

Police Facility Building Committee

May 2, 2018 6:00pm

Minutes

Agenda:

1. **Meeting called to order** at 6:02pm by Chair Noyes. Attendance: Members present: Charles Noyes, Dusty Meier, John O'Brien, Donald Picard, Marty Greene, Richard White, Chief Woodside, Lt. Brandon Esip. Also Joe Sullivan, Keith Mercy, Todd Costa. Absent – excused; Jerry Ellis, John Redman, Stanley Andrews
2. **Review of Construction Documents:** Keith Mercy briefed members on the progress of the project to date. Easements are underway for power and water. Surveys have been done to file documents for the easements with the Commonwealth. The fire department has reviewed and approved the layout of the site. Planning Board has been briefed on the project and have approved with the provision that the fire department is okay with vehicle access. Meetings have been held with Weston Sampson in regards to coordination with the waste water project and their leaching fields surrounding the police facility. A update sheet was distributed by Keith Mercy and Joe Sullivan.. As of this point the project is within the cost estimates previously developed. Mr Mercy advised that construction out to bid on May 11th, and bids due back by 6/18. Members were briefed on specific layouts for water connections and power easements on the site.
3. **Update by Owner's Project Manager:** Joe Sullivan briefed members on his workings with the Waste Water project and coordination with site work and the layout of their building. Adjustments with our parking spots adjacent to the waste water building may have to be made upon final design of the wastewater building. Meetings with MassDOT continue regarding formal access into the police station from the by-pass. Discussion was held regarding use of a webcam for public viewing of the project as well as providing site security during construction. Lengthy discussion was held regarding the construction documents going out to bid on the May 11, 2108 date, with concerns if any items were overlooked. After discussion, explanations, and with assurances that any missed items could be reviewed and corrected with addendums, **a motion was made** by Mr. Greene, seconded by Mr. Meier to proceed with the project milestones of 5/11/18 out to bid; 6/4/18 filed sub bids due; and 6/18/18 general bids due. Vote Yes-Meier, Green, O'Brien, Picard, Woodside, Noyes, Esip.
4. **Public Comments:** None
5. **Next meeting:** To be determined.
6. **Motion to adjourn** made at 7:35pm by Mr. Greene, seconded by Mr. Meier. Unanimous vote to adjourn.

Prepared by Charles Noyes

Accepted: September 26, 2018