

Select Board Meeting Agenda



Date
July 25, 2023

Time
7:00 PM

Location
Bourne Community Center
239 Main St., Buzzards Bay
Or virtually (see information below)

The Zoom chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute. Note this meeting is being televised, streamed or recorded by Bourne TV. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time.

If anyone from the public wishes to access the meeting, they can do so by calling the following conference line:
1-929-205-6099

Zoom Meeting ID: 869 5775 5505 Password: BOURNE

All items within the meeting agenda are subject to deliberation and vote(s) by the Select Board.

7:00 P.M. Call Public Session to Order in Open Session

1. Moment of Silence to recognize our troops and our public safety personnel
2. Salute to the flag
3. Reading of the Vision and Mission Statements
4. Public comment on non-agenda items: Public comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment.
5. Consent Agenda
 - a. Police Department request to use Clark Road for training from 7/30/23-8/2/23
 - b. Face Painting in Buzzards Bay Park during "Concerts in the Park."
 - c. Bourne Youth Council community engagement events – various dates at Buzzards Bay Park.
 - d. BHS Basketball car wash 8/6/23
 - e. Request to use a Fire Truck to lead the Tahanto Parade on 8/5/23
 - f. Recognize September as Suicide Prevention Month in the Town of Bourne
 - g. Donation made to Council on Aging
6. Discussion with Environmental Partners – revised Title 5 regulations & next steps for the Comprehensive Wastewater Management Plan (CWMP)
7. Establishment and charge for the "Cable and Broadband Internet Advisory Committee"
8. Cape Cod Bridge Replacement Project - Impact Statement request from Senator Warren
9. Bourne Rotary Improvement Project & Bourne Bridge repairs scheduled for the fall.
10. Town Administrator's Report
11. Policy
12. Minutes
13. Future agenda items
14. Committee reports
15. Correspondence
16. Next meeting date:
July 31 & August 1 – One Cape Summit
August 1 – National Night Out (6-8 pm)
Wednesday, August 2 – Select Board – to avoid August 8

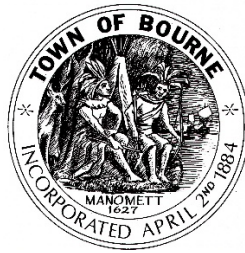
TOWN CLERK BOURNE
JUL 21 PM 3:10
RECEIVED

August 8 – Select Board Retreat (9 am – 2 pm)
August 15

17. Adjourn

Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. Send an email to kthut@townofbourne.com or call the Town Administrator's Office at 508-759-0600 x1503.

TOWN OF BOURNE



Vision

Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.

Mission

Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

**Select Board
Minutes of Tuesday, July 25, 2023
Bourne Veterans' Community Center
Buzzards Bay, MA
Or Virtually**

**TA Marlene McCollem
ATA Liz Hartsgrove**

Select Board

Mary Jane Mastrangelo, Chair
Melissa Ferretti, Vice Chair
Anne-Marie Siroonian, Clerk
Peter Meier
Jared MacDonald

Others: Michael Rausch, Bourne Enterprise, Esther Wheeler (remote), Kate Roosa, Helen Gordon, John Frank, Bob Dwyer, and Police Chief Brandon Esip.

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Michael Rausch, Bourne Enterprise, acknowledged that he was recording the meeting.

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Zoom Meeting ID: 869 5775 5505 Password : BOURNE

All items within the meeting agenda are subject to deliberation and vote(s) by the Select Board.

7:00 PM Call Public Session to Order in Open Session

- 1. Moment of Silence to recognize our Troops and our public safety personnel.**
- 2. Salute to the Flag.**
- 3. Reading of the Vision and Mission Statements:**

Vision: Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to its citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable, and secure coastline and environment for the enjoyment of residents and

visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

4. **Public Comment on Non-Agenda Items** – Public Comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.

5. **Consent Agenda**

- a. **Police Department request to use Clark Road for training from 7/30/23-8/2/23.**
- b. **Face Painting in Buzzards Bay Park during “Concerts in the Park”.**
- c. **Bourne Youth Council community engagement events – various dates at Buzzards Bay Park**
- d. **BHS Basketball car wash 8/6/23**
- e. **Request to use a Fire Truck to lead the Tahanto Parade on 8/5/23.**
- f. **Recognize September as Suicide Prevention Month in the Town of Bourne.**
- g. **Donation made to Council on Aging.**

Chair Mastrangelo said that that are holding item b. She also read aloud the Proclamation for Suicide Prevention Awareness Month.

Voted: Peter Meier moved, and Anne-Marie Siroonian seconded to approve the Consent Agenda items a and c through g.

Vote: 5-0-0.

Chair Mastrangelo said that the face painting in the park needs a bit of discussion. She said that this request came at the same time as the request for “Concerts in the Park” and she said that they got a call from the Chamber who runs the “Concerts in the Park” with concerns because they have had face painting during these concerts in the park. She said that it is an interesting inquiry because their application doesn’t include it. She said that they are going to have some discussions with “Concerts in the Park” and about the facepainting. She said that they need the locations clarified.

Voted: Peter Meier moved, and Anne-Marie Siroonian seconded to postpone item b to a future agenda.

Vote: 5-0-0.

6. **Discussion with Environmental Partners – revised Title 5 regulations & next steps for the Comprehensive Wastewater Management Plan (CWMP).**

Kate Roosa, a Project Manager with Environmental Partners, said that she was at the meeting with her Project Principal, Helen Gordon. She said that they were there to give a status update on the CWMP. Ms. Roosa gave a brief refresher on what a CWMP (Comprehensive Wastewater Management Plan) is and about the completed phases, and the phases to be completed still in Bourne. She said that this CWMP aligns with Bourne’s 2019 Comprehensive Plan goals and it also sets a 20-year plan to meet water quality goals.

Ms. Roosa said that the plan is broken up into 4 phases and they are starting to kick off phase 3 since completing phases 1 and 2. She said that in 2022, Mass DEP proposed some draft Title V changes and new regulations for Watershed Permit. Ms. Roosa also talked about what was concluded from the Alternatives Analysis. She gave a brief explanation of the alternatives across all the watersheds. She said that after phase 2 was complete they concluded that general use innovative and alternative (I/A) onsite systems are the primary conventional control technology proposed town wide and they recommend a Responsible Management Entity (RME). She said they also concluded that Buttermilk Bay is the only watershed with a proposed core sewer area.

Ms. Roosa said that regarding the regulatory changes and CWMP impacts that the good news is that all the alternatives analyses that Bourne has right now are consistent with Title V requirements and can easily be incorporated into a watershed permit application if the Town of Bourne decided to go forward with it. She also said that Environmental Partners recommends that the town considers an adoption of a watershed permit as soon as possible. There was some discussion about the recommendations from Environmental Partners and about the costs.

7. Establishment and charge for the “Cable and Broadband Internet Advisory Committee”.

Anne-Marie Siroonian gave thanks to Melissa Ferretti and Bob Dwyer and his crew for all their input in developing the charge for the Cable and Broadband Internet Advisory Committee. She said that she gave a draft copy of the charge to the Select Board. She said that they have decided that the committee should have five members, with at least one Select Board member being part of the committee. She said that they have received some comments and they will be doing a second draft. The Select Board asked for a few more revisions.

John Frank, Pocasset, said that he thinks the number of five is low, particularly if there is one from the Select Board and to confidently cover all the areas that need to be covered. There was some discussion about having seven members instead of five. Bob Dwyer said that one thought is to use something like a Chatbot, so that minutes would be available within 24 hours, and agendas will be out 48 hours beforehand. Chair Mastrangelo said that the Pedestrian Bike Path Committee is a good model for this committee. She also said that she does not recommend using Chat because it can cause open meeting violations, especially if members of the committee start talking to each other. She said that they could use Closed Captioning to capture the minutes.

Chair Mastrangelo asked what they should do if they have comments and Town Administrator Marlene McCollem said that the technically correct answer is that they would bring their comments back to an open meeting and share them as a group.

8. Cape Cod Bridge Replacement Project - Impact Statement request from Senator Warren.

Chair Mastrangelo said that Senator Warren is asking for the Select Board to talk about why the bridge replacement needs to be a priority. Ms. McCollem said that in the impact statement from Senator Warren there are very specific questions that she is seeking input on. Peter Meier said that the letter is addressed to Ms. McCollem, and he asked if she or the Select Board was going to

answer the questions. Ms. McCollem said that she felt it was important for the Select Board to discuss and provide input.

Chair Mastrangelo said that they need to put together the numbers of the amount of people that work on the Cape that travel every day on the bridges. She said that it is in the Cape Cod Commissioner's Report, and it is about 46,000 to 47,000. She said that regarding repairs on the current bridges and having lane closures every few months effects the economy, morale, public safety, and logistics for employees, schools, etc. She said that a good write up is needed and help from the community on this would be good.

Anne-Marie Siroonian brought up time on learning, and exceeding time on buses, which is happening daily. Peter Meier said that dedicated preventive maintenance on the new bridges will be needed right away, so repairs are not needed as much as they are now. Mr. Meier also said that expansion of public transportation needs to be explored more. Police Chief Esip said that the current bridges do not have much prevention for suicide, and a new bridge should take it into consideration. There was more discussion about the current commute times while having to use the current bridges. It was decided that they will vote on the statement at the August 2nd meeting.

9. Bourne Rotary Improvement Project & Bourne Bridge repairs scheduled for the fall.

Chair Mastrangelo said that John York, a Bourne citizen, is concerned about the Bourne Rotary project, which is for the south rotary, because he is concerned about the pedestrian bike path. His concern was that the acceptance process was not transparent to the public. Ms. McCollem showed a slide of the proposed project. Ms. Siroonian asked Chief Esip to explain if this concept was going to work to solve the traffic issues at the rotary.

Chief Esip said that the rotary is a one lane rotary and when there are two or three vehicles wide in the rotary and when two vehicles hit, they both are generally at fault. There was a lot of discussion about the drawings of the proposed project. Chief Esip shares his concerns with Mr. York about the pedestrian bike path and he said that besides the pedestrian bike path, and improvements that could be made at Upper Cape Tech, he thinks the proposed project could improve the traffic flow. There was also discussion about the traffic issues with the other rotaries in Bourne.

Ms. McCollem said that what the Army Corps of Engineers and MassDOT have asked and what they both recommend is that while the bridge is under construction, if it would be possible to have the first responders be able to go through the base.

10. Town Administrator's Report

Ms. McCollem said that she attended a briefing call with DEP yesterday regarding Holtec's application for a surface water discharge permit to release 1.1 million gallons of treated industrial wastewater into Cape Cod Bay as part of the decommissioning of Pilgrim Nuclear Station. DEP has issued a tentative determination to deny the application based on the Ocean Sanctuaries Act. DEP will be scheduling public hearings before issuing a final decision.

Ms. McCollem has received an undefined request for accommodations at Town Meeting for disabled citizens and she is waiting for information relative to what accommodations are being sought. She said she is the ADA Coordinator under Title II of the ADA, and it is her responsibility to engage in any active dialogue with any person who makes an accommodation request, however accommodations are individualized determinations. She said that she must evaluate every case on its specific merits with the goal at arriving on an accommodation that is feasible for the town and effective at providing access for the person with the disability.

Ms. McCollem said that Eversource will be removing several trees that are threatening power lines along Head of the Bay Road and Bournedale Road. She said that some of the trees are on town property, and she has confirmed that the town has no objection for Eversource to remove the trees.

Ms. McCollem said that the Splash Pad was closed today due to algae accumulation, which is a normal and expected event every year. It makes the surface slippery, and they need to close to clean it, and it may need to be cleaned again later in the season.

Ms. McCollem also said that Bourne Fire Department is assisting the Massachusetts Emergency Management Agency (MEMA) in providing mutual aid ambulance services to Joint Base Cape Cod (JBCC) as part of the States humanitarian and sheltering efforts. She said it is a collaborative effort between the Fire Departments of Bourne, Sandwich, Mashpee, Falmouth, Cotuit and JBCC. All costs will be paid for by MEMA and any mutual aid shifts worked by Bourne Fire Department personnel will be paid at the contractual detail rate. She commended Chief Cote for his leadership in this endeavor.

Ms. McCollem said that she has met with DPW and Bourne Police about a temporary speed bump installation on Wings Neck Road and they are working through the details.

Ms. McCollem said that as a reminder she also wanted to reiterate and assure the Select Board that if the town is served a lawsuit for any reason, that she and Town Counsel will both make the Select Board aware of the complaint in a timely manner and work with the Chair to schedule the matter for a briefing in executive session. She said that they also will notice the town's Insurance Counsel. Chair Mastrangelo asked for a year end lawsuit list because it needs to be published in the annual report.

Ms. McCollem said that one of the goals that the Board set for her in FY 23 was to reorganize the Facilities Department. She said that she presented her final proposal to the Board at the September 20th meeting in 2022, and it was unanimously approved. She said that her proposal clearly organized all the Facilities staff under the Town Administrator's office, with the Assistant Town Administrator serving as the Department Head. She said she had an all-hand staff meeting on September 27th, of 2022 to explain the changes, describe her expectations and answer questions. She said that it has recently come to her attention that certain staff may have a misunderstanding or confusion about the reporting structure and chain of command, which she will be addressing.

Ms. McCollem said that she is working with the Emergency Management Director Noyes in planning for evacuation reception centers in advance of any possible hurricanes this summer. She said they are intended to be short-term gathering points to assist people with evacuation in advance of a serious storm and departure point to transport people to regional shelters. They will not be long-term shelters with staff and are not intended to provide meals or sleeping accommodations.

Ms. McCollem also said that there are two remaining properties that are unable to comply with the FEMA flood zone requirement and Building Inspector Murphy has informed them of their rights to appeal his determination to the State Board of Building Regulations and Standards. She thanked Mr. Murphy, Assistant Town Administrator Liz Hartsgrrove, and Tim Lydon for their enforcement work on this.

Ms. McCollem also said that she has received correspondence from the Executive Office of Health and Human Services regarding a program to help cities and towns make effective use of the recent opioid legal settlement funds. The state has contracted with JSI Research and Training Institute, Inc. to provide municipalities support in implementing, enhancing, or expanding a range of non-clinical evidence based opioid abatement strategies and community collaborations. Health Agent Guarino will be the contact person with this effort.

Ms. McCollem said that she and the Finance Department are closely watching the commodities market with electricity and natural gas. She said the town's natural gas contract expires in November of 2025 and the electricity contract expires in December of 2025. She said that they hope to lock in favorable rates soon.

11. Policy

Chair Mastrangelo said they have been working on the Special Events policy. Ms. McCollem said that there was something about appointments in the rules and procedures that needed to go back to the Select Board. Chair Mastrangelo said that it was when there is a designee from another board or committee, does the Select Board have the right to not appoint that person. She said that this goes back to a situation from a long time ago. The current policy on this is currently contradictory. Chair Mastrangelo said that the language on these appointments needs to be clarified.

12. Minutes – None.

13. Future Agenda items

Peter Meier said that sidewalks on Waterhouse Road need to be addressed. He said that the road is owned and maintained by the Commonwealth, but it services a lot of students walking on it to get to and from school and the sidewalks are not plowed in the winter.

Chair Mastrangelo said some other future agenda items are the draft of the Housing Production Plan, the County, and a follow up on the temporary repairs on private roads and acceptance of private roads.

14. Committee reports

Ms. Siroonian said that she attended the Community Engagement Committee meeting, and they are looking to have an article for Town Meeting because the monies have been expended. She said that they also have interest in expanding their charge. Chair Mastrangelo said that it would have to be a bylaw change because it is a bylaw committee, and she would like them to come before the Select Board.

15. Correspondence

Anne-Marie Siroonian read aloud the correspondence:

- Talent Bank form – B. Russell – Community Engagement
- Upper Cape Regional Tech School Minutes 06.08.23
- Xfinity letter re: channel changes
- Follow up email to Xfinity presentation re: connectivity.
- Independence House – Q4 statistics
- Talent Bank – S. Philbrick – Multiple Committees
- Commonwealth's Search for Lease Space

These are all on the Town's website.

16. **Next meeting date:** July 31 & August 1 – One Cape Summit
August 1 – National Night Out (6-8 PM)
Wednesday, August 2 – Select Board – to avoid August 8
August 8 – Select Board Retreat (9AM – 2 PM).
August 15

17. Adjourn

Voted: Peter Meier moved, and Anne-Marie Siroonian seconded to adjourn.

Vote: 5-0-0.

This meeting of the Bourne Select Board was adjourned at 9:04 PM.

Respectfully Submitted,




Kim Johnson, Recording Secretary

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**Use of Town Property Event
Application**

EA-23-49

Applicant

 Theodore Economides
 null
 teconomides@townofbourne.com

Primary Contact Information

Name

Theodore Economides

Business/Organization Name (if applicable)

Bourne Police Department

Mailing Address

35 Armory Rd

Cell Phone No.



Email

teconomides@townofbourne.com

Event Information

Organization/Individual Hosting the event

Bourne Police Department

Type of Organization (LLC, non-profit)

--

Type of Event (i.e. banquet/concert/fundraiser/party)

Training

Location of Event

Other

Other

Clark Road Park

Date(s) of Event

07/31/23 - 08/02/23

Set up/Clean up Dates

--

Hours (start and end times)

0800-1600

Estimated overall attendance

20

of Staff/Volunteers

20

Description of Event

We are hosting mountain bike training for officers, and a field is needed. 3 full day training, but times at the park will vary each day.

Will your event impact traffic?

No

Will your event impact parking?

No

Is event open to the public?

No

Will admission be charged?

Yes

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

No

Will there be vendors?

No

Will a tent be used?

No

Will you be holding a raffle?

No

Use of Electricity/generators?

No

Are you providing portable toilets?

Will you be placing a banner across Main Street?

No

No

Please Note:

Copy of Liability Insurance with the Town named as additional insured

Hold Harmless Agreement

Signature

true

Signature

Signature

true

**EA-23-49**

Use of Town Property Event Application

Status: Active**Date Created:** Jul 18, 2023**Timeline**

Label	Status	Activated	Completed	Assignee	Due Date
✓ Application Content and Attachments	Complete	Jul 18, 2023 at 10:24 am	Jul 18, 2023 at 11:17 am	Maria Simone	-
✓ Police Department Comments	Complete	Jul 18, 2023 at 11:17 am	Jul 18, 2023 at 12:18 pm	Theodore Economides	07/25/2023
✓ Fire Department Comments	Complete	Jul 18, 2023 at 11:17 am	Jul 18, 2023 at 1:17 pm	David Pelonzi	-
✓ DPW Comments	Complete	Jul 18, 2023 at 11:17 am	Jul 21, 2023 at 7:49 am	Matthew Quinn	-
✓ Town Administrator's Comments	Complete	Jul 21, 2023 at 7:49 am	Jul 21, 2023 at 8:57 am	Maria Simone	-
✓ Select Board Vote	Active	Jul 21, 2023 at 8:57 am	-	-	-
📄 Temporary Event Permit Issued	Inactive	-	-	-	-

**Use of Town Property Event
Application**

EA-23-47

Submitted On: Jul 16, 2023

Applicant

 Lauren DeGregorio



Primary Contact Information

Name

Lauren DeGregorio

Business/Organization Name (if applicable)

O'playsis Spaces

Mailing Address



Cell Phone No.



Email



Event Information

Organization/Individual Hosting the event

Lauren DeGregorio

Type of Organization (LLC, non-profit)

LLC

Type of Event (i.e. banquet/concert/fundraiser/party)

Face Painting

Location of Event

Buzzards Bay Park

Date(s) of Event

Concert Night - Thursdays

Set up/Clean up Dates

--

Hours (start and end times)

6-8

Estimated overall attendance

0

Certain events taking place at Buzzards Bay Park may also require an additional permit from the U.S. Army Corps of Engineers. Based on your responses, you will be notified if you are required to apply.

Events held at Buzzards Bay Park are required to upload a site plan detailing where things will be set up. You will be able to upload this later in the application.

of Staff/Volunteers

1

Description of Event

I would love to face paint for concert goers at the park on concert nights. Not required, but donations welcome.

Will your event impact traffic?

No

Will your event impact parking?

No

Is event open to the public?

Yes

Will admission be charged?

No

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

No

Will there be vendors?

No

Will you be holding a raffle?

No

Are you providing portable toilets?

No

Will a tent be used?

No

Use of Electricity/generators?

No

Will you be placing a banner across Main Street?

No

Please Note:

Buzzards Bay Park Rules and Regulations

Copy of Liability Insurance with the Town named as additional insured

Hold Harmless Agreement

Signature

true

Signature

Signature

true



EA-23-47

Use of Town Property Event Application

Status: Active

Date Created: Jul 16, 2023

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
✓ Application Content and Attachments	Complete	Jul 16, 2023 at 8:36 am	Jul 17, 2023 at 9:11 am	Maria Simone	-
✓ health department	Complete	Jul 17, 2023 at 9:11 am	Jul 17, 2023 at 9:16 am	Kaitlyn Shea	-
✓ Police Department Comments	Complete	Jul 17, 2023 at 9:11 am	Jul 17, 2023 at 9:50 am	Theodore Economides	07/24/2023
✓ DPW Comments	Complete	Jul 17, 2023 at 9:11 am	Jul 17, 2023 at 9:51 am	Matthew Quinn	-
✓ Fire Department Comments	Complete	Jul 17, 2023 at 9:11 am	Jul 17, 2023 at 10:35 am	David Pelonzi	-
✓ Town Administrator's Comments	Complete	Jul 17, 2023 at 10:35 am	Jul 21, 2023 at 11:00 am	Maria Simone	-
✓ Select Board Vote	Active	Jul 21, 2023 at 11:00 am	-	-	-
📄 Temporary Event Permit Issued	Inactive	-	-	-	-

**Use of Town Property Event
Application**

EA-23-48

Submitted On: Jul 16, 2023

Applicant

 Lauren DeGregorio



Primary Contact Information

Name

Lauren DeGregorio

Mailing Address



Email



Business/Organization Name (if applicable)

Bourne Youth Council & Kind Hearts for Kids

Cell Phone No.



Event Information

Organization/Individual Hosting the event

Bourne Youth Council & Kind Hearts for Kids

Type of Event (i.e. banquet/concert/fundraiser/party)

Community Engagment

Certain events taking place at Buzzards Bay Park may also require an additional permit from the U.S. Army Corps of Engineers. Based on your responses, you will be notified if you are required to apply.

Events held at Buzzards Bay Park are required to upload a site plan detailing where things will be set up. You will be able to upload this later in the application.

Type of Organization (LLC, non-profit)

Non-Profits

Location of Event

Buzzards Bay Park

Date(s) of Event

Wednesday Mornings & Thursday Evenings

Set up/Clean up Dates

—

Hours (start and end times)

9am-11am & 1 hour prior to concerts in the park

Estimated overall attendance

20

of Staff/Volunteers

2

Description of Event

I would like to host more fun family events and activites while spreading awareness about what Nicole and I do.

Ex. 7/19 & 7/20 - bubble party (exploring making bubbles with different shapes and sizes)

7/26 & 7/27 - Game Day (parachute, balls, chalk, hula hoops etc)

8/2 & 8/3 - Lego build off etc.

8/9 & 8/10 - Teddy Bear Tea Party

8/16 - Scavenger Hunt

Will your event impact traffic?

No

Will you event impact parking?

No

Is event open to the public?

Will admission be charged?

Yes

No

Will there be alcohol service/ on-premise consumption?

Will there be food?

No

No

Will there be vendors?

Will a tent be used?

No

No

Will you be holding a raffle?

Use of Electricity/generators?

No

No

Are you providing portable toilets?

Will you be placing a banner across Main Street?

No

No

Please Note:

Buzzards Bay Park Rules and Regulations

Copy of Liability Insurance with the Town named as additional insured

Hold Harmless Agreement

Signature

true

Signature

Signature

true



EA-23-48

Use of Town Property Event Application

Status: Active

Date Created: Jul 16, 2023

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
✓ Application Content and Attachments	Complete	Jul 16, 2023 at 1:35 pm	Jul 17, 2023 at 9:15 am	Maria Simone	-
✓ Fire Department Comments	Complete	Jul 17, 2023 at 9:15 am	Jul 17, 2023 at 10:35 am	David Pelonzi	-
✓ Police Department Comments	Complete	Jul 17, 2023 at 9:15 am	Jul 18, 2023 at 10:13 am	Theodore Economides	07/24/2023
✓ DPW Comments	Complete	Jul 17, 2023 at 9:15 am	Jul 21, 2023 at 8:11 am	Matthew Quinn	-
✓ Town Administrator's Comments	Active	Jul 21, 2023 at 8:11 am	-	Kathleen Thut	-
✓ Select Board Vote	Inactive	-	-	-	-
📄 Temporary Event Permit Issued	Inactive	-	-	-	-

**Use of Town Property Event
Application**

EA-23-50

Submitted On: Jul 20, 2023

Applicant

 Ryan Haden



Primary Contact Information

Name

Ryan Haden

Business/Organization Name (if applicable)

--

Mailing Address



Cell Phone No.



Email



Event Information

Organization/Individual Hosting the event

Bourne HS Basketball Boosters

Type of Organization (LLC, non-profit)

Non Profit

Type of Event (i.e. banquet/concert/fundraiser/party)

Car Wash

Location of Event

Sagamore Beach Fire Station

Date(s) of Event

8/6/23

Set up/Clean up Dates

Same

Hours (start and end times)

9-12

Estimated overall attendance

25

of Staff/Volunteers

10

Description of Event

Car Wash Fundraiser

Will your event impact traffic?

No

Will you event impact parking?

No

Is event open to the public?

Yes

Will admission be charged?

No

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

No

Will there be vendors?

No

Will a tent be used?

No

Will you be holding a raffle?

No

Use of Electricity/generators?

No

Are you providing portable toilets?

No

Will you be placing a banner across Main Street?

No

Please Note:

Copy of Liability Insurance with the Town named as additional insured

Hold Harmless Agreement

Signature

true

Signature

Signature

true



EA-23-50

Use of Town Property Event Application

Status: Active

Date Created: Jul 20, 2023

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
✓ Application Content and Attachments	Complete	Jul 20, 2023 at 7:52 pm	Jul 21, 2023 at 8:49 am	Maria Simone	-
✓ Fire Department Comments	Complete	Jul 21, 2023 at 8:49 am	Jul 21, 2023 at 9:09 am	David Pelonzi	-
✓ Police Department Comments	Complete	Jul 21, 2023 at 8:49 am	Jul 21, 2023 at 10:50 am	Theodore Economides	07/28/2023
✓ DPW Comments	Active	Jul 21, 2023 at 8:49 am	-	Matthew Quinn	-
✓ Town Administrator's Comments	Inactive	-	-	-	-
✓ Select Board Vote	Inactive	-	-	-	-
📄 Temporary Event Permit Issued	Inactive	-	-	-	-

**Use of Town Property Event
Application**

Applicant

 Ryan Haden

EA-23-51

Submitted On: Jul 20, 2023

Primary Contact Information

Name

Ryan Haden

Business/Organization Name (if applicable)

--

Mailing Address

Email

Cell Phone No.

Event Information

Organization/Individual Hosting the event

Bourne HS Basketball Boosters

Type of Organization (LLC, non-profit)

Non Profit

Type of Event (i.e. banquet/concert/fundraiser/party)

Fundraiser Car Wash

Location of Event

Pocasset Fire Station

Date(s) of Event

8/6/23

Set up/Clean up Dates

same

Hours (start and end times)

9-12

Estimated overall attendance

25

of Staff/Volunteers

10

Description of Event

Fundraiser Car Wash for BHS Bpys and Girls Basketball

Will your event impact traffic?

No

Will you event impact parking?

No

Is event open to the public?

Yes

Will admission be charged?

No

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

No

Will there be vendors?

No

Will a tent be used?

No

Will you be holding a raffle?

No

Use of Electricity/generators?

No

Are you providing portable toilets?

No

Will you be placing a banner across Main Street?

No

Please Note:

Copy of Liability Insurance with the Town named as additional insured

Hold Harmless Agreement

Signature

true

Signature

Signature

true



EA-23-51

Use of Town Property Event Application

Status: Active

Date Created: Jul 20, 2023

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
✓ Application Content and Attachments	Complete	Jul 20, 2023 at 7:56 pm	Jul 21, 2023 at 8:50 am	Maria Simone	-
✓ Fire Department Comments	Complete	Jul 21, 2023 at 8:50 am	Jul 21, 2023 at 9:07 am	David Pelonzi	-
✓ Police Department Comments	Complete	Jul 21, 2023 at 8:50 am	Jul 21, 2023 at 10:51 am	Theodore Economides	07/28/2023
✓ DPW Comments	Active	Jul 21, 2023 at 8:50 am	-	Matthew Quinn	-
✓ Town Administrator's Comments	Inactive	-	-	-	-
✓ Select Board Vote	Inactive	-	-	-	-
📄 Temporary Event Permit Issued	Inactive	-	-	-	-

From: Marlene McCollem
To: Kathleen Thuit; Maria Simone
Cc: Elizabeth Hartsgrove
Subject: FW: 4Cs Suicide Prevention Awareness Proclamation
Date: Wednesday, July 19, 2023 11:26:06 AM
Attachments: [image.png](#)
[Outlook-11uc2t0z.png](#)
[Outlook-wp0553ju.png](#)
[Outlook-kyfa5fo1.png](#)
[Outlook-05knyy0.png](#)
[Outlook-05mmfzxc.png](#)
[Outlook-uon2zfrs.png](#)
[Towns Proclamation 2023 \(2\).docx](#)
[Ribbon Ceremony and Trainings.pptx](#)

Can you please include this for the next agenda?

Thank you!

From: Allaire, Sue [mailto:sallaire@capecod.edu]
Sent: Wednesday, July 19, 2023 10:10 AM
Subject: 4Cs Suicide Prevention Awareness Proclamation

July 19, 2023

Dear Board of Selectmen:

Each year, we lose more than thirty-five Cape & Island residents to suicide. For each of these suicide deaths, it is estimated more than thirty people are affected. Suicide is a public health issue in our communities; and we need your help to help us reduce the rate of suicide on the Cape and Islands which stands at 14.2% per 100,000; 1.5 times higher than the suicide rate of the state of Massachusetts which stands at 9.5% per 100,000.

In recognition of National Suicide Prevention Month, the Cape & Islands Suicide Prevention Coalition is once again seeking to have September recognized as Suicide Prevention Month in all of the towns on Cape Cod and the Islands.

We aim to recognize this painful and often hidden part of our communities, to demonstrate our commitment to suicide prevention, and to send a message of hope to those struggling, grieving, or affected in any way by suicide. We know that by decreasing the stigma that surrounds suicide, we increase the likelihood that someone will reach out for help.

Please accept this proclamation request for the selectman's agenda for a September meeting. (Sample proclamation wording is attached) we appreciate your consideration for this request, and look forward to hearing from you.

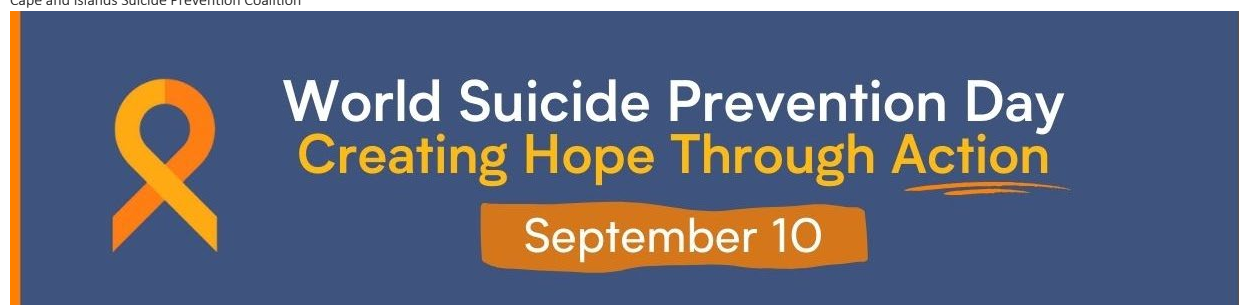
The signed proclamation can be emailed to us at capeandislandspc@gmail.com or mailed to us at: Cape and Islands Suicide Prevention Coalition, P.O. Box 119, Barnstable, MA 02630.

We invite you all to attend and/or spread the word about the September 14th Suicide Prevention Ribbon Ceremony at 1pm at Cape Cod Community College, Tilden Library Steps when this proclamation will be read publicly by Cape Cod Community College's President John Cox. I have attached the flyer.

Trainings on Suicide Prevention are available for town employees at no or low cost through the The Institute for Mental Health at Cape Cod Community College. If you are interested in scheduling a training, please see the attached flyer for more information.

Warm Regards,

Dr. Maura Weir and Sue Allaire
Co-Chairs,
Cape and Islands Suicide Prevention Coalition



Sue Allaire
Success Navigator, Student Wellness
Cape Cod Community College
774-330-4652
sallaire@capecod.edu

Pronouns: she/her/hers

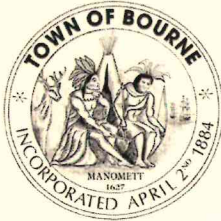




TALKCampus available to all 4C's students 24/7 to have someone to talk to at 1-855-612-2962

For anyone needing behavioral/substance use help State of MA Behavioral Health Hotline at 833-773-2445 (call or text) or masshelpline.com

988 is the National Mental Health and Substance Use Hotline available 24/7



TOWN OF BOURNE
24 Perry Avenue
Buzzards Bay, MA 02532



A Proclamation

- WHEREAS:** With September being recognized as "Suicide Prevention Awareness Month," the Cape and Islands Suicide Prevention Coalition invites our communities, mental health advocates, prevention organizations, survivors and allies to join us in helping to destigmatize mental health and take proactive action toward suicide prevention. We seek to raise awareness and visibility of mental health and suicide prevention resources in our communities and help connect individuals with the appropriate support services; and
- WHEREAS:** According to the American Foundation for Suicide Prevention (A.F.S.P.), suicide is the second leading cause of death among individuals between the ages 10 and 34 with more than 48,000 people dying by suicide annually in the United States; and
- WHEREAS:** With an average of 132 suicide deaths daily and each one directly impacting 100 additional people, including friends, service members, family, social media connections, and neighbors we know a significant number of individuals have been impacted by suicide;
- WHEREAS:** Barnstable County's suicide rate is 1.5 times higher standing at 14.2 per 100,000 vs the state of Massachusetts' suicide rate of 9.5 per 100,000, we recognize the need to create hope through action locally;
- WHEREAS:** Our local Cape and Islands Suicide Prevention Coalition works hard to spread the word about prevention, awareness, education and action;
- WHEREAS:** Bourne, Massachusetts publicly places its full support behind those who work in the field of mental health, education, and law enforcement; and
- WHEREAS:** We encourage all residents to take time to understand mental health through education and recognize that we need to take care of our mental health while we take care of each other.

NOW, THEREFORE, be it resolved that the Bourne Select Board do hereby proclaim the month of September 2023 as

National Suicide Prevention & Action Month

Bourne Select Board

Mary Jane Mastaglio
Melissa A. Ferruto
Anne Marie Loomis
Peter Meier
JR. M. 2/2



From: [Debora Oliviere-Llanes](#)
To: [Kathleen Thut](#)
Subject: Donation
Date: Thursday, July 13, 2023 3:22:22 PM
Attachments: [image001.gif](#)
[image002.jpg](#)

Kathleen,

Mr. Lee Bacall made a \$33 donation to the Council on Aging for programs and services.

Debora Oliviere (she/her/hers)
Director
Bourne Council on Aging
508-759-0600 Ext. 5226
239 Main Street, Buzzards Bay, MA 02532
doliviere@townofbourne.com



July 21, 2023

Marlene McCollem, Town Administrator
Town of Bourne
24 Perry Avenue
Buzzards Bay, MA 02532

**RE: Town of Bourne, MA
Comprehensive Wastewater Management Plan – Phase III Update**

Dear Ms. McCollem,

The Town of Bourne completed Comprehensive Wastewater Management Plan (CWMP) Phase II – Alternatives Analysis Report in December 2022. On November 11, 2022, MassDEP released Public Hearing Notices for proposed revisions of 310 CMR 15.00 (Title 5) revising the criteria for Natural Resource Nitrogen Sensitive Areas and a proposed new regulation 314 CMR 21.00 outlining Watershed Permit Regulations. As the promulgation timeline was unknown in December 2022, the Board of Sewer Commissioners voted to pause the start of the final CWMP Phase III – Recommended Plan until both regulations were finalized and promulgated by MassDEP. These regulations were promulgated on July 7, 2023. With the newly promulgated regulations, we recommend that the Town of Bourne resume its CWMP Phase III work.

At the completion of the Phase II - Alternatives Analysis, the Board of Sewer Commissioners, with input from the Wastewater Advisory Committee and Town Staff, determined that the Phase III - Recommended Plan would focus heavily on General Use Approved Innovative and Alternative (I/A) onsite systems and minimal sewer. Once Phase III – Recommended Plan work began, the Board of Sewer Commissioners goal was to prioritize the Buttermilk Bay watershed followed by the remaining watersheds starting with the two TMDL watersheds.

Considering the new Title 5 requirements, Environmental Partners recommends the Town consider prioritizing the two TMDL watersheds in their overall recommended plan. In addition, we have reviewed the original CWMP Plan of Study Phase III scope of work and are recommending changes based on the Town's desire to focus on Title 5 systems with the impact of the new regulations (attached, revisions shown in red).

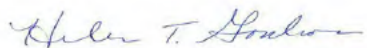
Furthermore, we recommend that the Town consider the adoption of a Watershed Permit as part of their recommended plan as soon as possible. We recommend the Notice of Intent be filed within the next two years so it can be included in the Recommended Plan, while continuing to proactively engage with the Barnstable County Responsible Management Entity (RME) Pilot Program.

Next steps would be to meet with MassDEP to discuss the rules and regulations of the Watershed Permit and recommended changes to the Phase III - Plan of Study scope of work.

We look forward to discussing our proposed Phase III Plan of Study refinement with you at the Select Board Meeting on July 25, 2023.

Sincerely,

Environmental Partners Group, LLC



Helen Gordon, PE, BCEE, MPPCO
Principal
O: 617.657.0954
E: htg@envpartners.com



Kate Roosa, PE
Project Manager
O: 617-657-0986
E: klr@envpartners.com



TOWN OF BOURNE

COMPREHENSIVE WASTEWATER MANAGEMENT PLANNING PROJECT

Plan of Study

March 17, 2021, revised July 21, 2023

Environmental Partners (EP) prepared this Plan of Study (POS) for the Town of Bourne (Town) to initiate the Comprehensive Wastewater Management Plan for the Town. EP prepared the POS in accordance with the Massachusetts Department of Environmental Protection's Guide to Comprehensive Wastewater Management Planning dated January 1996.

Project Background

The Town is located at the head of Cape Cod, stretching from Buzzards Bay to Cape Cod Bay. The Cape Cod Canal splits the Town into Northern and Southern halves, with an economic center in Buzzards Bay north of the canal and another economic center along MacArthur Boulevard south of the canal. The Town has 10 villages and harbors, and hosts the Massachusetts Maritime Academy, a secondary education complex located at the west end of the Cape Cod Canal. Joint Base Cape Cod, in the southeastern portion of Town, owns over 40% of land area. The Town's population is 20,500 (40,000 seasonally). Residents are converting summer homes into year-round residences and new subdivisions are highly sought after.

Bourne recognizes that it has a wealth of water sources and that protecting them is fundamental to the Town's economic future. In 2019, the Town adopted and the Cape Cod Commission accepted the Town's updated Local Comprehensive Plan (LCP). The LCP contains action items including:

"Identify, remediate, treat or contain identified sources of pollution in coastal embayments and estuaries to attain established TMDLs and create a comprehensive wastewater management plan to upgrade public and private wastewater treatment facilities and methods in appropriate areas especially in densely developed neighborhoods, and actively seek grants and other funding to carry out the plan."

The Town actively participates in the Massachusetts Estuaries Project (MEP) with the Department of Environmental Protection. Total Maximum Daily Loads (TMDLs) are in place for Phinney's Harbor, including Eel Pond and Back River, Wild Harbor, Fiddlers Cove, Rand Harbor, and Megansett-Squeteague Harbors. The Town continues to work with the Buzzards Bay Coalition for embayments, which MEP is no longer studying, including Buttermilk Bay, Pocasset Harbor, and Pocasset River. Bourne is a member of the Cape Cod Commission and is part of the Cape Cod Area Wide Water

Quality Management Plan (208 Plan). The 208 Plan supports Cape towns by providing a framework of traditional and nontraditional technologies for intercepting and treating nitrogen discharges on a watershed basis. The Commission assisted Bourne in applying for a \$2.3 million Economic Development Administration grant for the construction of the new Wastewater Treatment Plant (WWTP) in Buzzards Bay, awarded in February 2019. The WWTP is expected to be online in spring 2021.

The town of Bourne proposes to prepare a town-wide CWMP in a four-phased approach.

- Phase I – Needs Assessment
- Phase II – Identification of Alternatives
- Phase III – Draft Recommended Plan
- Phase IV – Massachusetts Environmental Policy Act (MEPA) and Cape Cod Commission (CCC) 208 Plan Consistency Review

Execution of this plan will be consistent with other local planning efforts including but not limited to Cape Cod Commission 208 Plan, potential regional approaches and plans, Bourne-Wareham Inter-municipal Agreement, Buzzards Bay Coalition Upper Bay Project, considerations of Joint Base Cape Cod proposals, and flow allocation to the new Buzzards Bay Wastewater Treatment Facility.

CWMP Detailed Plan of Study

Phase I - Needs Assessment

The objective of the Needs Assessment is to develop an understanding of the Existing and Future water quality conditions within the planning area, and review previous planning efforts related to watershed protection, economic development, and population growth. The Needs Assessment will describe water quality in the Town's watersheds, identify impacts associated with nitrogen loadings from wastewater disposal under existing and anticipated future population levels, and identify areas of need for wastewater disposal solutions based on each watershed's TMDL goals. The understanding developed through the Needs Assessment will provide the context of the alternative management and mitigation strategies developed in Phase II.

Review of Prior Planning Efforts

The Town has completed several types of previous wastewater evaluations including:

- 2007: Town wide Analysis (Tighe & Bond)
- 2012: Downtown Buzzards Bay Analysis (CH2M Hill)
- 2015 – Ongoing: Wareham-Marion-Plymouth-Bourne Regionalization Alternatives (Buzzards Bay Coalition, GHD)

EP will review these studies, as well as the 2019 Bourne Local Comprehensive Plan, and incorporate into the needs assessment, as applicable. Flow projections and needs areas will be updated using current Board of Health Title 5 compliance data, records of onsite system failures, I/A systems in operation and neighborhood treatment systems as well as incorporating Zoning changes. These figures will be prepared using GIS mapping that depicts wastewater disposal issues and historic

data. Additional data sources EP will incorporate into the assessment are water quality data and historic records for the Town's marine and freshwater surface water bodies and embayments.

The following Massachusetts Estuaries Project Total Nitrogen TMDL Final reports, and the associated linked watershed-embayment model final reports, will also be incorporated:

1. Phinney's Harbor, including Eel Pond and Back River (2007)
2. Wild Harbor (2017)
3. Fiddlers Cove and Rand Harbor (2017)
4. Megansett-Squeteague Harbors (2020)

We will collect and assess data from water quality monitoring programs in Bourne to aid in determining conditions in watersheds not assessed by the MEP program. Studies and data may include:

- Final Pathogen TMDL for Buzzards Bay Watershed (2009)
- Canal North – Cape Cod Bay Monitor – Station 15
- Buttermilk Bay - Buzzards Bay Coalition monitoring location data
- Pocasset Harbor - Buzzards Bay Coalition monitoring location data
- Red Brook Harbor – Buzzards Bay Coalition monitoring data and nitrogen modeling results

We will incorporate reports on regional initiatives, including the Buzzards Bay Coalition evaluation of alternatives to regionalize the Wareham WWTF, and the joint planning effort for the expansion of the Joint Base Cape Cod wastewater facilities. The Town will also coordinate with neighboring communities and joint stakeholders including but not limited to the Towns of Barnstable, Falmouth, Sandwich, and Wareham.

Assessment of Current and Future Conditions

We will assess current and future conditions town-wide and on an individual watershed, and village, basis. Figure 1 illustrates the town's watersheds and coastal waters in relation to its harbors and villages.

The 2019 Town of Bourne Local Comprehensive Plan (LCP) will be the basis for economic and demographic trends in the Town. The projection of build-out forecasts in the LCP, which provides a current assessment of existing population and future growth, will also be used as the basis for the Needs Assessment. The current condition of existing wastewater infrastructure, including large-scale facilities at Buzzards Bay, Wareham, and JBCC, as well as small-scale public and private wastewater treatment facilities, will be documented. The future condition of these facilities will be assessed by including the projected buildout in their service areas.

Base mapping showing existing conditions will be created using GIS data layers from Town, State, and Federal sources. The GIS mapping will portray conditions of the human-made and natural environment including land use, zoning, surficial geology, soil conditions, watershed delineations, water supply zones of contribution and environmentally sensitive areas.

If not already documented by the MEP program, current wastewater nitrogen loading rates and septage/wastewater flows will be estimated on a watershed basis in the same manner as the MEP

process. Future septage/wastewater flows will be estimated on a watershed basis in a similar manner. If the appropriate Assessors data is available, these estimates will also be described with respect to residential, commercial and industrial property uses, and will also characterize discharges according to seasonal and year-round property uses.

Nitrogen loads provided in existing MEP reports will be used for those watersheds that have been evaluated. To establish nitrogen impacts on water quality and nitrogen load reductions in watersheds not studied under the MEP program, work being done by the Buzzard Bay Coalition in Bourne waters will be used. For other watersheds, comparable watersheds studied under the MEP program will be used. The Town will coordinate with MassDEP to identify watersheds on Cape Cod that are comparable to Bourne watersheds.

Wastewater Needs and Problem Identifications

Based on the findings of the above tasks, a technical report will summarize existing wastewater conditions and future wastewater needs in the Town, and provide recommendations for priority areas of need.

Figure 1

Phase II – Identification and Screening of Alternatives

This phase includes an analysis and screening of wastewater treatment and management alternatives for addressing the water quality and infrastructure issues identified in the Needs Assessment. This Phase will consist of two screening processes:

- preliminary screening phase
- detailed evaluation of alternatives

We will assess both structural and non-structural measures. We will identify and evaluate management alternatives based on the following treatment factors:

- A baseline conditions alternative that would determine the level of treatment possible by optimizing the existing wastewater collection, treatment and disposal facilities;
- Identification of areas where on-site septic systems are inadequate;
- Decentralized treatment options for areas with inadequate on-site septic systems, including alternative treatment systems such as Permeable Reactive Barriers (PRB) or aquaculture, cluster systems, and package wastewater treatment facilities;
- Centralized treatment options, including expansion/upgrade of the existing WWTPs to improve nitrogen removal, and regional options for residuals reuse and/or disposal;
- Collection system alternatives for centralized and decentralized treatment; and
- Flow and load reduction measures, including water conservation.

The screening analysis will evaluate the options identified above and potential locations for the siting of facilities. Factors to be considered include cost, design flexibility for handling varying loads and upgrades, environmental impacts and constraints, effluent quality, permit requirements, odor emissions, land requirements, ease of implementation, maintenance/operation requirements, greenhouse gas (GHG) emissions, public acceptance, conformance with the LCP, and climate change resiliency. The Town will evaluate up to four alternatives of Town-wide wastewater management for further evaluation in the Draft Recommended Plan:

1. One alternative that establishes sewer needs areas, outlining a contingency plan considering conventional sewer and treatment approaches
2. One alternative that encompasses the regional approaches being evaluated through the Buzzards Bay Coalition and the JBCC, and is complemented with decentralized systems for those areas not served by the regional systems; and
3. Two alternatives comprised of decentralized and innovative/alternative technologies including but not limited to enhancement of onsite systems with advanced treatment and innovative/alternative strategies such as shellfish aquaculture, permeable reactive barriers

For each of these alternatives the specific management approach to be utilized in each of the Town's watershed and/or village areas will be described.

- For the Buzzards Bay area north of the canal, evaluate the cost-effectiveness of the regional approach being considered through the Buzzards Bay Coalition with Wareham and Marion versus "going it alone" by expanding the package treatment plant and forecast the cost to

ratepayers by pursuing either the regional or isolated solution. EP will take into consideration any additional accommodations for the North Sagamore neighborhood, as they may need a more tailored approach to take full advantage of the regional approach.

- For the area south of the Canal, evaluate whether a regional solution with the JBCC is more cost effective than developing local options on a village-by-village basis, or that considers alternative technologies such as advanced onsite systems, permeable reactive barriers, and aquaculture. Forecast the ratepayer costs under either a regional or a local approach, similar to the wastewater management approach north of the canal.
- Develop an approach to upgrade onsite and neighborhood treatment facilities, especially in areas of densely developed neighborhoods.

An alternatives matrix will be prepared and organized by findings from the Needs Analysis, including both structural and non-structural approaches. EP will draft evaluation criteria, and provide to the Town Board of Sewer Commissioners for review and modification. Based on discussions with the Board of Sewer Commissioners, the Commissioners will decide upon the recommended alternative strategies for detailed evaluation in Phase III.

EP will submit an interim report summarizing the findings and recommendations of this Phase to MassDEP and will hold an informal review meeting to discuss any pre-review comments.

Phase III – Draft Recommended Plan

The purpose of the draft Recommended Plan is to describe the impacts and potential mitigation measures associated with each of the alternatives selected through the Screening Analysis. It will detail the factors and evaluation methodology used to rank the alternatives identified in the Screening Analysis and select a Recommended Plan. Alternatives will be ranked based on environmental impacts, costs, implementation capability, regulatory requirements and constraints, public acceptance, reliability, flexibility, optimization of existing facilities, GHG emissions, climate change resiliency and other considerations identified during the planning process.

The four final alternatives include:

1. Sewer Expansion in Buttermilk Bay (Conventional)
2. General Use Approved I/A Systems (Conventional)
3. Stormwater BMP updates (policy-based non-traditional)
4. Targeted Stormwater Improvements (non-traditional)

The following will be developed for each of the four final alternatives:

- Concept-level capital costs for design, permitting and construction (which is dependent upon specific locations and may not be feasible for all alternatives)
- Estimated operation and maintenance costs, including energy usage of the alternative
- Administrative and regulatory requirements associated with the alternative, including **Board of Health** bylaw changes associated with onsite systems and permitting requirements
- Water Quality Improvement Attributes, as outlined in the MassDEP CWMP guidelines, including main watershed/embayment and secondary watershed/embayment, as applicable

- Potential consequences on growth in the context of current zoning and on the goals articulated in the updated Local Comprehensive Plan

Based on discussions with the ~~Select Board Board of Sewer Commissioners~~, cost-allocation approaches will be considered for each alternative, such as betterments, property taxes, user fees or a combination of these. Once an approach consensus is determined by the ~~Select Board Board of Sewer Commissioners~~, a financial pro-forma will be developed for each alternative that identifies estimated annual costs to the Town and property owners.

Results will be compiled according to the detailed characterization of each alternative and summarized in a table according to the following factors:

- Watersheds impacted
- Present worth (depending on the projects only; may not be feasible for all alternatives)
- Cost effectiveness, including capital and operating costs
- Environmental Impacts, including impacts on wetlands, water supply considerations, historical and archeological considerations
- Institutional Considerations, such as the need for changes in local by-laws and government organizations
- Sitting considerations for any necessary pumping and/or treatment systems (depending on specific projects; may not be feasible for all alternatives)
- Phased Implementation opportunities that could reduce cost and environmental impacts (depending on specific projects; may not be feasible for all alternatives)-
- Reliability and flexibility
- Other factors as determined by the planning process

Based on the comparison results, the ~~Select Board Board of Sewer Commissioners~~ will select a recommended plan; including formulating an implementation schedule for the recommended plan that considers design, permitting and construction stages.

Phase IV – MEPA and CCC DRI Reviews

Once the Town presents the Draft Plan to the public, EP will compile findings and comments from public workshops, and include them in the Draft Recommended Plan/Single Environmental Impact Report (SEIR) for submission to MassDEP and MEPA. The Town will submit notices to the MEPA Environmental Monitor and local newspaper, in compliance with Section 11.16 of the MEPA regulations. MEPA will perform a 47-day review, including a Public Site Visit. The Town will also complete a Public Information Hearing during this review period.

The Town will concurrently submit the Draft Recommended Plan/SEIR plan to the Cape Cod Commission to complete a 208 Plan Consistency Review (formerly the Development of Regional Impact Review). The 208 Plan Consistency Review application will include an additional summary articulating the relationship of the CWMP to the 208 Area Wide Water Quality Management Plan, for which the Cape Cod Commission is the lead agency. The Town and EP will meet with the Commission to review comments and address any revisions.

The Final CWMP will be compiled including addressing comments received from MEPA, the MEPA Public Comment Period, and the Cape Cod Commission. The Town will conduct a final public hearing confirming revisions or changes. EP will then finalize and distribute the CWMP.

Public Participation

Public Participation will be initiated at the start of the project and be ongoing throughout the life of the project. We intend to create an opportunity for public education, outreach and participation throughout the execution of the project. The public workshops/meetings will begin with an announcement of the meeting date, location and agenda. Announcements on the town website, local cable channel, and other outlets for distribution as chosen by the Town will inform participants of upcoming meetings and workshops. The Town will provide agendas and background information to attendees prior to the meeting. The Town will structure workshops to ensure engagement and time for interaction and sharing of opinions and ideas, including breakout sessions with smaller groups of individuals.

There will be three public hearings for presentation of the Recommended Plan, one with the Town and two with the Cape Cod Commission, to meet the requirements of the CWMP process. A summary report on the public participation activities of Phases I, II and III will be prepared and included in the final CWMP and Final Environmental Impact Report (FEIR). Table 1 shows a preliminary schedule for the public participation activities associated with Phase I, II and III.

Table 1: Stakeholder Meeting Schedule

Scope of Work Task	Targeted Population			
	<i>Town wide</i>	<i>North of the Canal</i>	<i>South of the Canal</i>	<i>Cape Cod Commission</i>
Phase I - Needs Assessment				
a. Wastewater Issues	One*	One	One	
b. Wastewater Needs and Problem Identification	One			
Phase II - Identification and Screening of Alternatives				
a. Proposed Criteria	One*			
b. Refine criteria and matrix	One*			
c. Present Refinement	One			
Phase III - Formulation of Plan				
a. Cost Allocation Discussion	One*			
b. Review the evaluation results and the plan	One			
c. Public Hearing	One			
Phase IV - MEPA & CCC DRI Reviews	One**			Two**

Notes: *One meeting will be presented with Board of Sewer Commissioners, a public meeting.

**Considered Public Hearings, in accordance with CWMP process requirements.

The Town will be providing a page on the Town's website specifically for the CWMP project, where information will be regularly uploaded and shared with the public. This website information may include meeting and workshop agendas and minutes, presentations, deliverables, background documents, specific public information content related to the CWMP, and recordings of public meetings and hearings, and regular updates.

Quarterly meetings with the Board of Sewer Commissioners will provide an opportunity for communication amongst the project team and town leaders, and a forum for the public to gain insight on the project and how it is progressing. A preliminary schedule for the deliverables to be shared to the Town CWMP website associated with public participation activities is provided in Table 2.

Table 2: Public Participation Plan - Targeted Information Sharing Schedule

Scope of Work Task	Type of Document Shared			
	Public Notice and Agenda	Workshop Findings	Summary Document	Other
All Tasks				Monthly Progress Update
1. Project Startup & Plan Review				Project Introduction
4. Needs Assessment				
a. Wastewater Issues	Two	One		
b. Wastewater Needs and Problem Identification	One	One	Needs Assessment	Task 4 Scope of Work
5. Identification of Alternatives				
a. Proposed Criteria	One	One		
b. Refine criteria and matrix	One*			
c. Present Refinement	One	One	Alternatives Matrix	Task 5 Scope of Work
6. Formulation of Plan				
a. Cost Allocation Discussion	One*			
b. Review the evaluation results and the plan	One	One	Evaluation results	Plan Draft
c. Public Hearing	One	One	Response to Comment	Final Draft
7. Completion of MEPA & CCC DRI	Two		Final CWMP	

Notes: *Document will be part of regularly scheduled Board of Sewer Commissioners meeting.

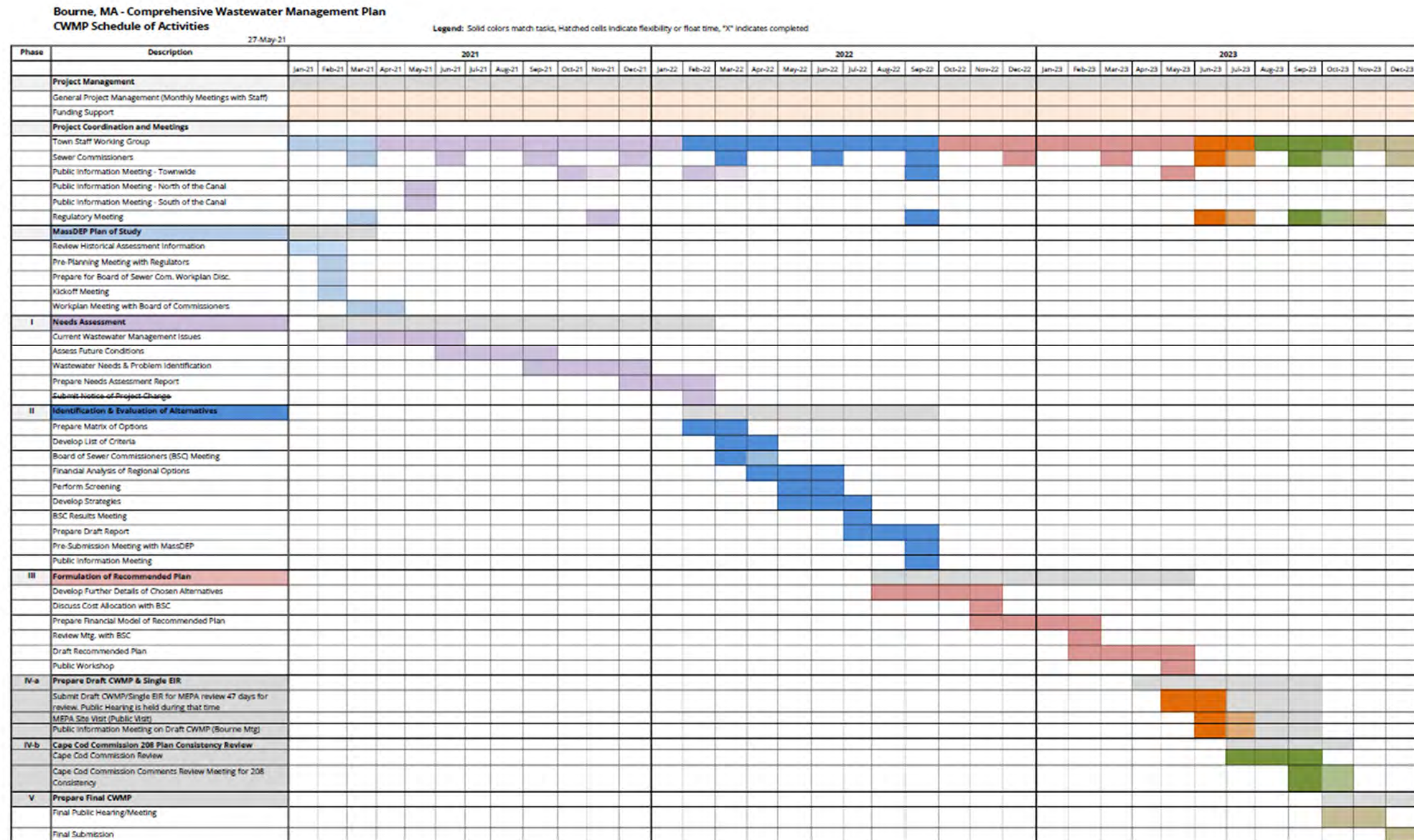
Schedule and Costs

An anticipated schedule is attached as Figure 2, and a cost estimate for the total costs of the plan, broken down by task, is included in Table 3 below.

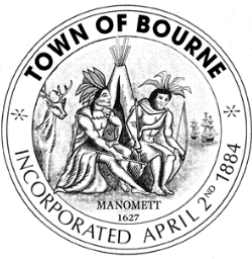
Table 3: Town of Bourne CWMP Costs

CWMP Phase	Description	Cost	% of Total
	MassDEP Plan of Study	\$39,600	7.1%
I - IV	Project Updates and Public Participation Facilitation	\$151,500	27%
I	Needs Assessment	\$48,010	8.6%
II	Identification, Screening and Evaluation of Alternatives	\$144,900	25.8%
III - IV	Formulation of Recommended Plan	\$176,300	31.4%
	TOTAL BUDGET:	\$561,000	100%

Figure 2: Town of Bourne CWMP Project Schedule



Materials for all meetings should be fully developed and delivered 2 weeks prior to the meeting. For full sections of the CWMP, schedule deliveries 3 weeks prior to the next meeting.



Town of Bourne Health Department

June 28, 2023



MassDEP announced the promulgation of [314 CMR 21.000](#), Watershed Permit Regulations, and amendments to [Title 5: 310 CMR 15.000](#).

This initiative will automatically designate ~30 watersheds on Cape Cod that have a nitrogen TMDL as Nitrogen Sensitive Areas when the regulations become effective on July 7, 2023.

Communities will have up to a two-year application period to choose whether to file with MassDEP a Notice of Intent to apply for a Watershed Permit, request a De Minimis Nitrogen Load Exemption, or to submit a request for a Watershed Permit.

The new requirement that existing septic systems in automatically designated nitrogen resource area nitrogen sensitive areas be upgraded within five years to Best Available Nitrogen Removal Technology does not start running until the end of this application period.

Property owners in Nitrogen Sensitive Areas may have to add nitrogen removal to their Title 5 system by July 7, 2030 if their community does not file any of the aforementioned applications exempting them from this requirement.

Automatically Designated [Nitrogen Resource Area](#) Nitrogen Sensitive Areas* in the Town of Bourne as of July 7, 2023:

1. [Megansett- Squeteague Harbor Estuarine System](#) (*shared with Falmouth, MA*)
2. [Phinneys Harbor, Eel Pond, and Back River System](#)

*For Cape Cod watersheds that receive a TMDL after July 7, 2023, a Nitrogen Sensitive Area designation will automatically become effective on the date EPA approves the TMDL. MassDEP may designate watersheds on Cape Cod that do not have a TMDL but have nitrogen impacts demonstrated in a Massachusetts Estuary Project Report or other Scientific Evaluation accepted by the Department through a public process under 310 CMR 15.214(1)(b).

Existing Nitrogen Reducing Septic Systems in Bourne, MA

The majority of existing nitrogen reducing systems were obligated to be installed by local, regional, or state regulations i.e. are within 150 ft. of a water resource area, were required by the Cape Cod Commission as a part of a subdivision approval, or are located within existing Nitrogen Sensitive Areas for public or private drinking water protection.

- ✓ 222 MassDEP approved I/A systems* have been installed in Bourne according to Barnstable County Department of Health & Environment.
- ✓ Greater than 90% of these systems tracked in the database are residential systems.
- ✓ Current standard for [Total Nitrogen](#) is ≤ 19 mg/l per existing Board of Health Regulation.

*Passing systems with previously approved nitrogen reduction technology which were installed between July 7, 2013 and the effective date of these regulations, will not be required to be upgraded to subsequently better technology unless said system has failed or is otherwise required to be upgraded by the board of health.

Town involvement with Title 5 Septic Systems & Regulation Changes

The Town's Comprehensive Wastewater Management Planning efforts have been steadily underway. Environmental Partners completed the [Alternatives Analysis](#) in November of 2022 after many public meetings. The Select Board/ Board of Sewer Commissioners has been engaged in the various aspects of wastewater management planning and issued a comment letter to MassDEP on the proposed regulations on January 24, 2023.

Local boards of health have the primary obligation to enforce regulations relative to on-site sewage disposal systems in Massachusetts. It is the responsibility of the elected Board members to discuss and vote on Title 5 variance and waiver requests, and to promulgate and amend local regulations. All of the Board's regulations relative to septic systems are available online at www.townofbourne.com/health

The promulgation of these regulations will have a significant impact to communities' past and future planning efforts, and we hope more guidance and information will be forthcoming from the State Department of Environmental Protection.

July 19, 2023

Marlene McCollem
Town Administrator
Town of Bourne
24 Perry Ave
Bourne, MA 02532

Dear Ms. McCollem:

We are writing regarding the impacts of the crumbling Cape Cod bridges on your community, businesses, and residents, and the economic and quality of life benefits that replacing those bridges would have on your community.

The Bourne and the Sagamore Bridges, which are owned by the federal government, were built in 1933, and fundamentally “changed the relationship between the Cape and the rest of Massachusetts.”¹ The bridges are the sole access point for the more than 35 million vehicles that cross the canal each year, and serve as the gateway to Cape Cod for more than 260,000 Cape and Islands residents and roughly 5 million visitors annually.² They are vital assets for the Cape Cod economy and surrounding communities,³ and also serve as essential routes for general transportation, tourism, and evacuations in case of an emergency. However, the current bridges are nearly 90 years old, functionally obsolete, and require increasingly costly and disruptive maintenance.⁴ The bridges’ structural deficiencies present an ongoing risk to the accessibility and economic stability of the Cape Cod region.

¹ Massachusetts Department of Transportation, “History of the canal and bridges,” <https://www.mass.gov/info-details/history-of-the-canal-and-bridges>.

² Cape Cod Times, “Sagamore, Bourne bridges have brought prosperity, loyalty and now worries to Cape Cod,” Asad Jung, May 27, 2022, <https://www.capecodtimes.com/story/news/2022/05/27/cape-cod-canal-bridges-brought-prosperity-loyalty-worries/9688301002/>; WGBH, “Federal funding for Cape Cod bridges project denied a second time,” Bob Seay, January 5, 2023, <https://www.wgbh.org/news/local-news/2023/01/05/federal-funding-for-cape-cod-bridges-project-denied-a-second-time>.

³ Cape Cod Times, “Sagamore, Bourne bridges have brought prosperity, loyalty and now worries to Cape Cod,” Asad Jung, May 27, 2022, <https://www.capecodtimes.com/story/news/2022/05/27/cape-cod-canal-bridges-brought-prosperity-loyalty-worries/9688301002/>; WGBH, “Federal funding for Cape Cod bridges project denied a second time,” Bob Seay, January 5, 2023, <https://www.wgbh.org/news/local-news/2023/01/05/federal-funding-for-cape-cod-bridges-project-denied-a-second-time>.

⁴ U.S. Army Corps of Engineers, “Cape Cod Canal Highway Bridges Bourne, Massachusetts, Major Rehabilitation Evaluation Report,” November 9, 2018, <https://www.nae.usace.army.mil/Portals/74/docs/Topics/Cape%20Cod%20Canal%20Bridges/Reports/MRERAppendixF.pdf>; WGBH, “Federal funding for Cape Cod bridges project denied a second time,” Bob Seay, January 5, 2023, <https://www.wgbh.org/news/local-news/2023/01/05/federal-funding-for-cape-cod-bridges-project-denied-a-second-time>.

The U.S. Army Corps of Engineers (USACE), the Massachusetts Department of Transportation (MassDOT), and other stakeholders are working to replace both the Bourne and Sagamore Bridges and the highway approaches to the bridges.⁵ The project will ultimately result in new bridges that vastly improve travel conditions, meet modern safety standards for vehicle and pedestrian traffic, and provide significantly improved multimodal travel.

I have been advocating for federal funding for this project since taking office in 2013, and have worked to bring federal agencies to the table to ensure collaboration. The urgency of replacing the Cape Cod bridges was one of the reasons I supported the *Infrastructure Investment and Jobs Act* (the Bipartisan Infrastructure Law). This legislation provided USACE with \$17.1 billion in new funding – including \$11.6 billion for new construction – and more than \$9 billion in formula funds for Massachusetts.⁶ In the 14 months since the bill was signed into law by President Biden, we have advocated with the White House, the federal Department of Transportation (USDOT), and other federal agencies to ensure the Cape Cod bridges project is a priority.

Largely due to our efforts, the Biden administration in December 2022 awarded Massachusetts a \$1.6 million planning grant for the bridges project, signaling their strong commitment to this critical infrastructure need.⁷ The Biden Administration also included a \$350 million down payment toward a \$600 million allocation in the President’s FY2024 budget for the Army Corps.⁸ We are working hard to ensure we secure the rest of the funding necessary to replace these bridges.

⁵ Massachusetts Department of Transportation, “Memorandum of Understanding Reached Between MassDOT and the U.S. Army Corps of Engineers Regarding Bourne and Sagamore Bridges,” July 7, 2020, <https://www.mass.gov/news/memorandum-of-understanding-reached-between-massdot-and-the-us-army-corps-of-engineers-regarding-bourne-and-sagamore-bridges>.

⁶ U.S. Army Corps of Engineers, “Additional Army Civil Works Studies, Projects and Programs to Be Accomplished with Bipartisan Infrastructure Law Funding,” March 30, 2022, <https://www.usace.army.mil/Media/News/NewsSearch/Article/2982769/additional-army-civil-works-studies-projects-and-programs-to-be-accomplished-wi/>; Boston Globe, “Massachusetts is poised to receive \$9 billion from Biden’s infrastructure bill. Here’s where it’s going,” Neya Thanikachalam and Taylor Dolven, November 15, 2021, <https://www.bostonglobe.com/2021/11/15/nation/infrastructure-bill-signed-by-biden-allocates-least-9-billion-massachusetts-transportation-advocates-have-ideas-how-spend-it/>.

⁷ U.S. Department of Transportation, “Biden-Harris Administration Announces \$2.1 Billion to Improve Four Nationally Significant Bridges Through the Bipartisan Infrastructure Law’s First Large Bridge Grants,” press release, January 4, 2023, <https://www.transportation.gov/briefing-room/biden-harris-administration-announces-21-billion-improve-four-nationally-significant>.

⁸ The White House Office of Management and Budget, “Budget of the U.S. Government Fiscal Year 2024,” p. 119, https://www.whitehouse.gov/wp-content/uploads/2023/03/budget_fy2024.pdf; Boston Globe, “Biden budget includes some funding for Cape Cod bridges — but a long path awaits in Congress,” Emma Platoff, March 9, 2023, <https://www.bostonglobe.com/2023/03/09/nation/biden-budget-includes-some-funding-cape-cod-bridges-long-path-awaits-congress/>; Boston.com, “Here’s what Biden’s proposed budget would mean for the replacement of the Cape bridges,” Christopher Gavin, March 10, 2023, <https://www.boston.com/news/politics/2023/03/10/biden-budget-cape-cod-bridges/>.

Given the bridges' vital role as "passageways to the rest of the world, and an integral part of the economy,"⁹ full funding to replace these bridges is essential. The "economic vitality of Cape Cod and the quality of life for people who live, work, and visit these communities is dependent on these bridges."¹⁰ Local leaders have continually highlighted the impact of current bridge repair closures, and future impacts if the bridges are not replaced. Deputy Director of the Cape Cod Commission Steven Tupper warned that "residents, visitors and local officials can count on more intensive traffic impacts if the replacement project doesn't come to pass...[and that] continued maintenance of the existing bridges would lead to intense cycles of ongoing repair work, some on the order of three to five years in length."¹¹ Cape Cod Chamber of Commerce CEO Paul Niedzwiecki said that the bridges "affect every single part of the Cape's economy,"¹² and that "the Bourne and Sagamore bridges provide the economic link between Cape Cod and [the] rest of the Commonwealth.... [T]he reliability of the bridges directly impacts the long-term viability of [the] region's economy and the ability of local businesses to survive and thrive."¹³ As Mr. Niedzwiecki put it, "our economic livelihood is sort of connected to those two automotive bridges."¹⁴

The Cape Cod Bridges replacement is key to modernizing Massachusetts' physical infrastructure to meet the economic, social, and environmental challenges of the 21st century. As local stakeholders who live, work in, and lead communities surrounding these bridges, we seek your input as we press the federal government to live up to its commitments to replace the assets they own. In order to better understand the impacts of the current state of the bridges – and the benefits of replacing them – for your communities, we ask that you provide answers to the following questions no later than August 2, 2023:

1. What impact has the state of disrepair of the bridges had on your community to date, including the impact of previous closures of the bridges?
 - a. What are the economic impacts to tourism, local workers, businesses, families, and community members?

⁹ Cape Cod Times, "Sagamore, Bourne bridges have brought prosperity, loyalty and now worries to Cape Cod," Asad Jung, May 27, 2022, <https://www.capecodtimes.com/story/news/2022/05/27/cape-cod-canal-bridges-brought-prosperity-loyalty-worries/9688301002/>.

¹⁰ The Commonwealth of Massachusetts, "About the Cape Cod Bridges Program," <https://www.mass.gov/info-details/about-the-cape-cod-bridges-program>.

¹¹ The Cape Cod Chronicle, "Too Soon To Plan For Bridge Replacements, Lower Cape Officials Say," Ryan Bray, March 1, 2023, <https://capecodchronicle.com/en/5809/orleans/10014/Too-Soon-To-Plan-For-Bridge-Replacements-Lower-Cape-Officials-Say-Bridges-Roads-highways-and-transportation-cape-cod-commission-Massachusetts-Department-of-Transportation-transportation.htm>.

¹² Cape Cod Times, "Sagamore, Bourne bridges have brought prosperity, loyalty and now worries to Cape Cod," Asad Jung, May 27, 2022, <https://www.capecodtimes.com/story/news/2022/05/27/cape-cod-canal-bridges-brought-prosperity-loyalty-worries/9688301002/>.


¹³ Cape Cod Commission, "Regional Organizations Form Canal Bridges Task Force," December 6, 2022, <https://capecodcommission.org/about-us/newsroom/regional-organizations-form-canal-bridges-task-force/>.

¹⁴ The Cape Cod Chronicle, "Too Soon To Plan For Bridge Replacements, Lower Cape Officials Say," Ryan Bray, March 1, 2023, <https://capecodchronicle.com/en/5809/orleans/10014/Too-Soon-To-Plan-For-Bridge-Replacements-Lower-Cape-Officials-Say-Bridges-Roads-highways-and-transportation-cape-cod-commission-Massachusetts-Department-of-Transportation-transportation.htm>.

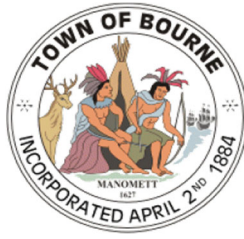
- b. What have the impacts been to the community at large, such as supply chains and the availability and accessibility of retail goods and other items that come across the bridges? Does the state of the bridges make it more difficult or more expensive for residents to have access to everyday items?
2. What are the benefits of replacing the bridges?
 - a. How will replacing the bridges benefit the economy, tourism, businesses and local industries, and the community at large?
3. What would the future impacts be on your community if the bridges do not get replaced, and they continue to deteriorate?
4. What are the job creation and economic benefits of the bridge replacement project to your community?

We remain fully committed to working with federal, state, and local partners until Cape Cod residents get the safe, secure public infrastructure they deserve. Thank you for your attention to this important matter. We look forward to your response.

Sincerely,



Elizabeth Warren
United States Senator



Select Board's Correspondence

July 25, 2023

- A. Talent Bank form – B. Russell – Community Engagement
- B. Upper Cape Regional Tech School Minutes 06.08.23
- C. Xfinity letter re channel changes
- D. Follow up email to Xfinity presentation re connectivity
- E. Independence House – Q4 statistics
- F. Talent Bank – S. Philbrick – Multiple Committees
- G. Commonwealth's Search for Lease Space

TALENT BANK FORM

ACT NOW- SERVE YOUR COMMUNITY

Town government needs citizens who are willing to give time in the service of their community. The Talent Bank was adopted by the Selectmen, Moderator and Town Administrator as a means of compiling names of interested citizens to serve on a voluntary basis, on boards and committees and working groups. This file is available for use by the public as well as the Moderator, Selectmen and Town Administrator. Talent bank forms are being updated to include categories consistent with the changing needs of the Town. Please fill out this page and return it to:

TOWN GOVERNMENT TALENT BANK
c/o Town Administrator,
24 Perry Avenue
Buzzards Bay, MA 02532

NAME: Beth Russell DATE: 6/27/23

ADDRESS: [REDACTED] VILLAGE: Bourne

OCCUPATION: SEVPNO TELEPHONE # [REDACTED]

EMAIL: [REDACTED]

Please list in order of preference which committee(s) you are interested in:

Community Engagements - Kathy Fox Alfano has
suggested I apply for the vacancy on this committee.

Briefly describe why you would be an asset to this committee(s). Include any special training and qualifications:

I volunteer my time on boards & committees that help and
support the community - including the Cape Cod Canal Region Chamber
of Commerce, The American Red Cross and Gray Mable Assoc. to name a
few. The Qualifications that I have include budget & event planning
and execution, Volunteer recruitment & appreciation and public relations
and communication both with the public at large and the powers to
be of the organization. I enjoy giving my talents & time to

UPPER CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE
JUNE 8, 2023 MEETING HELD AT THE SCHOOL
220 SANDWICH ROAD, BOURNE, MA 02532

PRESENT: Robert Fichtenmayer, Chair; Ellen Barber; Dominic Cammarano, Thomas Corriveau; Michael Degan; David P. Sampson; Maryann Smith; Roger Forget; Josh Greeley; Sharon Brito, Recording Secretary.

ABSENT: Mary Crook; Christine Marcolini.

The meeting was called to order at 6:27 p.m. followed by the Pledge of Allegiance to the Flag. The Chairperson announced that the meeting was being recorded via an audio device.

STUDENT ADVISORY REPRESENTATIVE: No Student Advisory Representative was present.

STUDENT SPOTLIGHT / CURRICULUM UPDATE: No report.

PUBLIC PARTICIPATION: The Superintendent welcomed Senator Susan Moran to the meeting along with 2023 graduate, Henry Knox, and his mother. Senator Moran presented a Senate Citation to Henry in recognition of *"being named one of the 2023 U.S. Presidential Scholars for your talent and accomplishments in the career and technical education field, academic success, and commitment to community service and leadership."*

APPROVAL OF MINUTES: A motion was made by Mr. Degan, seconded by Mr. Cammarano, for approval of the minutes of the May 11, 2023 regular meeting. Motion passed unanimously.

COMMUNICATIONS: The Superintendent read a note from the Sandwich Garden Club thanking the Horticulture staff and students for the assistance they provided to the club during the school year. Next, he read a note from Barnstable County Sheriff Donna Buckley thanking the school for allowing them to hold their promotion ceremony in the Canalside Dining Room and for providing coffee and desserts. Mr. Forget then read a note from the Rotary Club of Bourne-Sandwich thanking the school for all of the support and assistance they provide to the club. He also read a note from the Sandwich Finance Committee thanking Mr. Forget for providing the committee with lunch and a tour of the school in April. He read an email from a senior that was submitted as part of the senior survey. The senior student commended his teachers stating that "they shaped me into

who I am today and I'm so grateful that I've gotten the chance to attend this school." He then read a letter from the U.S. Secretary of Education congratulating Seth McFadyen, Engineering teacher, for being named a 2023 U.S. Presidential Scholar's most influential teacher. Henry Knox chose Mr. McFadyen for this honor. Finally, Mr. Forget read a letter from MassHire Cape and Islands Workforce Board informing him that Upper Cape Tech has been named the organization's Outstanding Academic Partner for 2023.

REPORT OF COMMITTEES:

Budget – The next Budget Sub-Committee is scheduled for Wednesday, July 5th, at 5:00 p.m.

Policy – There are two policies on tonight's agenda for a first reading.

TREASURER'S REPORT: Mr. Degan distributed the Treasurer's Report for warrants #46 and #48 highlighting the larger expenditures on the warrants including cafeteria food, student busing, health insurance, utilities, building insurance policies, and the purchase of lockers and Environmental Technology building supplies. He also discussed revenue received from the wind turbine with ConEd and net metering credits from the solar canopies.

SUPERINTENDENT'S REPORT: Mr. Forget invited the committee to a ceremony planned to honor a Korean War veteran from Bourne who never received his service medals. Carpentry students constructed a shadow box to store the medals which will be presented to him in a surprise ceremony at UCT on Flag Day, June 14th. Representative Xiarhos will be in attendance along with members of the armed services and the police and fire department. He reminded members that the LPN graduation ceremony is scheduled for tomorrow at 4 p.m. and the Class of 2023 graduation ceremony will be held on Sunday, June 11th at 1 p.m. The Superintendent will be meeting with representatives of the Bourne Braves next week to discuss expectations for use of the field and the school property. The district has been awarded \$100,000 in grant funding for this year's summer camps, and is still awaiting news regarding the application for the Culinary Arts capital skills grant. Construction of the storage building for Environmental Technology is nearing completion and staff will be starting on the main building and the greenhouse shortly. Finally, Mr. Forget reported that the field construction is moving along swiftly out back and that the clearing of land will allow room for two football fields.

PRINCIPAL'S REPORT: Mr. Greeley discussed the end of the school year for the senior class, stating that the annual Great Escape went well. There were a lot of family members in attendance as the seniors drove around the campus and down the hill on their last day. The spring athletic banquet was held this week. The spring sports teams did well with the baseball team losing in the first round of the state tournament and the girls' lacrosse team winning the vocational championship for the first time. Health Technology held a CNA pinning ceremony. The Principal commended the instructors for putting together

such a professional ceremony for the students. A group of students will be traveling to Atlanta this month to participate in the SkillsUSA national competition. Finally, Mr. Greeley reported that there are currently 190 students on co-op with a year to date earnings total of \$1.2 million.

UNFINISHED BUSINESS:

NEW BUSINESS:

Policy – First Reading – Two new policies, Non-Epileptic Seizure Protocol, and Approval of Handbooks and Directives, were presented for a first reading.

FY23 Budget Transfers – Mr. Degan made a motion, seconded by Mr. Corriveau, to follow the recommendation of the Budget Sub-Committee and make the following FY23 budget transfers:

Transfer To:		Transfer From:	
Professional Development 50-2357-0600-00 Budget shortfall	\$3,000	Instructional Asst. 50-2330-0300-00	\$3,000
Heating 50-4120-0500-00 Budget shortfall	\$5,000	Instructional Asst 50-2330-0300-00	\$5,000
Student Other 50-3520-0600-00 Skills Nationals	\$34,000	Advisors 50-3520-0100-00 Substitute 50-2325-0300-00	\$15,000 \$19,000

Motion passed unanimously.

Roadway Stabilization Transfer – Mr. Degan made a motion, seconded by Mr. Corriveau, to follow the recommendation of the Budget Sub-Committee to transfer \$44,600 for additional funding for the construction of an Athletic Field/Roadway as follows:

Transfer To:		Transfer From:	
Extraordinary & Unanticipated Athletic Field Roadway 50-4300-0600-07	\$44,600	Instructional Assistants 50-2330-0300-00	\$25,000
		Info Tech Salaries 50-1450-0100-00	\$5,600

Substitutes \$4,000
50-2325-0300-00

Business Legal \$10,000
50-1430-0400-00

Motion passed unanimously.

Mr. Degan made a motion, seconded by Mr. Corriveau, to follow the recommendation of the Budget Sub-Committee to transfer the amount of \$44,600 from Extraordinary & Unanticipated Athletic Field/Roadway (50-4300-0600-07) to the Stabilization Fund Account for the construction of the Athletic Field/Roadway (07-3007-0000-00). Motion passed unanimously.

FY23 Transportation Stabilization Purchase – The Superintendent informed the committee that there is a balance of \$74,465 in the Transportation Stabilization Fund for use during FY23. Mr. Degan made a motion, seconded by Ms. Smith, to follow the recommendation of the Budget Sub-Committee and approve the purchase of a 2022 Ford F350 in the amount of \$67,400 with the remaining funds in the FY23 Transportation Stabilization account. Motion passed unanimously.

Mr. Corriveau made a motion, seconded by Mr. Degan, to adjourn the regular meeting at 7:18 P.M. Motion passed unanimously.

A True Copy Attest

Date: July 13, 2023
(Seal)


Sharon R. Brito, Secretary

Documents reviewed / referred to:

- 06/08/2023 School Committee Packet
- Thank You Note from the Sandwich Garden Club
- Thank You Note from the Barnstable County Sheriff's Office
- Thank You Note from the Rotary Club of Bourne-Sandwich
- Thank You Note from the Sandwich Finance Committee
- E-Mail Dtd. 04/27/2023 from Senior Student re: Senior Survey
- Letter Dtd. 05/10/2023 re: 2023 U.S. Presidential Scholar Influential Teacher
- Letter Dtd. 05/17/2023 from MassHire re: Outstanding Academic Partner Award
- Treasurer's Notes Dated 06/08/2023



July 17, 2023

Board of Selectmen
Town of Bourne
24 Perry Avenue
Buzzards Bay, MA 02532

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about changes to Xfinity TV service.

The attached details changes to the Xfinity channel lineup for your community. These changes will occur on or about September 21, 2023 and will align your Xfinity channel lineup with that of surrounding communities. Included in the attached changes are:

Channel	Current Channel #	New Channel #
Local Programming	13	6
Local Programming	14	8
Local Programming	15	9
Local Programming	98	26
Local Programming	1070	1077
Local Programming	1084	1075
Local Programming	1090	1071

Customers are receiving notice of these changes in their bill. Please do not hesitate to contact me with any questions at Michael_Galla@comcast.com or 339.832.7395.

Sincerely,

Michael Galla

Michael Galla, Sr. Manager
Government & Regulatory Affairs

Plymouth CLU

BOURNE BO OF SELECTMEN
RCVD 2023 JUL 19 AM 10:03

Important information about your channel lineup



Dear Xfinity Customer,

On **September 21, 2023**, we are unifying your Xfinity TV channel lineup with other channel lineups in the Boston-Manchester area to better serve you. Your new standardized channel lineup will list Broadcast channels on their most common channel number found in each community within the designated area, and premium, news, and sports channels will all be grouped together, making them easy to find. A list of the channel changes is provided below.

The following channels will no longer be available:

Channel	Channel #
HBO Zone	206; HD 813/1812
Showtime Family	219; 1852
Showtime Next	220; 1854
SHO x BET	225; 1844
MovieMax	1828
5 Star Max	1830
Outer Max	1832
Max Latino	1834

The following channels will be added:

Channel	Channel #	Service Level
WSBE (PBS)	11; HD 719/1036	Limited Basic
WWJE (IND)	18/1050	Limited Basic
Leased Access	190/1097	Limited Basic
HBO Signature	771/1806	HBO Premium
i24NEWS HD	1118	Ultimate TV
WSBE Learn	1150	Limited Basic
ZLiving HD	1495	Ultimate TV

The following channels will change channel location, but will remain on their current service level:

Channel	Current Channel #	New Channel #
A&E	51	37
ACC Network	345	296
AMC	60	59
Animal Planet	62	63
BET	70	68
Bloomberg	128	45

The following channels will change channel location,
but will remain on their current service level (Continued):

Channel	Current Channel #	New Channel #
Bravo	65	53
Cartoon	43	60
CBS Sports	175	294
CNBC	72	46
CNN	50	42
CNN Headline News	49	43
Comedy Central	52	61
CSPAN	95	44
Disney Channel	47	70
Discovery	44	39
E!	67	34
Encore	248	336
Encore Action	258	337
Encore Black	256	339
Encore Westerns	252	338
ESPN	35	49
ESPN2	36	50
ESPNEWS	132	308
EWTN	78	56
FD TV	170	290
Food Network	69	54
FOX News	64	41
Freeform	42	72
FS1	122	302
FS2	177	254
FX	53	30
FXM	158	146
Golf	34	69
Hallmark Channel	74	73
Hallmark Drama	142	166
Hallmark Movies & Mysteries	141	167
HGTV	40	32
History Channel	55	66
HSN	26	3
Impact Network	146	158
Jewelry TV	29	57
Leased Access	189	190

The following channels will change channel location,
but will remain on their current service level (Continued):

Channel	Current Channel #	New Channel #
Lifetime	30	36
LOGO	181	161
Local Programming	13	6
Local Programming	14	8
Local Programming	15	9
Local Programming	98	26
Local Programming	1070	1077
Local Programming	1084	1075
Local Programming	1090	1071
MLB Network	185	300
MSNBC	59	40
MTV	77	28
NBC Sports Boston	60	52
NECN	22	48
NESN	59	51
NFL Network	124	301
NHL Network	123	299
Nickelodeon	48	71
Outdoor Channel	127	305
PAC 12	337	295
Paramount	54	55
Pursuit	339	307
QVC	11	25
RTP	64	94
SEC Network	346	297
SEC Network Overflow	347	298
Sportsman Channel	178	306
Starz	241	237
Syfy	50	62
TBS	30	31
Tennis	394	304
TLC	32	38
TNT	37	33
Travel Channel	66	67
TRU TV	28	27
TV Land	68	64
TWC	42	47
VH1	53	29

The following channels will change channel location,
but will remain on their current service level (Continued):

Channel	Current Channel #	New Channel #
WBPX (ION)	11	15
WBTS (NBC)	6	10
WFXT (FOX)	3	13
WGBX (PBS)	10	16
WLVI (CW)	8	12
WMFP (PBS)	17	20
WSBK (MY)	9	14
WUNI (Univision)	16	17
WUTF (UniMas)	15	21
WWDP (IND)	81	24

The following HD channels will change channel location,
but will remain on their current service level:

Channel	Current Channel #	New Channel #
Bloomberg HD	757	756
E! HD	756	730
FYI HD	715	729
HSN HD	804	726
MSNBC HD	726	757
QVC HD	741	711
WBPX (ION) HD	803	703
WGBX (PBS) HD	711	701

The following channels will have one of their channel locations removed and no longer available;
however, their other channel locations will remain available as listed below:

Channel	Channel # No Longer Available	SD Channel # To Remain Available	HD Channel # To Remain Available
NewsNation	73	351	1116
MSNBC	114	26	726/1113
Hallmark	138	73	906/1458
MTV Tr3s	162	631	3380
EWTN	184	63	1668*
TruTV	186	27	902/1430
Tennis Channel	394	176	827/1224

*Requires X1 TV Box or customer-owned compatible equipment.

The following channels will no longer be available on their 3-digit channels, but will remain on their 4-digit channel as listed below:

Channel	Channel # No Longer Available	Channel # To Remain Available
Leased Access	171	1096
Leased Access	172	1099
WUTF LATV	599/986	1195
WBZ Start	930	1165
WBZ Dabl	931	1166
WBTS LX	934	1172
WBTS Cozi	935	1171
WHDH This TV	936	1174
WLVI BuzzR	939	1177
WCVB MeTV	942	1180
WFXT Comet	948	1186
WFXT Laff	949	1187
WGBH World	956	1146
WGBX Kids	958	1147
WGBX Create	959	1148
WSBE Learn	965	1150
WNEU TeleXitos	983	1192

If you have any questions about these changes, please contact us at 1-800-Xfinity. Thank you for being an Xfinity customer. We look forward to continuing to serve you.

Sincerely,

Xfinity

Kathleen Thut

From: Anne-Marie Siroonian
Sent: Sunday, July 16, 2023 8:04 AM
To: Wendie Howland
Cc: Marlene McCollem
Subject: RE: Enterprise Bourne internet followup

Thank you Wendy. I will add to correspondence at our next meeting.
Regards,
Anne-Marie

From: Wendie Howland [REDACTED]
Sent: Saturday, July 15, 2023 12:10 PM
To: Anne-Marie Siroonian
Cc: Brian Mccarter; Robert Dwyer
Subject: Re: Enterprise Bourne internet followup

It was FYI, sent to the Enterprise to amend their reporting. If you think it would be helpful you can share it. MJM said the SB members could not see the slides, and I think this one makes the point rather well. Might be a good idea to get it all on the record.

Many thanks for asking.

Wendie Howland
[REDACTED]

Sent from my iPad

> On Jul 15, 2023, at 10:59 AM, Anne-Marie Siroonian <asiroonian@townofbourne.com> wrote:

>

> Thank you Wendy.

> Would you like this email included in correspondence at our next SB meeting or is this an FYI only email?

> Regards,

> Anne-Marie

> Clerk - Bourne Select Board

>

> From: Wendie Howland [REDACTED]

> Sent: Friday, July 14, 2023 6:40 PM

> To: Calli Remillard

> Cc: Anne-Marie Siroonian; Melissa Ferretti; Mary Jane Mastrangelo; Marie Oliva; Brian Mccarter; Jon Frank; Eugene Curry; Robert Dwyer

> Subject: Enterprise Bourne internet followup

>

> Dear Calli,

>

> Thank you for posting the letter about the internet presentation to the Bourne Select Board and sending a report to cover it. Unfortunately, since you featured only speakers from Pocasset, your readers may assume that Pocasset is the only area affected by Comcast's terrible service. Although the meeting room was at capacity, your reporter did not cover the important information on the slide indicating the deplorable state of connectivity in the other villages. Nor did he choose to interview any other attendees from the other villages on the Cape side of the Canal. We are working for the entire community.

>

> Please find attached that slide showing results of a connectivity study in Bourne. Please post it prominently to more fully inform your readership. If the colors do not come through, the top five village ZIP codes listed in red— Buzz Bay 02542, Cataumet 02534, Pocasset 02559, Sagamore Beach 02562, and Sagamore 02561— have the worst broadband service in the area, not meeting usable levels almost daily. A cursory look at the Bourne FB page will confirm how households, businesses, educations, libraries, medical providers, and more are affected by this.

>

> Our committee is working feverishly to help the Select Board so they can apply for the grant money for this critical work. Time is of the essence here, literally less than two weeks. A large part of the grant is prioritized to go to groups working with town governments, as opposed to large company providers such as Comcast and Verizon FiOs. While we hear Verizon is laying some fiber cables in a limited area of Shore Road, it will not reach further but will instead make other areas depend on 5G coverage, like their main competitor TMobile (also a terrible service). We are working to get fiber service to every neighborhood in Bourne. We can do this. Please help us by providing more information to your readership.

>

> Wendie Howland

> Pocasset

>

[REDACTED]

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[protect.net/index01.php?mod_id?&mod_option=gitem&report=type&syspam&k=&payloadS616c7465645f5fee3f463f48dd14f4b856461fa61f1db6fad5b1f14668dfb1d256a88e480c7e731b27227455a9d3a7e2fe1d9768adcd484269914c3ae7dd629d2e36720f900f83581fa2a1c742c1d75147511e432e4761e899bcd927dde3e7e7d647bb1fadd1dd72f4591504afaa9964e16a0cee8dbc2d40654c1fc3586bd4a7d0bfe8739fe18ee7c42061774de834066e7d09c05fe83eccea27dc9ded4cb8&mail_id?89437471-JetXryOuAhyV&r_address=iroonian%40townofbourne.com](https://gdsprotect.cloud-protect.net/index01.php?mod_id?&mod_option=gitem&report=type&syspam&k=&payloadS616c7465645f5fee3f463f48dd14f4b856461fa61f1db6fad5b1f14668dfb1d256a88e480c7e731b27227455a9d3a7e2fe1d9768adcd484269914c3ae7dd629d2e36720f900f83581fa2a1c742c1d75147511e432e4761e899bcd927dde3e7e7d647bb1fadd1dd72f4591504afaa9964e16a0cee8dbc2d40654c1fc3586bd4a7d0bfe8739fe18ee7c42061774de834066e7d09c05fe83eccea27dc9ded4cb8&mail_id?89437471-JetXryOuAhyV&r_address=iroonian%40townofbourne.com)



160 Bassett Lane
Hyannis, Massachusetts
02601

Tel: 508-771-6507
Fax: 508-778-0143

24-HOUR HOTLINE
1 800 439 6507

July 10, 2023

Town of Bourne
24 Perry Avenue
Bourne Bay, MA 02532

Dear Grantor,

I hope you had a great Fourth of July holiday and that your summer has started well. Enclosed please find the statistics for April, May, June, the 4th Quarter, and the Fiscal Year 2023.

Some quick notes:

- Independence House received funding during the last Fiscal year specifically for food and gas cards and to provide financial assistance for housing, transportation, utility, medical, and wellness expenses. These funds were spread throughout the Cape to assist clients in need.
- We continue to increase the number and frequency of groups that are being offered and to explore how we can expand our partnerships across the Cape.
- Sunday, July 16th is our International Festival on the Hyannis Green.

Thank you for your continued support! If you have any questions regarding the report or other items, please do not hesitate to contact me at 508-771-6507 x235 or bobr@indhouse.net.

Sincerely,

Bob Ravenelle

Director of Domestic & Sexual Violence and
Grants & Contract Management

BOURNE BD OF SELECTMEN
RCVD 2023 JUL 20 AM 10:55

Independence House
April 2023 FY 2023

	Barn	Bour	Brew	Chat	Den	East	Falm	Harw	Mash	Orlns	Ptown	Sand	Truro	Well	Yarm	Other/ Unkn	Undup/ New	Ongoing Clients	Total Clients	Total Units of Service
209A-Restraining Orders	38.50	6.75	1.75	2.00	7.50	0.75	18.50	4.00	11.50	4.75	1.50	8.50	1.00	1.50	4.75	25.00	53	94	147	138.25
258E-Harrassment Order	7.50	0.00	0.00	0.00	3.75	0.00	0.75	0.00	0.00	0.00	0.00	2.50	0.75	3.00	0.00	12.00	13	18	31	30.25
Childcare	1.00	0.00	0.00	0.00	0.00	0.50	0.00	0.00	2.50	0.00	0.00	0.00	0.00	0.00	0.00	1.75	1	3	4	5.75
Children Exposed to DV	10.00	0.00	0.00	0.00	0.00	0.50	15.25	1.75	2.00	0.00	0.00	2.75	2.00	0.00	9.00	0.00	4	27	31	43.25
Children's Groups	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0	0	0.00
Domestic Violence Group	14.50	8.50	0.00	0.00	0.00	2.50	5.00	1.50	3.50	0.00	0.00	0.00	0.00	0.00	5.00	20.00	5	33	38	60.50
Domestic Violence Hotline	15.00	4.00	1.00	2.00	1.00	1.00	3.00	4.00	3.00	1.00	0.00	1.00	0.00	1.00	5.00	21.00	0	0	0	63.00
Domestic Violence Services	126.75	20.00	12.00	15.25	9.50	6.50	43.00	25.75	15.00	16.00	3.50	15.75	2.50	0.00	28.25	22.50	54	152	206	362.25
Food Pantry	10.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	2.00	2.00	0	0	0	17.00
Housing Stabilization	6.50	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0	5	5	9.50
Medical Advocacy	6.75	0.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	4	0	4	18.75
Other Calls	31.00	1.00	0.00	1.00	1.00	1.00	2.00	3.00	0.00	2.00	0.00	2.00	0.00	0.00	1.00	72.00	0	0	0	117.00
Outreach/ Education	5.00	2.00	0.00	0.00	0.00	1.00	3.00	0.00	4.00	4.50	1.00	1.00	0.50	6.00	8.00	0.00	0	173	173	36.00
Prevention Activities	3.00	1.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.50	0.00	0	69	69	7.50
SafeHomes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0	0	0.00
Sexual Assault	32.00	0.00	4.75	0.00	5.00	0.75	20.00	12.50	1.25	0.25	4.00	3.00	0.00	1.50	10.50	0.75	11	43	54	96.25
Sexual Assault Group	8.00	0.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	0.00	0	4	4	16.00
Sexual Assault Hotline	3.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	4.00	0	0	0	10.00
Survivors of Homicide	1.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0	4	4	6.75
Teen Groups	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	5	5	1.00
Teen Services	15.50	0.00	0.00	3.75	2.00	0.00	8.50	1.75	2.75	0.00	1.00	0.00	0.00	0.00	0.25	0.00	4	14	18	35.50
Total New Clients	51	3	2	4	8	5	25	5	6	1	2	4	1	3	8	21				149
Total Unduplicated Clients	197	47	22	8	12	12	63	18	40	34	10	25	7	27	73	49				644
Total Clients	248	50	24	12	20	17	88	23	46	35	12	29	8	30	81	70				793
TOTAL (Units)	336.75	43.25	21.50	28.00	29.75	14.50	133.00	54.25	50.50	28.50	11.00	36.50	6.75	17.00	82.25	181.00	149	644	793	1074.50

Independence House
May 2023 FY 2023

	Barn	Bour	Brew	Chat	Den	East	Falm	Harw	Mash	Orlns	Ptown	Sand	Truro	Well	Yarm	Other/ Unkn	Undup/ New	Ongoing Clients	Total Clients	Total Units of Service
209A-Restraining Orders	49.75	13.00	6.75	2.50	22.00	0.50	29.25	5.25	8.75	4.00	1.75	18.75	0.00	0.00	10.50	15.50	82	133	215	188.25
258E-Harrassment Order	9.50	5.00	3.25	0.00	4.50	2.00	0.25	0.00	2.50	0.00	1.50	1.25	0.00	1.75	1.50	0.50	25	20	45	33.50
Childcare	1.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	5.25	1	2	3	12.75
Children Exposed to DV	16.00	0.00	0.00	0.00	0.00	1.25	15.75	4.25	2.00	1.00	0.00	3.00	2.75	0.00	11.25	0.00	3	27	30	57.25
Children's Groups	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0	0	0.00
Domestic Violence Group	24.00	10.50	1.50	1.50	3.00	0.00	7.50	1.50	4.50	1.50	0.00	2.00	0.00	0.00	15.00	29.00	8	36	44	101.50
Domestic Violence Hotline	22.00	0.00	3.00	0.00	3.00	3.00	8.00	2.00	1.00	2.00	0.00	1.00	0.00	1.00	4.00	17.00	0	0	0	67.00
Domestic Violence Services	135.75	25.50	11.75	12.75	22.50	8.50	62.75	27.00	19.00	18.00	5.50	30.00	3.00	0.00	34.00	18.50	76	167	243	434.50
Food Pantry	18.00	0.00	0.00	0.00	2.00	0.00	3.00	1.00	3.00	0.00	0.00	3.00	0.00	0.00	5.00	6.00	0	0	0	41.00
Housing Stabilization	6.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	2.75	0.00	0	6	6	10.50
Medical Advocacy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.25	0.00	0.00	0.00	0.00	0.00	0.00	3.00	2	0	2	5.25
Other Calls	16.00	1.00	0.00	0.00	1.00	1.00	4.00	2.00	1.00	0.00	0.00	3.00	0.00	0.00	0.00	57.00	0	0	0	86.00
Outreach/ Education	24.50	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	5.00	0.00	0	99	99	34.50
Prevention Activities	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	2.50	0.00	0	28	28	5.50
SafeHomes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0	0	0.00
Sexual Assault	40.25	0.00	10.25	0.00	2.25	0.00	20.50	4.25	1.25	1.25	4.25	3.00	0.00	5.25	20.50	1.50	18	43	61	114.50
Sexual Assault Group	10.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	0	4	4	16.00
Sexual Assault Hotline	4.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00	2.00	0	0	0	9.00
Survivors of Homicide	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	1.00	4.00	0	4	4	9.00
Teen Groups	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	6	6	1.00
Teen Services	8.50	0.00	0.00	5.00	1.25	0.00	7.75	9.00	1.25	0.00	0.00	0.00	0.00	0.00	0.50	0.00	1	16	17	33.25
Total New Clients	67	14	6	2	12	3	30	7	9	4	1	16	0	1	24	20				216
Total Unduplicated Clients	204	19	14	9	30	6	71	18	17	13	36	26	2	2	93	31				591
Total Clients	271	33	20	11	42	9	101	25	26	17	37	42	2	3	117	51				807
TOTAL (Units)	390.50	55.00	36.50	25.75	63.50	16.25	159.75	56.25	55.50	28.75	16.00	68.00	5.75	8.00	115.50	159.25	216	591	807	1260.25

Independence House
June 2023 FY 20223

	Barn	Bour	Brew	Chat	Den	East	Falm	Harw	Mash	Orlns	Ptown	Sand	Truro	Well	Yarm	Other/ Unkn	Undup/ New	Ongoing Clients	Total Clients	Total Units of Service
209A-Restraining Orders	51.75	4.25	1.00	1.50	4.25	2.50	43.75	0.75	18.25	2.50	3.75	29.25	1.75	5.00	16.75	27.00	75	127	202	214.00
258E-Harrasment Order	9.75	1.00	0.75	2.50	2.25	0.00	2.00	0.25	9.25	0.00	0.25	6.25	0.00	0.50	2.00	3.00	18	26	44	39.75
Childcare	1.50	0.00	0.00	1.00	0.00	0.00	0.00	0.00	4.25	0.00	0.00	0.25	0.00	0.00	1.00	3.75	1	7	8	11.75
Children Exposed to DV	6.75	0.00	0.00	0.00	2.25	1.25	16.50	2.00	2.25	2.50	0.00	0.25	0.00	0.00	6.25	0.00	4	23	27	40.00
Children's Groups	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0	0	0.00
Domestic Violence Group	17.00	4.00	2.00	0.00	2.50	0.00	4.00	5.00	3.50	1.50	0.00	0.00	0.00	0.00	12.75	20.00	5	34	39	72.25
Domestic Violence Hotline	34.00	0.00	0.00	0.00	1.00	0.00	5.00	0.00	4.00	2.00	1.00	0.00	1.00	0.00	8.00	15.00	0	0	0	71.00
Domestic Violence Services	111.75	27.50	11.50	12.00	21.50	11.75	65.50	24.25	25.25	13.25	11.00	19.25	3.75	0.00	33.25	14.75	58	154	212	406.25
Food Pantry	26.00	2.00	0.00	1.00	7.00	0.00	3.00	2.00	3.00	0.00	0.00	2.00	0.00	0.00	8.00	2.00	0	0	0	56.00
Housing Stabilization	2.00	0.00	0.00	0.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.75	0.75	0	5	5	4.25
Medical Advocacy	5.50	0.00	0.00	0.00	7.50	0.00	0.00	0.00	0.00	0.00	0.00	3.50	0.00	0.00	0.00	0.00	3	0	3	16.50
Other Calls	34.00	0.00	0.00	0.00	0.00	1.00	4.00	3.00	0.00	1.00	1.00	0.00	0.00	0.00	1.00	80.00	0	0	0	125.00
Outreach/ Education	7.50	0.00	0.00	0.00	1.00	1.50	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.50	0.00	0	144	144	12.50
Prevention Activities	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	7	7	2.00
SafeHomes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0	0	0.00
Sexual Assault	43.25	1.00	9.75	2.00	2.50	2.75	15.25	5.50	1.00	3.00	3.00	4.25	0.00	4.25	20.75	2.00	11	46	57	120.25
Sexual Assault Group	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0	0	0.00
Sexual Assault Hotline	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00	0	0	0	12.00
Survivors of Homicide	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	1.00	3.00	0	3	3	7.00
Teen Groups	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0	0	0	0.00
Teen Services	8.75	0.00	0.00	1.50	1.25	0.00	6.25	3.25	0.00	0.00	0.00	1.75	0.00	0.00	1.00	0.00	3	13	16	23.75
Total New Clients	53	2	4	4	9	3	28	4	7	2	4	22	1	2	16	17				178
Total Unduplicated Clients	180	21	10	12	42	51	69	19	40	17	7	24	2	4	54	37				589
Total Clients	233	23	14	16	51	54	97	23	47	19	11	46	3	6	70	54				767
TOTAL (Units)	364.50	39.75	25.00	23.25	53.00	20.75	165.25	46.00	74.75	26.75	20.00	66.75	6.50	9.75	114.00	178.25	178	589	767	1234.25

Independence House
Fourth Quarter April - June 2023

	Barn	Bour	Brew	Chat	Den	East	Falm	Harw	Mash	Orlms	Ptown	Sand	Truro	Well	Yarm	Other/ Unkn	Undup/ New	Ongoing Clients	Total Clients	Total Units of Service
Fourth Quarter 2019A-Restraining Orders	140.00	24.00	9.50	6.00	33.75	3.75	91.50	10.00	38.50	11.25	7.00	56.50	2.75	6.50	32.00	67.50	210	354	564	540.50
258E-Harrassment Order	26.75	6.00	4.00	2.50	10.50	2.00	3.00	0.25	11.75	0.00	1.75	10.00	0.75	5.25	3.50	15.50	56	64	120	103.50
Childcare Children Exposed to DV	4.00	0.00	0.00	1.00	0.00	0.50	0.00	0.00	12.75	0.00	0.00	0.25	0.00	0.00	1.00	10.75	3	12	15	30.25
	32.75	0.00	0.00	0.00	2.25	3.00	47.50	8.00	6.25	3.50	0.00	6.00	4.75	0.00	26.50	0.00	11	77	88	140.50
Children's Groups Domestic violence Group	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0	0	0.00
	55.50	23.00	3.50	1.50	5.50	2.50	16.50	8.00	11.50	3.00	0.00	2.00	0.00	0.00	32.75	69.00	18	103	121	234.25
Domestic violence Hotline	71.00	4.00	4.00	2.00	5.00	4.00	16.00	6.00	8.00	5.00	1.00	2.00	1.00	2.00	17.00	53.00	0	0	0	201.00
Domestic violence Services	374.25	73.00	35.25	40.00	53.50	26.75	171.25	77.00	59.25	47.25	20.00	65.00	9.25	0.00	95.50	55.75	188	473	661	1203.00
Food Pantry Housing Stabilization	54.00	2.00	0.00	3.00	9.00	0.00	6.00	3.00	7.00	0.00	0.00	5.00	0.00	0.00	15.00	10.00	0	0	0	114.00
	15.25	0.00	0.00	2.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	4.50	0.75	0	16	16	24.25
Medical Advocacy	12.25	0.00	0.00	0.00	7.50	0.00	8.00	0.00	2.25	0.00	0.00	3.50	0.00	4.00	0.00	3.00	9	0	9	40.50
Other Calls	81.00	2.00	0.00	1.00	2.00	3.00	10.00	8.00	1.00	3.00	1.00	5.00	0.00	0.00	2.00	209.00	0	0	0	328.00
Education Prevention Activities	37.00	2.00	0.00	0.00	3.00	2.50	3.00	0.00	4.00	5.50	4.00	1.00	0.50	6.00	14.50	0.00	0	416	416	83.00
	6.00	1.00	2.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	4.00	0.00	0	104	104	15.00
SafeHomes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0	0	0.00
Sexual Assault Sexual Assault Group	115.50	1.00	24.75	2.00	9.75	3.50	55.75	22.25	3.50	4.50	11.25	10.25	0.00	11.00	51.75	4.25	40	132	172	331.00
	18.00	0.00	0.00	4.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	0.00	0	8	8	32.00
Sexual Assault Hotline	11.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	1.00	1.00	0.00	1.00	0.00	0.00	1.00	13.00	0	0	0	31.00
Survivors of Homicide	2.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	3.00	7.00	0	11	11	22.75
Teen Groups	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	11	11	2.00
Teen Services	32.75	0.00	0.00	10.25	4.50	0.00	22.50	14.00	4.00	0.00	1.00	1.75	0.00	0.00	1.75	0.00	8	43	51	92.50
Total New Clients	171	19	12	10	29	11	83	16	22	7	7	42	2	6	48	58				543
Total Unduplicated	581	87	46	29	84	69	203	55	22	7	7	42	2	6	48	117				1824
Total Clients	752	106	58	39	113	80	286	71	44	14	14	84	4	12	96	175				2367
TOTAL (Units)	1091.75	138.00	83.00	77.00	146.25	51.50	458.00	156.50	180.75	84.00	47.00	171.25	19.00	34.75	311.75	518.50	543	1824	2367	3569.00

Independence House
Annual - July 2022 - June 2023

	Barn	Bour	Brew	Chat	Den	East	Falm	Harw	Mash	Orlns	Ptown	Sand	Truro	Well	Yarm	Other/ Unkn	Undup/N ew	Ongoing Clients	Total Clients	Total Units of Service
209A-Restraining Orders	637.00	119.75	52.50	43.25	125.00	28.50	249.00	70.50	150.25	74.25	19.00	167.00	8.25	16.75	229.25	163.00	956.00	1071.00	2027	2153.25
258E-Harrassment Order	134.50	26.50	25.25	5.50	34.00	9.00	30.25	11.50	41.00	4.25	2.00	31.50	3.50	6.50	64.75	43.75	234.00	241.00	475	473.75
Childcare	19.00	2.00	0.00	1.00	3.00	2.50	0.00	0.00	12.75	0.00	0.00	5.75	0.00	0.00	1.25	11.75	3.00	36.00	39	59.00
Children Exposed to DV	158.75	0.00	18.25	0.00	3.50	3.00	189.50	9.00	37.50	15.50	0.00	25.50	13.25	0.00	68.75	0.00	83.00	304.00	387	542.50
Children's Groups	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00
Domestic Violence Group	91.50	38.00	12.50	3.00	22.50	11.50	23.50	14.00	19.50	9.50	0.00	2.00	0.00	0.00	59.75	91.50	68.00	222.00	290	398.75
Domestic Violence Hotline	229.00	6.00	17.00	8.00	20.00	5.00	47.00	10.00	27.00	18.00	1.00	7.00	3.00	3.00	45.00	314.00	0.00	0.00	0	760.00
Domestic Violence Services	1513.00	249.50	100.75	93.75	208.50	112.00	709.50	195.50	227.75	152.00	86.50	288.25	37.25	23.50	380.25	259.00	807.00	1784.00	2591	4637.00
Food Pantry	171.00	5.00	2.00	4.00	18.00	4.00	7.00	4.00	12.00	0.00	0.00	5.00	0.00	0.00	30.00	21.00	0.00	0.00	0	283.00
Housing Stabilization	113.75	0.00	7.00	3.75	0.00	0.00	2.50	2.25	5.75	0.00	0.00	1.00	0.00	0.00	4.50	3.00	0.00	53.00	53	143.50
Medical Advocacy	28.75	0.00	0.00	3.00	7.50	5.25	12.00	0.00	6.25	0.00	0.00	7.95	0.00	4.00	19.25	15.25	27.00	0.00	27	109.20
Other Calls	284.00	5.00	4.00	3.00	11.00	3.00	38.00	25.00	4.00	9.00	3.00	5.00	0.00	0.00	23.00	788.00	0.00	0.00	0	1205.00
Outreach/ Education	67.00	8.00	3.00	1.50	6.00	5.50	11.00	5.50	6.50	8.50	13.25	3.50	0.50	21.00	47.75	9.00	0.00	1853.00	1853	217.50
Prevention Activities	34.00	5.00	8.00	1.00	0.00	0.00	3.50	0.00	0.00	0.00	0.00	2.50	0.00	0.00	9.50	0.00	0.00	262.00	262	63.50
SafeHomes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00
Sexual Assault	294.50	1.00	101.50	9.25	33.50	17.25	141.50	50.75	25.25	5.75	42.75	49.00	0.00	12.25	122.00	17.00	122.00	327.00	449	923.25
Sexual Assault Group	29.00	0.00	3.00	10.00	0.00	0.00	12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.00	0.00	4.00	21.00	25	71.00
Sexual Assault Hotline	40.00	1.00	2.00	0.00	2.00	2.00	6.00	3.00	1.00	1.00	1.00	2.00	0.00	0.00	8.00	66.00	0.00	0.00	0	135.00
Survivors of Homicide	32.50	0.00	0.00	0.00	8.75	0.00	1.00	0.00	37.50	0.00	0.00	0.00	0.00	0.00	7.00	39.00	4.00	52.00	56	125.75
Teen Groups	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.00	11	2.00
Teen Services	152.50	18.75	2.25	14.75	19.00	0.00	103.50	37.00	14.75	16.50	15.75	10.00	7.00	0.00	22.50	0.00	75.00	194.00	269	434.25
Total New Clients	808.00	111.00	68.00	34.00	124.00	35.00	288.00	90.00	125.00	60.00	17.00	137.00	13.00	15.00	251.00	207.00				2383
Total Unduplicated Clients	2157	279	169	88	341	154	709	206	214	91	234	237	25	96	607.00	405.00				6431
Total Clients	2965	390	237	122	465	189	997	296	339	151	251	374	38	111	858	612				8814
TOTAL (Units)	4031.75	485.50	359.00	204.75	522.25	208.50	1586.75	438.00	628.75	314.25	184.25	612.95	72.75	87.00	1159.50	1841.25	2383	6431	8814	12496.95

TALENT BANK FORM

ACT NOW- SERVE YOUR COMMUNITY

Town government needs citizens who are willing to give time in the service of their community. The Talent Bank was adopted by the Selectmen, Moderator and Town Administrator as a means of compiling names of interested citizens to serve on a voluntary basis, on boards and committees and working groups. This file is available for use by the public as well as the Moderator, Selectmen and Town Administrator. Talent bank forms are being updated to include categories consistent with the changing needs of the Town. Please fill out this page and return it to:

TOWN GOVERNMENT TALENT BANK

c/o Town Administrator,
24 Perry Avenue
Buzzards Bay, MA 02532

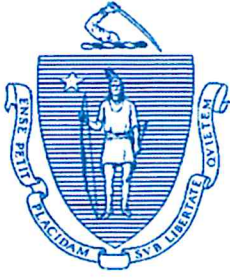
NAME: Steven C. Philbrick DATE: 7/17/2023
ADDRESS: [REDACTED] VILLAGE: Buzzard Bay
OCCUPATION: Fire Chief (Retired) TELEPHONE # [REDACTED]
EMAIL: [REDACTED]

Please list in order of preference which committee(s) you are interested in:

Local Emergency Planning Comm.
South Side Fire Station Building Comm.
Finance Comm. (sent email to Moderator, also)
Historical Commission
Buzzards Bay Action Comm.

Briefly describe why you would be an asset to this committee(s). Include any special training and qualifications:

Bourne Fire Dept 29 years (8 as Chief of Dept.)
Made recommendations For Capital Outlay
and prepared Annual FY. Budget Proposals
Worked For Bourne Historical Society many
years ago.



COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE FOR ADMINISTRATION & FINANCE
DIVISION OF CAPITAL ASSET MANAGEMENT & MAINTENANCE
ONE ASHBURTON PLACE, 15TH FLOOR
BOSTON, MA 02108
(617) 727-4050

MAURA T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

MATTHEW J. GORZKOWICZ
SECRETARY

CAROL W. GLADSTONE
COMMISSIONER

July 17, 2023

Chair
Board of Selectmen
Town of Bourne
24 Perry Avenue
Buzzards Bay, Massachusetts 02532

BOURNE BD OF SELECTMEN
RCVD 2023 JUL 21 AM 10:26

RE: Commonwealth's Search for Lease Space

Dear Sir or Madam:

We wish to notify you that the Division of Capital Asset Management and Maintenance has issued a Request for Proposals (RFP) seeking to lease space in your community as summarized below. Note: in addition to Barnstable and Hyannis, the RFP has an addendum increasing the search area to include Barnstable Village, Bourne, Centerville, Cotuit, Dennis, Marstons Mills, Osterville, Sandwich, West Barnstable, and Yarmouth.

Location:	Barnstable, Hyannis, Barnstable Village, Bourne, Centerville, Cotuit, Dennis, Marstons Mills, Osterville, Sandwich, West Barnstable, and Yarmouth
Type of Space:	Office
Amount of Space:	Approximately 6,600 square feet of Usable Area
For Use By:	Committee for Public Counsel Services
Project Number:	202305700

The deadline for submission of proposals is August 10, 2023 at 2:00 p.m. The RFP can be viewed and downloaded from COMMBUYS using the link at <https://www.mass.gov/service-details/leasing-property-to-the-commonwealth>. You may also email gcleasenotices.dcammm@mass.gov to request a copy of the RFP, referencing the agency name and project number in your request.

Sincerely,

Debbie Russell
Director, Office of Leasing and State Office Planning

cc: Lisa Dixon, DCAMM