Board of Selectmen
Minutes of June 4, 2013
Bourne Community Building
Bourne, MA 02532

TA Guerino

Earl Baldwin, Chairman
Don Pickard, Vice-Chairman
Peter Meier, Clerk
Linda Zuern
Don Ellis

Guests:

Documents
None

This meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

Meeting Called to Order
By Chm. Baldwin at 6:30 pm

Salute Flag/Moment of Silence for our Troops

Goals Session
TA Guerino – sent to the board last three (3) years' of Selectmen Goals for review. In addition, he sent a brief email relative to thoughts about moving forward tonight.

We have done well with facilities, landfill working group, group for canal celebration, wastewater (more time moving forward), more to do on technology piece. In April – May 2013. In addition not a lot has been done between then and now relative to the goals.

1. Wastewater planning
2. Emergency Preparedness
3. Improvement technology
    a. How departments report expenses
4. LCP
5. Build up cash reserves
6. Review Selectmen policies
    a. Update and create

7. Review committees, including guidelines for establishing new committees
8. Department Head fiscal planning
    a. Dept Heads report on what is cost effective and any way to reduce cost
9. Feasibility of economic development with select departments
10. Wastewater
    a. MWRA forcing its way into Bourne – include in overall goals
11. Address issue of access of canal on the south side
12. Abandoned and boarded up buildings on Main Street
13. Canal celebration
14. Fiscal planning
    a. Percentages for free cash and stabilization
15. Priority of Police and Fire headquarters access
    a. Available pieces of land we don't have to buy (put in Capital Plan)
16. Revenue enhancement
    a. Local options taxes

TA Guerino – recommends the board consider canal access, canal celebration (more of a task directive under TA Guerino) review/update new Selectmen policies (subtask committee - one or two board members to review and bring forth recommendations)

Top Three Goals:

1. Emergency Preparedness
2. Wastewater
3. Financials
    a. Investigate Technology and uniform reporting of accesses
    b. Build up cash reserve
    c. Financial Planning Departments to advise on best practices
    d. Economic Development Coordinator

Pickard – recognize the goals by policy, would like TA Guerino's input as well – something that is more logical or a priority.

TA Guerino –Wastewater will have a lot of inside and outside town pressures. He would also like to see the bypass, downtown economic development continue. Revenue enhancements are difficult but can look back at all the fees, licenses - possibility to raise marina fees.

Pickard – not sure if you can raise mooring or slips fees, unless it's just a cover cost.

Meier – was thinking of expanding marinas; maximize what we have for properties. Invest in beaches as an asset. TA Guerino – that is not what he was thinking of.

Zuern – already have a committee looking at the bypass and the traffic plan. She feels it is already on-going, as well as Main Street.

1. Emergency Preparedness
    a. Shelter location of elderly is their own residence – could State or Federal Government pay to have money wired correctly and a generator on a portable basis
    b. Education on shelters for elderly – nursing homes partnership (fundraiser to purchase a generator)
    c. Community Building – set up with a generator
2. Wastewater – TA Guerino hear wastewater committee next report
    a. Buzzards Bay
3. Financials
    a. Restore/Plan to Restore Cash Reserve funds
    b. Review of current policies, maybe amend
    c. Planning and Development of the augmentation – a contracted, funded position

Recess
Meier MOVED and SECONDED by Zuern to recess the Selectmen Goals for the purpose of the public hearing for a Liquor License for Sweet Caroline's Café. VOTE 5-0.

Licenses/Appointments

a. 7:30 pm – Sweet Caroline's Café, LLC, Year Round CV W & Mb

Chm. Baldwin opened hearing and read into record posting.

TA Guerino – owners have worked well with our Departments, all of backgrounds necessary are complete - there are no issues, fees have been currently paid and unless the board has specific questions, the Fire Department has some required inspections, for final approval the Police Department of no alcoholic beverages outside the fenced area and Building Inspector will require a certificate inspection before opening. Bevilacqua's are aware of routing slip. He recommends the board consider the approval of this request.

Chm. Baldwin – would like to have employees TIPS certified. TA Guerino suggested putting in as a condition in the motion.

Zuern – asked time the Café would be serving liquor. Applicant responded not before 11:00 am until closing. They are open Wednesday – Monday. Tuesdays closed.

Mr. Agrillo – supports the establishment.

Meier MOVED and SECONDED by Zuern to close the public hearing. VOTE 5-0.

Meier MOVED and SECONDED by Zuern to approve request of Elena Bevilacqua of Sweet Caroline's Café at 240 Main Street, Bourne for a Wine & Malt Beverages only per routing slip and all employees be TIPS certified. VOTE 5-0.

At this time, TA Guerino requested the board sign retirement certificates of town/school employees. He also informed the board of the invitation of the 2013 Retirees on Friday, 6/14/13 from 3:30 pm – 5:30 pm at the Best Western. RSVP to Ms. Sundman by Thursday, 6/13/13. Meier will be going.

Goals continued

Wrap up of Financial Planning Goal:

1. Financials
    a. Restore/Plan to Restore Cash Reserve funds
    b. Review of current policies
    c. Planning and Development of the augmentation – a contracted, funded position
    d. Work on recommendations of the auditors
    e. Department Reports
        i. Cost effective Departmental Management
            1. Per the Charter
    f. Postage – duplicity of efforts/postage machines

TA Guerino – discussion about Facilities Manager. Savings will be seen in the long term. Expertise has saved on engineering costs to date.

Board Committee representation and possible appointment

TA Guerino – would like to continue to be the Regional Transit Authority and will inform the board.

Meier MOVED and SECONDED by Ellis to appoint Peter Meier as the Affordable Housing Trust member; Earl Baldwin as the Main Street Steering Committee; Don Pickard as the Bourne Landfill Business Working Group; Peter Meier for the Cape Cod Canal Centennial Committee; Linda Zuern for the LEPC; Don Ellis for the Mass Military Reservation, Senior Management and Community Counsel; and Earl Baldwin for the Trustees of the Community Building. VOTE 5-0.

Pickard – request by Cape Cod Commission to appoint a board member to the Waste Protective Collaborative. TA Guerino – to find out when this committee meets and to put on the agenda for 6/18/13 for appointment.

TA Guerino – joint meeting with the Finance Committee on 6/18/13 at 6:30 pm with the auditor. Sewer Commissioner's meeting either at 6:00 pm or 8:00 pm on 6/18/13 – TA Guerino to get back to the board on a time.

Discussion on nitrogen loading reduction – this could be enforced by the Building Department – how close a building can be on the water. Zuern – Conservation may be putting restrictions, but Ellis raised the issue of who would enforce it, but restricting area is a step in enforcing.

Adjournment

Meier MOVED and SECONDED by Zuern to adjourn. Meeting adjourned at 8:30 pm.

Respectfully submitted,
Lisa Groezinger, sec.