

**Police Facility Building Committee**  
**Minutes of Wednesday, November 4, 2020 4:00 PM**  
**Zoom remote – Public Access**

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**Meeting Called to Order:** at 4:00 PM by Chair Noyes. Attendance: Chairman Noyes, Chief Woodside, Lt. Esip, Lt. Stowe, Peter Meier, William Meier, Stanley Andrews, John Redman, John O'Brien, Keith Mercy, Kaestle Boos, and Joe Sullivan, Daedalus. Also present is Kim Johnson, Recording Secretary.

**1.)** Call meeting to order – Attendance – Richard White, and Jerry Ellis are excused.

**2.) Approval of minutes: 9/16/20** – Stanley Andrews motioned to approve the 9/16/20 minutes. William Meier seconded.

Roll call vote –Stanley Andrews – yes, William Meier – yes, Peter Meier – yes, Chair Noyes – yes, John O'Brien – abstain, John Redman - abstain. The motion carried, 4-0-2.

**3.) Review/Approval of Bills:**

A.) Bills – All of these invoices have been approved and signed by the OPM, Joe Sullivan.

a.) Daedalus - \$5,200.00. #200105. Chief Woodside said that this closes out the financial contract with the OPM.

John Redman motioned to approve payment of this Daedalus invoice for \$5,200.00, seconded by John O'Brien.

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O'Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.

b.) Kaestle Boos - #16012.01-35 for \$2,875.00. Chief Woodside said this closes out the main architectural contract with KBA.

John Redman motioned to approve payment of this Kaestle Boos invoice for \$2,875.00, seconded by William Meier.

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O'Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.

c.) Kaestle Boos - #16012.02-6 for \$5,964.91. This invoice is for site survey.

John Redman motioned to approve payment of this Kaestle Boos invoice for \$5,964.91, seconded by Stanley Andrews

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O'Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.

d.) W. B. Mason –#213998717 for \$99.00. This is for a bulletin board.

John O'Brien motioned to approve payment of this W. B. Mason invoice for \$99.00, seconded by John Redman.

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O'Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- e.) Ockers Company – 2 invoices - #128174 for \$2,000.00 and #128409 for \$3,099.00. Chief Woodside said these two bills are for closeouts on the audio-visual line.

John Redman motioned to approve payment of these 2 invoices from Ockers Company for \$2,000.00 and \$3,099.00, seconded by John O'Brien.

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O'Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- f.) Partners Technology - #74039 for \$292.40. Chief Woodside said this comes out of the telephone line.

John Redman motioned to approve payment of this invoice from Partners Technology for \$292.40, seconded by Stanley Andrews.

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O'Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- g.) Ockers Company –#129680 for \$964.00. Chief Woodside said this is the closeout of the IT portion.

Stanley Andrews motioned to approve payment of this invoice from Ockers Company for \$964.00 seconded by John Redman.

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O'Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- h.) Automation Concepts & Technologies –#7407 for \$4,473.00. Chief Woodside said this is for the service plan for the IT.

John Redman motioned to approve payment of this invoice from Automation Concepts & Technologies for \$4,473.00 seconded by Stanley Andrews.

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O'Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- i.) Signet Electronics – Invoice #944036 for \$10,000.00. Chief Woodside said this is for the security contract.

John Redman motioned to approve payment of this invoice from Signet Electronics for \$10,000.00, seconded by Stanley Andrews.

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O'Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- j.) Wing Co. Inc. – 2 Invoices - #4992 for \$1,180.00 and #4997 for \$840.00. Chief Woodside said these are for the pumping two times of the septic tank.

Stanley Andrews motioned to approve payment of these 2 invoices from Wing Co, Inc for \$1,180.00 and \$840.00, seconded by John Redman.

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O'Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- k.) South East Fence & Supply – Invoice #0023694 for \$2,578.80. Chief Woodside said this is to replace a gate at the Armory and about 150 feet of fence line. This is half of the cost and the other half is being paid by the Wastewater Building Committee.

John Redman motioned to approve payment of this invoice from South East Fence & Supply for \$2,578.80, seconded by Stanley Andrews.

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O’Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.

- B.) Change Orders - -Chair Noyes said that prior to this meeting the change order sub-committee met to review the outstanding change orders that were before them.

Stanley Andrews motioned to approve the following change orders:

Change order 41R1 - Missing Plumbing Vents in the amount of \$7,780.33,  
Change order 68R2 - Drywall change orders in the amount of \$4,544.18,  
Change order 71R1 – Flagpole Area in the amount of \$2,226.33,  
Change order 77 – WWTF Future Waterline Insurance Credit for a credit of \$2,130.24,  
Change order 80 – Motor Starters for exhaust fans in the amount of \$7,756.10,  
Change order 82 – Over Head Door replacement in the amount of \$3,644.14,  
Change order 85 - Generator E Stop in the amount of \$737.10,  
Change order 86 – Non-Fused disconnect in the amount of \$1,099.72,  
Change order 89 – Open Trench rock credit with a credit of \$11,925.00 and  
Change order 91 – CAM pump credit with a credit of \$14,920.79,  
leaving a total credit of \$1,188.13. seconded by John Redman.

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O’Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.

#### **4.) Project Update:**

- A.) Owners Project Manager – Daedalus – Joe Sullivan said there are a couple of things. There are still some outstanding change orders. The department has been working diligently going through the warranty process.
- B.) Architect’s Update - Kaestle Boos: Mr. Mercy said they got the civil as-built approved finally and they have issued the certificate of substantial completion. There are a few small items left on the punch list and there are still a couple commissioning items going on with the rooftop.

Mr. Andrews asked about the punch list and Mr. Sullivan said that it has gone from about 500 items down to about 15.

- C.) Bypass access update –Chief Woodside said that is all set and they have permission to use it. They have paid a filing fee and MassDOT sent them the email that they were good to go.
- D.) National Guard Easement –Chief Woodside said they are still waiting on the legislature.

**5.) Members’ comments/requests:** John O’Brien wanted to know who to contact about seeing the building. Chief Woodside said to call him.

**6.) Public comment:** None

**7.) Next Meeting:** December 9, 2020 at 4:00 PM.

**8.) Adjourn:** John O’Brien made a motion to adjourn, seconded by John Redman. The meeting was adjourned at 4:52 PM

Roll call vote –Stanley Andrews – yes, William Meier – yes, John Redman – yes, John O’Brien – yes, Peter Meier – yes, Chair Noyes – yes. The motion carried, 6-0-0.