

**Board of Selectmen
Minutes of Tuesday, February 7, 2017
Bourne Community Building
Bourne, MA 02532**

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TOWN CLERK BOURNE

TA Tom Guerino

Selectmen

Don Pickard, Chairman
Peter Meier, Vice-Chairman
George Slade, Clerk
Stephen Mealy - was excused
Michael Blanton

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

Meeting Called to Order

Chm. Pickard called the meeting to order at 7:01 pm.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Public Comment – Non-Agenda Items

Amy Sharp, Cape Women's Coalition, spoke about getting women involved in voting.

4) Certificate: Mary Murphy

Chris Hyldburg read a brief bio about Mary Murphy.

The Board of Selectmen presented Mary Murphy with a certificate of appreciation. Peter Meier spoke about what Mrs. Murphy has done for the Bourne School. Mr. Meier presented Mrs. Murphy the Town of Bourne Official Citation. Mr. Blanton presented Mrs. Murphy with a certificate of appreciation from the Commonwealth of Mass House of Representatives. Mrs. Murphy thanked the parents, the students and the community.

Don Pickard said he is going to take agenda number 9 out of order.

5) Minutes from Meeting: 9-14-16

Voted Michael Blanton moved and seconded by George Slade to accept the minutes from September 14, 2016 as presented. Don Pickard abstained. Vote 3-0-1.

6) Correspondence

George Slade brought the committee up to date on the correspondence.

- A. Xfinity provided a copy of their Form 500 for 2016
- B. Selectmen's Task Force on Local Pollution agenda for 2-13-2017
- C. EAP (Employee Assistant Program) submitted a Status Report from May 31, 2016 - December 31, 2016 [Copy of the report is on file in the Town Administrator's Office]

7) A. Signing Affordable House Refinancing Document - This is allowable from the original agreements approved by the Town and DHCD

B. FY16 Audit Results from CliftonLarsonAllen

Tom Guerino spoke about the Affordable Housing Partnership and Affordable Housing Trust and explained how it works when a house is purchased. Spoke about the request from the homeowner.

Voted Peter Meier moved and seconded by Michael Blanton to approve the signing of the affordable housing financial document. Vote 4-0.

Don Pickard suggested to take item 8 before 7B.

8) Conservation Trust discussion and explanation of land proposed to be put into trust.

Mark Robinson, Executive Director - The Compact of the Conservation Trust, spoke about the proposed conservation restriction on a 3-acre parcel at the north end of Bassett's Island, owned by Joan Partridge. Mrs. Partridge is donating that parcel for conservation purposes to the Conservation Trust.

George Slade questioned the assessed value of the parcel. Tom Guerino said there is no municipal tax credit there in only a state tax credit. Mr. Robinson said it will become tax exempt from the state and the municipality.

Mr. Robinson said the assessed value for FY16 \$627,300.00

Michael Blanton questioned if it is a buildable parcel. Mr. Robinson said it would be tricky because of access, development costs, and water line costs.

Michael Blanton wanted to clarify this property is given into conservation there will be access for Bourne residents to access this property for recreational purposes. Mr. Robinson said it will be owned by the Bourne Conservation Trust. Public access will not be prohibited but it will not be encouraged because of the remote location.

Voted Peter Meier moved and seconded by Michael Blanton to sign the conservation restriction for Orenda Wildlife Land Trust, Inc. pursuant to M.G.L, Chapter 184, Section 32.

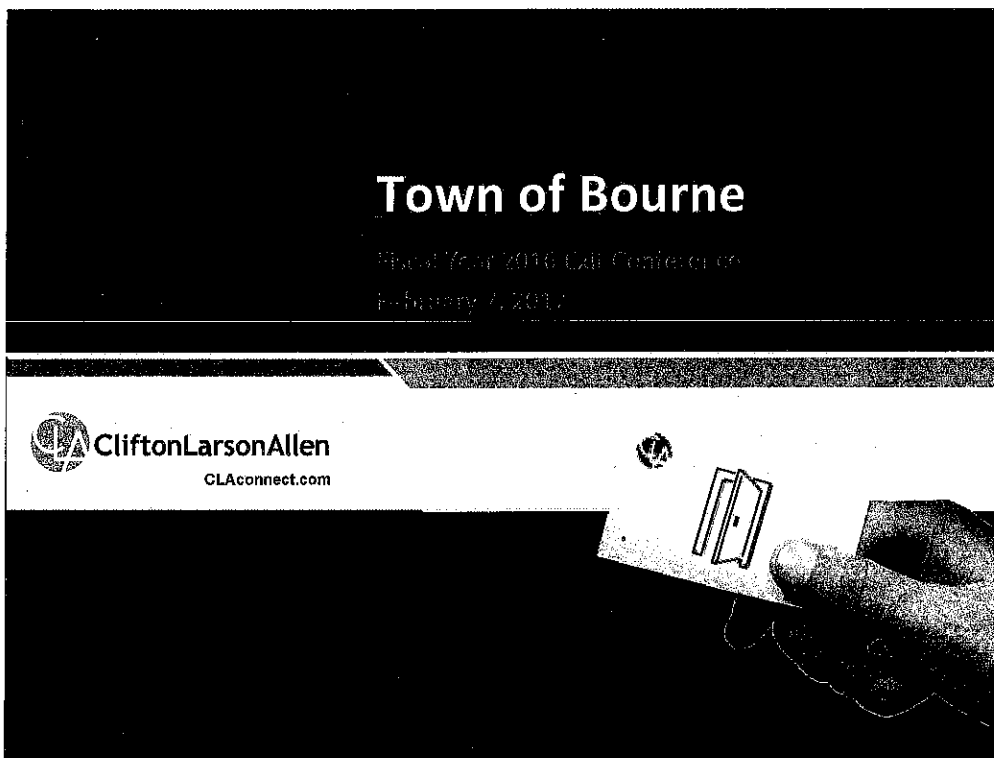
Jerry Silvestri spoke about the erosion problems and what is the plan to prevent the erosion. Mr. Robinson said this property does not have a house on it so it would be just naturally occurring erosion, and he is not aware of any plans to address that. Jerry Silvestri questioned what liability falls on the Conservation Trust or the town once this is accepted. Peter Meier said it is on the Conservation Trust. It's a natural thing. **Vote:** 4-0

Mr. Guerino requested Mark Robinson send back an executed copy for the Town Clerk's files and the Selectmen's files.

The Board of Selectmen members signed the Acceptance of the Grant and Mr. Robinson stamped it as a Notary.

7. B.

Chris Rogers went over the Audit, The Financial Statement Highlights - Statement of Net Position, General Fund, Budget to Actual Results, Proprietary Funds, Significant Footnotes, Note 11 - OPEB, Note 15 - Pension Plan, GAO & Uniform Guidance Report Summary, and the Management Letter - Student Activity Funds, Chapter 90 Highway Grants, Other Postemployment Benefits Accounting and Financial Reporting.



7. B.

Chris Rogers went over the Audit, The Financial Statement Highlights - Statement of Net

Agenda

- Financial statements
 - Opinion
 - Financial Highlights
- GAO and Uniform Guidance Report
- Management Letter

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Independent Auditors' Report

- Opinion (p 1-2)
 - Unmodified opinion on the financial statements
 - ◊ Best opinion available

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Financial Statement Highlights

- Statement of Net Position (p 12)
 - Governmental Activities
 - ◊ Net position - \$43.9M
 - Net investment in capital assets - \$71.2M
 - Restricted net position - \$16.8M
 - Health - \$4.4M
 - CPA – \$5M
 - Unrestricted deficit (\$44.1M)
 - Direct result of Net OPEB (\$26M) and Net Pension Liability (\$37M)

Financial Statement Highlights

- General Fund (p 15)
 - Total fund balance \$16.3M
 - ◊ Restricted - \$1.2M (debt service and OPEB)
 - ◊ Committed - \$3.2M (subsequent year's expenditures, capital stabilization, and continuing appropriations)
 - ◊ Assigned - \$180K (education and other)
 - ◊ Unassigned - \$11.7M (\$3.5M is the general stabilization fund)
 - 19.3% of general fund expenditures and transfers out; total fund balance is 26.8% of general fund expenditures and transfers out
 - Fund balance detail provided at Note 13, page 55

Financial Statement Highlights

- Budget to actual results (p 65-66)
 - Positive variance of \$4.4M
 - ◇ Revenues - \$2.1M positive variance
 - RE & PPT (\$260K), Motor Vehicle & Other Excise (\$520K), Tax Liens (\$605K), Departmental & Other (\$300K), Licenses & Permits (\$220K)
 - ◇ Expenditures - \$890K positive variance
 - Includes encumbrances and continuing appropriations of \$2.2M
 - Used \$2.9M of available funds to fund FY 16 budget
 - ◇ Prior year encumbrances and continuing appropriations (\$1.4M)
 - ◇ Free cash (\$1.5M)
 - \$3.6M actual increase in fund balance on budgetary basis

Financial Statement Highlights

- Proprietary Funds (p 19)
 - Unrestricted net position
 - ◇ Sewer- \$700K
 - NPL totals \$197K and net OPEB obligation totals \$145K
 - ◇ Landfill - \$7M
 - NPL totals \$2M and net OPEB obligation totals \$1.5M
 - ◇ ISF (Health) - \$4.4M
 - Accrued health claims totals \$602k
 - Restricted net position
 - ◇ Landfill - \$1.9M for closure and pc
 - Represents excess of \$3.8M accrued closure and pc liability

Financial Statement Highlights

- Significant Footnotes

- Note 8 – Long-Term Obligations (p 46)

- ◊ Debt, unamortized premiums, Net OPEB, net pension, compensated absences and landfill

- Governmental Activities (\$92.1M)

- Debt and unamortized premiums - \$27.2M

- Net OPEB - \$26.3M

- Net pension liability - \$36.8M

- Business-type Activities (\$16.3M)

- Debt and unamortized premiums - \$8.5M

- Net OPEB - \$1.6M

- Net pension liability - \$2.2M

- Landfill Closure - \$3.8M

Financial Statement Highlights

- Note 11 – OPEB (p 51-54)

- Net OPEB - \$27.9M

- Annual OPEB Cost - \$6.4M

- ◊ Percent contributed (44% or \$2.8M)

- Unfunded Actuarial Accrued Liability - \$75.9M @ 7/1/14

Financial Statement Highlights

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- **Note 15 – Pension Plan (p 56 – 59)**
 - Town's proportion of BCRA net pension liability totals 6.197%, or \$39M
 - ◇ Based on December 31, 2015 Measurement Date
 - ◇ Discount rate 7.75%; 1% higher \$30.1M; 1% lower \$49.5M
 - Pension expense totaled \$4.4M
 - ◇ ARC paid to BCRA totaled \$3.4M
 - Net deferred outflows of resources totaled \$3.7M
 - ◇ Net difference between projected and actual investment earnings on pension plan investments as well as changes in proportion

GAO & Uniform Guidance Report Summary

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- **GAO Report (p 1-2)**
 - Internal Control
 - ◇ No findings
 - Compliance with Laws, Regulations, Contracts and Grants
 - ◇ No findings
- **OMB Uniform Guidance Report(p 3-9)**
 - Unmodified opinion on 1 major federal programs (SAFER)
 - Total federal awards - \$2.5M
 - No findings

Management Letter

- Student Activity Funds (p 1) - NEW
- Chapter 90 Highway Grants (p 2) - REPEAT
- Other Postemployment Benefits Accounting and Financial Reporting (p 3)

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9) Declaration of Pajama month - The Sandwich Challenge (this is the annual Community Service Program of the Boston Bruins. Bourne has been the Champion for the last several years)

Patrick Marshall spoke about the Pajama Drive. This is Bourne's tenth years in participating in the Cradles to Crayons Boston Bruins Pajama Drive. Would like to have a Declaration for a Pajama Month in Bourne. Would like to declare the month of February as Pajama Month.

Voted Peter Meier moved and seconded by George Slade to declare the month of February as Pajama month, to be in community Pajama fundraising with the Boston Bruins Foundation.

Don Pickard said Mr. Guerino will write the Declaration. **Vote:** 4-0.

10) Non-Binding Public Advisory Question - Pilgrim Nuclear Power Station - The Board can choose to allow on the ballot or require the petitioners to collect 10% of the registered voters in Bourne to require the non-binding question be so placed.

Tom Guerino went over the non-binding ballot question as it relates to the Pilgrim Nuclear Power Station. The Board has a couple of options under the statute, Chapter 53, Section 18A. The Board of Selectmen can vote to put this non-binding question on the ballot for May 16th. If the Board choose not to do that the governing body can require the petitioner at least 90 days

before the election to collect more signatures at least (10%) of the registered voters. It is up to the Selectmen as to whether to require to have the signatures in by April 11th or to allow this to go forward on the ballot as a non-binding question. The question is to direct the town's government to communicate with Governor Baker to employ all means available to ensure spent nuclear fuel generated by the Pilgrim Nuclear Power Station to be placed in secure dry casks as soon as technically feasible and consistent with the highest standards, ready to be moved to a permanent federal facility when available in order to protect the health, welfare, and economic interests of the Town of Bourne and its inhabitants and visitors.

Voted Peter Meier moved and seconded by Michael Blanton to put this on the May 16, 2017 general election on behalf of the participants.

George Slade questioned if they don't get the requisite signatures by April 11th the ballot question would be moot. Mr. Guerino said that is correct.

Michael Blanton said if we don't forward this then it is up to the voters to collect the signatures. Mr. Guerino said they have to collect 10% of the registered voters by April 11th.

Tom Guerino explained what happens when the plant closes. This is requesting we move to dry cast storage as soon as possible. Only the last paragraph would be on the ballot.

Peter said we should do this as a Board; don't see any harm inputting this on the ballot.

Jim Mulvey suggested continuing this until the next meeting. Mr. Pickard agreed, would like to see the exact language for the ballot.

George Slade said they are asking Governor Baker to use all resources possible to make sure the casks are secured as technically possible. It is a reasonable request, but it would be nice to know if this is the actual wording to be put on the ballot.

Tom Guerino suggested if the Board so chooses to put in on with the assumption that this is the language, if there is a change in the language ill bring them in next week.

Voted Peter Meier changed his motion and seconded by Michael Blanton to add that if there should be a change of the language from the last paragraph they can come in next week and explain it to the Board. Vote 3-0-1.

11) Selectmen's Business -

- a. Budget Discussion**
- b. Economic Development**
- c. Goals**

a.

Tom Guerino spoke about the inserts for the budget that needs to be changed.

Town Clerk - was an error. Facilities - position was put in. Finance - salaries dropped. Group Insurance - went down. It is reflected in the most recent Sources & Uses.

Peter Meier spoke about the SAFER grant. We need to decide if we are going to have a discussion to recommend a targeted override. I would like to put it on the agenda for the last meeting in February or the first meeting in March so we can have a discussion if we are going to put this on the ballot.

Mary Jane Mastrangelo said the fire department is coming to the Finance Committee on the 6th so I suggest the 7th of March would be a good time to have the discussion target override as it relates to the additional fire fighter personal.

12) Town Administrator's Report

a. Community Compacts

b. Strategic Plan

Tom Guerino spoke about the meeting in Falmouth to start the process on the \$130,000 grant we received in the Community Compact as it relates to base related waste water issues. Mr. Guerino also spoke about the March 13th meeting with the Cape Cod Commission Associate Director Kristy Senatori as it relates to undertaking the SWAT from our own community compact.

Peter Meier brought up the Growth Incentive Zones and the changes.

Mr. Guerino spoke about the MS4, how we have been behind in years past, and bringing in help for the MS4. We are joining the Cape Cod Consortium on the MS4.

Peter Meier questioned as part of our financial planning we earmark some money for town consultant for re-doing the zoning Bylaw. Tom Guerino said yes, but it needs more study. Would like to have more specifics.

13) Selectmen's Reports

Michael Blanton said he was approached by members of the Herring Pond Wampanoag Tribe. Their annual meeting is coming this Saturday. They invited me as a liaison from this Board to attend to discuss how we might talk about relationship between the tribe and the Town. I plan on attending and will report back.

Peter Meier spoke about himself and Mr. Blanton attending the Bylaw Committee to observe the discussion on Barlow's Landing Road. Did not give any public testimony.

George Slade wanted to question about the Budget narrative and if there are any changes since then if they could be divulged.

George Slade also spoke about the CPC meeting he attended last night and what they spoke about at the meeting.

Peter Meier spoke about the renewal of the Stop & Shop DRI for Canalside Common property. Is this something that this Board should have a formal discussion on? With the DRI coming up

we should broach it or the Planning Board should broach it. There is a financial impact with it. It is the largest undeveloped parcel in the town. Don Pickard suggested Mr. Meier sit with Tom Guerino to come up with a plan and present it to the Board. Tom Guerino spoke about the parcel, the DRI, the company that was looking to come in, and what is hindering that from being developed in part or in whole. Peter Meier questioned do we look at another growth incentive zone for that piece of property.

Tom Guerino said on Tuesday March 21st from 5:30 to 7:30 the newcomers group is meeting at the Trowbridge for anyone who wants to go and meet with them

Paul Gately questioned when the meeting on the override is going to happen and when do you think you are going to make a decision. Don Pickard said probably at the meeting on the 7th and they will probably vote that night.

The next Bourne Selectmen meeting will be on Tuesday, February 14th at 7:00 P.M.

14) Adjourn

Voted Peter Meier moved and seconded by Michael Blanton to adjourn. Meeting adjourned at 8:43 pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.

Approved at the 2.28.17 meeting 4-0-1