

**Board of Selectmen
Minutes of Tuesday, January 23, 2018
Bourne High School Library Media Center
Bourne, MA 02532**

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TA Tom Guerino

Selectmen

George Slade, Chairman
Peter Meier, Vice-Chairman
Judith Froman, Clerk
Don Pickard
Michael Blanton

RECEIVED
2018 FEB 14 PM 12:59
TOWN CLERK BOURNE

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

7:00 p.m. Chairman call public session to order in open session

Meeting Called to Order

Chm. Slade called the meeting to order.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Public Comment – Non-Agenda Items

None requested.

George Slade announced the Selectmen are holding the meeting at the Bourne High School library because the Community Building is closed for about 3 months.

4) Approval of Minutes: 2/28/17; 6/6/17; 6/13/17

Voted Judy Froman moved and seconded by Michael Blanton to approve the minutes from February 28, 2017. **Vote 5-0.**

Voted Peter Meier moved and seconded by Michael Blanton to approve the minutes from June 6, 2017. **Vote 5-0.**

Voted Peter Meier moved and seconded by Michael Blanton to approve the minute from June 13, 2017, with the one correction, fix the date on the second page. **Vote 5-0.**

Don Pickard questioned why the minutes are 8 months old and 11 months old. The minutes are supposed to be in within 30 days according to our Rules and Procedures.

5) Correspondence

Judy Froman read the correspondence.

- A. Invitation to the Town Administrator and Board of Selectmen to attend the Graduation of the 2018 Chief Fire Officer Program
- B. Cape Light Compact activity for month of November 2017
- C. Division of Marine Fisheries: Status - closed to the taking of all shellfish except for the consumption of the adductor muscle of Bay and Sea Scallops only. Effective January 4, 2018 at 6:00 PM.
- D. Division of Marine Fisheries: Status - open to the taking of shellfish. Effective sunrise on January 6, 2018.
- E. Letter from Mass DOT regarding Updated Project Review Committee [PRC] Approval letter
- F. Letter from George Sala regarding Pilgrim Pines
- G. Letter from Gary Maloney Jr. regarding Filing and Posting Policy of Meeting Notices
- H. Letter from Laura Richards regarding more Bluff damage in Sagamore.

Judy Froman said regarding Cape Light Compact is it advantages for the town to have more participants in that. Mr. Guerino stated we can't force the rate payers to get involved but we can have Maggie Downey come in and give updates, and try to promote. You will receive, next week, information relative to the rate request by Eversource. Mr. Guerino will reach out to Maggie Downey to have her come in and give an update.

Judy Froman said regarding the Mass DOT, wondering what Bourne's plan is for moving forward. Tom Guerino said he forwarded this correspondence to the Police Chief and the DPW Director for their review.

6) Selectmen's Business

a. MMA sub-committee report update

Tom Guerino said this item was put on by myself, but it isn't due until the first or second week of February.

Michael Blanton suggested to table this until the next meeting; Judy and I will be meeting with the Admiral this Friday. Tom Guerino suggested it be put on the agenda for the meeting on February 6th.

7) Selectmen's Reports

- a. Events attended past week
- b. Events anticipated to attend current week
- c. Mass. Municipal Assoc. Annual meeting recap

Judy Froman stated she attended the Cape Cod Metropolitan Planning Organization Meeting; she is the representative for Bourne, Falmouth, Mashpee, and Sandwich. The MPO focus on different ways of transportation around the region and also getting funding for

this. Ms. Froman briefly spoke about some of the topics that were covered during the meeting.

Peter Meier stated last Friday he went before the School Committee and he spoke about what is going on in town and what came out of the SWAT analysis. Mr. Meier spoke briefly about what was discussed during the meeting. Also on Saturday morning attended the Bourne Historical Society Annual meeting. Mr. Meier stated the Sandwich Board of Selectmen voted recently to reauthorize indefinitely the 200 per year Sandwich beach stickers, however Sandy Neck Beach and Snake Pond are not available. Mr. Meier also spoke about the discussion with Google Maps, Waze and other apps that are sending people on downtown/back roads to get around our town. Wondering if it would be prudent to ask the Town Administrator to talk to the Police Chief to see what options we have, and then report back to the Board.

Michael Blanton said a resident reached out to the engineers of the Waze app and asked that question and found that they're open to altering the program so it would route traffic down different roads rather than the back roads, and just on the main roadways and highways. One of the requirements is to see a town meeting vote on record in favor of that before they make that alteration. Mr. Blanton said he will look into it.

Michael Blanton stated that he, Judy Froman, and George Slade attended the Massachusetts Municipal Association Annual Meeting. Mr. Blanton briefly went over the variety of topic that were covered. George Slade said the workshops were relevant, and spoke briefly about the workshops, and presentations. Judy Froman mentioned the keynote speaker and what he spoke about. Mr. Froman also spoke briefly about the programs/workshops she attended and speaking with the vendors.

Peter Meier spoke about the TV show he will be doing tomorrow at 10:00 to speak about his experiences in Bourne, and why he decided to run for office back in 1996.

Mr. Meier also said he has a weekly construction meeting with the Clerk of the Works, the OPM, and the Architects for the Peebles Elementary School.

Michael Blanton said tomorrow night from 4-8:00 in Kingston people can show their support and express their condolences for our State Senator Vinny DeMacedo at the wake for his father.

8) Town Administrator's Report

- a. Redraft of the Town Administrator's Pedestrian and Bicycle Path Committee**
- b. Assistant Town Administrator Update**
- c. Priority Based Budget schedule**
- d. Community Building Update**
- e. IRS Audit**
- f. Sagamore beach stairway**

Tom Guerino went over the redraft of the Pedestrian and Bicycle Path Committee. Mr. Guerino read the changes:

The Committee will work through municipal staff and the Town Administrator when appropriate, as related to funding possibility from public, private and not for profit sectors. In conjunction with and approval of appropriate town staff, boards, and committees, the advisory committee will assist in establishing and or expanding safe routes to school, help to identify rights-of-way related issues and scope proposed solutions to mitigate impediments of pathway construction and maintenance. All recommendations shall be confirmed and approved by the appropriate town agency (agencies). Approval of the Town Administrator and where appropriate the Board of Selectmen shall be secured before any formal outreach to state, regional, or federal agencies is undertaken.

Judy Froman questioned if the committee has to be as large as a 7-member committee. Tom Guerino explained why he made it a 7-member committee.

George Slade read who will make up the Pedestrian and Bicycle Path Committee. One member of the Board of Selectmen, one School Department designee, two At Large members, and three members of existing groups currently engaged in the planning of the pathway.

Tom Guerino explained the town staff will be called in on an as needed basis and will serve in various capacities in different times as this progresses. Tom Guerino explained how he came up with the three members of existing groups.

George Slade stated accessing town staff should be done through the Town Administrator.

Don Pickard suggested putting three members of the Rail-to-Trail Committee as the three members of an existing group. It seems as if it is appeasing a special interest. The title should be changed to the Town Administrators Advisory Committee to connect pedestrian bicycle path from Bourne Village to the Shining Sea Bike Path. It seems the goal is to not have opposing views. I don't believe the committee is necessary. We are premature in setting up this committee.

George Slade stated he thinks a common good will come out of this.

Michael Blanton spoke about how there has been a lot of support for this and haven't heard of anyone opposing this project. We have yet to determine how this will be funded and that is part of the charge that this organization could be looking into. With the authorization to work as an outreach for this town, as opposed to the work of the volunteers this allows them some framework of legitimacy to carry forward this work and come back with a solution.

Tom Guerino said the citizens group has done great work, sometimes that enthusiasm will not think of things the town has to be concerned about. That is the reason why I wanted this committee to go forward. I'm OK with not having another committee but this is going to be a long-term project and we want to make sure the town's interests are protected.

Judy Froman said she would support the committee; it goes along with one of the Selectmen goals of healthy community. It also goes with priority based budgeting, where

safety is really important to our town. It would be good to have a committee of people who are actively interested but also proactive who can understand and articulate what the objections might be.

Peter Meier said healthy community for the town is my goal, and I have been an advocate for this for a while. People come from other towns to ride our bike paths. People are saying they would rather have other resources fund this instead of going to the taxpayers.

George Slade said we have a linkup with the Cape Cod Regional Transit Authority and nurturing that relationship will be very important. We are looking at other avenues to fund this so we don't have to go to the taxpayers.

Voted Michael Blanton moved and seconded by Peter Meier to support the Town Administrators Advisory Committee on Pedestrian Bicycle Pathway, the policy he has created and the committee he is looking to create. **Vote 4-1.** Don Pickard opposed.

b. Assistant Town Administrator Update

Tom Guerino said he will be meeting tomorrow with Bud Dunham, Town Manager for Sandwich, Mr. Gray, Chair Conservation Commission, and Linda Marzelli, who are reviewing the resumes to see who they have chosen. We hope to narrow it down to about 15 candidates and start initial interviews. Looking to have a selected candidate by March.

Tom Guerino said as we move along with the interview process a member of the Selectmen, some department heads, two additional members at large, and myself will be present for interviews. The final 4-5 candidates I will interview myself to choose the best candidate. Don Pickard questioned if the Board of Selectmen has a right to veto? Tom Guerino said the Board has a 14-day right to veto under the charter.

The Selectmen and the Town Administrator discussed the interview process.

c. Priority Base Budget Schedule

Tom Guerino updated the Selectmen on the Priority Base Budget Schedule. We can now schedule Mr. Fabian to come in.

d. Community Building Update

Tom Guerino updated the Selectmen on the Community Building. We did additional testing last week and found that the water infiltrated into the Veterans Memorial Wall was more than we anticipated. The entire wall will have to come out. We met with the trustees and they are aware of the situation. One of the problem areas has been the Cafeteria floor. We are having contractors walk through the building to give us estimates. We will sit down with our private insurance adjuster as well as the town insurer. Many of the programs that were held at the Community Building have been relocated. Since the building is in disrepair we are going to be looking at some of the things we were planning on doing in the building. The upstairs of the building is still wet. We are going through what is of value and what can be thrown out. Some of the staff has been really helpful. We will make sure the polling for the May election will be held at the Community Building.

e. IRS Audit

Tom Guerino said we have been chosen as a municipality to have an IRS Audit. We have work to do to prepare for the audit.

f. Sagamore Beach Stairway

Mr. Guerino said we have selected the bidder. Counsel has signed off on the town contract. The company is Paige Corporation. They will receive notice to proceed tomorrow. The drainage problem will also be fixed. Mr. Guerino briefly went over the change in design. We will need to take a look at a preventative maintenance program on the stairs. Anything done on the beach has to be done by April 1st because of the Piping Plovers.

Tom Guerino wanted to make the Board aware that the Town Administrator has been selected to serve on a national committee to create an agenda for NextGen, its part of Engaging Local Government Leaders Group, and preparing a summit for the next generation of leaders.

9) Future Agenda

- a. Massachusetts Maritime Academy to give formal update to the Board of Selectmen meeting and to answer questions - February**
- b. Stop and Shop Rotary and Clay Pond Road update**
- c. Board of Selectmen Goals - as required**
- d. Rules and Procedures - 2-6-2018**
- e. Cable TV Contract - opt out and renewal preliminary discussion**

George Slade briefly went over the future agenda items.

Tom Guerino briefly spoke about the Stop and Shop Rotary and Clay Pond Road update. We are now looking at the week of Feb 12th for the meeting.

Don Pickard recommended that Board of Selectmen Goals gets moved to Selectmen's Business on a weekly basis so we can discuss it if there is something that needs to be discussed. It is something we should be discussing on a regular basis.

Peter Meier spoke briefly about the cable TV Contract. Tom Guerino will look into this.

Don Pickard requested that we discuss at one of our regular scheduled meetings relevant to having a separate line item within the legal budget for labor, relations, and human resource consulting. This line item would assist the new Assistant Town Administrator in being successful in their job as the human resources point of contact.

10) Adjourn

Voted Peter Meier moved and seconded by Don Pickard to adjourn. Meeting adjourned. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.