

**Board of Selectmen
Minutes of Tuesday, December 18, 2018
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

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TA Tom Guerino
ATA Glenn Cannon

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair - Excused
James Potter, Clerk
George Slade
Jared MacDonald

RECEIVED
2019 MAR 13 AM 9:42
TOWN CLERK DOWN

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

6:00 p.m. Chairman call public session to order in open session

Executive Session: Motion to enter into Executive Session to discuss strategy with respect to litigation regarding the Buzzards Bay Park. The Chair has declared that an open meeting may have a detrimental effect on the litigation position of the public body.

Roll Call vote to convene in Executive Session for the purpose stated. The Board will reconvene in open session following the Executive Session at approximately 7:00 P.M.

Roll call vote to reconvene in open session.

Meeting Called to Order

Chm. Meier called the meeting to order at 7:00 pm.

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Barlows Landing Road at Shore Road

Pedestrian Safety and Feasibility Study Summary Fact Sheet

Purpose:

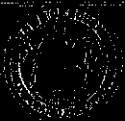
- o reevaluate pedestrian safety and feasibility of intersection improvements related to safety and traffic control.
- o Evaluate all-way stop and traffic signal warrants.

Existing Data:

- o Barlows Landing Road under STOP control; Shore Road uncontrolled
- o Village Way one-way serving right turns from Barlows Landing Rd EB to Shore Rd SB
- o 25 mph speed limit on Barlows Landing Rd approaching Shore Road
- o 12-hr traffic counts (7 AM to 7 PM) conducted on October 25, 2018
- o Collected data adjusted to peak summer volumes based on Cape Cod Commission data
- o 42% increase from November to peak summer (late October assumed to be similar to November)
- o 9 crashes at the intersection from 2012-2016, 14 total for near the intersection
- o Crash rate slightly higher than state wide District average for unsignalized intersection

Analysis:

- o Analysis based on adjusted peak volumes
- o Met 3 multi-way stop warrant - 80% values are met for vehicle volume and crashes
- o Comparable main and side street volumes also conducive to all-way stop control - 52% on Shore Road, 41% on Barlows Landing Rd over 12-hour period
- o Does NOT meet Traffic signal warrant - volumes too low
- o LOS C or better on the stop-controlled approaches under existing configuration
- o (LOS evaluated on an A through F scale)
- o LOS B or better on all approaches under all-way stop control



Barlows Landing Road at Shore Road

Pedestrian Safety and Feasibility Study Recommendations

- **Traffic Control:**
 - Provide STOP signs on all four approaches to the intersection to implement all-way stop control. STOP Ahead signs should be added for the Shore Road approaches.
- **Pavement Markings:**
 - Restripe double yellow center lines, stop lines, and edge lines.
 - Remark crosswalks. Although the MUTCD allows coloring within the white crosswalk lines, it discourages the use of yellow (or red) because they are standard colors for other traffic control applications.
- **Visibility:**
 - Trim or prune trees and increase visibility for the STOP Ahead warning sign on Barlows Landing Road eastbound.
- **Pedestrian Accommodation:**
 - Construct defined sidewalks separated from the roadway by edging or curbing with adequate reveal.
 - Construct ramps compliant with current Americans with Disabilities Act (ADA) and Architectural Access Board (AAB) standards on all four corners of the intersection. This will require the following additional considerations:
 - Modification to wide curbs/cuts on the northwest corner at the Rockstar Service Station and the southeast corner at the Corner Café and potential modification at the front of Gazdella's Pizzeria on the southwest corner.
 - Modification to the parking area for the Corner Café and Gazdella's Pizzeria to support curb cut and other access modifications.
 - Drainage and grading evaluation, particularly for the Corner Café.



31:36

James Potter questioned the colored crosswalk instead of just the white stripe universal crosswalk. Would there be any merit with closing off Village Way and providing more parking for that area. Mr. Lucas said Village Way is beneficial to the intersection because those vehicles don't

need to use the intersection they can turn right onto Shore Road, but it could be shared parking for that area.

George Slade spoke about the cross walk from St Johns to the Corner Café, which is back from the intersection. It requires cars to stop for pedestrians and then to stop further up for the intersection. Mr. Lucas said if we formalize the sidewalks and ramps on the corner we might have an opportunity to move it closer to the intersection.

Jared MacDonald questioned would it be part of the recommendation to make the intersection smaller and defining the corners? Mr. Lucas said there is potential to do that but we want to make sure we can accommodate truck turns and school bus turns.

Glenn Cannon suggested to maybe break the project into two phases; one being the four way stop, and one being the sidewalks and crosswalks. Mr. Lucas said we would recommend doing them separately. We would look at short-term improvement, which is signs and long-term improvements that can address other issues.

Tom Guerino questioned where are you going to locate stop signs and how that ties in with the current cross walks? Also would there be any land takings that we would have to be concerned with. If we put a four way stop we need to put the sidewalks in. Want to hear the Fire Chief and the Police Chief's recommendation on the turns, and the boating community. Tim Lydon should also look at this. The corners on the intersection would have to be more defined. Peter Meier said he would like the Planning Board to have input in this.

Glenn Cannon said this is the first step then we would have to do engineered plans.

George Sala said we need to get the Police Chief and Fire Chief involved and probably have some sort of working group going forward with this.

Jim Mulvey said with an aging population the importance of the marking on a cross walk with contract with pavement is important rather than color.

5b. Pavement Management Plan Assessment and recommendation

George Sala introduced Conrad Leger, BETA Group, gave an update on the most recent set of inspections. Conrad Leger spoke about Pavement Management, Comprehensive 5- Step Approach, Roadway Inventory & GIS Mapping; BETA Non-Proprietary Program, System Interface, Road Surface Rating, Repair Methods & Unit Costs, Existing Condition Summary, Field Inspection Program, Existing Condition Summary, CIP Development, System Maintenance.

Jared MacDonald questioned do we see our Chapter 90 money, in the last few years level out, increase with the expenditures? Tom Guerino said we have traditionally received about \$600,000 a year in Chapter 90 money. It is fairly consistent. There has been a push by the Mass Municipal Association to increase Chapter 90 funding, because the town and cities aren't able to provide the regular services for the municipalities and come up with additional money just to maintain the roads.

Tom Guerino questioned what is Micro Surfacing and Fog Seal. Conrad Leger explained both Micro Surfacing and Fog Seal. Mr. Guerino questioned what does a salt bath do to a roadway? Mr. Leger explained that it does not have an effect on asphalt.

Peter Meier questioned overlay vs. re-pavement, is an overlay just postponing the re-pavement? Conrad Leger explained when they do repairs to a roadway as opposed to an overlay and deciding when to re-pave the roadway.

James Potter questioned how does the program take into account how roads degrade? Conrad Leger said when you do the inspections the program has a built in deterioration factor for it so the program will help project out how that roadway is so you don't have to go out and do inspections every year. In terms of prioritizing your repairs the program has what is called a Cost Benefit Value Report, that takes into account the treatment that is being called for, the rating of the roadway, traffic volume on that roadway, and the life expectancy of the treatment that is being performed to that roadway, it will prioritize every road repair in the town based on those parameters. It helps show you where to spend the money on which roads. James Potter questioned private roads. Conrad said there are pros and cons to accepting those roads. There is a process to take a look at those roads, assess those roads and figure out if you want to fix those roads first or if you want to take responsibility of those roads.

George Sala said Chapter 90 money isn't just used for pavement of roads it is also used for drainage, bridge inspection, bridgework, and line painting.

Peter Meier said this is an investment for the town of Bourne. Mr. Meier questioned if Conrad Leger should go in front of the Finance Committee. Tom Guerino suggested coming back in the spring to go before the Finance Committee.

6) Correspondence

James Potter brought the Board and the public up to date on the correspondence

- A. Letter from Green Seal Environmental, Inc. regarding Alternatives Traffic Generation; Canal Street Crossing, Bourne, MA
- B. Patrick Ross submitted letter of interest to serve on the Shore & Harbor Committee
- C. Sandy's Famous Seafood Restaurant will not be accepting their liquor license at this time.

Peter Meier said we also got an email from Mr. Hayward explaining his concerns on the Town's position on the Marijuana issue.

7) Selectmen's Business

- a. Preliminary discussion on policy consolidation and review
- b. Consideration of establishing date for Special Town Meeting
- c. FYI 2020 discussion – Formal BOS requests

a. Tom Guerino suggest this be deferred because Ms. Froman requested this item be on the agenda, she asked for a listing of all of the policies. It was also a request in your goals to look at

the policies. Some of the policies are not active anymore. We can look at the policies during the Workshop in January.

b. Peter Meier said consideration of a date for Special Town Meeting. We need to reaffirm the vote we took in executive session earlier, which was to call for a Special Town Meeting on March 2, 2019 at 10:00 a.m. Tom Guerino said he will need to discuss this with the superintendent and Town Clerk.

Voted Jared MacDonald moved and seconded by George Slade to call for a Special Town meeting for March 2, 2019 at 10:00 a.m. Vote 4-0.

Mr. Matheson said he objects to the idea. If you try to get the pot shop debate in that discussion it is the wrong time because the seasonal residents will not have a chance to participate in that meeting. It is too early to have a Town Meeting. A large percentage of the town population is not available, and you are shutting them out.

James Potter said we didn't disclose what was on the agenda, there are a lot of matters that have to be taken up, and the timing works well for several matters. We will have our Annual Town Meeting in May but this is for a Special Town Meeting.

Mr. Matheson questioned will you be putting a vote on Marijuana on the agenda for the Special Town Meeting. Peter Meier said no they are not planning to put a vote for Marijuana on the agenda unless there is a private petition, which we cannot control.

James Potter said we have important functions for the town that have to take place and the timing of the Special Town Meeting will work well. **Vote:** 4-0

c. FYI 2020 discussion – Formal BOS requests

Peter Meier questioned does the Board have any probing priorities that need to be put on the list that can be given to the Town Administrator?

Tom Guerino said we have done a preliminary Sources and Uses based on last year's numbers. Based on last year's number only we are now \$110,000 upside-down, which is easily remedied. My budget message is due around the 15th. We will not have the Cherry Sheet until that Saturday which is when the Governor generally announces his recommendations for the budget. There will be substantial changes from the 15th to the 20th.

8) Adjourn

Voted Jared MacDonald moved and seconded by James Potter to adjourn. Meeting adjourned at 8:33 pm. Vote 4-0.

Respectfully submitted – Carole Ellis, secretary.