

Police Facility Building Committee
Minutes of Tuesday, July 9, 2019, 4:00 PM
Bourne Town Hall, Lower Conference Room, 24 Perry Ave., Buzzards Bay, MA

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**Meeting Called to Order:** at 4:01 PM by Chair Noyes. Attendance: Members present: Charles Noyes, Jerry Ellis, John O'Brien, Joe Sullivan, Glenn Cannon, Stanley Andrews, Chief Woodside, Sgt. Stowe, John Feeley, William Meier. Also present is MJ Mastrangelo, Keith Mercy, Kaestle Boos.

- 2.) Approval of minutes: 6/12/19** –John O'Brien motioned to approve the 6/12/19 minutes with the changes as noted. Stanley Andrews seconded. Vote was unanimous.

**3.) Review/Approval of Bills:**

Kaestle Boos invoice for \$12,650.00. Jerry Ellis motioned to approve payment of \$12, 650.00 to Kaestle Boos, seconded by William Meier. Vote was unanimous.

**a.) Change Orders** – Chairman Noyes said there are 3 change orders that were reviewed a week ago at a staff meeting.

**i.) Change Order #19** – Credit of \$1,361.92. Mr. Andrews motioned to approve change order #19, seconded by Mr. Ellis. Vote was unanimous.

**ii.) Change Order #27** – Electrical changes in the amount of \$924.19. Mr. Sullivan and Mr. Mercy reported that this change order was originally rejected but the Engineer of record reviewed it and the change happened during the addendum. There was discussion about the change and that there was a better explanation after the staff meeting. Mr. Andrews said that the labor units still do not match the credit. This change order was tabled due to the credit needing to be shown correctly.

**iii.) Change Order #28** - \$882.24 for plumbing revision. Mr. O'Brien motioned to approve change order #28, seconded by Mr. Andrews. Vote was unanimous.

**4.) Project Update:**

- A.) Owners Project Manager – Daedalus:** John Feeley gave out an updated Progress Report. Mr. Feeley then went over the progress of the building with the committee. Some of the progress includes electrical and mechanical rough in, interior metal stud framing, asphalt shingles are in the process of going on, installed stairs 1 and 2, some electrical and mechanical rough in done in the auxiliary building.

Mr. Noyes said there is a request for payment for M. O'Connor in the amount of \$976,870.55. Mr. Sullivan explained that there are items in this bill that are attributed to the Wastewater Building. The Wastewater Building Committee will reimburse the Police Building Committee \$54,000.00 of this bill (requisition #11). Mr. Andrews motioned to approve requisition #11, including alternate 1 for the Wastewater Committee for further approval, seconded by Mr. Ellis. Vote was unanimous.

Mr. Mercy said that after looking at the 2 change orders (#27 and #28), he noticed that the two were switched. Mr. Sullivan said that #28 should have been tabled, not #27. Mr. Andrews made a motion to go back and reconsider change orders # 27 and #28, seconded by Mr. Meier. Vote was unanimous.

Mr. Andrews asked for more clarification of change order #27. After review of this change order Mr. Andrews recommended approval on this change order. Mr. Andrews made a motion to approve change order #27, seconded by Mr. O'Brien. Vote was unanimous.

Mr. Sullivan recommended removal of previous approval of change order #28, pending revisions of the clerical error. Mr. Meier made a motion to revise and re-submit change order #28, seconded by Mr. Andrews. Vote was unanimous.

Mr. Sullivan said he wanted to thank the DPW for the removal of trees and for all of their help. Chief Woodside added that the DPW has provided a lot of services for this project, and it is greatly appreciated.

- B.) Architect's Update - Kaestle Boos: Mr. Mercy said there 4 open submittals, none that are critical. There are 10 open RFI's and after today there will be 15 open PCO's. These should all be resolved in the next few weeks.
- C.) Wastewater project update - Mr. Sullivan said that the fields are 98% complete. The pre-bid walk through is scheduled for July 10. It is being advertised currently for bid. The bids are due for GC on August 14.
- D.) Bypass access - Chief Woodside reported that a gas main was found to be higher than is should have been. The gas company has been asked to look at and they are still waiting to hear back.
- E.) National Guard Easement – Chief Woodside reported that it is in progress. Town Council sent the information to Representative Vieira, he sent it back, and wanted it in a Word Document, and that is now being processed.

**5.) Members comments/requests:** None.

**6.) Public comment:** Mr. Sullivan said that M. O'Connor has made a change and their new Project Manager is now Virgil from their office.

**7.) Next Meeting:** August 7, 2019 at 4:00 PM.

**8.) Adjourn:** Motion to adjourn made by Mr. Andrews, seconded by Mr. Ellis. Unanimous vote to adjourn at 4:40 PM