

Police Facility Building Committee
Minutes of Wednesday, August 12, 2020 4:00 PM
Zoom remote – Public Access

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**Meeting Called to Order:** at 4:00 PM by Chair Noyes. Attendance: Chairman Noyes, Chief Woodside, Lt. Esip, Lt. Stowe, Peter Meier, William Meier, John O'Brien, Richard White, John Redman, Keith Mercy, Kaestle Boos, Joe Sullivan, Daedalus and Town Administrator, Anthony Schiavi. Also present is Kim Johnson, Recording Secretary.

**1.)** Call meeting to order – Attendance – Stanley Andrews and Jerry Ellis are excused.

**2.) Approval of minutes: 7/8/20** – John O'Brien motioned to approve the 7/8/20 minutes. John Redman seconded.

Roll call vote –John O'Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

**3.) Review/Approval of Bills:**

A.) Bills – All of these invoices have been signed by the OPM, Joe Sullivan.

a.) M. O'Connor Contracting, Inc., Application #23 for \$579,849.55.

John Redman motioned to approve payment of this M. O'Connor requisition for \$579,849.55, seconded by Peter Meier.

Roll call vote –John O'Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

b.) Global Industrial, invoice #116205615 for \$4,423.00. This invoice is for goods and materials.

Peter Meier motioned to approve payment of this Global Industrial invoice for \$4,423.00, seconded by John O'Brien

Roll call vote –John O'Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

c.) W. B. Mason – 13 bills, totaling \$18,360.56.

Invoice #211862911 for \$785.61

Invoice #211744812 for \$1,191.92

Invoice #211756319 for \$364.80

Invoice #211710878 for \$638.40

Invoice #211954093 for \$76.99

Invoice #212078824 for \$76.99

Invoice #211787772 for \$43.99

Invoice #211952502 for \$29.99

Invoice #211706335 for \$1,649.56

Invoice #212396164 for \$161.99

Invoice #211792918 for \$187.17

Invoice #212117402 for \$9.99

Invoice #211698958 for \$13,143.16

John O'Brien motioned to approve payment of these 13 W.B. Mason invoices totaling \$18,360.56, seconded by John Redman.

Roll call vote –John O'Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

d.) Partners Technology – 4 invoices totaling \$3,424.98.

Invoice #72584 for \$1,760.20  
Invoice #72759 for \$409.14  
Invoice #72760 for \$423.64  
Invoice #72761 for \$832.00

Peter Meier motioned to approve payment of these 4 invoices from Partners Technology totaling \$3,424.98, seconded by William Meier.

Roll call vote –John O’Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

e.) B&H Photo and Video – There are 5 invoices totaling \$9,181.36.

Invoice #174394870 - \$367.40  
Invoice #174200751 - \$7,870.96  
Invoice #174242205- \$306.00  
Invoice #878486780- \$378.00  
Invoice #878291100- \$259.00

John O’Brien motioned to approve payment of these 5 invoices from B&H Photo and Video totaling \$9,181.36, seconded by John Redman

Roll call vote –John O’Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

f.) CDW-G – Invoice #ZQV9134 for \$39.44

John Redman motioned to approve payment of this invoice from CDW-G for \$39.44, seconded by Peter Meier.

Roll call vote –John O’Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

g.) Idemia – Invoice #130956 for \$32,229.00. This bill is for the live scam fingerprint system.

John Redman motioned to approve payment of this invoice from Idemia for \$32,229.00, seconded by John O’Brien.

Roll call vote –John O’Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

h.) Ockers Company – 4 invoices totaling \$35,123.00. These are for IT related items.

Invoice #128371 for \$1,755.00  
Invoice #110872635-1 for \$28,358.00  
Invoice #128907 for \$4,710.00  
Invoice #128926 for \$300.00

John Redman motioned to approve payment of these 4 invoices from Ockers Company totaling \$35,123.00, seconded by William Meier.

Roll call vote –John O’Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- i.) Signet Electronics – Invoice #943817 for \$27,475.10. This bill is for door locks and cameras, and there will be about \$10,000.00 more owed to Signet, and they are still within budget.

John Redman motioned to approve payment of this invoice from Signet Electronics for \$27,475.10, seconded by John O'Brien.

Roll call vote –John O'Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- j.) Cape Cod Vacuum – 2 invoices totaling \$302.97. These are the final bills for Central Vacuum System.

Invoice #118190 for \$201.98

Invoice #118310 for \$100.99

John O'Brien motioned to approve payment of these 2 invoices from Cape Cod Vacuum totaling \$302.97, seconded by Richard White.

Roll call vote –John O'Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- k.) John F. Doll, Electrical Contractor – Invoice #111453 for \$1,090.00. This bill is for the timer on the outside of the outbuilding and the wired display case in the basement.

William Meier motioned to approve payment of this invoice from John F. Doll for \$1,090.00, seconded by Peter Meier.

Roll call vote –John O'Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- l.) Weston & Sampson – Invoice #663578 for \$1,776.39. This bill is for the monitoring system. The maintenance crew from Weston & Sampson installed it. It is mandatory by DEP and the Board of Health.

John Redman motioned to approve payment of this invoice from Weston & Sampson for \$1,776.39, seconded by John O'Brien.

Roll call vote –John O'Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- m.) Sterling Corp. – Invoice #130956 for \$7,259.00. This bill is for the moving contractor.

Peter Meier motioned to approve payment of this invoice from Sterling Corp. for \$7,259.00, seconded by John Redman.

Roll call vote –John O'Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- n.) WSP – Chief Woodside explained that he received a statement with 2 amounts due on it for commissioning. Chair Noyes said they are to be 2 invoices - \$1,000.00 dated 6/13/20 and \$3,000.00 dated 6/26/20. Joe Sullivan has signed off on the statement.

John O'Brien motioned to approve payment of \$4,000.00 to WSP pending receipt of the invoices, seconded by William Meier.

Roll call vote –John O’Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.

B.) Change Orders – None.

**4.) Project Update:**

- A.) Station update – Chief Woodside – Chief Woodside said that the department is getting used to the new building. He said there have been some issues in which Lt. Esip and Lt. Stowe have been dealing with. He said that OPM Joe Sullivan has been very responsive. He said that M. O’Connor has been responsive as well. These issues have been HVAC, doors, etc. and they are keeping a chart of them. He also said that he has been told that there will be some issues for some time, as there is with most new buildings. He said overall, things are going well. John O’Brien asked if Chief Woodside was pleased overall with the building for their needs, and he said that they are pleased and that the design is great for their operation and for the future of the department.
- B.) Owners Project Manager – Daedalus – Joe Sullivan there will be a few change orders that are being processed and they are finalizing numbers. He talked about the warranty process. Chair Noyes asked about the moisture issues.
- C.) Architect’s Update - Kaestle Boos: Mr. Mercy said they are going to back punch on Monday. Regarding on the moisture issues, he said that the whole building is working on negative air pressure so it is causing some of the issues and they are working on the percentage of outside air and sometimes these things take a little while to get fixed.
- D.) Wastewater project update – Joe Sullivan said that the Wastewater Committee is working on a resolution on how to transfer any money back to the Police Department that is owed to them. There was some discussion on the commissioning.
- E.) Bypass access update –The paperwork is at MassDOT.
- F.) National Guard Easement –Chief Woodside said they are still waiting for the Armory easement to go through the State.

**5.) Members’ comments/requests:** None

**6.) Public comment:** None

**7.) Next Meeting:** September 16, 2020 at 4:00 PM.

**8.) Adjourn:** John O’Brien made a motion to adjourn, seconded by Peter Meier. The meeting was adjourned at 4:52 PM

Roll call vote –John O’Brien – yes, John Redman – yes, Peter Meier – yes, William Meier – yes, Richard White – yes, Chair Noyes – yes. The motion carried, 6-0-0.