

**Board of Selectmen
Minutes of Tuesday, April 23, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

.....

TA Tom Guerino – Left at 8:20
ATA Glenn Cannon

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise and Beth Treffeisen Cape Cod Times.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

7:00 p.m. Call Public Session to order in Open Session

Meeting Called to Order

Chm. Meier called the meeting to order at 7:00 pm.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment – Non-Agenda Items

None requested.

3) Approval of Minutes:

No minutes to approve

4) Release of Claim by the Town of Bourne – 30 Center Ave, Buzzards Bay

Peter Meier said we ordered a piece of property torn down because it was unsafe.

Tom Guerino said the amount is \$21,024.85, we put a lean on the property for that amount of money. The bank has paid that amount and it is now appropriate from Council to release that lean.

Voted Jared MacDonald moved and seconded by Judy Froman to sign the release of claim for this address. Vote 5-0.

5) Town Administrator Report

- a. Final budget numbers/sources and uses review. Board to vote final budget
- b. Town Meeting 101 – (we will go through the agenda and expectations)
- c. Audit – the draft management letter is in. The finance director and I are reviewing and I will provide the BOS a report on or before May 14th
- d. Meeting with Council on Aging Board
- e. Parking Group update (Ms. Froman, Mr. Meier, Mr. Guerino)
- f. Presentation on Regional Economic Seaport Council Grant Application – Dr. Michael Flynn will present to discuss a proposal for a grant submission received by this office on Friday [April 19, 2019] for the Board to consider. The application is due on April 30th.

5.a. Tom Guerino said we added \$22,000 to the budget to help staff the playground area at Buzzards Bay Park. We have been able to offset that amount out of the General Utilities Account, that is a shared account between all, by an additional \$22,000 so we can net out the budget where there is additional free cash being used or any other dollars being used. Because we were able to offset within the budget, I respectfully request the Board to revote the total number in the budget back to \$68,491,405, which was the original amount prior to the \$22,000 being added in subsequent offset being made by the Finance Director.

Voted Judy Froman moved and seconded by Jared MacDonald for the total amount in the budget to go back to \$68,491,405. Vote 5-0.

5.b. Town Meeting 101

Tom Guerino said Town Meeting 101 will be held at the Bourne Community Building on May 2nd at 7:00 p.m. That meeting will be a trial run of what Town Meeting is about. Hopefully the Assistant Town Moderator will be present that evening. We will go through the articles with a brief explanation. This is not a venue to debate, or provide opinion. This is an opportunity to learn about what is on the Town Meeting and what will be debated on the 6th of May. It would be beneficial for folks who can't make it on the 2nd to take the opportunity to see it replayed on cable access. We will be doing some televised programed

on various aspects of the budget. We will do a quick run through of the Warrant Articles. We will be recording those on the 29th and they should be played for about a week after.

5.c. Audit - draft management letter

Tom Guerino said we just received the draft management letter. The Finance Director and myself will be responding to the draft, so the formal management letter can be forwarded. Hopefully the audit will come shortly after. We did two audits; one was a cash audit upon the retirement of the former Treasure. It will be 2-3 weeks by the time formal documents will be presented to the Selectmen.

5.d Meeting with Council on Aging Board

Tom Guerino said there have been changes to the Council on Aging board. Attended their last week's meeting.

5.e Parking Group update

Judy Froman spoke about the working group regarding parking. It was created under the leadership of the Town Administrator. On that group is the Town Administrator, Planning Board Chair, Planning Department, Engineering, and two Select Board Members. We are in the process of looking at short-term, medium-term, and longer-term parking topic issues/concerns. We are looking at what we already have, optimizing what we currently have, and considering different ideas. We are looking at collaboration with non-profits – Mass Maritime Academy, National Marine Life Center, and Mass. DOT. We want to be able to put forward educated plans. The short term will be wrapped up prior to Town Meeting.

George Slade questioned if there are minutes and if other Select Board members could attend. James Potter agreed he would like to attend, suggested we could make it a workshop. Mr. Guerino said other Select Board members could attend, he would just have to know 48 hours in advance so he could post it appropriately.

5.f. Presentation on Regional Economic Seaport Council Grant Application

Michael Flynn gave a brief background on himself, and an overview of how they got to where they are today. Mr. Flynn spoke about the Economic Development Programs, Project Type, Project Overview, Introduction. The town of Bourne is comprised of 10 villages with a population of 19,754 and a land mass of 52.9 square miles. The town serves as the gateway to Cape Cod via the Sagamore, Bourne, and Canal Railroad Bridges. All but a quarter-mile of Cape Cod Canal transverses the Town of Bourne. Abutting Bourne to the east is Cape Cod Bay and to the west is the Atlantic Ocean. Within downtown Bourne (Buzzard's Bay) lies the Massachusetts Maritime Academy. Also, in Buzzards Bay is an under-utilized rail line stop and several parcels of commercial property prime for mixed-use redevelopment. Within 5 miles of Bourne's downtown is an authorized, but undeveloped technology campus.

Project Overview: This Project seeks to implement a marine-centric economic engine within the town of Bourne with a public-private Massachusetts Marine Business Accelerator to assist small and medium-sized entities from concept and prototype through the 'valley of death' to the marketplace. The Co-Applicant to this Grant application

concluded that an Accelerator would be better suited to act as a conduit for local economic development given the science & technology nature of the region. Distinguished from that of an Incubator, an Accelerator promotes commercialization and encourages economic sustainability of its designated industry. Accelerators are highly selective in the candidates it chooses to enhance their Proof of Concepts or Prototypes, facilitate solicitation of private investment funds and ultimately move promising candidates to the commercial marketplace. An Accelerator does not seek to compete with or replace Incubators but to supplement them by considering the best of those entities who may have participated in an Incubator or are referred by Academia, R&D institutions or other existing private technology companies.

Crucial to the effectiveness of any Accelerator is its human capital (subject-matter experts/professionals) couple with all participating regional institutions that in unison should inspire cooperation and collaboration. Even more important is the location and nature of the facility in which the Accelerator is situated. It cannot be sufficiently expressed that physical proximity along with a conducive layout and state-of-art of equipment and communication is crucial to allow all participating stakeholders to create a dynamic 'think tank' environment.

Community Compact: Is your community engaged, or in the process of engaging in a Community Compact with the Commonwealth. Wanted to implement in Bourne a one of a kind rain maritime based accelerator. It will take technology commercialization to the marketplace. We titled it "Mass Marine Business Accelerator Operation Bourne in America" The objective is to Focus on Economic and Business Development. The accelerator is designed to create an economic engine that will drive growth and revenue opportunities. A market accelerator will draw people to the area, nationally and internationally and keep them here. Bourne is well suited because there are few incubators but there are no marine accelerators in the Commonwealth. An accelerator will not replace an incubator it just supplements it. An accelerator is a highly selected organization. Private investors will supply them the cash they need to get to the next stage. Regarding location, on this side of the canal we have Buzzards Bay, Mass Maritime, closed grade school, plant technology campus, an under-utilized rail line, downtown plan for revitalization for mixed-use. We have no business in this town. If we bring in these companies; we want to keep them here. Upper Cape Tech can supply us with the skilled workforce.

We drafted 2 Grants. One grant is the Local Maritime Economic Development Planning Grant. The second one is the State Maritime Economic Sector Strategy Grant. Mr. Flynn explained how the grant works. There is a big difference between a strategic plan and a local comprehensive plan. The local comprehensive plan is needed because that is where we get all the data, weaknesses, strengths, wants and needs. The Board should start thinking about a strategic plan and think of where we want to be 5 to 10 years from now. Tourism is our only form of economic development, but tourism is only four months of the year. An accelerator works all year round. There is nothing that precludes rebranding Bourne a town where you can work and play all year round. Recommended to contemplate implementing the Marine Maritime Accelerator as the catalyst to the town and the region's economic plan. It should draw private investment capital subject matters. If it has a well-

articulated economic development strategy strongly supported by state government, it will be successful. Also recommend to give thought to filing a Maritime Economic Sector Grant. That grant will then permit the state to provide the necessary funds to retain the various economic experts. See this as a two-phase process.

Tom Guerino said our goal is to become the fiscal agent for the grant. We need to go through some sections together, section 4, 5 and section 6.2. We need to go through them this week if the Board is willing to move forward with this. Tom Guerino questioned would we still need to come up with the 20% match of what the request was. Michael Flynn said he doesn't believe there is a 20% match on this.

Peter Meier said we should look into this for our future. Mr. Meier said there is a lot of re-development on Main Street. We are starting to bring business onto Main Street.

James Potter said with the deadline a week away it doesn't give us a lot of time to go over this. Mr. Potter spoke about the 10,000 sq. ft limit on buildings. There needs to be discussion on zoning, and actual location.

Voted George Slade moved and seconded by Judy Froman to support and move forward with this application, as long as there is no burned on the staff.

Jim Mulvey questioned is there an existing Committee/Board under who's purview this would fall or that can be brought on to work on this. Peter Meier said the Financial Development Corporation, Planning Board. Mr. Guerino said there is an internal working group, when these types of proposals come forward, that we can draw upon the expertise of the municipalities to add support to the elected Boards and the appointed Boards. Tom Guerino said this is an excellent opportunity to start scoping this avenue of development forward. Mr. Guerino said this 2nd grant came to us last week. Mr. Flynn said he wrote it a couple weeks ago, but wasn't sure what the process was.

James Potter questioned is this is a floating grant that will come back next year and the year after. Mr. Flynn said it depends on the needs. There is nothing that precludes us for just filing once. We can file multiple grants. The next application date will be October 31st. James Potter questioned would it make better sense to have someone on staff that's working towards this goal as opposed to filling out the application now, hiring someone later after we are in mid process. Will we miss anything if we wait.

Judy Froman said she asked Rep Vieira, who is encouraging us to move forward, his response was it doesn't hurt to get it out there that we are interested in putting ourselves on the map. If we don't get approved it gives us 6 months to hone in on what we want and get the leg work done.

Jim Mulvey spoke about the Green Campus, and the Hoxie School and Property. Peter Meier said there are limitations with Hoxie because it is in a residential area, it is zoned as educational use. The Planning Board would have to get involved.

Atty Jean Curry, Gray Gables, said his on the Board of Directors on the Cape Cod Chamber of Commerce, Board of Directors of Cape Cod Blue Economy Foundation, has some background on commercialization on Marine Technology. Briefly spoke about what he has done and briefly went over other accelerator projects that are going on.

Vote: 5-0

Tom Guerino said we will work with Dr. Flynn on the final edits on the application and send that off by weeks end.

Voted Jared MacDonald moved and seconded by Judy Froman to move agenda item 8 to the next item on the agenda. Vote 5-0.

8) License/Appointments

a. 7:30 p.m. – Liquor Hearing – Sagamore Inn

Change from Seasonal Common Victualer All Alcoholic to Year-Round Common Victualer All Alcoholic; addition of 40' x 24' attached deck; Increased current tent size from 30' x 75' to 46' x 86'

Peter Meier read the Public Hearing notice:

Notice is hereby given in accordance with Massachusetts General Laws Chapter 138, Section 12 that application has been received from KKP Inc. d/b/a The Sagamore Inn, Susan L Bilodeau, MGR., 1131 6A, Sagamore, Massachusetts to change the class of license from a Seasonal Common Victualer License for the sale of all kinds of alcoholic beverage to a Year Round Common Victualer License for the sale of all kinds of alcoholic beverages to be drunk on the premises. The license application also includes construction of a 40' x 24' attached deck to the left of the building and to increase the current tent size from 30'x75' to a 46'x86'. Description of the premises: 1st floor; 3 dining rooms & bar, office storage room, three restrooms, front, rear, and side outside decks, kitchen and kitchen preparation room, 2 walk-in coolers, 6 entrances and exits, 46'x 86' tented outside dining for functions, 2nd floor: 5 rooms; 3rd floor: 3 rooms, cellar used for storage. A hearing will be held at the Bourne Veterans Memorial community Center, 239 Main Street, Buzzards Bay, on Tuesday, April 23, 2019 at 7:30 PM.

Board of Selectmen: Peter J. Meier, Judith MacLeod Froman, James L. Potter, George G Slade, Jared P. MacDonald.

Voted Judy Froman moved and seconded by Jared MacDonald to open the public hearing. Roll Call Vote: Jared MacDonald – Yes; Judy Froman – Yes; Peter Meier – Yes; James Potter – Yes; George Slade – Yes.

KKP, Inc. d/b/a/ The Sagamore Inn, Suzanne L. Bilodeau, Mngr., 1131 Route 6A Sagamore, MA; Change from a Seasonal Common Victualer License for the sale of all kinds of alcoholic beverages to a Year Round Common Victualer License for the sale of all kinds of alcoholic beverages; to construct a 40'x24' attached deck to the left of the building and to increase their tented outside dinning for functions from a size 30'x75' to a 46'x86' tent, full application on file in the Selectmen/Town Administrator's Office. Remarks: Planning

Department – Improvements must conform with the ZBA variance 2015-V13. Fire Department – Tent will have to meet all fire codes and deck must not be allowed to be closed in. Will trigger all current sprinkler requirements once it becomes part of closed in. Tent will need inspection prior to occupancy as well as seating capacity allowed. Board of Health – The existing Board of Health Food Permit and septic system is adequate for these changes. The sewer disposal system at this address was installed on June 12, 2018 and was designed to accommodate the existing 3-bedroom apartment and a total of 190 seats for the restaurant/tavern, accounting for future deck expansion. The Sagamore Inn has been issued food permit #87-19 and passed inspection on March 15, 2019. We asked that the owner contact us in the future prior to any outdoor food events to go over the availability of portable toilets, water and all the utilities, and possible requirements depending on the type of food event.

Susan Bilodeau briefly went over the reason to go from Seasonal to Year-Round and what they are trying to do.

James Potter said he wanted to raise awareness that if neighbors complain that might trigger you back before the Board.

Voted Judy Froman moved and seconded by Jared MacDonald to close the public hearing. Vote 5-0.

Voted Judy Froman moved and seconded by Jared MacDonald to approve the application subject to the conditions on the route slip. Roll Call Vote: George Slade – Yes; James Potter – Yes; Peter Meier – Yes; Judy Froman – Yes; Jared MacDonald – Yes.

6) ISWM Enterprise Fund Financial Policies and Guidelines – Second Reading

George Slade spoke about grammatical change, second paragraph second line change the word will to with so the line reads ...Integrated Solid Waste Management, that is in compliance with all Federal, State and local laws and regulations.... At the bottom of page on the last bullet Infrastructure Solvency: The ability to maintain infrastructure, plan for future development and meet long term care obligations; does that mean maintenance care? Delete the word care so it reads ...long term obligations.

Tom Guerino spoke about the changes from the Finance Committee Chair; the updates, the two-year review, and the Capital Plan.

Attached are my comments for the second reading based on last week's discussion.

Section III C. change three years to two years

- C. **Closure and Post-Closure Funds:** To maintain closure accounts in compliance with state regulations that set aside adequate funds to close the landfill and/or transfer stations and further to maintain an account for the long-term post-closure care and monitoring required by regulations. Any annual calculation shall be done, in accordance with regulations, to determine the contributions from Retained Earnings into these accounts. Costs for closure and post-closure will be reviewed and updated at least every **two** years. Withdrawals from closure accounts shall be made on the recommendation the General Manager and in consultation with the MA DEP. These funds are not to be used for any other purpose and are required to receive operating permits.

Section V – change wording to reflect what ISWM will do and take out “to” as it did not read smoothly

- A. **Capital Improvement Plan:** In accordance with the Town of Bourne Charter, as amended, ISWM shall establish and maintain a five (5) year capital improvements plan, update the plan annually, develop capital financing strategies consistent with these policies, and integrate **any new operating costs associated with capital projects into the annual operating budget.** ISWM should capitalize expenditures of at least \$20,000 and having a useful life of more than five years.

MI

James Potter said he is concerned with the rewritten language; we still didn't commit to a finite month. It's fine to say in accordance with the town of Bourne Charter as amended, except the Charter and the Bylaw don't match up when it comes to Capital Outlay.

Judy Froman recalled it falls under the Charter we need to align the Bylaw with the Charter.

Tom Guerino said you will have a fall Town Meeting; you would need to bring the amendment of the bylaw to the Bylaw Committee and have that adopted by the fall Town Meeting. If that was not passed at Town Meeting then you can come back and amend this and put a date in.

Voted Judy Froman moved and seconded by Jared MacDonald to implement the recommended changes.

James Potter said as long as we remember to fix the issue of them aligning.

Vote: 5-0.

Peter Meier said we can move this to third reading or we can go by a motion to waive third reading.

Voted Jared MacDonald moved and seconded by Judy Froman to refer this to a third reading. Vote 5-0.

Tom Guerino said Capital Outlay request to the Capital Outlay Committee are due by November.

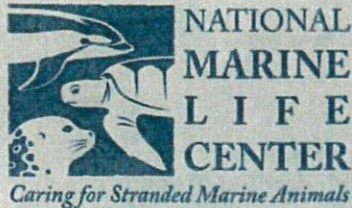
Tom Guerino left at 8:20.

7) National Marine Life Center – Presentation of activities

Kathy Zagzebski, Executive Director of National Marine Life Center, spoke about the Marine

Life Center's Mission, Vision, Values, Rehabilitation Program, Science Program, Education Program, Social Influence.

Andrea Bogomolni. recorded a portion of this agenda item while Kathy Zagzebski was speaking.



Fact Sheet

Mission: The National Marine Life Center (NMLC) rehabilitates and releases stranded marine mammals and sea turtles in order to advance science and education in marine wildlife health and conservation.

Vision: The vision of the National Marine Life Center is to be a world leader in marine wildlife rehabilitation, conservation science, and STEM education.

Values: The Trustees, Staff, and Volunteers of the National Marine Life Center believe in humane care for stranded marine animals, thoughtful science that improves our understanding of wildlife health, and quality education programs that promote a conservation ethic. We carry out our work with respect for each other, our supporters, our partner organizations, our community, and the environment.

Rehabilitation Program:

- Care for an average of 110 endangered and protected marine animals every year.
- Total of 526 animals, including 193 sea turtles, 158 seals, 175 native turtles.
- Federally- or Commonwealth-protected species include Kemp's ridley turtles, loggerhead turtles, gray seals, harbor seals, harp seals, hooded seals, box turtles, diamondback terrapins, red bellied cooters.
- Future plans to expand capacity with large tanks to rehabilitate dolphins, porpoises, and small whales.

Science Program:

- Study wildlife health to learn more about animal health, environmental health, and human health.
- Nationally renowned marine mammal parasitology laboratory.
- Annually present at local, regional, and national conferences including the Cape Cod Natural History Conference, Northwest Atlantic Seal Research Consortium, the Greater Atlantic Regional Stranding Conference, the National Marine Animal Stranding Conference, the Massachusetts Marine Educators Conference, the National Marine Educators' Association Conference, and the National Science Teachers Association Conference.
- Peer-reviewed scientific presentations in Aquatic Mammals, Journal of Wildlife Diseases, and Journal of Zoo and Wildlife Medicine.

Education Program:

- Offers an average of 269 STEM programs reaching an average of 9,800 people every year.
- Total of 2,829+ programs reaching 98,331+ people (and counting).
- Marine Animal Discovery Center welcomes 9,300 people per season to Bourne.
- Total visitors of 138,569+ people (and counting).
- Offer hands-on job training to approximately 24 students per year through internships.
- Students from as close as Bourne to as far away as Florida, Nebraska, California, Canada.

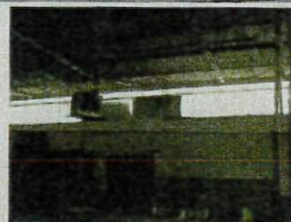
Social Influence:

- Provide meaningful volunteer experiences to an average of 100 people per year.
- Volunteers from as close as Buzzards Bay to as far away as Southampton and everywhere in between.
- Volunteers spend an average of 15,544 hours per year on mission related activities, mostly in Bourne.
- Employ 4 full time staff and 6 part time staff (total = 5.75 FTE).
- Facebook = 18,396 likes; Instagram = 9,629 followers; Twitter = 31,400 followers.

P.O. Box 269 • 120 Main Street • Buzzards Bay, Massachusetts, 02532-0269
Phone (508) 743-9888 • Fax (508) 759-5477 • nmlc@nmlc.org • www.nmlc.org



National Marine Life Center took an abandoned, derelict property....



and turned it into a place of healing, learning, and discovery.



Mrs. Zagzebski spoke about town property being used by the National Marine Life Center and the lease. She said the property has a conservation easement in perpetuity that is recorded with the Registry of Deeds. Mrs. Zagzebski said the easement states *The use of the*

property shall be limited to facilities for the purpose of rescue, rehabilitation, and release of marine mammals and sea turtles, science, education and marine wildlife health and conservation and preserving and enhancing the natural environment and/or for the purpose of open space for public use and enjoyment thereof. Over the years we have taken the derelict and abandon property and turned it into a place of healing. We are not drawing people to the Center because we do not offer events that visitors find appealing. We are open for marine mammal rehabilitation. Our core mission 365 days per year including holidays, we are there making sure the animals are taken care of. We are open for education programs 52 week a year. We have done education programs for all the schools and libraries. We are open daily throughout the summer, we are open weekends to the public throughout the fall, we are also open for February and April vacation week. We hold a number of networking and other events that bring other communities to the town. Next week we are bringing 30 education leaders from all over New England for a one-day professional development session at the National Marine Life Center through the New England Ocean Science Collaborative. We started hosting the Fresh Year Fund. The National Marine Life Center has always made our parking available for free to the community for casual use, for the events that go on along Main Street. We regularly offer parking to people who patronize the business locally on Main Street and the staff who work at these businesses. We have been offering parking to the Mass. Maritime Academy since 2009, it was in specific response to an expressed need from families. We do understand this arrangement is considered a sublease and is not allowed under our current lease. We look forward to working with the town to come up with a solution. We strive to be a good neighbor, a good partner, and a good advocate for the Town of Bourne. Mrs. Zagzebski invited residents to events coming up. We are releasing 3 seals tomorrow at Scusset Beach at noon. Community open house on next Thursday, May 2nd from 5:00-7:00 p.m.

Peter Meier said the issue with the lease has to go to Town Meeting to give us the authorization to fix it. Jared MacDonald said it is important that we work on the problem with the parking issue as a town.

Judy Froman said it is positive to bring you forward to share what you do.

Jim Potter thanked Kathy Zagzebski for coming in. Some disparaging remarks were made and that is inappropriate, you shouldn't have to defend your business. We don't want business in town to have to defend themselves and their character. Regarding the parking issue the warrant article is written to authorize us to not allow that or work out some other arrangement.

George Slade said we will deal with the issue and hopefully we will be able to move forward on this favorably for everyone.

Elmer Clegg, Chair Planning Board, is partially responsible for the parking, we are trying to balance public and private parking. Spoke about the need to have public parking downtown. Spoke about the healthy dialog with the Marine Life Center and their willingness to work with the town on the parking issue. We will have a parking solution to present at Town Meeting.

Katie Moore, International Fund for Animal Welfare, Deputy Vice President for an animal rescue program based in Yarmouth Port. We run the ambulance service that brings the animals to the National Marine Life Center. We made the decision not to undertake rehabilitation because rescue is a lot of work. It works because we have a partner with the National Marine Life Center. We average over 200-250 standings a year. Over the last 20 years we have had over 600-700 live seals come ashore. So many of those needed rehabilitation. The service the National Marine Life Center provides to us and to other members of the network that are federally authorized to deal with these animals, we need their services.

Jim Mulvey said he is disappointed that the parking issue came up, extolling the value of the Marine Life Center. Not in favor of dedicating town land to a non-tax paying institution at the expense of that same parking area for taxpaying residents and taxpaying businesses. There should be not question on who should have access to town property for parking, non-tax payers or the resident taxpayers, the visiting taxpayers, and the business taxpayers.

Andrea Bogomolni, Researcher at the Woods Hole Oceanographic Institution, spoke about how her career started at the Marine Life Center and the value of the Marine Life Center.

Peter Meier said this is an untapped resource, which should be marketing locally.

8) License/Appointments

b. Buzzards Bay Transportation – Public Livery License for 2 limousines

Buzzards Bay Transportation, LC, Paul Schlegel & Ping P. Chu, Managers; 304 Main Street, Buzzards Bay, MA 02532; Public Livery 2-2007 Lincoln Town Cars (Limousine Service) Limousines will be house at 304 Main Street, Buzzards Bay. Remarks: Planning Department – Vehicles to be housed in south parking lot only. No vehicles are to be housed in west parking lot. Fire Department – All egress and fire lanes must be maintained at the site.

Voted Judy Froman moved and seconded by Jared MacDonald to approve this license request. Vote 5-0.

9) Selectmen's Business

Peter Meier said we have an Executive Session Meeting tomorrow night. Next Monday night we have a joint Meeting with the Finance Committee.

James Potter said regarding Savory Ave we have to discuss the parking situation, the limited access to park on the system. Received correspondence on Hens Cove Boat Ramp; look at parking there. Shore Rd and Barlow's Landing.

Peter Meier brought up the power lines on Cotuit Road, by Cody School. James Potter questioned to the Administrator what do we own on the lines? Jared MacDonald said he thought those poles were put in for the school, but now they are used for more than just the

schools, but thinks those belong to the schools. Peter Meier said there is a binder that states who owns what.

James Potter said we may want to put some of these on an agenda, especially Savory Ave. Peter Meier said it can be put on the agenda for the first meeting in May.

Peter Meier said we receive a correspondence via email. Would like permission from the Board to talk to Town Council to see what options we have as a Board. Just want a sense from Board to talk to Town Council.

10) Correspondence

James Potter brought the Board and the public up to date on the correspondence

- A. William Nelson submitted 2 letters dated March 29, 2019 & April 16, 2019 concerns of visual and light pollution related to the Hampton Inn project.
- B. Letter from Christina Stevens that there will be an event at 1 Lighthouse Lane [the Wings Neck Lighthouse] on May 17, 2019 beginning at 5:00 PM and ending by 9:00 PM and will include approximately 30 guests. There will be no more than 5 cars parked at the property.
- C. Upper Cape Cod Regional Technical School submitted FY2018 Audited Financial Statements, FY2018 Report to the School Committee and Compliance Report for the End of Year Report FY2018 [Audit on file in the Town Administrator's Office].
- D. Letter from Comcast regarding Commencement of Renewal Process.
- E. Private Roads Acceptance Committee agenda for April 24, 2019.
- F. Letter of interest from Kathy Fox Alfano to service on the Bourne Cultural Council.

Peter Meier reminded the Board on Friday morning we have the Council on Aging Volunteer of the Year Appreciation.

11) Adjourn

Voted Jared MacDonald moved and seconded by Judy Froman to adjourn. Meeting adjourned at 9:11 pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.