

**Board of Selectmen
Minutes of Tuesday, September 1, 2020
Zoom Remote – Public Access**

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TA Tony Schiavi
ATA Glenn Cannon

Selectmen

Judy Froman, Chair
James Potter, Vice Chair
George Slade, Clerk
Jared MacDonald
Peter Meier

Others: Renee Gratis, Timothy Lydon, Vinny Mahoney, Steven Solbo, Dennis Woodside, Helen Gordon, Janice Marks, Mary Ann Singersen, Mike Rausch, MJ Mastrangelo, Shawn Patterson, Jennifer McGrail

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All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents: [Complete Streets Policy](#), [Correspondence](#),

2020 OCT 26 PM 3:35
TOWN CLERK BOURNE

RECEIVED

7:00 p.m. Call Public Session to order in Open Session

Madam Chair Froman called the meeting to order at 7:00 pm.

Peter Meier took a point of personal privilege to speak briefly about the passing of Sally Butler.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment – Non-Agenda Items

Public comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.

None requested.

6) Approval of Minutes: August 4, 2020, August 10, 2020

Voted James Potter moved and seconded by Jared MacDonald to approve the minutes from August 4, 2020.

Roll Call Vote: James Potter – Yes, Peter Meier - Abstain, George Slade – Yes, Jared MacDonald – Yes, Judy Froman - Yes
Vote: 4-0-1.

Voted Peter Meier moved and seconded by Jared MacDonald to approve the minutes from August 10, 2020.

Roll Call Vote: James Potter – Abstain, Peter Meier – Yes, George Slade – Yes, Jared MacDonald – Yes, Judy Froman - Abstain
Vote: 3-0-2.

7) Appointments and Licenses

- a. COVID-19/EEE Update**
- b. Steven Solbo – Talent Bank Application-Associate Member Con. Com.**
- c. Teddy O'Rourke - Talent Bank Application – Recreation Committee**
- d. Mahoney's on Main, LLC – Weekday & Sunday Entertainment License**
- e. Mary Ann Singersen – ALS Family Charitable Foundation – replace tree BB Park**
- f. Remainder of Selectmen's Annual Committee Appointments**

a. COVID-19/EEE Update

Tony Schiavi gave an update on COVID-19/EEE

- Less than 5 active cases in town
- Have seen an elevated number in case counts
- Library is slowly expanding their level of service, expanding curbside hours
- Counsel on Aging is preparing plans to do some of the services that the seniors rely on – one on one assistance.
- Town hall is still appointment only
- Haven't had any mosquitos test positive on the Cape for EEE, we have areas around Bourne that have had some mosquitos test positive.

b. Steven Solbo – Talent Bank Application-Associate Member Con. Com.

Steven Solbo, Sagamore Beach, spoke briefly about his background and why he is stepping forward to be a member on the Conservation Commission.

Voted: Jared MacDonald moved and seconded by James Potter to appoint Steve Solbo to the Conservation Commission as an Associate Member for a term to expire on June 30, 2021

Roll Call Vote: James Potter - Yes, Peter Meier - Yes, George Slade - Yes, Jared MacDonald - Yes, Judy Froman - Yes

Vote: 5-0-0.

c. Teddy O'Rourke - Talent Bank Application – Recreation Committee

Judy Froman said Teddy O'Rourke filled out the talent bank application on the Town of Bourne website and is interested in the Recreation Committee.

Voted: Peter Meier moved and seconded by Jared MacDonald to appoint Teddy O'Rourke to the Recreation Committee for a term to expire on June 30, 2021.

Roll Call Vote: James Potter – Yes, Peter Meier – Yes, George Slade - Yes, Jared MacDonald – Yes, Judy Froman - Yes

Vote: 5-0-0.

d. Mahoney's on Main, LLC – Weekday & Sunday Entertainment License

Applicant: Mahoney's on Main, LLC, Vincent Mahoney, Manager. Location: 57 Main Street, Buzzards Bay. Request: Year-Round Entertainment License for Weekday & Sunday – One-person acoustical guitarist. Entertainment for both inside and outside in enclosed temporary licensed area. Hours of operation 4:00 PM to 10:00PM. Remarks: Board of Health – Must comply with COVID outdoor performance and entertainment standards. Sewer Commissioners – Property connected into the sewer system. Assessors – FOL on file.

Vinny Mahoney gave a brief background on what he is looking for, looking to obtain a local musician, just a 1-person acoustic guitar music for background music. No 3-piece or 5-piece bands.

James Potter said Vinny Mahoney is requesting an entertainment license, unless it is conditioned for acoustic only, he is able to have all forms of entertainment.

Tony Schiavi reminded Vinny Mahoney to look at sector specific guidance related to entertainment during COVID.

Vinny Mahoney said all he is looking for is 1-person acoustic guitar, if they are going to look for more they will come back before the Board, they are not looking for full bands.

Voted: Jared MacDonald moved and seconded by James Potter to grant a year-round Weekday and Sunday Entertainment License for 1-person acoustical guitar for indoor and outdoor (in an enclosed temporary licensed area) for Mahoney's on Main, LLC from 4:00PM to 10:00PM.

Roll Call Vote: James Potter – Yes, Peter Meier – Yes, George Slade – Yes, Jared MacDonald – Yes, Judy Froman – Yes
Vote: 5-0-0.

e. Mary Ann Singersen – ALS Family Charitable Foundation – replace tree BB Park

Mary Ann Singersen spoke about the ALS Family Tree in the Buzzards Bay Park. We planted a new one when the park was reconstructed, but the tree is not doing well. It was requested we replace it with a Rose of Sharon.

Jim Potter said in the request another vendor was supposed to plant the tree, feel more comfortable with the town digging up the park to plant the tree. Tony said the DPW said they will provide oversight. Judy Froman suggested to make sure the town marks the areas and is present when the work gets done, but allow the vendor/landscaper to plant the tree.

Voted: Peter Meier moved and seconded by Jared MacDonald to grant the A.L.S. Family Charitable Foundation, Inc permission to replace the Dogwood tree located in the Buzzards Bay Park with a Rose of Sharon.

Roll Call Vote: James Potter – Yes, Peter Meier – Yes, George Slade – Yes, Jared MacDonald – Yes, Judy Froman – Yes
Vote: 5-0-0.

f. Remainder of Selectmen's Annual Committee Appointments

Stanley Andrews, Amanda Bongiovanni, Shawn Patterson, and Robert Schofield to the Bourne Landfill Business Model Working Group. Christopher Pine to the Selectmen's Taskforce on Local Pollution & Phase II Stormwater Management Community Oversight Program. Elizabeth Bohacs to the Special Works Opportunity Program. Terms to expire June 30, 2021.

Voted: Peter Meier moved and seconded by Jared MacDonald to approve the Annual Selectmen Committee Appointments as presented. Terms to expire June 30, 2021.

Roll Call Vote: James Potter – Yes, Peter Meier – Yes, George Slade – Yes, Jared MacDonald – Yes, Judy Froman – Yes
Vote: 5-0-0.

8) Selectmen's Business

- a. **Tim Lydon – Presentation on Complete Streets – the Selectmen will discuss and possibly vote on the Policy (3rd reading)**
- b. **Climate Change Resolution**
- c. **Police Department Letter of Support**
- d. **Charter Review Application Update**
- e. **MMA Seaport Economic Council Grant**

- a. **Tim Lydon – Presentation on Complete Streets – the Selectmen will discuss and possibly vote on the Policy (3rd reading)**

The Complete Streets Policy can be found on the Town of Bourne's Website [here](#).

Tim Lydon went over the Completer Streets Policy.

- They give \$35,000 for technical assistance.
- Will be making a prioritization plan, that outlines safety areas, pedestrian upgrades, ADA Compliance, bike trails, all completer streets components.
- This is a basically a best intention oath with Mass DOT. The State wants us to adopt this policy, that will make us available for the technical assistance, which will make us available for the actual construction funding. Any money we get is a bonus.
- Policy has to score at least 80 out of 100 points – we shouldn't have a problem with that score.

- This policy puts a lot of power in the DPW
- A positive motion from the board will be helpful to the town.

George Slade questioned if the Board was supposed to get an update from the Commission, are we missing anything because we didn't get that update.

Tim Lydon said we were to get the Planning Board approval then get the Selectmen approval. File the policy with the state. Then let Cape Cod Commission work on the Complete Streets Prioritization Plan and also a bike plan, which they have allocated some county transportation funds for.

The Planning Board will weigh in on their Subdivision Regulation and maybe incorporate the Complete Streets components into the Subdivision Regulations Part of this policy is the training of staff and awareness of these components, because the Planning Board are the ones that talk to developers bi-weekly.

Jim Potter stated we need to make sure the Policy is followed.

Mary Jane Mastrangelo stated First, I am going to read into the public record some parts of the letter that I sent to the Board of Selectmen on March 6, 2020 after the second reading of the policy- which as far as I can tell was never listed as correspondence and has not been given any consideration.

Dear Board of Selectmen,

I am writing to express some of my concerns with the proposed Complete Streets Policy under consideration by the Board. I agree that a Complete Streets Policy is a valuable endeavor and that the Town of Bourne should have a Complete Streets policy. The Town should be working towards the goal of Complete Streets. However, there are several unique factors in Bourne that should be taken into consideration when writing the policy as well as some financial considerations that need to be included in the discussion.

Some areas of the policy areas that I suggest being included, clarified or changed are:

- 1. Clarification of Intent and a list of Specific Benefits of the policy*
- 2. Clarification of how the complete streets policy will be applied during preventive maintenance, periodic maintenance, and major improvement projects.*
- 3. Clear, Accountable Exceptions*
- 4. Clarification of Jurisdiction*
- 5. Design Standards and specified documents – and review of those standards, etc. every three years*
- 6. Clarification of Land Use and Context Sensitivity*
- 7. Policy Performance Measurement*
- 8. Project Selection Criteria*
- 9. Clarification of Policy Implementation*

I recommend that the Board of Selectmen have a presentation on Road Maintenance and a discussion about funding of Road Maintenance. This has been an on-going concern for the Capital Outlay Committee for several years. In the Town of Bourne, the discussion is complicated by the Town's Policy not to accept any roads as public ways and by the number of unaccepted roads in the Town. Chapter 90 funds are not sufficient for the Town to adequately maintain the public roads in Bourne. While the availability of funding for Complete Streets would be helpful, it is limited, and will not completely fund most Complete Streets improvement projects. The Town should be careful not to delay preventative maintenance, periodic maintenance, and other road projects by diverting Chapter 90 funding to Complete Street projects.

I appreciate the opportunity to have input during on this policy. Thank you for your consideration. Please let me know if I can be of assistance with the policy development.

*Sincerely,
Mary Jane Mastrangelo*

Based on the 2015 analysis by Beta Engineering, we know that Chapter 90 money isn't enough to pay for the needed pavement improvements on existing public ways. If this policy is approved, I would like assurance by the Board that Chapter 90 money is not the intended funding source for complete street improvements, also an assurance that any complete street project that requires funding in addition to the complete streets grant funding will be reviewed by the Capital Outlay Committee, and if recommended by the Capital Outlay Committee will go to Town Meeting for funding if any project costs not funded by the grants are in excess of \$20,000.

It should be a documented procedure.

This policy could have the Planning Board putting additional requirements on developers for public roads.

Hopefully the implementation of the Complete Streets Policy for both new roads and existing roads will be done in conjunction with long-term plan for road maintenance that includes a discussion of funding.

There should be a presentation to the Board of Selectmen and the Capital Outlay Committee each year on the annual Chapter 90 fund expenditures, any Complete Streets Grants received and how the town is doing on its 5-year road maintenance plan.

Glenn Cannon said we are just focusing on the Complete Streets Policy. Unaccepted roads and Chapter 90 funding is beyond the scope of the Completer Streets Policy.

Tim Lydon said we would review every project and we wouldn't do it if the cost of accommodation was excessively disproportionate to the need or probable use, or if there was an absent of current or future need. There are built in provisions to not make this program unsustainable.

Voted: Jared MacDonald moved and seconded by James Potter to approve the Complete Streets Policy as presented.

Roll Call Vote: James Potter – Yes, George Slade – Yes, Peter Meier – Yes, Jared MacDonald – Yes, Judy Froman - Yes

Vote: 5-0-0.

b. Climate Change Resolution

Judy Froman said it had been brought forward by Dick Conron to have a resolution for the town of Bourne regarding our Climate Change. We have a draft that came back to the Board that was circulated with the Board of Selectmen. Since we posted the agenda, we have had 8 people reach out to us stating they support this resolution. Ms. Froman said her recommendation is to push forward with having a resolution endorsed by the Select Board. Look at the timing to see if we should have it on a Town Meeting.

In the Local Comprehensive Plan, there is a policy that talks about coastal resiliency, there is a goal of coastal resiliency. It ties together the need for coordinating it with the Hazard Mitigation Plan.

This resolution is pertinent to our town having 50 miles of coastal connection. If we have a resolution it will help with the SNEP (Southeastern New England Program) monies and efforts, and connect the Hazard Mitigation with the Local Comprehensive Plan.

Judy Froman read the Climate Change Resolution

Be it resolved that the Town of Bourne, which respects the environment, especially its 50-plus miles of coastline, recognizes that the climate emergency — driven at least partially by human activity including energy consumption and land use practices and leading to global warming, rising seas, deadly storms, dangerous heat waves, acidifying oceans, and melting ice sheets — poses a threat to the health, safety and economic security of the residents of the Town. The Town of Bourne, joining with other Cape Cod towns, therefore adopts as its policy the objective of reducing net greenhouse gas emissions from human activity within and by the Town to zero at the earliest technically and economically feasible time. It is requested that all officers and departments of the Town be directed to take such measures within the scope of their respective responsibilities and authority as may be necessary and prudent to facilitate such policy and objective.

Jim Potter suggested to remove the last word policy and have the end of sentence read ...be necessary and prudent to facilitate such objectives.

Janice Marks, Bourne Selectmen's Energy Advisory Committee, said she finds this to be strategic and aspirational. Would like to follow up with Tony Schiavi regarding an electric charging station that was awarded to Bourne through CVEC. Ms. Marks spoke about how the commercial market is moving towards electric vehicles.

Voted: George Slade moved and seconded by Jared MacDonald to approve the Climate Change resolution as presented and amended.

Roll Call Vote: James Potter – Yes, George Slade – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes

Vote: 5-0-0.

c. Police Department Letter of Support

September 1, 2020

Senator Sonia Chang-Diaz - Sonia.Chang-Diaz@masenate.gov
Senator William Brownsberger - William.Brownsberger@masenate.gov
Senator Bruce Tarr - Bruce.Tarr@masenate.gov

Rep Claire Cronin - Claire.Cronin@mahouse.gov
Rep Carlos Gonzalez - Carlos.Gonzalez@mahouse.gov
Rep Tim Whelan - Timothy.Whelan@mahouse.gov

Dear Members of the Conference Committee:

At a recently held Board of Selectmen's meeting, the board voted to forward a letter to your committee expressing both our support for the men and women of the Bourne Police Department, but also to express our concerns regarding the expansive changes being contemplated under the pending Police Reform legislation. As your committee considers the task ahead, we want to inform you of our hope that through the conference committee process that a reasonable compromise proposal can be presented. One that will ultimately achieve the goal of improving and strengthening policing in the Commonwealth, considering that some of the language in the current proposal may achieve the opposite. It is important that whatever the final version looks like, it helps policing across the Commonwealth to strengthen the relationships between local police departments and their community particularly as a heightened understanding of our minority citizens evolves.

Clearly, this important legislation has far reaching implications for every community in our state. These implications include the ability of our police officers and other town officials to do their jobs if the proposed changes to Qualified Immunity are enacted, as well as the financial impacts that would come with many of the proposed sections of this proposed legislation. We implore you to consider this as you continue to deliberate, as the success or failure of this legislation may hinge on whether or not it results in another "unfunded" mandate which would likely result in many unintended consequences to include possible failure in achieving the important purpose of the legislation itself.

Our town, residents and businesses have a strong working relationship with our Police Department spanning many years and it is imperative that it continue. We are finding it ever more difficult to recruit and then retain our police officers, and understand that we are not unique in this regard. In fact it is a national issue. Any legislation, which does not fully consider the impact it may have on both our current police officers, and those who may consider entering into a law enforcement career, would be short-sighted and potentially damaging to the public safety and security of our town.

The Town of Bourne and its Police Department are committed to community unity, not divisiveness, and although there is always more that can be done to address hate and prejudice, we pledge to continue to ensure we achieve that unity. The Bourne Police Department, and all of our first responders demonstrate their outstanding service to the community on a daily basis and demonstrate excellence, commitment and strength especially during the pandemic we are currently dealing with, often putting themselves and their families at risk on our behalf.

Lastly, we implore you to take the broadest approach possible to listen to and consider the input from elected officials, community and law enforcement leaders and others before finalizing any proposal, so that it can be embraced by all and ultimately achieve its stated purpose for the greater good.

Judy Froman gave a brief background on this letter. There has been some discussion with the Mass Municipal Association and amongst the different towns and boards on the Cape.

The legislation that is being considered are expensive changes with police reform. The letter we drafted suggests we have a compromise proposal. We need to improve and strengthen policing. Want to strengthen the relationship between police departments and their community, especially as a heightened understanding of minority citizens evolves.

George Slade said he would like more of a discussion on qualified immunity.

Dennis Woodside said he would like the Board to issue a letter of support. Qualified immunity stops the trivial lawsuits. There's a lot of changes in this legislation. The board of licensing should be made up of law enforcement. Police Chiefs would like to have the tools so we can do our job better. This letter has the potential to cause more harm to our citizens, we work for the citizens. This is a support letter to send a message to the legislatures to slow down, and please understand the ramification from this.

Judy Froman said the police and community need to work together and figure out ways to connect.

Peter Meier suggested to put the letter on the Town website to get public input and continue the discussion until next week.

George Slade briefly spoke about the letter from Rep. Gordon that appeared in the New Bedford newspaper.

Tony Schiavi said in these particular situations the legislation could reach an agreement tomorrow, which would become effective, so there may be a risk waiting. We are really just requesting the legislature to slow down and take the broadest input they can achieve by elected officials and law enforcement leaders to make sure they fully analyze and take in all the input so the end result in the goal they are trying to achieve becomes possible. We would like them to take more time to look into qualified immunity, unfunded mandates, and look at some of the financial impacts if they impose training. If we wait, we may miss the opportunity to voice our opinion.

Voted: Jared MacDonald moved and seconded by James Potter to approve the Police Department Letter of Support as presented.

Peter Meier said the public has not had the opportunity to comment on this. Suggested to put the DRAFT documents/letters on the Town website so the public can see the draft documents. Judy Froman said this is a letter to our legislature that we want to have more of a discussion.

Roll Call Vote: James Potter – Yes, George Slade – Yes, Peter Meier – Yes, Jared MacDonald – Yes, Judy Froman – Yes
Vote: 5-0-0.

d. Charter Review Application Update

Judy Froman said we have 8 letters of interest.

Candidates: Barbara Princiotta, Stephen Mealy, Dr. Joseph Gordon, Ann Marie Siroonian, Michael Carlowitz, Griffin Girard, Renee Gratis, and Christopher Pine.

The interviews will be held on September 15th, they will be televised.

Peter Meier questioned if the Board is going to extend the letters of interest because we have 8 letters in interest and we have 10 positions.

Judy Froman recommended to take the 8 letters of interest and interview those people. If we want to entertain extending it or offering more positions at a later date, we could.

e. MMA Seaport Economic Council Grant

Mass Maritime received a Seaport Economic Council Grant.

Judy Froman read:

Mass Maritime Academy, Aquaculture and Marine Science Laboratory Facilities and Technologies, \$990,000. This grant funding will upgrade the existing Massachusetts Maritime Academy (MMA) Aquaculture and Marine Sciences (AMS) Laboratory facility, add modernized instrumentation, improve clean lab culture capabilities, and install a renewable energy storage system. The MMA Aquaculture and Marine Science Laboratory is a critical resource for supporting scientific developments and management decisions throughout the Massachusetts maritime economy. Once upgraded and fully operational, the AMS Laboratory will provide local, regional and national scientists a platform to focus on economically important species and habitats.

9) Town Administrator Updates

- a. Canal Bridges**
- b. Expedition Blue**
- c. Gardner Bridge**
- d. Selectmen's Retreat**
- e. Board of Assessors Vacancy**
- f. Fire Chief Selection Process**
- g. Finance Update**

a. Canal Bridges

Tony Schiavi let the Board know the Secretary of Transportation received the letter. Got a phone call and email from Scott Bosworth who is the undersecretary for transportation. He will send some dates and times. In the voicemail he agreed because of the impact the bridge replacements will have on Bourne; they will let Bourne have a higher level of engagement in the overall process.

b. Expedition Blue

Tony Schiavi said we are in the phase of collecting all the permit information for coastal engineering. The project is moving forward, met the deadline for last week.

c. Gardner Bridge

Tony Schiavi said we got the contract from Mass DOT on the 11th. We have the notice to proceed. Talked to the engineering firm, they are in the process of sending me the proposal to assist with the necessary engineering work. Spoke with Tom Cahir, Cape Cod RTA, he offered to provide assistance.

Jim Potter questioned once the repairs are made has there been any more discussion of the ownership of the bridge, how will it be addressed in the future if this happens again. Tony Schiavi said from all the deed research we know the Town of Bourne does not own the bridge. Told them they need to be proactive with the railroad, with the state to establish ownership of the bridge and who is responsible for future maintenance of the bridge. We are just implementing a legislative directive, through the legislation that was filed to assist with these repairs, but it does not put an onus on the town that we will end up being the owners of the bridge. That has been conveyed to the residents.

d. Selectmen's Retreat

Tony Schiavi said we secured the Hampton Inn for September 26th. Will be working with the Chair and Glenn Cannon to put a draft of an agenda together.

e. Board of Assessors Vacancy

Tony Schiavi said Priscilla Koleshis passed away, so we have a vacancy on the Board of Assessors. That is a Town Administrator appointment, will be putting together an advertisement for that to take interested candidates to replace Priscilla.

f. Fire Chief Selection Process

Made contact with the Human Resource Division (HRD) within Civil Service Unit to start the process for the assessment center, they use a system called GGeoGov, which requires access. HRD needs a letter from BOS to let HRD that I am the appointing authority for town employees including all employees of the Fire Department. The Chair needs to sign, it will be forwarded to the Civil Service Division and allow me access to NeoGov so I can start the requisition process, get the delegation agreement from HRD, that will give us the ability to recruit firms that are interested in performing that assessment center.

Voted: Peter Meier moved and seconded by Jared MacDonald to approve the letter dated September 1, 2020 to the Civil Service Unit/Certifications & Appointments from the Board of Selectmen reiterating that the Town Administrator is the appointing authority for all Town of Bourne employees.

Roll Call Vote: James Potter – Yes, George Slade – Yes, Peter Meier – Yes, Jared MacDonald – Yes, Judy Froman - Yes

Vote: 5-0-0.

g. Finance Update

Tony Schiavi updated the Board and the public.

- We're in the process of closing out FY20. Will be submitting all our information to DOR by the end of this week.
- Looking to get our Free Cash certified.
- We expect a higher than normal number this year.

Peter Meier suggested, since Pricilla served this town for a long time, appropriate to write a letter addressed to her husband stating thanking Pricilla for all she did for the community.

- FY21 the Governor set the floor for Unrestricted Federal Government Aid and Chapter 70 Funding, which we used in our budgeting.
- Will have our first look at meals and occupancy tax around September 30th. We estimated 375 for meals tax and 100K for occupancy tax.
- Relief Funds - Bourne's share was 1.7 million dollars, we received about \$460,000 in FY20. That money rolls over. We are getting ready to submit for another \$400,000.
- FEMA reimbursement about 75% - in the process of going through that process.
- On the School side they have COVID Relief money through DESE (Department of Elementary and Secondary Education) about \$254,000 and Remote Learning Grant about \$64,000. We met with the School Department Administration (Zoom) - with the COVID Relief Money and some of their grant funding, it's taking care of the financial impacts of their reopening.
- E-Permitting - fixed the issue with the online payment system

Judy Froman said Tom Cahir met with his stake holder's group regarding the Cape Cod RTA, they are back in motion with action items, George Slade, Tony Schiavi, Glenn Cannon, and myself have been part of that group. Bourne group for the CCRTA is going to start moving forward, doing marketing, and getting awareness regarding bus routes, connecting Sagamore and Buzzards Bay and Bourne, including stopping at Market Basket.

Peter Meier said Debbie Judge's last day of work in on September 11, 2020, wanted to give her recognition for the work she has done.

10) Correspondence

George Slade brought the Board and the public up to date on the correspondence. Full correspondents can be found on the Town of Bourne Website [here](#).

- A. Notice from Xfinity on Programming Changes and Programming Updates & Internet Essentials Information.
- B. Email from David Foynes regarding Sagamore Beach.
- C. Upper Cape Cod Regional Technical School regarding 2020 Regional School Committee Nomination Papers State Election Ballot, Tuesday, November 3 2020.
- D. Upper Cape Cod Regional Technical School minutes of June 25, 2020.
- E. Letter from John Ross and Robert Curtis regarding Bourne's shellfish program.
- F. Letter from Wave 2 Environmental, Inc. regarding Permanent Solution Statement Report for 694 MacArthur Blvd, Bourne.
- G. Town Administrator sending Letter of Appreciation to members of the Police Facility Building Committee.

George Read the names of the members: Charlie Noyes, John Redman, John O'Brien, William Meier, Peter Meier, Donald Ellis, Joe Sullivan, Keith Mercy, Stanly Andrews, Martin Greene, Richard White, Chief Woodside, Brandon Esip, John Stowe, John Feeley, and Ms. Kim Johnson.

11) Adjourn

Voted: Jared MacDonald moved and seconded by George Slade to adjourn. Meeting adjourned at 9:20 pm.

Roll Call Vote: James Potter – Yes, George Slade – Yes, Peter Meier – Yes, Jared MacDonald – Yes, Judy Froman - Yes

Vote: 5-0-0.

Respectfully submitted – Carole Ellis, secretary.