

**Board of Selectmen  
Minutes of Tuesday, November 5, 2019  
Bourne Veterans' Memorial Community Center  
Buzzards Bay, MA**

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**TA** Tony Schiavi  
**ATA** Glenn Cannon

**Selectmen**

Judy Froman, Chair  
James Potter, Vice Chair  
George Slade, Clerk  
Jared MacDonald  
Peter Meier

RECEIVED  
2019 DEC -9 PM 12:00  
TOWN CLERK BOURNE

Planning Board Members present: Chair – Steven Strojny, Elmer Clegg, Sandra Goldstein, Elizabeth Brown, Louis Gallo, John Carroll, Daniel Doucette, Jeanne Azarovitz

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

**Documents**

**5:30 p.m. Call Public Session to order in Open Session**

**Executive Session:**

Motion to enter into Executive Session for contract negotiations for the new Town Administrator. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body with respect to discussion concerning negotiations.

Motion to enter into Executive Session as it relates to the value of real property. The Chair has declared that an open meeting could have a detrimental effect on the negotiating position of the public body.

Motion to enter into Executive Session to conduct strategy related to the lease of real property relative to Thomas Donovan Map 35.0 Parcel 143 – 4 Henry Drive Extension, Map 35.0 Parcel 144 – Henry Drive; Map 35.0 Parcel 145 – 3 Henry Drive. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body.

Motion to enter into Executive Session to conduct strategy related to the lease of real property relative to 90 Main Street. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body.

Motion to enter into Executive Session to conduct strategy related to potential litigation relative to O'Flaherty Map 42.0 Parcel 89 – 11 Bassett's Island. The Chair has declared that an open meeting may have a detrimental effect on the litigation position of the public body.

Motion to enter into Executive Session as it relates to the value of real property, 34 Diandy Road foreclosure judgement. The Chair has declared that an open meeting could have a detrimental effect on the position of the public body.

Roll call vote to convene in Executive Session for the purposes stated. The Board of Selectmen will reconvene in opens session at the conclusion of the Executive Session.

Roll call vote to reconvene in public session.

**Board Chair will report out any actions and call for votes necessary as a result of the Executive Session.**

Judith Froman gave a brief overview of the contract for the Town Administrator Tony Schiavi. The contract is from November 6, 2019 through June 30, 2023. Barry Johnson swore in Tony Schiavi as the Town Administrator.

Ms. Froman reported on the votes taken in Executive Session:  
Voted to approve the changes to the license for the real property relative to 90 Main Street. 5-0-0 vote.

Voted to file in Superior Court regarding trespassing and other related actions for O'Flaherty Map 42.0 Parcel 89 – 11 Bassett's Island. 5-0-0 vote.

**Chair call public session to order in open session**

**Meeting Called to Order**

Madam Chair Froman called the meeting to order at 7:09 pm.

**Moment of Silence for our Troops and our public safety personnel /Salute the Flag**

**Vision:** Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

**Mission:** Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

**Public Comment – Non-Agenda Items**

Linda Zuern, Bourne Cares, spoke about the zoning bylaw regarding marijuana. According to state law a zoning article, if it failed, is not supposed to be brought back to Town Meeting floor for two years. The Planning Board voted 4-4 not to move it forward, we assumed the zoning bylaw, concerning marijuana, was not going to be on Town Meeting floor. Who authorized the Town Counsel to put that article on Town Meeting floor?

William Nelson spoke regarding his comments on the vegetation removal and lighting pollution at the Hampton Inn. My objective is hoping the Town can minimize the removal of vegetation in that area and the light pollution.

George Seaver spoke about marijuana and the zoning bylaw; and the lawsuit between the Haven Center and the Town of Bourne.

**6) Approval of Minutes: 10-7-19 Joint meeting with Finance Committee**

**Voted:** Peter Meier moved and seconded by James Potter to approve the joint meeting minutes. Vote: 4-0-1. Jared MacDonald abstained.

**7) 7:00 PM Joint meeting with Planning Board – to fill 1 regular seat – 1 alternate  
Appointment of Planning Board member to fill vacancy.  
David O'Connor; William C Stafford; Christopher Farrell.**

Steven Strojny called the Planning Board to order at 7:26.

Mr. Strojny spoke about the vacancies on the Planning Board and the candidate that are interested in being appointed to the Planning Board. The three candidates are Christopher Farrell, David O'Connor, and William Stafford for the full-time member position, and William Meier for the alternate member. According to MGL we have to take a Roll Call Vote with the Planning Board and the Select Board. MGL requires the successful candidate get 7 votes, the majority of 13. The position for the regular seat will serve until the election in May then will have to go through the nomination process. Mr. Strojny called the candidates to speak regarding why they would be a good candidate for the Planning Board.

Christopher Farrell briefly spoke about the experience he has and why he is qualified to be appointed to the Planning Board.

David O'Connor briefly spoke about the experience he could bring to the Planning Board and why he is qualified to be appointed to the Planning Board.

William Stafford briefly spoke about why he would make a good candidate to serve on the Planning Board.

**Voted:** Peter Meier moved and seconded by Jared MacDonald to put David O'Connor, William Stafford, and Christopher Farrell in nomination. Vote: 5-0-0.

**Roll Call Vote to appoint Regular member.**

Mr. Louis Gallo – Farrell; Mrs. Goldstein – O'Connor; Mr. Carroll – O'Connor; Mrs. Brown – O'Connor; Mr. Doucette – Farrell; Mrs. Azarovitz – O'Connor; Mr. Clegg – O'Connor; Mr. Meier – Farrell; Mr. Potter – O'Connor; Mr. Slade – O'Connor; Mr. MacDonald – O'Connor; Ms. Froman – O'Connor.

**Appointment of Alternate Planning Board Member to fill vacancy: William W Meier**

Peter Meier spoke on behalf of Mr. William Meier.

**Voted:** Mr. Clegg moved and seconded by Mr. Gallo to appoint William Meier as the 2<sup>nd</sup> alternate to the Planning Board.

**Roll Call Vote to appoint Alternate member.**

Mr. Gallo – Yes; Mrs. Goldstein – Yes; Mr. Carroll – Yes; Mrs. Brown – Yes; Mr. Doucette – Yes; Mrs. Azarovitz – Yes; Mr. Clegg – Yes; Mr. Strojny – Yes.

**Voted:** Mr. Carroll moved and seconded by Mr. Doucette to adjourn the Planning Board. Vote: 8-0-0. Adjourned at 8:15

**Voted:** Peter Meier moved and seconded by James Potter to adjourn the joint meeting and reconvene the Selectmen meeting. Vote: 5-0-0.

**8) Administrator Thomas Cahir – Cape Cod Regional Transit Authority update**

Thomas Cahir gave a brief update on the Regional Transit Authority.

Mr. Cahir spoke about the different services they provide, work with different community services, bus hospital service, human service transportation, Cape Flyer Train. The initiatives: Solar project completed onsite, working with Cape Cod Health Care to provide better access, Senior Initiative – Improve Senior Mobility. In Bourne: Medicaid Trips, Day Habilitations trips, Dial-a-Ride Service, Developing an App (similar to Uber), Fixed Route Service, provide vehicles for Council on Aging. Mr. Cahir spoke about the Buzzards Bay Plan – Improve transportation in Buzzards Bay. Was told permits have been secured to build a Middleborough MBTA facility, which would make it easier to get the MBTA down to Cape Cod.

Peter Meier questioned the assessment that Bourne has been paying.

Mr. Cahir spoke about the concern that Bourne pays an assessment to the MBTA and the RTA. The statute states you cannot get commuter rail service unless you are a member; also states if you're in an MBTA town and there is an RTA in that town you can offset the assessment with the other.

Bill Stafford question regarding getting more services and get the CCRTA to get more money so it would reduce, we are at 2.5% now.

Mr. Stafford read from Part 1, Title 9 Chapter 59, Section 20A of the General Laws:

Section 20A: Increase in assessments

Section 20A. No county, district, public authority, the commonwealth, or other governmental entity authorized by law to assess costs, charges or fees upon cities and towns, except regional school districts, regional water districts and regional sewerage districts, may increase the total of such costs, charges or fees by more than the sum of: (1) two and one-half per cent of the total of such costs, charges or fees over the preceding fiscal year.

9 of the towns in the CCRTA since 2010 to 2020 have always got 2.5% increase. In Bourne 6 of the town only got 2.5% from 2010 to 2020 except for 2017 when we got our assessment from the MBTA and Bourne got an 84% increase from CCRTA.

Thomas Cahir said under Chapter 161A, it allows for assessments to be offset. If an MBTA and RTA is in the same jurisdiction you can offset one with the other. We have gone up 2.5% on all Cape towns all the years I have been there. Anything above 2.5% we pay with RTA funds for "new service".

Linda Zuern questioned with all the assessments that come in from the towns on the Cape, how much more money is spent by the state to cover the expenses or is the program on the Cape covered by the assessments by the town. Is there more money needed to pay for the service.

#### **9) William Stafford – MBTA Rail Service**

William Stafford spoke about the vote of the Physical Management Control Board, the report regarding Bourne to have commuter rail, Rail Vision, number of years to get commuter rail to Bourne. Would like the Board to figure out how Bourne can get out of the MBTA. We are paying \$80,000 a year for MBTA.

Judy Froman said the Board will work with staff and look into what the ramifications are to get out of the MBTA.

Peter Fisher, Bourne Republic and Town Committee, spoke about the committee's concerns about the town's membership on the MBTA. The concern is that we are paying 40,000 per year as a membership fee to the MBTA which has no plans to bring service to Bourne. Mr. Fisher spoke about the warnings that were given about joining the MBTA.

Thomas Cahir said the numbers that Mr. Fisher are speaking about are incorrect. There is a lot of miss information. Mr. Cahir stated again that the town can offset the cost of the assessment with an RTA Service.

Peter Meier spoke about the Town getting out now would be fruitless, because if the rail goes through Bourne, we will get no benefit from it. We need to be advocating for it. If we get out we will not get back in.

Judy Froman said we can add this to an agenda on another date.



**10) Adoption of 2020 Shellfish Regulations**

Chris Southwood spoke about the Draft Plan for the Shellfish Regulations, and the changes. The changes are the applicable dates, and the change of 3 shellfish growing areas classification by the Division Marine Fisheries. Two growing areas have been reclassified from approved to conditionally approved (Little Bay and Mashnee Road) and one area from conditionally approved to prohibited (Plow Penny Road). It was suggested, by commercial fishermen, to amend the regulation regarding a bushel/tote, most towns allow a basket. Another recommendation was time of year and hour restrictions. Bourne does not allow shellfishing until sunset; and shellfishing on Saturdays during the summer. We need to have these approved by the beginning of the year. Mr. Southwood also spoke about the Brave Act. Signed into law August 10, 2018, Chapter 218 of Acts 2018. The law prohibits cities or towns from charging a veteran a fee greater than the fee charged to a resident of that town for recreational shell fishing permits.

James Potter questioned if in the future the Board should hold a public hearing to notify the public if we are making major changes to regulation.

Glenn Cannon said Mr. Southworth is looking to have a waiver of the third reading.

Judy Froman said if the Board votes by supermajority we can waive one of the readings.

**Voted:** Peter Meier moved and seconded by Jared MacDonald to approve the first reading on this and refer this to the second reading for the December 3, 2019.  
Vote: 5-0-0.

**11) License/Permits/Appointments**

**a. Community Engagement Committee [3] – deadline for applying – 11-14-19**

**b. Homeless for the Holidays – Turkey Trot-5K race – 11-9-19**

**c. 12 -1-day licenses Buzzards Bay Brewery of Bourne LLC**

**d. Entertainment License Buzzards Bay Brewery of Bourne LLC**

Judy Froman said the Community Engagement is accepting letters of interest. The Committee will consist of 3 residents at-large, who are registered voters in the Town of Bourne; 1 member of the Bourne Cultural Council; 1 member of the Bourne Board of Selectmen; 1 member of the Bourne Finance Committee; the Town Administrator or his appointee. The deadline is December 14 to get letters of interest to the Town Administrator's Office. [ASchiavi@townofbourne.com](mailto:ASchiavi@townofbourne.com)

James Potter said there was discussion regarding the money that was put aside at the Spring Town Meeting. The money is still set aside. That money will be distributed as the Committee sees fit. This will encourage economic development.

Judy Froman said we will reach out to the committees to get their voted member.

**B. Homeless for the Holidays – Turkey Trot-5K race – 11-9-19**

Danielle Bourgault. 5K Turkey Trot will begin at 223 Main Street, the Bay Motor Inn at 9:30 a.m. on 11/9/19. It will proceed across Main Street to Keystone Place; continue down canal to Bourne Scenic Park. Race will do a small lap in park, back to canal, to Keystone, back to Main Street; cross over back to 223 Main Street.

**Voted:** Peter Meier moved and seconded by Jared McDonald to approve application for the Turkey Trot as submitted. Vote: 5-0-0.

**C. 12 -1-day licenses Buzzards Bay Brewery of Bourne LLC**

**William Russell, Buzzards Bay Brewing of Bourne LLC; 774-201-9297 –**

**[bill.russell@buzzardsbrew.com](mailto:bill.russell@buzzardsbrew.com); 85 Main Street, Buzzards Bay, MA; One Day Licenses for wine & malt beverages; Hours of operation: 11:00 a.m. to 9:00 p.m.; Seating limited to 78 as per plan approved by Town Planner. November 7, 8, & 9; 14, 15, & 16; 21, 22, & 23; 29 & 30; December 5. Formally has had 18 one-day licenses – applying for 12 one-day. Will bring limit to allowed 30 licenses.**

**Remarks: Planning Department – OK Building Inspector issued temp occupancy for 90 days, expires 12.17.19 PB, Appr 132 indoor seats on 10.24.19. Sewer Commissioners – Sewer Commissioners approve sewer allocation for 85-93 Main Street. Town Clerk – Buzzards Bay Brewing of Bourne, LLC is filed with the State. Fire Department – No entertainment**

Robert Oberkoetter, lawyer for Mr. Russell said we have been approved for a permanent pouring license at the Federal level. It is now in the review process at the Alcoholic Beverage Control Commission. We expect that to be approved. Mr. Overgetter offered the Board to contact Robert Burns – President of Massachusetts Brewers Guild / Night Shift Brewing [rob@nightshiftbrewing.com](mailto:rob@nightshiftbrewing.com). 617-294-4233 and/or Katie Stinchon – Executive Director at Massachusetts Brewers Guild [katie@massbrewersguild.org](mailto:katie@massbrewersguild.org). 671-640-6990 to inquire as to the propriety of the one-day licenses. Mr. Oberkoetter is requesting the Board approve the request.

James Potter said the question we had, and still have is can we hand out one-day license to a business that is in the process in obtaining a liquor license through the State. We haven't gotten an answer in writing from the State.

Nancy Sundman said she checked with the ABCC; their federal license has been approved. They are working with the ABCC on their state license. It will take approximately 4-6 weeks. Once they receive their federal and their state then they can apply to the town for their license.

Jared MacDonald wanted to clarify how many one-day licenses they can apply for.

Nancy Sundman said they are exempt from the statute which requires if you have a section 12 which is a pouring common victualler license or a 15-package fill license you cannot apply for one day licenses, however it is different with their applications. They can have

one pending with the state, the federal and the town at the same time, and they can still apply for one-day licenses, but they are only entitled to 30 in one year.

Robert Oberkoetter said that is incorrect. Any rule, regulation, statute limiting the one-day license to 30, would like to see a legal citation stating that.

**Voted:** Jared MacDonald moved and seconded by George Slade to approve the 12 one-day licenses. Vote: 5-0-0.

**d. Entertainment License Buzzards Bay Brewery of Bourne LLC**

**William Russell, Buzzards Bay Brewing of Bourne LLC. 85 Main Street, Buzzards Bay, MA; Entertainment: live music-amplified, film screening, karaoke, comedy, recorded music-amplified. Hours: 11:00 a.m. to 9:00 p.m.; Seating for 78 currently approved by Town Planner. Remarks: Planning Department – PB approved 132 indoor seats on 10-24-19. Sewer Commissioners – Sewer Commissioners approved sewer allocation for 85-93 Main Street. Town Clerk – Buzzards Bay Brewing of Bourne, LLC is filed with the State. Police Department – Noise bylaw not relevant when operating under the liquor license (Ch. 138, Bylaw 3.1.23). Fire Department – Must follow all crowd management regulations and night club regulations for entertainment.**

Judy Froman stated the Fire Chief did not concur and would like to know more information and what his objections were.

Glenn Cannon said the Fire Chief recommends we do not sign the entertainment license. He had concerns about egress, emergency lighting, the music is required to turn down when a fire alarm comes on, and he had concerns about crowd managers. Robert Oberkoetter said he is willing to deliver the certificates to the Fire Chief.

James Potter questioned the seating capacity of 180 (in review)

William Russell said it is a 3,000 sq. ft. building, that's plenty to hold 180 people, still waiting for approval. Don't think they will have 180 seats.

Peter Meier suggested in the future if someone cannot be at the meeting and they have concerns they should document their concerns and send them to the Board so the Board understands the concerns.

**Voted:** Peter Meier moved and seconded by Jared MacDonald to defer this until the meeting on December 3, 2019. Vote: 5-0-0.

**12) Selectmen's Business**

**a. Bourne Residential Recycling Center Policy**

**b. Bourne Recycling Committee Vacancy**

**c. ISWM Expansion Vote by Board of Selectmen**



**Vote to allow ISWM to pursue the expansion of Bourne's landfill facility as presented at the joint meeting of the Board of Selectmen, Board of Health, Finance Committee, and the Energy Advisory Committee on August 12, 2019.**

Judy Froman questioned if any member of the Board would be willing to be the liaison to the Recycling Committee.

Amy Sharpe, Recycling Committee, said one of our successful endeavors was to get the plastic ban passed, which was one of the Selectmen goals. Looking for ways to work with town departments and goals. We would welcome Selectmen to attend any meeting. Judy Froman said as long as we know when the meetings are we will make sure a Selectmen is in attendance for the meetings.

**A. Bourne Residential Recycling Center Policy**

Dan Barrett, General Manager ISWM, said they will be selling stickers for next year starting on December 16<sup>th</sup>.

Mr. Barrett gave a brief update on the Recycling Center Policy.

- The changes include Limit of two (2) stickers per property owner/residential household. Limit of one (1) sticker per rental unit.
- Under General Rules: Abusive language toward employees will not be tolerated. Stickers are Town property. Any violations of these rules may result in loss of sticker.
- Business lettering (but sticker is kept at the guard shack for referral.)
- Marijuana/cannabis residuals, including plants, must go in the trash not the composting area.
- Household Hazardous Waste (HHW) Regional waste collected days are held each April - October, dated TBA. Look for a separate mailing, local ads or visit the ISWM website for more information and how to access collections all over the Cape.
- Under Bulky items - Only property owners will get the four free stickers. Renters must ask their landlord for the stickers.

The stickers remain town property, violations of any of these rules can result in removal of the sticker.

Dan Barrett said he was looking to waive the 2<sup>nd</sup> & 3<sup>rd</sup> reading.

**Voted:** Peter Meier moved and seconded by Jared MacDonald to waive the required 3 readings for the Bourne recycling policy for the year 2020. Vote: 5-0-0.

**Voted:** Peter Meier moved and seconded by Jared MacDonald to approve the recycling policy as submitted. Vote: 5-0-0

**C. ISWM Expansion Vote by Board of Selectmen**

**Vote to allow ISWM to pursue the expansion of Bourne's landfill facility as presented at the joint meeting of the Board of Selectmen, Board of Health, Finance Committee, and the Energy Advisory Committee on August 12, 2019.**

Dan Barrett said he is asking for this because MEPA and the Cape Cod Commission want to know if we have community support.

**Voted:** Jared MacDonald moved and seconded by Peter Meier to approve and allow the ISWM to pursue the expansion. Vote: 5-0-0.

### **13) Acting Town Administrator Report**

**a. South Side Fire Station Feasibility and Design Building Committee vacancy – deadline for applying 11-14-19**

**b. Website Intern**

**c. County Coastal Resources Subcommittee appointee – Sam Haines, Conservation Agent.**

**d. Board of Health Administration Training for E-Permitting**

**e. HEALing Community Study**

Glenn Cannon wanted to mention the vacancy on the South Side Fire Station Feasibility and Design Building Committee; Matty Green resigned. Wanted to open it up so people can apply; William Meier did apply.

Tony Schiavi encouraged people to send in letters of interest. Judy Froman suggested these open positions should be prominent on the website and to reach out to the papers to post the open positions.

Tony Schiavi questioned should the people who sent letters of interest in May reapply. Judy Froman said staff should reach out to the ones that have applied earlier and see if they are still interested.

### **14) Correspondence**

George Slade said the correspondence are on the website.

- A. Notification to Abutters regarding Joseph Agrillo, 105/0 Old Dam Road.
- B. Letter from Xfinity regarding Xfinity Channel Updates.
- C. Letter from Xfinity regarding changes to Stars/Encore and Epix Programming.
- D. Notification to Abutters regarding James McLaughlin, 227 Main Street (Map 20.3, Parcel 100)
- E. Notification to Abutters regarding Donald F Bracken, Jr. (manager) Freedom River, LLC. 49 Herring Pond Road (Map 10, Parcel 19).
- F. Notification from DPU regarding Petition of NSTAR Electric Company, d/b/a Eversource Energy, for approval of its 2016-2018 Energy Efficiency Three-Year Term Report.
- G. Letter from Bennet Environmental Associates, LLC regarding IMMEDIATE RESPONSE ACTION STATUS II AND SUPPORTING DOCUMENTATION RTN 4-27552 for Residential Property at 88 Waterhouse Road (Assessor's Map/Parcel ID: 27.0-68-3).
- H. Letter from Massachusetts State Lottery Commission notifying about an application for a Keno License for Bridge View Grill, 109 Trowbridge Road.
- I. Letter from Division of Marine Fisheries regarding the status of Squeteague Harbor. It will be open to shellfishing October 2-June 30<sup>th</sup>.

- J. Letter from Division of Marine Fisheries regarding Reclassification of Plow Penny Road. It will be changed to "Prohibited" status closed to shell fishing.
- K. Letter from Division of Marine Fisheries regarding Mashnee Road Reclassification status Open to shellfishing (September 1-July 31).
- L. Letter from Division of Maine Fisheries regarding the list of areas effective at sunset on October 10, 2019 that will be "Closed to Shellfishing."
- M. Letters regarding the Planning Board Vacancy, would like to be a regular member on the Board: a. William Stafford; b. Christopher Farrell; c. David O'Connor
- N. Letter from William W. Meier (27 Catskill Road), would like to be considered for the position of Alternate Member of the Bourne Planning Board.
- O. Letter from Felice Monteiro addressed to Thomas Guerino making formal announcement of retirement as the COA Director effective January 20, 2020.
- P. Letter from River Hawk Environmental, LLC on behalf of Tony and Ana Rego (the home owners) Regarding the release notification form & immediate response action plan & status report (26 Oakley Ave. Bourne) MassDEP RTN 4-27926.
- Q. Email from Fire Chief Martin Green (ret) stating he is resigning from the South Side Station Committee executive immediately.
- R. Letter from Habitat for Humanity of Cape Cod stating applications are being accepted for two (2) homes. Tuesday, December 17, 2019 is the deadline.
- S. Letter from Town of Barnstable Licensing Department; Weights and Measurements program. Enclosed: the quarterly report from June 1 to September 30, 2019, detailing weights & measures activity within the Town of Bourne.
- T. Letter from Cumberland Farms notifying of changes regarding Ownership effective October 22, 2019.
- U. Upper Cape Cod Regional Tech. School minutes from September 12, 2019 meeting.
- V. Letter from Kristy Senatori Executive Director at Cape Cod Commission in regards to help with utilizing the use of the Bourne Mitigation funds.
- W. Letter from Andrew Campbell would like to be considered for the opening on the Shore and Harbor Committee.
- X. Letter from MASSDEP stating Town of Bourne has earned 13 points and will receive \$16,900 for the Recycling Dividends Program Fund under Sustainable Materials Recovery Program.
- Y. Post card from Independence House, Inc. regarding 40<sup>th</sup> Anniversary Gala for November 16, 2019 at the Cape Codder Resort and Spa.
- Z. Letter from William Meier (27 Catskill Rd.) addressed to Glenn Cannon, would like to be considered for the vacant position on the South Side Fire Station Feasibility & Design Building Committee.
- AA. Letter from DMK&G Attorney at Law RE: William Russel, et al v. BOURNE ZONING OF APPEALS DOCET 1972CV00031. Stipulation of dismissal in connection with the above reference matter.
- BB. Notification to ABUTTERS Chapter 131 Section 40 Vincent P. Michienzi Sr. Project: remove onsite parking and replace with outside patio, construct building addition. Location: 100 Main Street (Map 23.2, Parcel 182) November 7, 2019, 7 p.m.
- CC. Notification of ABUTTERS Chapter 131 Section 40 Regarding Mark A. Puccio. Project: coastal stabilization measures including a stone revetment, jute netting, coil rolls and native plantings. Location: 88 Sagamore Rd (Map 4, Parcel 3-1).

- DD. Letter from Renee Gratis regarding local Facebook page.
- EE. Fire Department Union Grievance – EMT Percentage 20-01.
- FF. Cape Cod Regional Transit Authority Bourne Town Report.

Peter Meier suggested the Board have the Social Media Policy on a future agenda item or workshop, because it should be reviewed.

#### **15) Adjourn**

**Voted:** Peter Meier moved and seconded by Jared MacDonald to adjourn. Meeting adjourned at 10:07 pm. Vote: 5-0-0.

Respectfully submitted – Carole Ellis, secretary.