

Police Facility Building Committee
Minutes of Wednesday, July 8, 2020 4:00 PM
Zoom remote – Public Access

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**Meeting Called to Order:** at 4:00 PM by Chair Noyes. Attendance: Chairman Noyes, Chief Woodside, Stanley Andrews, Peter Meier, William Meier, Jerry Ellis, John O'Brien, Richard White, John Redman, Keith Mercy, Kaestle Boos, John Feeley and Joe Sullivan, Daedalus and Town Administrator, Anthony Schiavi. Also present is Kim Johnson, Recording Secretary.

- 1.) Approval of minutes: 6/10/20** – Peter Meier motioned to approve the 6/10/20 minutes. John Redman seconded. Stanley Andrews abstained.

Roll call vote – Jerry Ellis - yes, John Redman – yes, John O'Brien – yes, William Meier – yes, Peter Meier – yes, Richard White – yes, Chair Noyes – yes, Stanley Andrews – abstain. The motion carried, 7-0-1.

**2.) Review/Approval of Bills:**

A.) Bills –

- a.) W. B. Mason – 2 bills, #210991749 and #210991933 for \$259.99 each. Chief Woodside submitted an explanation memo with the bills because they were corrected invoices. Originally there was an additional charge of \$89.95 on each bill that has been since removed.

John O'Brien motioned to approve payment of these W.B. Mason invoices for \$259.99 each, seconded by John Redman. Stanley Andrews abstained.

Roll call vote – Jerry Ellis - yes, John Redman – yes, John O'Brien – yes, William Meier – yes, Peter Meier – yes, Richard White – yes, Chair Noyes – yes, Stanley Andrews – abstain. The motion carried, 7-0-1.

- b.) Newark Element – \$32.41, Invoice #32778349.

Peter Meier motioned to approve payment of this Newark Element invoice for \$32.41 seconded by John Redman.

Roll call vote – Stanley Andrews – yes, Jerry Ellis - yes, John Redman – yes, John O'Brien – yes, William Meier – yes, Peter Meier – yes, Richard White – yes, Chair Noyes – yes, The motion carried, 8-0-0.

- c.) Ockers Company – There are three invoices:

Invoice #127406-LM - \$1,300.00  
Invoice #27406-M - \$2,290.00  
Invoice #128603- \$400.00

Peter Meier motioned to approve payment of these three invoices from Ockers Company totaling \$3,990.00, seconded by John O'Brien.

Roll call vote – Stanley Andrews – yes, Jerry Ellis - yes, John Redman – yes, John O'Brien – yes, William Meier – yes, Peter Meier – yes, Richard White – yes, Chair Noyes – yes, The motion carried, 8-0-0.

- d.) Signet Electronic Systems – Invoice #943660 for \$880.00:

John Redman motioned to approve payment of this invoice from Signet Electronic Systems for \$880.00, seconded by Jerry Ellis.

Roll call vote – Stanley Andrews – yes, Jerry Ellis - yes, John Redman – yes, John O’Brien – yes, William Meier – yes, Peter Meier – yes, Richard White – yes, Chair Noyes – yes, The motion carried, 8-0-0.

e.) Action Target – Invoice #109686-2 for \$150,435.53:

John Redman motioned to approve payment of this invoice from Action Target for \$150,435.53, seconded by Peter Meier.

Roll call vote – Stanley Andrews – yes, Jerry Ellis - yes, John Redman – yes, John O’Brien – yes, William Meier – yes, Peter Meier – yes, Richard White – yes, Chair Noyes – yes, The motion carried, 8-0-0.

B.) Change Orders – None.

### **3.) Project Update:**

A.) Owners Project Manager – Daedalus – John Feeley said that the final testing and balancing of the HVAC system is complete, the punch list items are substantially complete and the training for the various building components is complete. Joe Sullivan gave an update on the permits. He also said that the building inspector said some additional caulking is needed in the boiler room, Keith Mercy said that the department is waiting for the final which will be done today.

John O’Brien asked what the temporary construction access in the DOT update means. Keith Mercy replied that the department is still waiting for the final certificate from MassDOT. Mr. Schiavi said that he did the signoff request online and he will check to see if there is an update on the status.

B.) Architect’s Update - Kaestle Boos: Mr. Mercy said they are working on their punch list. He said they have been reviewing the closeout documents.

C.) Wastewater project update – Chair Noyes said that Chief Woodside has shared a document with the Chair of the Wastewater Committee, MJ Mastrangelo, and once they have their meeting, this committee will know more about the shared costs.

D.) Bypass access update –Waiting on final approvals.

E.) National Guard Easement – Chair Noyes said that a contract must be awarded to do the repair and the fence replacement along the backside. Chief Woodside added that a green light has been given to do the fence work and it should be done sometime in July.

### **4.) Update-Discussion**

A.) Move in/operation at 35 Amory Road – Chief Woodside said that the movers are coming from Sterling on Monday (July 13), and they will move everything that they can on Monday. Tuesday they will change over the computer system, 911, and activate the phone system, then transfer operations from the current station to the new station. On Wednesday, the movers will come back and continue with the move.

B.) Grand opening/dedication event – Mr. Schiavi said at this point the grand opening is to be determined. There will be a public release to let the public know that the move has been made. Mr. Sullivan suggested to wait about a month or so. Peter Meier suggested that Bourne TV create a virtual tour for the public to see in the interim. There was some more discussion Facebook and other possibilities for a grand opening.

**5.) Members’ comments/requests:** William Meier had a comment for Mr. Sullivan regarding what the Fire Department is looking for about any pressure vessel.

**6.) Public comment:** None

**7.) Next Meeting:** August 12, 2020 at 4:00 PM.

**8.) Adjourn:** Peter Meier made a motion to adjourn, seconded by Stanley Andrews. The meeting was adjourned at 4:35 PM

Roll call vote – Stanley Andrews – yes, Jerry Ellis - yes, John Redman – yes, John O’Brien – yes, William Meier – yes, Peter Meier – yes, Richard White – yes, Chair Noyes – yes, The motion carried, 8-0-0.