

**Board of Selectmen
Minutes of Tuesday, April 2, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

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TA Tom Guerino
ATA Glenn Cannon

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald

RECORDED
2019 APR 29 PM 1:01
TOWN CLERK BOURNE

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

6:00 p.m. Call Public Session to order in Open Session

Executive Session: Motion to enter into Executive Session to discuss strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigation position of the public body.

Motion to enter into Executive Session to discuss strategy related to Fire Department arbitration and Department of Labor Relations cases. The Chair has declared that an open meeting may have a detrimental effect on the litigation position of the public body.

Motion to enter into Executive Session to conduct strategy in regards to negotiations with respect to easements on:
Map 35.0 Parcel 143 – 4 Henry Drive Extension, Map 35.0 Parcel 144 – Henry Drive; Map 35.0 Parcel 145 – 3 Henry Drive; Map 51.3 Parcel 62 – 0 Squeteague Harbor Road; Map 23.0 Parcel 4 – 90 Main Street; Map 42.0 Parcel 89 – 11 Bassett's Island. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body with respect to the easements.

The Board of Selectmen will reconvene in public session at the conclusion of the Executive Session.

Roll call vote to convene in Executive Session for the purposes stated. The Board of Selectmen will reconvene in opens session following the Executive Session at approximately 7:00 P.M.

Roll call vote to adjourn the Executive Session

Chairman call public session to order in open session

Meeting Called to Order

Chm. Meier called the meeting to order at 7:10 pm.

Atty. Troy reported on executive session. The executive session concerning the Buzzards Bay Playground, the Board took a vote. We anticipate with this vote that we will not be needing any further executive sessions on this matter. The vote is: After consultation with the town's insurance agent the Board of Selectmen voted to approve negotiations with respect to the Buzzards Bay Playground by the Buzzards Bay Playground Project Manager, and execute documentation memorializing the resolution of issues between the Town and Weston & Sampson and between the Town and Green Acres. The Board voted unanimously by roll call to approve this.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment – Non-Agenda Items

None requested.

3) Approval of Minutes: 3/12/19

Voted: Judy Froman moved and seconded by Jared MacDonald to approve the minutes from March 12, 2019. Vote: 5-0.

4) Town Administrator Report

a. FY 2020 Budget – This will be an ongoing piece of this part of the agenda. New considerations are a recording/floating Administrative Support staff person and consideration of an additional Facilities Management professional. There will be a

supplemental request in the Clerk's Office for a 15 hour per week Admin. Support position for which the BOS has received earlier correspondence.

b. Annual/Special Town Meeting – The Board will review the Warrant later in this Agenda.

Tom Guerino spoke about the Finance Committee joint session. The Board heard of the need for additional assistance and hours within the office of the Town Clerk as it relates to inundation of public records request from all over the commonwealth, and the unanticipated amount of burden on the office of the Clerk. The request last evening from the Clerk was for an addition of a 19 hrs. Per week, part time, non-benefits position to assist with regular duties of the clerk, and to then be able to train a more seasoned professional within the Clerk's Office to assist with the monitoring, administration and review of public record documents. The 19 hours a week position was in the amount of \$19,571 for an additional to the clerk's budget. Given that the budget has been handed over to the Board of Selectmen any changes to that budget need to be decided by the Board. I support this request.

Voted: Judy Froman moved and seconded by Jared MacDonald to support this request.
Vote: 5-0.

Tom Guerino said in response to issues brought up last evening, as it relates to the office of the Assistant Town Administrator and the HR Dept. I fully support notion of the reinstatement of an HR Department. Not sure if this is the Town Meeting to move forward with this. Would look towards a transition to that in the Fall Town Meeting. There was also discussion on how to fund that position. Don't know what the additional occupancy tax, if passes, will generate. Until the Select Board and the Town know what is going to come in as a revenue source, don't think we should anticipate expenditure of monies not received.

Judy Froman said I do support to have an HR position. Have been an advocate for planning ahead and making sure we have a description, location, and all the details worked out, but right now it would be too quick.

Peter Meier said we need to spend this summer going through the details of it with the Town Administrator.

Tom Guerino said, regarding recording secretaries, we did some interviews, we will be making an offer to a person before weeks end.

Peter Meier suggested to take agenda number 8 out of order.

Voted: Jared MacDonald moved and seconded by Judy Froman to take 8 a, b, and c out of order. Vote 5-0.

8) License/Appointments

a. Council on Aging – regular member – Edith Hurd

b. Council on Aging – Alternate Member – Donna M. Pascarella

c. 4th of July Parade

- a. Edith Hurd spoke briefly about why she would like to serve on the Council on Aging.

Voted: Judy Froman moved and seconded by Jared MacDonald to appoint Edith Hurd to the Council on Aging, term to expire June 30, 2020. Vote: 5-0.

- b. The Board agreed to defer this item to the 16th of April, because Donna Pascarella couldn't attend tonight's meeting.

- c. Would like approval from the town for the following items:

- Use of town hall parking lot exclusively for parade participants, volunteers and town employees.
- Permission to close Main Street from Perry Ave to Academy Drive on July 4th from 9:45 until the end of the parade.
- Permission to enforce a parking ban on Main Street from Perry Ave to Academy Drive on July 4th from 9:45 until the end of the parade.
- Permission to enforce a parking ban for Cohasset Ave starting at 9:45 with parking/travel restrictions beginning at 9am.
- Permission to hang a banner over Main Street to be displayed approximately two weeks prior to parade.
- Insurance coverage from the town for parade day.
- Permission to place signs on Main Street and Pocasset. Also tent signs at various locations the week of the parade.

Remarks from Department of Public Works: Please call George Sala regarding trash. Recreation Department: Community Center will be open from 9:00a.m. to 12:00p.m. Police Department: All of these comments are the same as in years past; PD will staff as we deem appropriate. PD will not post signs. All signs must be removed immediately after the parade (responsibility of the parade organizers). PD controls street closures and when they will occur. Event organizer MUST contact and meet with Police Department administration 4 weeks before event to review final plans.

Voted Judy Froman moved and seconded by Jared MacDonald to approve the 4th of July Parade request subject to the conditions on the route slip. Vote: 5-0.

5) Ryan Correia to update Board on Main Street property and actions to be taken by Mr. Correia or the Board

Peter Meier said Ryan Correia is here to update the Board on the 95 & 97 Main Street property. Mr. Meier said there will be no discussion of the issue of the assessment of this property. It was dealt with a few weeks ago with the Board of Assessors at Town Hall.

Ryan Correia said they haven't done anything because of the assessment, everything was postponed until the assessment was resolved. The same plan, not changing the foot print, renovating the building, siding roofing, trim, windows, no structural changes. We were in the

process of getting an engineered plan before it was stopped because of the assessment. We will now move forward again.

Peter Meier said he would like to see the plans in a few weeks. We need to see milestones and deliverables so we can have a track record of dates things will get completed by.

Ryan said he doesn't have a building permit yet; he was applying for a permit when the project was put on hold because of the assessment.

James Potter said it would be fair to say he could have a schematic plan within a month. Ryan Correia said he could produce a plan within 45 days if not sooner.

Judy Froman suggested to have Ryan Correia come in for the April 30th meeting and have the delivery dates from the engineer. Ryan Correia will email Tom Guerino the deliverable dates from the engineer

Voted Judy Froman moved and seconded by Jared MacDonald to have Ryan Correia email Tom Guerino the deliverable dates and then Mr. Guerino will send it to the Board Members. Vote 5-0.

6) Mr. Sweeney to be present to update the Board on the Main Street property and actions to be taken by the Sweeney's or Board.

Tim McNamara, Attorney for the Sweeney family, gave an update on the property. They do have a Purchase & Sales agreement with Ryan Correia, who is seeking to develop this property. The family has been trying to sell this property for at least 6 years. The issue now is, in the review of this property it was discovered, there were parcels that were moved around and individuals granted easements to one another, looking at the parcels it looks clear to who owns what, with the exception of the drive that passes from the post office to this parcel. That looks like a easement someone has been using it for some period of time. One issue is there is an apparent easement that the Post Office has tried to block off on numerous occasions. We have it blocked off at this point. There was a notation on a plan at some point that made a reference to some recorded document that there was in fact an easement on the property. To get clear title the attorney wanted that released. Everyone in the area was willing to participate in the mutual release process. There is an out of state owner of the Post Office property, they are leasing it to the Post Office. That owner got an attorney involved and that attorney has asked for vague reference to consideration. That attorney hasn't been cooperating well with us. Would like to get the Selectmen to authorize the Town Administrator to communicate to us directly or to the Findley organization directly explaining what the Town is trying to do in the area.

Peter Meier said our Town Counsel advised we couldn't get involved in this issue. What's before us is the building was deemed unsafe by the Board of Survey. The question is can we get this building torn down so no one gets injured or hurt in the abandon building. Is Mr. Sweeney in a position to tear it down? Mr. Sweeney said they are not in a position to tear it down.

Tom Guerino said the Board of Survey has ordered this building be torn down. The Select Board has been patient. Don't know if the real estate agreement is of concern to the Select Board as it relates to the building, or if it should just choose to alleviate the blithe that the Board of Survey brought to the Select Boards attention.

Peter Meier said the issue is the condition of the eyesore it's not about the real estate transaction. At some point we will have to make a decision - do we want to order this building torn down or do we move on and maybe the Board of Health will take up this issue, because they also have a blithe bylaw.

Tim McNamara requested to grant them an extension to complete the last step, we should get an answer. Mr. Correia is looking to solve the issue of the blithe and to enhance the value of the area. There are a lot of people working on this, we would like a little more time.

Jim Potter said the litigation concerns him because it could go on for a while. Could grant an extension but we will have to decide how long the extension would be. We are trying to enforce a bylaw that we have.

Jared MacDonald said the safety is a concern, we could give an extension for a short period of time, about 2-4 weeks. If it isn't taken care of we can make a decision to have either you remove it or we do it ourselves.

Peter Meier requested them to send the Select Board an update by email in two weeks to let them know what is happening.

Tim McNamara suggested the Board send a letter to him stating that the Select Board has agreed to give them 4 weeks to have it taken care of.

Peter Meier said maybe we can vote to turn this over to a national advertised hearing for the purposes of tearing it down and maybe that will get the owners moving forward; that could be an option. Tim McNamara said it might not concern them if that building is there or not.

Judy Froman reminded Mr. McNamara that these meetings have official minutes, this documentation will be on record. That can get presented, with the blithe bylaw and the Board of Survey information. We could go back in the minutes to see what meeting we talked about the Board of Survey so they understand the time frame. We have to get moving on this, it is a safety issue for that building.

Jared MacDonald reminded Mr. McNamara that the minutes are public records and he could use the minutes and that would alleviate the town having to get involved other than the fact that we gave you four weeks.

Voted Jared MacDonald moved and seconded by Judy Froman to continue this until April 30, 2019, and they will email the Town Administrator progress report two weeks from now.

Chris Farrell said the survey was done on three properties, why not give all the property owners the same deadline. Peter Meier said Mr. Michienzi is coming back on 4/30, Mr. Correia is coming back on 4/30, and Mr. Maxim is coming back before the Board. Judy Froman said each case that comes before us we have listened to their situation and we are trying to make progress with each to move forward.

Vote: 5-0

7) Liquor – Seasonal Population

Tom Guerino spoke of the increased resident population for the summer. We have grown to 40,000+ for the summer, and we need to let the state know that our seasonal population rises.

Voted Judy Froman moved and seconded by Jared MacDonald to authorize the signature for the 2019 seasonal population increase estimation form.

Judy Froman said she would like an explanation on how the estimation of 40,000 is made. Tom Guerino said it is through the seasonal homes, what is vacant and what is not vacant. That information can be provided to you.

Vote: 5-0

2019 Seasonal Population Increase Estimation Form

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City / Town: BOURNE

Date: April 2, 2019

Alcoholic Beverages Control Commission
 c/o Licensing Department
 230 Causeway Street
 Boston, MA 02114

To Whom It May Concern:

Acting under authority contained in M.G.L. Ch. 138, §17, as amended, our Board at a meeting held on

April 2, 2019

Date of Meeting

, estimated that the temporary increased resident population

of

Bourne

City / Town Name

, as of July 10, 2019 will be

10,000

Estimated Population

This estimate was made and voted upon by us at a meeting called for the purpose, after due notice to each of the members of the time, place and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief.

The above statements are made under the pains and penalties of perjury.

Very truly yours,
 Local Licensing Authorities

This certificate must be signed by a majority of the members of the local licensing authority.

9) Selectmen's Business

- a. Review of the draft Annual and Special Town Meeting Warrants
- b. Cable Television Advisory Committee Discussion

b. Peter Meier said regarding the Cable Advisory Committee we have to put the charge on here, because we have to rewrite the charge.

James Potter said the Board can do it without the Cable Advisory Committee. If you want the Board to be active in what the negotiations are it should be kept with the Board.

Judy Froman said the model of having an advisory committee has some advantages. We can provide some direction. They can report back to us on a consistent basis. Happy to have them help out with some of the work.

Peter Meier said people have more experience with this than us. They will report back to us; we will be involved and can comment on the reports. This deserves more public scrutiny and dialog because it involves everyone in town that is a rate payer of that system

Tom Guerino said multi communities, on the cape, contracts end at the same time. The last time we negotiated the contract we were able to, through the commission, get together and talk about issues, there will be Bourne centric issues, but we were able to share a cable attorney. There is some advantage to working as a committee and reporting back to the Board, also working as a block with a number of contracts being up at the same time. If the Board wants to be the Advisory Committee, there may be some additional meetings.

James Potter said the lawyer does most of the negotiations.

Tom Guerino said there are some changes within the FCC on what cable companies may or may not be required to do, some are regulatory pieces that have been put in place others are proposed. A lot has to do with the PEG access (Public Educational Government).

Peter Meier said with the issues people have had with Comcast a Cable Advisory Committee would only help us with some of the problems.

Voted Judy Froman moved and seconded by Jared MacDonald to go forward with a Cable Advisory Committee format. Vote 4-1. James Potter opposed

a. Peter Meier spoke about joint meetings with the Finance committee regarding the discussion on these articles, and whether to continue those meetings on Monday nights when they go through the articles.

Judy Froman said there is value to having a large group discussion, there is also value to have the Select Board to have our own discussion on the articles.

Peter Meier suggested they could attend the Monday meeting to listen, then it can stay on the agenda for Tuesday's meeting so they can take any action if needed.

Annual Town Meeting Articles

Tom Guerino went over the articles for the Annual Town Meeting.

Article 1: To see if the Town will vote the following regularly required authorizations or actions, or take any other action in relation thereto.

Article 2: To see if the Town will vote to fix the salaries and compensation of all elected officials of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General

Laws as amended, and raise and appropriate a sum of money therefore, or take any other action in relation thereto.

Article 3: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the regular annual expenses of the Town, or take any other action in relation thereto. Mr. Guerino said this is subject to change.

Article 4: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Sewer Department, or take any other action thereto.

Article 5: To see if the Town will vote to appropriate a sum of money from funds received or to be received from the Commonwealth of Massachusetts for the construction, reconstruction and improvement on all approved public ways which qualify under the State Aid Highway (Chapter 90) guidelines adopted by the Public Works' Commission, said funds to be expended under the direction of the D.P.W Superintendent, with the approval of the Board of Selectmen, or take any other action in relation thereto.

Article 6: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to establish a Reserve Fund, or take any other action in relation thereto.

Article 7: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Integrated Solid Waste Management Program, or take any other action in relation thereto.

Article 8: To see if the Town will vote under authority of M.G.L, Chapter 44, Section 53E ½ to establish Revolving Funds to be known as described below or to take any action in relation thereto. Mr. Guerino said there is not ceiling on the revolving funds this year.

Article 9: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purposes of funding Capital Improvements and Capital Projects, or take any other action in relation thereto.

Article 10: To see if the Town will vote to hear Reports and Recommendations of Committees and Town Officers, or take any other action in relations thereto

Peter Meier said we should make a public announcement to see if any Boards or Committees are interested taking up article 10 and make a report to email the Moderator or the Town Administrator to let the Moderator know so we can plan for it.

Article 11: To see if the Town will vote to transfer any sum of money received from the ISWM Host Community Fees in excess of \$600,000.00 in FY2020 to fund entitled "Capital Expenditure Stabilization Reserve Fund", or take any other action in relation thereto.

Article 12: To see if the town will vote to raise and appropriate or transfer from available funds a sum of money for the Community Events Committee, or take any action in relation thereto.

Tom Guerino said if this article is pulled then we would go to Article 22 and Article 23, which would be a contingent article.

Article 22: To see if the Town will vote to increase the room occupancy tax (Section 3A of M.G.L. c. 64G) from the current rate of 4% to 6%, or take any action in relation thereto.

Article 23: To see if the Town will vote to amend the Town of Bourne Bylaws by establishing a new Article 1.6 Community Events Committee, or to take any other action in relation thereto.

Article 13: To see if the Town will vote to close out and transfer available balances in previous Town Meeting Articles whose purposes have been satisfied or take any other action in relation thereto.

Tom Guerino said there were two articles this year. One is a \$600,000 balance in an ISWM Article. There is \$37,834.00 left in a prior contractual compensated absences budget. We will close the balance out of these.

Article 14: To see if the Town will vote to appropriate, borrow or transfer from available funds a sum of money to fund the costs related to payments of accrued contractual compensated absences upon retirement, or take any other action in relation thereto.

Article 15: To see if the Town will vote, upon recommendation of the Community Preservation Committee, to appropriate a sum of money for the following Community Preservation Fund purposes, and to meet said appropriation, to transfer from available funds or reserve from the FY2020 estimated Community Preservation Fund Revenues a sum of money for the purposes of this article, or take any other action relative thereto.

Article 16: To see if the Town will vote, upon recommendation of the Community Preservation Committee, to appropriate a sum of money for the purposes of the administrative and operating expenses of the Community Preservation Committee, or take any other action in relation thereto.

Article 17: To see if the Town will vote to appropriate, borrow or transfer from available funds a sum of money to the Stabilization Fund, or take any other action in relation thereto.

Tom Guerino said this is to keep the Stabilization account at the financial policy levels that have been established by the Board.

Article 18: To see if the Town will vote to amend the existing Zoning Map of the Town of Bourne by rezoning the following property as specified: To rezone parcel 10 and parcel 6 of

Assessor's map 11 from SDD to VB, by extending the existing VB district line to encompass parcel 10 and parcel 6, or to take any action in relation thereto.

Tom Guerino said this is a petitioned article to extend the commercial district on 28A.

Article 19: To see if the Town will vote to appropriate a sum of money for the purposes of implementing a secure wireless electronic voting system configuration for the use by registered voters at an annual or special town meeting including, but not limited to, handheld voting devices, software, hardware, provide training to all persons involved in conducting the town meetings, and provide voter education, or take any other action in relation thereto.

Article 20: To see if the Town will vote to amend the Town of Bourne Bylaws, Article 3.1.17 Hawkers and Peddlers, by deleting it in its entirety and inserting a new Article 3.1.17 Hawkers and Peddlers; Door-to-Door Sales as printed below, or act anything in relation thereto.

Article 21: To see if the Town will vote to close out and transfer available balances in previous Town Meeting Articles whose purposes have been satisfied or take any other action in relation thereto.

Article 22: To see if the Town will vote to increase the room occupancy tax (Section 3A of M.G.L c. 64G) from the current rate of 4% to 6%, or take any action in relation thereto.

Article 23: To see if the Town will vote to amend the Town of Bourne Bylaws by establishing a new Article 1.6 Community Events Committee, or to take any other action in relation thereto.

Tom Guerino said this will be transferred to the Bylaw Committee to have a hearing on the article at Town Meeting.

Article 24: To see if the Town will vote to amend the Town of Bourne Bylaw, Section 1.1.8 Time Limit, by adding the following: "Each Saturday session of an annual or special town meeting shall begin no earlier than 10:00 a.m." or take any other action in relation thereto.

Article 25: To see if the Town will vote to authorize the Board of Selectmen to grant NSTAR Electric Company, d/b/a Eversource Energy, its successors and assigns, an easement for electric service facilities located at 70 Trowbridge Road, Bourne, Massachusetts for the Bourne Intermediate School.

Article 26: To see if the Town will vote to authorize the Board of Selectmen to grant Verizon New England Inc. its successors and assigns, an easement for facilities located at 70 Trowbridge Road, Bourne, Massachusetts for the Bourne Intermediate School.

Article 27: To see if the Town will vote to authorize the Board of Selectmen to lease or sell the Hoxie School on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town, or take anything in relation thereto.

Tom Guerino said Council has advised, since it has been a while, you should get reauthorization from Town Meeting. Regarding some interest in Hoxie the Board may want to have an option to look at a lease arrangement again.

Article 28: To see if the Town will vote to appropriate, borrow or transfer from available funds a sum of money for the purpose of funding an amendment to Article 9: Item #22, Fire Station Operation and Feasibility Study, voted at the May 2016 Annual Town Meeting, or take any action in relation thereto.

Tom Guerino said the South Side Fire Station Committee voted \$400,000 to move forward. That will go before Capital. Peter Meier said the Chair of the Finance Committee is recommending \$250,000 that will take us through 60% of the design drawings. It was the pleasure of the Board to go to 100% at \$400,000. Tom Guerino said you can't get to 100% until you have a location.

Article 29: To see if the Town will vote to authorize the Board of Selectmen to grant to Clare H. Heffernan, and their successors in title, a perpetual easement to maintain, repair and replace a 30 square foot easement to access an existing structure shown on the plan on file with the Town Clerk's Office, or take any other action relative thereto.

Mrs. Noreen Michienzi, Gray Gables, spoke about the Special Town Meeting Articles Article 4 - leasing out spots at the marina. Back in March 2018 the town voted no to do that. Most business don't have parking, you had a grant to assess parking, why would you give up parking.

Article 5 - the town should know the Marine Life Center does sublease and they get paid. She gets paid \$45,000. Those spots should be for the Town.

Tom Guerino said town meeting 101, which is a public session before Town Meeting for us to go through the articles for the Special and Annual Town Meeting and for the public to make comments.

Chris Farrell said Town Meeting voted to not lease the property. Why is the Board of Selectmen considering it? James Potter said the Town did a really poor job of informing the voters that there was an arrangement with Mass Maritime. The map showed the whole parking lot. There is a better way to do this and let the voters decide. Chris Farrell said there should have been a map that outlines it, the exact dates. There should be an open session.

Tom Guerino said this was a license that was authorized back in 2002. Counsel said the license had gone on too long and should go back to Town Meeting. The map didn't show the parking spots correctly. This year it is going to be better defined. It will take into consideration when the Academy is in session, it also takes into consideration the Marina and the shoulder season issues.

Chris Farrell said you have to make sure people know the exact parameters around that. I'm not in favor of it. We don't have enough public parking. We need parking to encourage new business to come on Main Street.

James Potter said there is some discussions with Mass Maritime Academy moving forward. They have some parking that may be helpful to the Town. They are part of the community as much of the business in town.

Judy Froman spoke about the economic development workshop and looking at parking as a hole, from the working group, which includes representation from the Town, the Board, the Planning Board, Mass Maritime. They are looking at where are the spaces, how to optimize the amount of parking, how to work collaboratively. The Town Engineers are putting forward some ideas on ways to optimize parking.

Tom Guerino said we have secured some of that mitigation money that deals with parking and pedestrian issues.

Jim Mulvey said the Town has to start to hang on to land it has because land is getting scarce. This Town should hold onto land for the future use.

Vincent Michienzi said we don't have a parking problem; Mass Maritime has a parking problem. Some spots behind the Marine Life Center should go to the tax payers and the people who are paying taxes for the store fronts.

10) Correspondence

James Potter brought the Board and the public up to date on the correspondence.

- A. Letter of interest from Stephen Mealy to be Bourne's Representative to the Cape Cod Commission
- B. Letter of interest from James Robinson, Jr. to be Bourne's Representative to the Cape Cod Commission
- C. Sharon Tucker Brown submitted a letter of resignation from the Council on Aging Board
- D. Upper Cape Cod Regional Technical School submitted Operating Budget for Fiscal Year ending June 30, 2020
- E. Letter from Massachusetts Clean Water Trust congratulating the Town of Bourne for having project(s) added to the 2019 Intended Use Plan
- F. Letter from DEP regarding Draft J-2 Range Eastern 2018; Environmental Monitoring Report and Draft J-2 Range Northern 2018 Environmental Monitoring Report – RCL.
- G. Planning Board voted unanimously to support the proposed project for four parking spaces with a gravel drive at 10 Aptuxet Road, Bourne
- H. Letter from Department of Conservation and Recreation regarding Bourne Rail Trail/Shining Sea Bikeway Extension
- I. Letter from Bean & O'Connor regarding 6 MacArthur Blvd, Bourne

- J. Letter of interest from Robert J Cronin, Jr. to be Bourne's Representative to the Cape Cod Commission.

11) Adjourn

Voted Judy Froman moved and seconded by Jared MacDonald to adjourn. Meeting adjourned at 9:00 pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.