

# Police Facility Building Committee

April 3, 2019 4:00pm

## Minutes

### Agenda:

1. **Meeting called to order** at 4:00pm by Chair Noyes. Attendance: Members present: Charles Noyes, Dusty Meier, Jerry Ellis, Peter Meier, Stanley Andrews, John O'Brien, Martin Greene, Chief Woodside, Sgt. Stowe. Absent-Richard White. Also present Joe Sullivan, John Feeley, Keith Mercy, Glenn Cannon, MJ Mastrangelo.
2. **Approval of Minutes:**
  - a. January 8, 2019: Motion to approve made by Peter Meier, seconded by John Redman. Unanimously approved.
  - b. February 6, 2019: Motion to approve made by Stanley Andrews, seconded by John Redman. Unanimously approved.
  - c. March 6, 2019: Motion to approve made by Jerry Ellis, seconded by Stanley Andrews. John Redman abstained, unanimously approved.
3. **Review/Approval of Bills:**
  - a. Invoice from KBVA for March services held until revised with correct figure as discussed in last month's meeting.
  - b. M. O'Connor invoice #7, for March 2019, in the amount of \$441,655.74 has been corrected and submitted for payment. Joe Sullivan explained the changes/corrections made. Motion made by Stanley Andrews to rescind the previous vote on March 6 to pay this bill, and authorize payment on corrected invoice 7, seconded by John O'Brien. Unanimous approval
  - c. M. O'Connor invoice #8, in the amount of \$789,964.60 submitted for approval. Invoice has been reviewed by Joe Sullivan and Keith Andrews and approved. Members expressed concern regarding the availability of the invoice prior to our meetings. In the future the request for payment will be available five calendar days prior to our meetings. The breakdown of shared wastewater project costs needs to be easily shown during reviews. After discussion motion to approve payment made by John O'Brien, seconded by Stanley Andrews. After discussion, members voted unanimously to approve.
4. **Change Orders**
  - a. Change order#18: Additional floor boxes in the amount of \$3,192. Recommended by KBA for approval, after discussion motion made by Martin Greene, seconded by Peter Meier. Unanimous approval. Members discussed the need to have change orders submitted to the review group prior to our meetings.
5. **Project Update:** John Feeley members with the progress up to this point. Steel erection is complete and work on leach fields continue. Masonry work continues. A document was distributed with this information and a document with the shared costs. Joe Sullivan advised the committee that the project is continues on schedule. Keith Mercy of KBA distributed an update to members with the work completed and underway at the site.
  - a. **By-Pass Access:** Sgt. Stowe advised the committee that the approval process continues in Boston.
  - b. **National Guard easement:** Chief Woodside updated the committee on the steps underway and meetings schedule to obtain the easement for the waterline.
  - c. **Wastewater update:** Joe Sullivan updated the committee on the processes underway with the Wastewater project. Discussion concerning the outside appearance of the wastewater building. The committee could not reach a consensus of opinion on the exterior siding design.
6. **Public Comments:** None
7. **Next meeting:** May 8, 2019 at 4:00pm
8. **Motion to adjourn:** Motion to adjourn made by John O'Brien, seconded by Stanley Andrews. Vote to adjourn at 5:00pm.