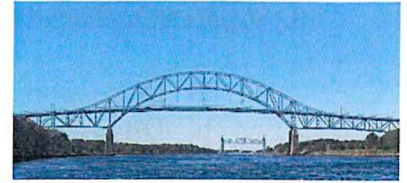


# Select Board Meeting Notice AGENDA



Date

May 23, 2023

Time

7:00 PM

Location

Bourne Veterans' Community Building  
239 Main St., Buzzards Bay  
Or virtually (see information below)

*The Zoom chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute. Note this meeting is being recorded for live broadcast and televised replay by BourneTV. If anyone is audio or visual recording, please acknowledge it at this time.*

If anyone from the public wishes to access the meeting, they can do so by calling the following conference line:  
**1-929-205-6099.**

**Zoom Meeting ID/Call in ID: 869 5775 5505**

**Password: BOURNE**

All items within the meeting agenda are subject to deliberation and vote(s) by the Select Board.

## **7:00 PM Call Public Session to Order in Open Session**

1. Moment of Silence to recognize our Troops and our public safety personnel
2. Salute to the Flag
3. Vision: Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.
4. Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.
5. Reorganization of Select Board Officers after annual Town Election
6. Discussion – Request for the creation of a “Town Administrator Task Force” to propose a zoning bylaw governing marijuana sales in Bourne in advance of the next Town Meeting.
7. **Select Board Workshop**

*Policy discussion – expanding municipal snow/ice removal services and curbside trash and recycling services to additional properties in Bourne, specifically condominium developments.*

RECEIVED  
2023 MAY 19 AM 10:39  
TOWN CLERK BOURNE

8. Appointments and Licenses:

- a. Discussion and possible vote to appoint Community Service Officers for Police Department
- b. Discussion and possible vote to appoint 2 representatives to the Financial Policy Working Group

9. Discussion – determine schedule for Select Board Annual Retreat, and a meeting in June to establish annual goals for the Town Administrator.

10. Upcoming meetings:

May 30 – BOSC

June 6 – Select Board

June 13 – Select Board

June 27, BOSC, if necessary

11. Adjourn

**Select Board  
Minutes of Tuesday, May 23, 2023  
Bourne Veterans' Community Center  
Buzzards Bay, MA  
Or Virtually**

---

**TA Marlene McCollem  
ATA Liz Hartsgrove**

**Select Board (7:00 – 7:13)**

Peter Meier, Chair  
Jared MacDonald, Vice Chair  
Melissa Ferretti, Clerk  
Mary Jane Mastrangelo  
Anne-Marie Siroonian

**Select Board (7:14 – 9:12)**

Mary Jane Mastrangelo, Chair  
Melissa Ferretti, Vice Chair  
Anne-Marie Siroonian, Clerk  
Peter Meier  
Jared MacDonald

Others: Rusty Scupper (virtual), Elmer Clegg (virtual), Jennifer Copeland (virtual), Christopher Farrell, Steve Strojny, Stephen Mealy, Kevin Hough, Shawn Patterson, DPW Director, Jimmy Boyle, Kelly Collins, and John York (virtual).

*The Zoom Chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute. Note this meeting is being recorded for live broadcast and televised replay by Bourne TV. If anyone is audio or visual recording, please acknowledge it at this time.*

If anyone from the public wishes to access the meeting, they can do so by calling the following conference line: **1-929-205-6099**

**Zoom Meeting ID/Call in ID: 869 5775 5505      Password : BOURNE**

All items within the meeting agenda are subject to deliberation and vote(s) by the Select Board.

**7:00 PM Call Public Session to Order in Open Session**

Chair Meier took a point of personal privilege to recognize Ann- Marie Siroonian as being at her first regular session as a Select Board member. He said that Ms. Siroonian brings a lot of experience to the board.

Chair Meier also said that the Select Board just had an executive session and he read aloud a statement that came from that meeting. Chair Meier said that the Select Board received a complaint concerning a personnel matter in the Town. The Select Board diligently reviewed the

RECEIVED  
2023 JUL -5 AM 11:26  
TOWN CLERK BOURNE

facts of the complaint, discussed those facts, and resolved the matter to satisfaction. He said that the Select Board treats such matters confidentially as authorized by the Open Meeting Law. He said that the Select Board will not comment any further on the matter and they encourage all members of the community to avoid speculation or discussion about the matter.

1. **Moment of Silence to recognize our Troops and our public safety personnel.**
2. **Salute to the Flag.**

Chair Meier said that they would not read the vision or the mission because this meeting is a workshop.

3. **Reorganization of Select Board Officers after annual Town Election.**

Mary Jane Mastrangelo expressed her interest in becoming Chair of the Select Board, and she read aloud a statement of the reasons for her interest.

**Voted:** Jared MacDonald moved, and Anne-Marie Siroonian seconded to nominate Mary Jane Mastrangelo for the Chair of the Select Board.

**Vote:** 5-0-0.

Melissa Ferretti said that she would be interested in becoming Vice Chair of the Select Board.

Ms. Mastrangelo said that at the next meeting she would like to talk about changing the format of the meetings so that they can talk about sewer commissioner business.

**Voted:** Mary Jane Mastrangelo moved, and Jared MacDonald seconded to appoint Melissa Ferretti as Vice Chair of the Select Board

**Vote:** 5-0-0.

Anne-Marie Siroonian said that she would accept the challenge of being Clerk.

**Voted:** Melissa Ferretti moved, and Jared MacDonald seconded to nominate Anne-Marie Siroonian as the next Clerk.

**Vote:** 5-0-0.

Peter Meier thanked the rest of the Select Board for allowing him to be Chair for the past two years. He said he was excited to have Ms. Mastrangelo as the next Chair as she brings a lot of experience, and she has earned the position.

At 7:14 PM, the new Chair, Vice Chair and Clerk took their new positions for the remainder of the meeting.

4. **Discussion – Request for the creation of a “Town Administrator Task Force” to propose a zoning bylaw governing marijuana sales in Bourne in advance of the next Town Meeting.**

Chair Mastrangelo said that this agenda item was brought to the Select Board as the result of a public comment and she thinks it is appropriate for the Board to discuss this option, as well as how the Board can coordinate with the Planning Board in this discussion. She said that on May 25<sup>th</sup>, the Planning Board has an agenda item for a marijuana discussion.

Town Administrator Marlene McCollem said she would be happy to lead the effort and create the working group if that is how the Select Board wants her to proceed, and she would like to understand what the Select Board is expecting and what they would like to see as a result.

Jared MacDonald said that he wants to see some changes made and what they currently have is too vague. He said that he feels that this is a priority.

Melissa Ferretti said that she feels that some locations need to be addressed, although she is not sure that a task force is what is needed. She said that these marijuana establishments are businesses and if marijuana is approved in Bourne, then the town should make it so they can succeed as they do for other businesses.

Anne-Marie Siroonian said that there is value in having input from all constituents on both sides so the town can have a zoning bylaw that is equitable for all. Peter Meier said that a lot of this information already exists, and he would like to have the Planning Board bring their recommendation back to the Select Board.

Chair Mastrangelo said that the idea of this was to have the Select Board say to the Town Administrator that they think that it is a good idea for Town staff, the Town Planner and the Planning Board, and the Town Administrator to really put some time into this discussion because that is the direction that she needs. She said that she thinks a town sponsored bylaw is important. She also said that the question of site plan approval versus special permit is one that needs to be decided.

Ms. McCollem asked the Select Board if they wanted her and the Town Planner to work directly with the Planning Board, or if they want a separate group set up. Chair Mastrangelo said that she did not know yet, and that this would be a working group that would advise Ms. McCollem on making a recommendation, and to facilitate communication.

Christopher Farrell, who is on the Planning Board, said he was speaking as an individual at this time because the Planning Board just heard about this, and they have not had a chance to have a meeting. He said that he opposes creating another board to review this as it is the charge of the Planning Board to cover it. Mr. Farrell talked about some concerns that some of the members of the Planning Board had regarding manufacturing, and he thinks that the upcoming hearing will cover those concerns. He said that for the Town of Bourne to have transparency and to be above board, then they should let the Planning Board take charge of this.

Steve Strojny said that he was one of the proponents of the private petition last time and he said that they got boxed in on the zoning bylaws, and they had to go with what they had. He said that after various hearings, and Town Meeting, there were some objections to certain parts of the

zoning bylaws. He said that they do intend to bring this back and they want to work with the Planning Board on the zoning bylaws.

Stephen Mealy said that he had brought this suggestion to the Select Board two weeks ago. He said that his concern is that the town hasn't taken any positive steps to address zoning for marijuana sales.

Kevin Hough of Monument Beach, said that in all the towns that he has dealt with, they all rely on the Planning Board to work on the zoning bylaws.

Mr. Meier said that he wants to hear what the Planning Board wants to do before any decisions are made, and he wants the town to go through the correct process. There was discussion about what the Planning Board has done with this bylaw in the past, and that they are working on it currently.

Elmer Clegg asked to have the Town Planner speak at tonight's meeting about what she understands from the discussions that she has had with everyone over the last couple of weeks, and where she thinks the town stands in agreement between the town and the previous petitioners about their willingness to work with the town to come up with a mutually acceptable set of bylaws. Ms. McCollem said that at this time, before any of the staff weigh in, she would rather hear from the Select Board and the public about how to proceed. She said that the Planning Board is meeting on Thursday, and the Town Planner needs to discuss it with the Planning Board at that meeting. Ms. McCollem said that she is not comfortable putting the Town Planner in a position in which she would have to disclose anything at this point.

**Voted:** Peter Meier moved, and Jared MacDonald seconded that the Select Board feels it is important for the Planning Board to work on the zoning bylaws for marijuana establishments and it is also important for the Town Administrator and the Town Planner to work with the Planning Board on those zoning bylaws for marijuana establishments.

There was some more discussion about proposed bylaws for the Planning Board. There also was some discussion about another private petition versus the Town bringing it to Town Meeting.

**Vote:** 5-0-0.

## 5. Select Board Workshop

***Policy discussion – expanding municipal snow/ice removal services and curbside trash and recycling services to additional properties in Bourne, specifically condominium developments.***

Chair Mastrangelo let all attendees know that a workshop format is an informal format for the Board to have discussion on policy. She said that public comment will be allowed at this meeting, although it will be somewhat limited.

DPW Director Shawn Patterson said that they have done a lot of research on the topic at hand. He said that they do not have the manpower, the vehicles, or the funding at the present time to take on more area. He said that snowplowing was a challenge this past year because they did not get enough

contractors to sign up, even though the rates were raised. He said that right now they plow almost every street in town that is open to the public, and they do not go into private developments.

Jimmy Boyle said that currently in Sanitation and Recycling, they service over 8000 homes. He said that they have 8 trucks. He said that one of them is a dual truck that picks up both trash and recycling. He said that the fleet of trucks is old, and there is usually one truck being worked on every week. Mr. Boyle said that there are over 2500 condominiums in Bourne, and after looking at them all, he determined that the only condominiums that they could pick up would be the ones with individual driveways.

Chair Mastrangelo said that right now the curbside collection program by DPW is only offered to residential properties found to have 4 or fewer units per property as determined by the Town of Bourne's Assessor's Office. She said that the question that has been raised is whether a condominium development that has 4 or fewer units per parcel or property should be considered for residential curbside trash and recycling. She said that aside from the ownership, they meet the standard that has been set for properties that have 4 or fewer units per property.

Mr. Boyle said that Tradewinds is one of those type of properties that Chair Mastrangelo mentioned, and to have curbside pickup, more containers are needed and would need to be delivered. This could happen after this summer. The additional cost would be the containers and fuel.

There was discussion about the different types of properties and the amounts of barrels that units are allotted for pickup and about the policing of what is put into the barrels.

Ms. McCollem said that removal of snow and ice is very different legally and statutorily than providing curbside pickup. She said that there is very specific language in Mass General Laws that talk about the local option for the removal of snow and ice. She said that the Town of Bourne only has the local option to appropriate money for snow and ice removal, and they don't have the local option to appropriate money for things like catch basin cleaning, street sweeping or repairs on private way.

Ms. McCollem said that she has some thoughts about a draft for a policy, and she read her draft aloud: Until further notice, the Select Board hereby authorizes the Department of Public Works to provide winter maintenance consisting of snow plowing and ice removal/sanding only in accordance with M.G.L. Ch 40, sec. 6C for private roads which have not been accepted by the town as public ways. This authorization is granted provided said roads meet the following criteria:

- i. The road must be open to the traveling public with no restrictive gates, signs, speed bumps, or other hindrances. The road must be free of ruts and potholes and must have adequate turn around space for winter maintenance equipment as determined by the Department of Public Works.
- ii. The road must have at least 14 feet of vertical clearance in all areas without overhanging limbs or other obstacles. The road must be at least 12 feet wide plus have 2-foot drivable shoulders on each side.
- iii. A street sign properly identifying the road must be installed and properly maintained in accordance with the specifications set forth in the manual on

- Uniform Traffic Control Devices published by the Federal Highway Administration.
- iv. The road must be properly marked along the edge of the right of way to provide direction to those providing winter maintenance services. The exact location and type of markers shall be under the jurisdiction of the Department of Public Works. The Town of Bourne shall not be responsible for damage to lawns, plantings, fences, walls, mailboxes, irrigation systems, or other objects located within the road right of way.
  - v. Residents of a private road who desire winter maintenance must submit a notice requesting the Department of Public Works to consider plowing their street along with a waiver of liability holding the Town of Bourne harmless for any damage caused to the road surrounding property by November 1<sup>st</sup> of X year. The petition must be signed by 51% of the abutters/owners of the private road unless an association exists within the neighborhood, in which case a representative can sign for the abutters/owners. The association must submit documentation demonstrating that it is an official association with the power to make decisions for all property owners. Once the petition is submitted and the road is approved for winter maintenance, no further petitions will be required as long as the road meets the requirements of the policy herein. If a sufficient number of residents of a street submit a letter requesting discontinuance of winter maintenance to bring the road below the 51% requirement, the Department of Public Works will notify the association representatives and/or residents that these services will no longer be provided on this road for future winter seasons.
  - vi. The Department of Public Works will regularly inspect each road to ensure it is plowable and in sufficient condition to avoid damage to town equipment or injury to the town's employees or agents. The petitioned road must be accessible by a road that also meets the requirements of the policy herein. The association or representative and/or residents will be notified by the Department of Public Works of any measures that need to be taken to remain on the private road plow list. The Department may notify residents by letter, phone, and /or door hangers, at its' discretion. If the Department of Public Works deems the road unsuitable for winter maintenance, the residents may appeal the decision to the Select Board. The decision of the Select Board shall be final and may not be appealed further.

Chair Mastrangelo said that this is a stringent proposal that the Select Board will look at and discuss. Mr. MacDonald said that as Ms. McCollem just laid out for snow and ice removal, that there needs to be a specific policy for trash removal. He said that also the standard to accept roads needs to be set in a policy.

Ms. McCollem said that regarding curbside pickup she suggests that it must be a public or private way, but not private property. She also said that the policy should be set by limiting by density, by use, which is residential, and by having a road layout. She said that once the road layout is established then they can create the same sort of criteria as far as turnaround space, potholes, etc.



There was some more discussion about how stringent or specific the winter maintenance policy should be. There was also more discussion about curbside pickup for condominiums. There was also some discussion about the difference between a lot and a parcel. Ms. McCollem said that technically a lot is a piece of land that is eligible for a building permit, and a parcel may or may not be eligible for a building permit. She said that there are many types of lots, and that is why it is important that it is the density of the piece of property.

**6. Appointments and Licenses:**

- a. Discussion and possible vote to appoint Community Service Officers for Police Department.**
- b. Discussion and possible vote to appoint 2 representatives to the Financial Policy Working group.**

**6.a. Discussion and possible vote to appoint Community Service Officers for Police Department.**

Ms. McCollem said that she recommends that the Board appoint Matthew St. John and Rebecca Lossi as two Community Service Officers for the upcoming summer.

**Voted:** Peter Meier moved, and Jared MacDonald seconded to appoint Matthew St. John and Rebecca Lossi as the two Community Service Officers for the upcoming summer.

**Vote:** 5-0-0.

Ms. McCollem said that she gives a lot of credit to the Police Department for their recruitment efforts.

**6.b. Discussion and possible vote to appoint 2 representatives to the Financial Policy Working group.**

Ms. McCollem said that she received a Community Compact Grant from the State to do a complete overhaul of the town's financial policies and the HR policies. She said she has contracted with Collins Center for both initiatives, under two separate contracts. She said that for the Financial Policy Working group she would like to proceed with a larger steering committee and have it be a very open and public process. She has requested two representatives from the Finance Committee, two representatives from the School Committee, and two representatives from the Select Board to work with the Town Administrator, the Finance Director, and the Superintendent of Bourne Public Schools.

**Voted:** Peter Meier moved, and Jared MacDonald seconded to recommend appointment of Mary Jane Mastrangelo and Anne-Marie Siroonian as the two Select Board representatives of the Financial Policy Working Group.

**Vote:** 5-0-0.

**7. Discussion – determine schedule for Select Board Annual Retreat, and a meeting in June to establish annual goals for the Town Administrator.**

The meeting to establish annual goals for the Town Administrator will be held on June 5<sup>th</sup> at 5 PM.

The Select Board Annual Retreat will be held on August 8<sup>th</sup> starting at 9 AM.

**8. Upcoming meetings**

May 30 – BOSC  
June 6 – Select Board  
June 13 – Select Board  
June 27 - BOSC, if necessary.

Peter Meier said that this upcoming Monday, May 26<sup>th</sup>, at 10 AM at the Community Building, there will be a Memorial Day Event with the VFW and the American Legion.

Chair Mastrangelo said that there is an EPA Public Hearing on the proposed gun range on May 24<sup>th</sup> at the Sandwich Center for Active Living and it will also be on Zoom, starting at 6:30 PM. She also said that on June 8<sup>th</sup>, MassDOT will be having a meeting on the Scenic Highway Median project.

Chair Mastrangelo also said that at the MPO meeting on Monday that Judith Froman requested that the Bourne Select Board be updated on the Bourne South Rotary final plans and logistics, and that they be kept in the loop on that project.

**9. Adjourn**

**Voted:** Jared MacDonald moved, and Melissa Ferretti seconded to adjourn.

**Vote:** 5-0-0.

This meeting of the Bourne Select Board was adjourned at 9:18 PM.

Respectfully Submitted,

Kim Johnson, Recording Secretary

May 9, 2023

**Public Comment, Stephen Mealy, Sagamore Beach**

**Addressing the need for a Zoning By-Law for Marijuana Sales in Bourne.**

Following last week's town meeting it became readily apparent that if both medical and recreational Marijuana sales are to be allowed in Bourne, then Bourne should determine how that is to be addressed within our town Zoning By Laws.

A private petition was presented that essentially allowed sales everywhere in town, regardless of any town-specific setbacks or limitations. I ask that the elected and appointed town officials undertake this exercise and come up with a somewhat more moderate approach to zoning that we can debate on town meeting floor.

I ask the Town Administrator to appoint a 5-member Town Administrator Task Force that would include:

- Town Planner
- 2 Members of the Planning Board
- Member of the Select Board
- Two members of the public

Membership would be determined by the Town Administrator.

This needs to be undertaken quickly; any private citizen can petition the Select Board establish a Special Town Meeting within 45 days of submission of a request having 200 signatures.

This is not a difficult task, there are many towns within the Commonwealth who have such zoning in place and accepted by the Attorney General. But this needs to be started immediately to ensure the town is as ready to provide our town with developmental controls reflective of the townspeople and the future needs of the users of the Zoning By Law.

## **RUBBISH/RECYCLING AND SNOW PLOWING REGARDING CONDOS IN BOURNE**

This the format for the discussion/presentation for the Select Board meeting Tuesday May 23, 2023. At this meeting we are going to discuss what additional manpower, fuel costs, additional vehicles and access issues related to the DPW adding condos to the rubbish/recycling routes as well as snowplowing.

### **RUBBISH AND RECYCLING:**

**COST:** How much more would the cost be? Trucks, carts, maintenance, fuel and labor. A rough cost of \$2,031,480.00.

**ACCESS:** What developments can we get our vehicles in without damaging them or private property? Wild Wood and Great Rock.

**VEHICLES:** The DPW would have to purchase three new vehicles to provide services to the additional areas. Two large packers and one smaller packer.

**PERSONNEL:** The DPW would have to hire six new people to man the vehicles

**FUEL:** An additional 19,440 gallons of fuel will be needed to operate the additional trucks.

**SNOWPLOWING:** Over the past few years it has been very difficult to sign up and retain private contractors to assist the DPW with snow and ice removal. Last year we increased our rates by 40% and we still didn't fill our quota of drivers needed. Taking on extra areas, roads and condos is not a good idea it would without a doubt hinder our current operation.

**SUMMARY:** At this time the DPW is NOT in favor of pursuing rubbish/recycling or snow removal for condominiums in the Town of Bourne with the exception of Wild Wood and Great Rock because of the access and egress points of the roads and the layout. This will all be discussed in our presentation on May 23<sup>rd</sup>.

Shawn T Patterson  
Director of Public Works  
Town of Bourne



**JENNIFER COPELAND**  
TOWN PLANNER  
jcopeland@townofbourne.com  
508-759-0600 ext. 1347

**TOWN OF BOURNE**  
***Office of the Town Planner***

TOWN HALL  
24 PERRY AVE.  
BUZZARDS BAY, MA 02532  
PHONE: 508-759-0600 • FAX: 508-759-0611



**JULIA GILLIS**  
ASSISTANT TOWN PLANNER  
jgillis@townofbourne.com  
508-759-0600 ext. 1357

**M E M O R A N D U M**

**To:** Marlene McCollem, Town Administrator

**From:** Jennifer Copeland, Town Planner

**Cc:** Shawn Patterson, Department of Public Works  
Tim Lydon, Engineering Department

**Date:** May 18, 2023

**Subject:** Condominium Complex Information

---

In advance of your discussion regarding the curbside sanitation and recycling program, enclosed find information regarding condominium complexes. This information is based on research conducted from the Planning and Engineering Offices. In summary, there are a total of ten condominium complexes in Bourne. Of these, two condominium complexes have recorded definitive plans and road layouts with defined boundaries within the title. The complexes are Ocean Pines Condominiums (#4) and Tradewinds Condominiums (#6). For your reference, attached find detailed information for each complex.

Feel free to contact me if you have any questions.

## **CONDOMINIUMS WITH RECORDED DEFINITIVE PLAN**

### **Condominium #1: Herring Run Condominiums**

Location: Off Herring Pond Road, Bournedale

Map-Parcel: 11.0-16.0

Subdivision Name: Herring Run Condominium

Recorded Definitive Plan: Bk-Pg 437-81

Year: 7/24/86

Road layout shown on definitive subdivision: Orchard Rd, Forsythia Ln, Dogwood Rd, Bittersweet Ln, Beach Plum Ln., Hemlock Rd, Aspen Rd, and Juniper Ln.

Note: the roads are not defined in the boundary or title. Roads are considered "common area & facility" (DB4966-164 section 7(h)). The town assesses the parcel including the land area of the road.

### **Condominium #2: Lily Pond Condominiums**

Location: Off Williams Avenue, Pocasset

Subdivision Name: Lily Pond Realty Trust, Lily Pond Overlook

Map-Parcel(s): 39.0 – 70.0 & 71.0

Master deed: 6812-242

Recorded Definitive Plan Bk-Pg: 433 – 13 dated 02/05/87

Year recorded: 1987

Road Names shown on Definitive Subdivision: Lily Pond Way and Windrush Avenue

Number of Lots: 5

Note: the roadway has a defined boundary within the master deed title. The road is included in the tax assessment.

### **Condominium #3: New Aptucxet Village Condominiums**

Location: Ships Way

Subdivision Name:

Map-Parcel(s): 24.3-7.0

Definitive Plan Bk-Pg: 35428B

Road layout recorded on subdivision plan:

Notes: Land Court boundaries are not for the roads. Parcel is assessed as a whole.

### **Condominium #4: Ocean Pines Condominiums**

Location: Off Route 3A, North Sagamore

Map-Parcel: 6.0-7.0

Subdivision Name: Ocean Pines at North Sagamore

Definitive Plan Bk-Pg: 439-35

Year: 4/1/87

Road layout shown on definitive subdivision: Ocean Pines Dr, Wildwood Ln, Sycamore Ave, Crescent Oaks Dr, and Alpine Circle

Road length: 1,000 linear feet

**Condominium #5: Seawatch Village Condominiums**

Location: Roundhouse Road

Subdivision Name: Seawatch

Map-Parcel(s): 31.7-178.0

Definitive Plan Bk-Pg: 350-11 dated 5/27/80

Road layout recorded on subdivision plan: Roundhouse Road

Number of Lots: 1

Note: the roadway has a defined boundary within the master deed title. The road is included in the tax assessment.

**Condominium #6: Tradewinds Condominiums**

Location: Off Waterhouse

Subdivision Name: Great Rock RT

Map-Parcel(s): 27.0-134.0 (Master Deed)

Definitive Plan Bk-Pg: Great Rock RT LC 14725F

Year recorded: 2/16/73

Road layout shown on Definitive Subdivision: Coach Rd, Heritage Dr, Surrey Ln, Carriage Circle, and Holly Circle

Road width: 50 feet

Road length: 4,400 linear feet

**Condominium #7: The Villages at Brookside**

Location: Off Waterhouse Rd

Subdivision Name: Brookside Associates 1986-1998

Map-Parcel: 27.0-54.0

Definitive Plan Bk-Pg: 449-45; 449-48

Year recorded: 10/2/87

Road Layout shown on the Definitive Subdivision: Brookside Road, Laurel Hill Court, Holly Hill Court, Candleberry Court, Preswick Road, Sea Knoll Court, Carnoustie Road, Berrywood Court, Hollynock Knoll Court, Turnberry Road, Blue Meadow Court, Springbrook Court, and Amberwood Court

Road width: 50 feet

Note: Almost all of the roadway is included in the title except a small portion with layout with a sign posted "Residents Only".

**CONDOMINIUMS WITHOUT RECORDED DEFINITIVE PLANS****Condominium #8: Canal Bluff Apartments/High Meadow Townhomes/Clay Pond Cove**

Location: 100 Harmony Hill Road, Pocasset

Subdivision Name: Otis Industrial Park

Map-Parcel: 35-51

ANR Plan: 561-87 dated 10/12/00

Comp Permit Plan: Canal Bluffs, Bk-Pg: 623-19 dated 9/14/00

Road Names shown on Definitive Subdivision: no

**Condominium #9: Hideaway Village Condominiums**

Location: Head of the Bay Road, Bourne

Subdivision Name: Plan of Lot at Camp Hideaway dated 1940

Map-Parcel(s): 14-48; 14-49; 14-50

Plan Bk-Pg: 65-135

Unit layout Bk-Pg: 371-87-90

Road Names: Thompson Rd, Wild Rose Drive, Horseshoe Ln, Deep Water Way, Windy Rd, Bog View Dr. Baker's Lane, Hideaway Rod, Nautical Way, Maynard Ln, The Hollow

Road Names shown on Definitive Subdivision: no

Number of Lots: 3

**Condominium #10: Hunters Brook Condominiums**

Location: 23-25 Canal Street, Sagamore Beach

Subdivision Name: Hunter's Brook Realty Trust

Map-Parcel(s): 11.0-31.0

Definitive Plan Bk-Pg: None

Road Names shown on Definitive Subdivision: none



**From:** [Neal Comen](#)  
**To:** [Peter Meier](#); [Mary Jane Mastrangelo](#); [Jared MacDonald](#)  
**Cc:** [Marlene McCollem](#); [Johnson, Barry](#); [Kelley Collins](#)  
**Subject:** Wildwood Lane  
**Date:** Tuesday, May 9, 2023 8:43:15 AM

---

Good morning

I am looking forward to the 5/23 meeting scheduled where I was told my proposal will be addressed.

I had requested that all Select persons, including the Manager to visit our community to better evaluate in making a decision for approval as we hope you will if not already.

It is time to right a wrong regarding out dated policies as stated by a majority of selectmen to me individually.

We need your vote, your approval to accept our street as part of Town services ( plowing I am told is already agreed upon) for Trash services.

I look forward to 5/23. If you may be inclined to pass this vote down the road I only ask why. What is your conclusion based upon?

Thank you again.

Please confirm the date, time and place.

NEAL COMEN

-----

This email has been scanned for spam and viruses by Proofpoint Essentials. Visit the following link to report this email as spam:

[https://gdsprotect.cloud-protect.net/index01.php?mod\\_id &mod\\_option=gitem&mail\\_id 83636202-tMB3jZ048pij&r\\_address=ccollem%40townofbourne.com&report=](https://gdsprotect.cloud-protect.net/index01.php?mod_id &mod_option=gitem&mail_id 83636202-tMB3jZ048pij&r_address=ccollem%40townofbourne.com&report=)

**From:** [Brandon M. Esip](#)  
**To:** [Marlene McCollem](#)  
**Subject:** Request for Appointment of Community Service Officers  
**Date:** Monday, May 8, 2023 6:49:31 PM  
**Attachments:** [2023-05-08 Community Service Officer Recommendation.pdf](#)

---

Marlene,

Both Matthew St. John and Rebecca Losee passed their psychological and initial hire medical exam. I have attached a recommendation for them to be appointed by the Selectboard as Community Service Officers. This should allow them to assist the town with parking enforcement through August 11<sup>th</sup> prior to starting the police academy on August 14<sup>th</sup>. Both would still need to pass their PAT and Academy entrance fitness exam in order to start the academy.

Please let me know if you need any more information. The anticipated start date for CSO's this year will be June 12<sup>th</sup>.

Thank-you,  
Brandon

# TOWN OF BOURNE POLICE DEPARTMENT



**BRANDON M. ESIP**  
**CHIEF OF POLICE**

35 Armory Road, Buzzards Bay, Massachusetts, 02532  
PHONE: (508) 759-4420 EXT 8003  
FAX: (508) 759-0603  
EMAIL: BESIP@TOWNOFBOURNE.COM

TO: Marlene McCollem  
FROM: Chief Brandon Esip  
DATE: May 8, 2023  
SUBJECT: Appointment of Community Service Officers

---

Marlene,

I respectfully recommend Rebecca Losee and Matthew St. John be appointed as Community Service Officers by the Selectboard. Both Rebecca and Matthew, along with three other candidates, have accepted our conditional offer of employment as Student Officers with a scheduled August 14<sup>th</sup> start date for the MPTC Recruit Officer Academy. Rebecca and Matthew both reviewed the duties and responsibilities of the Community Service Officer and expressed an interest in working in that capacity this summer. This would give them valuable experience within our department and the community that should translate into both being better prepared for the transition from student officer to full-time police officer.

I plan on having two Community Service Officers and one Special Police Officer working to assist with parking enforcement and traffic control, starting on June 12<sup>th</sup> and continuing through August 11<sup>th</sup>. The two CSOs would be scheduled for 35-40 hours per week and the Special Police Officer would supplement this by working approximately 20 hours per week. Special Officer Mikayla Young would continue in this role, as in previous years. The CSO assignment would not interfere with Rebecca and Matthew's August 14<sup>th</sup> academy start date.

Rebecca Losee is a resident of Whitman, MA who graduated from Weymouth High School and is currently attending Southern New Hampshire University studying Psychology. She is employed by the Department of Mental Health as a full-time Mental Health Worker.

Matthew St. John is a resident of New Bedford, MA who graduated from the University of Massachusetts – Dartmouth with a BA in Crime and Justice Studies. He is currently employed by Brewster Ambulance Service as an Emergency Medical Technician.

Please let me know if you need any additional information or would like me to be present for the meeting of the Selectboard.

Sincerely,

Chief Brandon M. Esip