

**Board of Selectmen
Minutes of Tuesday, August 8, 2017
Bourne Community Building
Bourne, MA 02532**

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TA Tom Guerino

Selectmen

George Slade, Chairman
Peter Meier, Vice-Chairman
Judith Froman, Clerk
Don Pickard
Michael Blanton

2017 OCT 12 AM 11:45
TOWN CLERK BOURNE

RECEIVED

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

6:30 p.m. Call to order in open session

1. **Executive Session:** Motion to enter Executive Session to review and approve minutes for Executive Sessions held on the following dates: March 21, 2017; April 4, 2017; April 11, 2017; April 25, 2017; May 9, 2017; May 15, 2017; and May 23, 2017; as well as on other relevant dates; which were entered pursuant to Massachusetts General Laws, M.G.L. c. 30A, § 21(a)(1); (a)(2) and (a)(3); as well as to determine whether the non-disclosure of those minutes is warranted (the Board will reconvene in Open Session, and official actions, including votes, may be taken).

Roll call vote to convene in Executive Session for the purpose stated. The Board will reconvene in open session following the Executive Session at approximately 7:00 PM.

Roll call vote to reconvene in open session.

Meeting Called to Order

The regular session meeting reconvened at 8:45 pm.

Board to report on votes taken in Executive session, if any.

The Chair reports that the Selectmen met in Executive Session and will report the votes taken.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Voted Peter Meier moved and seconded by Michael Blanton to move item 7, 8, 11c and 11d out of order. Vote 5-0.

7) Citation - Jean Hills

The Board of Selectmen presented Mrs. Hills with a citation award. Mr. Slade read the citation.

8) Introduction of Karen Trudeau, Director of Assessing, Board of Selectmen and community.

Tom Guerino introduced Karen Trudeau to the Board of Selectmen and the public as the new Director of Assessing.

Voted Peter Meier moved and seconded by Michael Blanton to take 10h out of order. Vote 5-0

10 h. Chris Farrell – Block Party – Thom Avenue – 50 Thom to Grissom Lane

Peter Meier went over the block party request. The request is to close a portion of Thom Ave near #50 to the intersection of Grissom Lane, Monument Beach for a block party on August 19th from 10:00 am to 8:00 pm. The road will be closed by temporary barriers, which can and will be removed for emergency vehicles. No live entertainment and no tents erected within the town right of way. Remarks from DPW - Remove all trash from the roadway; Police Department - No alcohol on public land. No grills, tables or other items in roadway that would interfere with emergency vehicles.

Voted Peter Meier moved and seconded by Michael Blanton to approve the rout slip as submitted. Vote: 5-0

11 c. Proclamation – Suicide Week

George Slade read the suicide prevention proclamation.

**PROCLAMATION
SUICIDE PREVENTION WEEK**

WHEREAS, IN THE United States, one person dies by suicide every 12 minutes and 121 people die by suicide each day; and

WHEREAS, 20 veterans die by suicide each day; and

WHEREAS, suicide is the second leading cause of death for Massachusetts residents ages 15-44 and the suicide rate on the Cape and Islands is 1.4 times higher than the State average; and

WHEREAS, suicide is a tragic and disruptive event for families and communities - it is estimated that annually, there are 6.3 million suicide loss survivors who have lost a loved one to suicide; and

WHEREAS, suicide is a public health issue and a community concern, and through increased education and awareness of the issue a great number of suicides can be prevented;

THEREFORE, we do hereby officially designate the week of September 10-16, 2017 as "SUICIDE PREVENTION WEEK" in Bourne, Massachusetts.

George S. Slade, Jr.

Peter J. Meier

Judith M. Froman

Donald J. Pickard

Michael A. Blanton

Voted Peter Meier moved and seconded by Michael Blanton to support the citation.

11 d. Proclamation – 40 Years for Samaritans of Cape Cod and Islands

Peter Meier read the proclamation for the Samaritans of Cape Cod and the Islands.

PROCLAMATION

WHEREAS, FOR 40 YEARS SAMARITANS ON CAPE COD AND THE ISLANDS HAS STRIVED TO ADDRESS THE PUBLIC HEALTH ISSUE OF SUICIDE WITHIN OUR COMMUNITY BY ASSISTING THOSE WHO ARE LONELY, ALIENATED, AND DEPRESSED, THROUGH:

- COMMUNITY EDUCATION AND TRAINING PROGRAMS
- CONFIDENTIAL AND ANONYMOUS CRISIS LINE RESPONSE
- CONFIDENTIAL OUTREACH CALL PROGRAMS; AND
- CONFIDENTIAL SUPPORT GROUPS AND MATERIALS FOR THOSE WHO HAVE LOST SOMEONE TO SUICIDE AND FOR THOSE WHO HAVE ATTEMPTED SUICIDE

THEREFORE, WE THE BOARD OF SELECTMEN OF THE TOWN OF BOURNE, ON THIS 8TH DAY OF AUGUST, 2017, DO HEREBY OFFICIALLY DESIGNATE SEPTEMBER 7, 2017 AS "SAMARITANS ON CAPE COD AND THE ISLANDS DAY"

George S. Slade, Jr.

Peter J. Meier

Judith M. Froman

Donald J. Pickard

Michael A. Blanton

Voted Peter Meier moved and seconded by Don Pickard to support the proclamation.
Vote: 5-0

Public Comment – Non-Agenda Items

None requested

5) Minutes from Meeting(s) dates: June 27, 2017 (Regular); March 21, 2017; March 28, 2017; April 4, 2017; April 11, 2017; April 25, 2017; May 9, 2017; May 15, 2017; May 23, 2017 (Executive Sessions)

Voted Peter Meier moved and seconded by Judy Froman to approve the regular session minutes from June 27, 2017 as presented. Vote 5-0.

George Slade said these were discussed in Executive Session and now the votes will be reported.

Voted

Peter Meier stated in Executive Session on the minutes from March 21, 2017 the vote was 4-0-1 abstaining, to approve and unencumbered the minutes and refer to the Records Access Officer.

Peter Meier said the March 28th minutes are on hold.

Voted

Peter Meier stated for the minutes of April 4, 2017 the vote was 4-0-1 abstaining, to approve and unencumbered the minutes and refer to the Records Access Officer.

Voted

Peter Meier stated for the minutes of April 11, 2017 the vote was to approve and encumbered and seal the minutes and refer to the Records Access Officer; the vote was 3-0-2 abstaining,

Voted

Peter Meier stated for the minutes of April 25, 2017 the vote was to approve with amendments and encumbered and seal the minutes and refer to the Records Access Officer; the vote was 4-0-1 abstaining,

Voted

Peter Meier stated for the minutes of May 9, 2017 the vote was to approve and unencumbered the minutes and refer to the Records Access Officer; the vote was 4-0-1 abstaining,

Voted

Peter Meier stated for the minutes of May 15, 2017 the vote was to approve with amendments and unencumbered the minutes and refer to the Records Access Officer; the vote was 4-0-1 abstaining,

Voted

Peter Meier stated the minutes of May 23, 2017 are going to be postponed.

Tom Guerino said the abstention on the minutes is because Ms. Froman wasn't on the Board at the time the meetings took place.

Voted Peter Meier moved and seconded by Michael Blanton to move agenda item 9 before agenda item 6.

9) George Sala, DPW Director -

- a. Unaccepted ways in disrepair regarding possible denial of municipal services (Trash and recycling service - winter maintenance).**
- b. Update on Summer projects and activities**

George Sala went over the unaccepted roadways, gravel roadways within the town of Bourne and the inspection of the private roads and the needed repairs to the roads for winter maintenance. Mr. Sala updated the Board of Selectmen on the Summer Project activities. Mr. Sala also went over Single Stream collections, the program (chip on barrel and button on the truck) in the trucks and cameras on the trucks, highway projects, sprinkler systems, mats on the beaches, betterments on Laura Lane and Shaker Drive development, Clark Field has a new rubber mat in the playground area, new security system on Clark Field, Phase 1 of Buzzards Bay Park, helped to install the stage at the Community Building for the concerts on Thursday nights, Sewer Department doing the pump replacements, Facilities Department - Station 3 transfer switch is new, renovation to the gazebo at the Buzzards Bay Park, new AC unit at the Treasures Office, painting of the library exterior, new carpet at Town Hall, AC units in the Archives, new generator at Station 1 on Main Street, also doing their daily work. Will be working with the DNR on the dredging of Monument Beach and Barlow's Landing.

Tom Guerino said the bids for Phase 2 will come in tomorrow at 2:00.

Peter Meier said the pavilion will be out to bid next week.

Peter Meier said based on Georges discussion he thinks George needs a Parts and Grounds department and it should be looked into for the future.

Michael Blanton stated it is staggering the amount of work George Sala's department is able to do. Tom Guerino spoke about the enormous amount of phone calls Mr. Sala's Department gets on the road maintenance requests.

Vicki Carr, Monument Beach, Disability Commission, said she has comments on how wonderful the mats are at the beaches, and requested mats be placed from the parking lot to the beaches. She also mentioned during low tide there is a great distance between the mat and the water and the algae that grows on the mat when it is too far in the water.

6) Correspondence

Judy Froman brought the committee up to date on the correspondence.

- A. Petition has been received for "Courts for Jason" to have basketball courts behind the Bourne Community Center named after Jason Comoletti [Petition on file in the Town Administrator's Office]
- B. Planning Board submitted letter on committee appointments that requires a Planning Board representative
- C. Board of Health submitted letter on committee appointments that requires a Board of Health representative
- D. Letters of interest from Lauren Freed, Chris Pine, and Chris Farrell to serve as Associate members on the Zoning Board of Appeals
- E. Letters of interest from Marian Fitzpatrick Christine Shock, Brennan Keesling, Melissa Healy, Elizabeth Dusan', & Sharon "Sherry" Tucker Brown to serve as members on the Bourne Cultural Council.
- F. Letter of interest from Kathleen Regan to serve as a member on the Bourne Recycling Committee
- G. Letter of resignation from Edward Alldredge of Bourne Police Department
- H. Letter from Richard Conron to encourage the Selectmen to add "Conducting a Community Survey" to their 2017 list of goals
- I. Letter from Attorney General's office regarding Open Meeting Law Complaint
- J. Boy Scout James Cerelli, member of Troop 44, will be honored for achieving the Eagle Scout Award, Boy Scouting's highest honor. Would like a letter of congratulations from the Board of Selectmen and any other items that the Board may want to have presented to him
- K. Upper Cape Cod Regional Technical School District Committee minutes from June 8, 2017
- L. Conservation Commission abutter notification for work being done at 105 Phillips Road, Sagamore Beach
- M. Mass DOT Highway Division is proposing improvements to Belmont Circle
- N. Letter from Robert Schwandt, President of Wenaumet Bluffs Improvement and Wharf Association is looking for advise with growing problems at Wenaumet Bluffs
- O. Notice from Eversource on planned and scheduled vegetation maintenance work on the transmission right-of-way at site address of 49 Clarissa Joseph Road, Bourne
- P. Department of Environmental Protection
 - Joint Base Cape Cod - Draft Supplemental Feasibility Study Report
 - DEP affirms the Harbormaster's decision to deny a 10a permit application for Mark Fahey
- Q. Letter of interest from Frances E. Speers and Gregory A. Berman to serve as members on the Conservation Commission
- R. Letter of interest from Sharon "Sherry" Tucker to serve as a member of the Council on Aging
- S. Letter of interest from Marian Fitzpatrick to serve as a member of the Education/Scholarship Committee

- T. Letters of interest from Pat Ruggles and Linda White to serve as members on the Bourne Disability Commission
- U. Quarterly Report from Barnstable Regulatory Services Department
- V. Update on Comcast Agreement for Residential Users
- W. Letter from Mayor of Lowell unanimously supporting motion to file a home rule petition
- X. Letter from Bourne Historical Society showing of support to Tim Ellis Cole of Partner Projects Studio
- Y. 2 Notices from Eversource Energy providing notice of planned & scheduled vegetation management.

Peter Meier spoke about letter W the home rule petition for the Charter School reimbursement funding. Would like to see if it is appropriate if we can get Bourne tied onto that bill as well. Tom Guerino said Bourne would have to submit its own home rule petition, which would require an action at Town Meeting.

Don Pickard spoke about letter J. He said he received a letter asking for a letter for a Boy Scout to acknowledge his achievement. Mr. Pickard was wondering if the Town Administrator could have a citation sent to their house for the Boy Scout. Mr. Pickard also mentioned the written request from Mr. Mealy requesting the At-Large seat on the Wastewater Advisory. Tom Guerino said that is a Sewer Correspondence and is a Town Administrators appointment.

Tom Guerino spoke about letter H relative to Mr. Conron conducting a community survey. Under the strategic plan the Commission doing surveys are planed to be a part of that. On letter M - Mass DOT Highway Division, Chief Woodside, Chief Sylvester, George Sala, and myself have been in discussion on this. We are going to want a meeting with them prior to any of this work being undertaken. Relative to Wenaumet Bluffs improvement the Board of Health, the DPW, and the Police Department have been advised on some of the issues.

Relative to letter X the mural; Mr. Barrett has been very helpful making contact with the railroad for us. The DPW will help cut some of the overgrown poison ivy back in that area.

10) Licenses/Appointments:

- a. **Jeanne L. Azarovitz, Bourne Financial Development Corp - Board of Directors**
- b. **Stanley Andrews-(BOH rep) & Judy Conron (Finance) Bourne Landfill Business Model Working Group**
- c. **M. Elizabeth Brown - Bylaw (Pl. Bd. rep)**
- d. **Randy Gariepy, Cape Cod Joint Transportation Committee Alternate**
- e. **Terri Guarino-(BOH) & Jordan Geist-(School), Local Emergency Planning Committee**
- f. **Patty Duffy and Don Rhodes - SWOP**
- g. **Dan Doucette - Transportation Advisory (Pl. Bd. rep)**
- h. **Chris Farrell - Block Party - Thom Avenue - 50 Thom to Grissom Lane**
- i. **MMA Liaisons**

Peter Meier went over the licenses and appointments

Voted Peter Meier moved and seconded by Michael Blanton to reappoint Jeanne L. Azarovitz to the Bourne Financial Development Corp Board of Directors, term to expire June 30, 2018. Vote 5-0.

Voted Peter Meier moved and seconded by Michael Blanton to appoint Stanley Andrews BOH representative and Judy Conron as the Finance Committee representative to the Bourne Landfill Business Model Working Group, term to expire June 30, 2018. Vote 5-0.

Voted Peter Meier moved and seconded by Michael Blanton to appoint Elizabeth Brown, Planning Board representative, to the Bylaw Committee, term to expire June 30, 2018. Vote 5-0.

Voted Peter Meier moved and seconded by Michael Blanton to appoint Randy Gariepy, DPW Assistant to the Cape Cod Joint Transportation Committee, term to expire June 30, 2018. Vote 5-0.

Voted Peter Meier moved and seconded by Michael Blanton to appoint Jordan Geist, Schools and Terri Guarino, BOH to the Local Emergency Planning Committee term to expire June 30, 2018. Vote 5-0.

Voted Peter Meier moved and seconded by Michael Blanton to re-appoint Patty Duffy and Don Rhodes to the Special Work Opportunity Program, term to expire June 30, 2018. Vote 5-0.

Voted Peter Meier moved and seconded by Michael Blanton to re-appoint Daniel Doucette, Planning Board to the Transportation Advisory Committee, term to expire June 30, 2018. Vote 5-0.

Voted Peter Meier moved and seconded by Don Pickard to appoint Judy Froman and Michael Blanton as our liaisons to Massachusetts Maritime Academy, term to expire June 30, 2018. Vote 5-0.

Tom Guerino said he will use the Board of Selectmen stamp for signatures on these.

11) Selectmen's Business -

- a. **Review and determine support on Representative Vieira's Letter to Secretary Stephanie Pollack, support of expanding the rail trail network**
- b. **Draft Policy for Naming of Town owned property and placement of memorials - Mr. Pickard, Mr. Meier - to be distributed at meeting.**
- c. **Proclamation - Suicide Week**
- d. **Proclamation - 40 Years for Samaritans of Cape Cod and Islands**
- e. **Goals update and discussion**
- f. **Budget**

George Slade went over Representative Vieira's letter to Secretary Stephanie Pollack. This was a result of a meeting that was held about five weeks ago at the Pocasset Community Building. Looking for Board support that will accompany several other signatures. Tom Guerino stated this does not support any particular route it is to support the forward planning on the bicycle and pedestrian route.

Voted Peter Meier moved and seconded by Michael Blanton to support the letter of support and instruct the Chairman to sign on behalf of the Board. Vote 5-0.

b.

Don Pickard went over the Policy for Naming Town Owned Property and Placement of Memorial Objects. A copy was given to the Selectmen for their review. Peter Meier said it can be added to the next available agenda for August 22nd for a first reading, and spoke about the edits he would like made. George Slade said he would like it to go to the department heads, and maybe the recreation committee before we entertain a motion. Don Pickard said he will make Mr. Meier's change and then he will send it to Mr. Guerino so he can distribute it.

Michael Blanton questioned if other towns have a naming committee that take on this responsibility instead of the Selectmen. Peter Meier said some communities have a naming committee, other communities asked that all recommendations go to town meeting so town meeting can vote on it since it is town owned property.

Naming Town Owned Property and Placement of Memorial Objects

The Bourne Board of Selectmen shall be responsible for the naming of town owned properties when it is requested that the proposed property, for historical, cultural, geographical, memorialization or other such purpose, should be recognized with a formal name or title, except for school property, which, by law, is solely under the control of the School Committee. All proposals to name or rename a public facility shall be in writing and sent to or referred to the Town Administrator with a copy to the Board of Selectmen.

For property under the care, custody and control of the Conservation Commission or Trustees of the Veterans Memorials approval of the naming request shall be determined in a joint meeting of Board of Selectmen and the respective Commission or Board. For purposes of this policy, property shall include land or structures acquired by the Town through purchase, gift or other such means.

Policy

1. The Board of Selectmen is responsible for the naming (or renaming) of any facilities located on parcels of land under the jurisdiction of the Board of Selectmen. A facility is defined as a building, portion of a building, driveway, intersection, walkway, or other parcel or portion of the parcel of land and places or natural features contained therein. Once a facility has been named, renaming will be approved only in extraordinary circumstances.
2. The Board of Selectmen shall implement and maintain a process for evaluating naming proposals. This evaluation process shall reflect the values of the

community. This policy is meant to serve as a guide to those persons seeking to name a public property or placement of a memorial object. Nothing herein shall be construed so as to limit the Board's authority to use its discretion based on the facts and circumstances surrounding a particular issue. This Policy may be amended or rescinded by the Board of Selectmen by majority vote.

3. In the case of a written proposal by an applicant for memorization of a Veteran, the Board of Selectmen shall forward a copy of the request to the Trustees of Veterans Memorials for consideration of memorializing a square or other town owned property in the name of the Veteran. The Applicant will provide all necessary documentation as requested by the Trustees of Veterans Memorials. Within 60 days of receiving documentation that is satisfactory to the Trustees, the Trustees shall make a recommendation to the Board of Selectmen as to the naming of a Memorial Square or other town property in honor of the Veteran.

Process For Naming Structures and Spaces

1. A written request to name a public property (structure or space) must be submitted to the Board of Selectmen signed by a minimum of registered voters. This written request must clearly explain the rationale and/or compelling reasons for naming said public property.
2. Within days of receipt of the public property naming request by the Board of Selectmen, the Town Clerk shall certify the signatures as voters registered in the Town of Bourne.
3. Following certification by the Town Clerk, the Board of Selectmen shall schedule a public hearing to discuss the public property naming request and shall publish a public hearing notice in a paper of local circulation at least _ days prior to the hearing. The proponents of the public property naming request are strongly encouraged to publish information supporting the request in the local paper prior to the hearing date. Further, the Board may solicit the advice of the surrounding property owners, residents, affected parties, other Town officials, groups or individuals that the Board of Selectmen believes may contribute meaningful input.

Specific Criteria For Naming Structures and Spaces

Before making a recommendation on a proposal for the naming or renaming of a public facility, the Board of Selectmen will take into consideration the following naming criteria:

- A. A person/organization of excellent reputation and character who/which has set an example of outstanding citizenship and/or has made an exemplary contribution of time, service or resources to or on behalf of the community.
- B. A national noteworthy public figure or official. C. An event of historical or cultural significance.
- C. A significant donation or bequest, establishment of a trust or other similar action.
- D. Upon Board of Selectmen approval, the cost of any signage or memorial shall be borne by the petitioner or some other entity named by the petitioner and the appearance of said signage or memorial shall be approved, in writing, in advance by the Board of Selectmen upon the advice of appropriate boards, committees or departments, where appropriate.

The Board of Selectmen is responsible for approval of the placement of Memorial

Objects, artwork, signs or other fixtures on parcels of land under the jurisdiction of the Board of Selectmen. Examples include, but are not limited to, plaques, memorial or ornamental signs, sculptures, banner, benches, trees or other plantings, fountains, detached structures, and walls. The request will be forwarded to the Town Administrator for consideration by the Board of Selectmen. A public hearing will not be required for the Placement of Memorial Objects. The location of the placement of such Memorial Objects will be considered by the Board of Selectmen in consultation with the Town Administrator, Director of Public Works and the Director of the Department of Natural Resources, as applicable. The Board of Selectmen will consider the request for the Placement of Memorial Objects at a regularly scheduled and posted Board of Selectmen's meeting.

e. Goals update and discussion

George Slade and Judy Froman spoke about the meeting at the Sandwich Town Hall on the goals discussion.

f. Budget

Tom Guerino spoke briefly on the budget. Going to try to move up the time table.

12) Town Administrator's Report

a. Special Town Meeting

b. Dept. of Public Utilities Testimony on Eversource requested rate increase

Tom Guerino spoke briefly about the Special Town Meeting on October 30, 2017.

Mr. Guerino spoke briefly about the DPU and his testimony. Looking for representative for a Fire Department Feasibility/Design Committee to look at the issues relative to Pocasset Monument Beach area. It will be a 5-member committee.

Don Pickard questioned how many parking hearings the Town Administrator has attended and how it is a misuse of his skillset. Michael Blanton said the Town of Falmouth has a Parking Clerk that attends the parking hearings.

13) Selectmen's Reports

Michael Blanton spoke about the Upper Cape Regional Transfer Station meeting that was held at Mashpee Town Hall. Mr. Blanton also spoke about the last Selectmen Office Hours; we discussed ways to encourage Main Street development.

Judy Froman announced a Blood Drive for August 18th at Market Basket to help Cape Cod Health Care.

George Slade spoke about the interim evaluation for the Town Administrator. First one should be done around the mid September. Mr. Slade also spoke about the Moving Wall. It will be on display at the Wareham School Complex from August 17th to August 21st.

Michael Blanton also spoke about the request from Don Dastous, the Director of the Aptuxcet VFW Post will be manning the moving wall. He asked me to put out a call to

Bourne residence who have Viet Nam era memorabilia or other items that they would be willing to share at this event for display.

Peter Meier spoke about the School Building Committee touring other schools for ideas for the new Peebles School.

The next Bourne Selectmen meeting will be on Tuesday, August 22nd at 7:00 P.M.

14) Adjourn

Voted Peter Meier moved and seconded by Michael Blanton to adjourn. Meeting adjourned at 9:52 pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.