be the abutter that was notified. Ms. Peterson asked if there was anyone there representing that address. Mr. Belladue stated that he contacted his neighbor to let him know that the letter was in the mail. He said that the neighbor Mr. Millhound reported that he had no issue with the project and that he would not be attending the meeting. Ms. Peterson asked if there were any questions from the board. Mr. Andrews asked if the 14 foot setback variance requested from the dwelling was from a concrete slab, a full basement or to a crawl space. Mr. Belladue responded that the space under the dwelling at that part of the house is a crawl space. Mr. Andrews asked Miss Guarino if that would require a liner to provide breakout protection at that point. Miss Guarino stated that yes, that the liner is included on the plan. Mr. Andrews stated that he would like the plan to show that the line provided on the plan is identified as a liner for break out protection. Miss Guarino stated that she would specify that on the plan. Mr. Andrews stated that usually we have the engineer sign the note on the plan at the time of the hearing. Miss Guarino asked Mr. Andrews that due to the nature of the meeting would he accept a letter from the homeowner stating he acknowledges the addition of notes on the plans. Mr. Andrews agreed. Mr. Belladue asked if the board wanted the letter from him or the engineer. Ms. Peterson stated that as the homeowner, he was ultimately responsible for the property, so a letter from him would be acceptable. Ms. Peterson asked if there were any questions. There were no questions. Mr. Barlow Jr. made a motion to approve the setbacks presented at 1 Shawmut Rd. as amended with all appropriate notes on June 24, 2020 with the addition of a letter acknowledging said notes. Don Uitti seconded the motion. Roll call vote to approve. Mr. Uitti...yes, Mrs. Mastria...yes, Mr. Andrews...yes Mr. Barlow Jr....yes, Ms. Peterson...yes. All were in favor and the motion passed unanimously.
3. **Discussion on Board of Health Regulations regarding the keeping of animals. Review existing regulations and policies:**
 - a. **Stable Regulations (horses, ponies, bovine, mules, donkeys, sheep, llamas, alpacas & goats) - February 24, 2010**
 - b. **Poultry Regulations – September 11, 2013**
 - c. **Kennel Regulations – January 9, 1991**
 - d. **Pigs and Piggery Regulations – January 9, 1991**
 - e. **Rabbit, Mink, Foxes & Other Fur Bearing Animal Regulations – May 31, 1978**

Miss Guarino stated that the purpose of this agenda item is to draw attention to the Board that the some of the animal regulations have not been reviewed by the Board in quite a long time. She suggested combining the regulations to make them easier for the public to understand. Mrs. Mastria asked if Miss Guarino was looking for an agreement from the Board that the existing regulations should be gone over and brought up to date in the near future. Miss Guarino concurred that that was purpose. Mr. Barlow Jr. added that he agreed that some of the regulations should be amended and combined but stated that the Board should take their time in reviewing them. He noted that the Board should give the community the opportunity to add input in areas where they will be impacted by the regulations. Mrs. Mastria agreed with Mr. Barlow Jr.'s statement. Miss Guarino stated that aiming for at least December 1st to review and combine these regulations to present to the board for consideration. Ms. Peterson stated that she would like to have them presented to the Board by the fall. Miss Guarino agreed to the timeline stated by Ms. Peterson. **The Board took no action.**

4. **Approve the meeting minutes dated May 28th and June 10th, 2020.** Mr. Barlow Jr. made a motion to approve the minutes from May 28th, 2020. Ms. Peterson seconded the motion. Roll call vote to approve. Mr. Uitti...yes, Mrs. Mastria...yes, Mr. Andrews...yes, Mr. Barlow Jr....yes and Ms. Peterson...yes. All were in favor and the motion passed unanimously. Mr. Barlow Jr. made a motion to approve the minutes from June 10th, 2020. Ms. Peterson seconded the motion. Roll call vote to approve. Mr. Uitti...yes, Mrs. Mastria...yes, Mr. Andrews...yes, Mr. Barlow Jr....yes and Ms. Peterson...yes

5. **Set tentative date for next meeting** – A tentative date of July 15th, 2020 was set for the next Board of Health Meeting.

Mr. Barlow Jr. made a motion to adjourn the meeting. Mr. Uitti seconded the motion. Roll call vote to approve. Mrs. Mastria...yes, Mr. Andrews...yes, Mr. Uitti...yes, Mr. Barlow Jr....yes and Ms. Peterson...yes. The motion to adjourn passed and the meeting adjourned at 5:55 p.m.

Kathleen Peterson _____

Stanley Andrews _____

Galon Barlow Jr. _____

Don Uitti _____

Kelly Mastria _____