

**Board of Selectmen
Minutes of Tuesday, January 7, 2020
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

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TA Tony Schiavi
ATA Glenn Cannon

Selectmen

Judy Froman, Chair
James Potter, Vice Chair
George Slade, Clerk
Jared MacDonald
Peter Meier

RECEIVED
2020 JAN 29 PM 12:05
TOWN CLERK BOURNE

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

6:00 p.m. Call Public Session to order in Open Session

Meeting Called to Order

Madam Chair Froman called the meeting to order at 6:00 pm.

The Board of Selectmen will enter into a Joint Meeting with the Bourne School Committee to fill a vacancy until the next annual election due to the resignation of Jennifer O'Neil.

School Committee members present are: Christopher Hyldborg, Chair; Emily Berry, Secretary; Mitch McClain, Vice Chair; Steven Strojny, and Maureen Fuller. Robert Duprey was excused.

Entered into a joint meeting with the Bourne School Committee.

Each candidate had a brief opportunity to introduce themselves, speak about themselves and why they would be a good person to fill the vacant position on the Bourne School Committee: Erin Perry, Ryan Bagdonas, Ellen Witter-Harrington, Edith Hurd, Scott Lajoie, Jennifer Doo, Paul McMaster, and Becky Brown.

Emily Berry read the Bourne School Committee Mission and Vision.

School Committee members and Board of Selectmen members had a chance to ask the candidates questions.

Voted: Peter Meier moved and seconded by James Potter to nominate Erin Perry, Ryan Bagdonas, Ellen Witter-Harrington, Edith Hurd, Scott Lajoie, Jennifer Doo, Paul McMaster, and Becky Brown to be considered for the vacancy on the Bourne School Committee. Vote: 5-0-0

Roll Call Vote: Emily Berry – Ryan Bagdonas; Mitch McClain - Erin Perry; Steve Strojny - Erin Perry; Maureen Fuller – Ryan Bagdonas; Peter Meier - Erin Perry; James Potter - Scott Lajoie; Judith Froman – Erin Perry; George Slade - Ryan Bagdonas; Jared MacDonald– Ryan Bagdonas; Christopher Hyldborg – Erin Perry

Roll Call Vote: Emily Berry – Ryan Bagdonas; Mitch McClain - Erin Perry; Steve Strojny - Erin Perry; Maureen Fuller – Ryan Bagdonas; Peter Meier - Erin Perry; James Potter - Erin Perry; Judith Froman – Erin Perry; George Slade - Ryan Bagdonas; Jared MacDonald– Ryan Bagdonas; Christopher Hyldborg – Erin Perry

Adjourn Joint Meeting with the School Committee

Voted: Steve Strojny moved and seconded by Mitch McClain to adjourn the Bourne School Committee meeting. Vote: 5-0-0. School Committee Meeting Adjourned at 6:50 p.m.

Voted: Peter Meier moved and seconded by James Potter to adjourn the joint meeting and continue with the Board of Selectmen meeting. Vote: 5-0-0.

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Public Comment – Non-Agenda Items

Jim Mulvey spoke about recreational & commercial shellfishing, and what has changed. Too many Grants are given. More and more commercial shellfishing and less area for recreational shellfishing, boating, and other uses. Suggested to have the Engineering dept, DNR evolve a town map that indicates where there are existing grants and the size of the grant and whether other are anticipated.

Voted: Peter Meier moved and seconded by Jared MacDonald to move 8G out of order, to the next item on the agenda. Vote: 5-0-0.

8.g. Nuovo Drive – Estimated Order of Betterments

Tim Lydon, Engineering Dept.; Voted at the Annual Town Meeting to appropriate \$46,356.00, that is an estimated cost plus a 15% contingency. That takes into account the milling, the pot mix, the hand work, drainage structures that will be adjusted, police details, as well as legal fees. Voting tonight the estimated order of betterments to file at the registry. That will be a place holder until the actual work is done. Then we will have a final order of betterments, in which the betterments will be assessed. The Tax Collector will send out notices at that time.

Judy Froman said the description of lots/homeowners are 38 Clark Rd, 1, 2, 3, & 4 Nuovo Drive, and 36 Clark Road.

Voted: Peter Meier moved and seconded by Jared MacDonald to assess betterments in the amount of \$46,356.00, pursuant to the authority of the Bourne Special Town Meeting on October 29, 2019 under Article 6, and pursuant to authority set forth in Massachusetts General Laws, Chapter 80, and Section 3.1.28 of the Town of Bourne Bylaws, to the property owners on Nuovo Drive. Vote: 5-0-0.

6) Approval of Minutes: 12-17-19, 3-6-18, 3-26-18, 8-28-18, 9-13-18, 9-26-18, 10-1-18, 11-15-18, 11-29-18.

Voted: Peter Meier moved and seconded by Jared MacDonald to approve the minutes from 12-17-19. Vote: 5-0-0.

Voted: Peter Meier moved and seconded by George Slade to approve the minutes from 3-6-18. Vote: 3-0-2. James Potter and Jared MacDonald abstained.

Voted: Peter Meier moved and seconded by George Slade to approve the minutes from 3-26-18. Vote: 3-0-2. James Potter and Jared MacDonald abstained.

Voted: Peter Meier moved and seconded by Jared MacDonald to approve the minutes from 8-28-18 as amended. Vote: 5-0-0.

Voted: Peter Meier moved and seconded by Jared MacDonald to approve the minutes from 9-13-18 as amended. Vote: 5-0-0.

Voted: Peter Meier moved and seconded by Jared MacDonald to acknowledge there was not a meeting on 9-26-18 because there wasn't a quorum. Vote: 5-0-0.

Voted: Peter Meier moved and seconded by James Potter to approve the minutes from 10-1-18. Vote: 5-0-0.

Voted: Peter Meier moved and seconded by James Potter acknowledge there was not a meeting on 11-15-18. Vote: 5-0-0.

Voted: Peter Meier moved and seconded by George Slade to approve the minutes from 11-29-18 as submitted. Vote: 5-0-0.

7) License/Appointments

- a. Buzzards Bay Brewing, Inc. – 12 One-Day Liquor Licenses Buzzards Bay**
- b. Brewing of Bourne, LLC – Weekday Entertainment License Renewal**
- c. Pocasset Golf Club Liquor, Food, Entertainment (Weekday & Sunday) Change of Manager**
- d. Pocasset Subway – Common Victualer License Renewal**
- e. Appoint Election Workers**

7.a. Buzzards Bay Brewing, Inc. – 12 One Day Liquor Licenses Buzzards Bay

Buzzards Bay Brewing, Inc.; Daryl Breda, 98 Horseneck Road, Westport, MA 02790; Project location: 85 Main Street, Buzzards Bay, MA 02532. 12 One-Day Liquor Licenses for wine & malt beverages. Hours of operation: 1:00 p.m. to 9:00 p.m. Seating limited to 132 inside 48 outside as per plan approved by Town Planner. January 9, 10, & 11; January 16, 17, & 18; January 23, 24, & 25; January 30 & 31 and February 1. Formally has had 14 one-day licenses. Remarks: Sewer Commissioners - approved sewer allocation for 85-93 Main Street. Town Clerk - Business Incorporated with State. Police Department – No further comments. Board of Selectmen – approved with no outside serving of alcohol. One day licenses confined to licensed interior only until outside area has been completed and inspected. Applicant to appear before Board of Selectmen after completion of the exterior for additional outside seating and serving of alcohol.

Bill Russel, Buzzards Bay Brewing, updated the Board on the applications with the state. Also applying for a winery permit. Federal government has approved the winery permit, which has been submitted to the state. Still waiting for their state license so they still have to request one-day licenses from the Town.

Voted: Peter Meier moved and seconded by Jared MacDonald to approve 12 one-day liquor licenses for wine and malt beverages with the hours of operation from 1:00 p.m. to 9:00 p.m. Thursday, Friday, and Saturday, January 9, 10, & 11, 2020; January 16, 17, & 18, 2020; January 23, 24, & 25, 2020; January 30 & 31 and February 1, 2020 for Buzzards Bay Brewing, Inc. Daryl Breda Manager. Seating limited to 132 inside only, no outside service until further approval by the Board of Selectmen. Vote: 5-0-0

Voted: Peter Meier moved and seconded by Jared MacDonald to approve the annual weekday entertainment licenses for calendar year 2020 for Buzzards Bay Brewery of Bourne LLC, William Russell, Manager; seating limited to 132 inside only, no outside service until further approval by the Board of Selectmen. Vote: 5-0-0

7.c. Pocasset Golf Club Liquor, Food, Entertainment (Weekday & Sunday) Change of Manager

Pocasset Golf Club, Inc.; James D. Underdah, Manager; former Manager Charles F. Wright; Location: 24 Club House Drive, Pocasset, MA 02559; Request: Change of Manager-Liquor License, Common Victualer, Weekday and Sunday Entertainment; Hours of Operation 8:00 a.m. to 1:00 a.m. Monday through Saturday, 11:00 a.m. to 1:00 a.m. Sundays. Remarks: Sewer Commissioners – Not under our Sewer Department Jurisdiction. Town Clerk – Incorporated, do not need to apply for Business Certificate.

Voted: Peter Meier moved and seconded by Jared MacDonald to approve a change in manager from Charles F. Wright to James D. Underdah, Manager for the Pocasset Golf Club Annual Sunday Entertainment License for calendar year 2020. Vote: 5-0-0.

Voted: Peter Meier moved and seconded by Jared MacDonald to approve a change in manager from Charles F. Wright to James D. Underdah, Manager for the Pocasset Golf Club Annual Weekday Entertainment License for calendar year 2020. Vote: 5-0-0.

Voted: Peter Meier moved and seconded by Jared MacDonald to approve a change in manager from Charles F. Wright to James D. Underdah, Manager for the Pocasset Golf Club Annual Common Victualer Food License for calendar year 2020. Vote: 5-0-0.

Voted: Peter Meier moved and seconded by Jared MacDonald to approve a change in manager from Charles F. Wright to James D. Underdah, Manager for the Pocasset Golf Club, Inc. for calendar year 2020. Hours of operation 8:00 a.m. to 1:00 a.m. Monday - Saturday; 11:00 a.m. to 1:00 a.m. Sundays. Vote: 5-0-0.

7.d. Pocasset Subway – Common Victualer License Renewal

Voted: Peter Meier moved and seconded by Jared MacDonald to renew the year round Common Victualer Food License for Pocasset Subway, LLC James Chury Manager. Vote: 5-0-0.

7.e. Election workers

Voted: Peter Meier moved and seconded by Jared MacDonald to approve the list submitted by the Town Clerk, term to expire on June 30, 2020. Vote: 5-0-0.

8) Selectmen's Business

- a. Don Hayward [Marijuana]
- b. Cape & Vineyard Electric Cooperative (CVEC) with Tatsiana Nickinello and Liz Argo
- c. Entrepreneurship For All
- d. Banning Nip Bottles in Bourne – Jerry Canfield
- e. 274 Williston Road – First Right of Refusal

- f. Downtown Buzzards Bay Parking Plan**
- g. Nuovo Drive – Estimated Order of Betterments**
- h. Set Ambulance Fees**

a. Don Hayward [Marijuana]

Don Hayward spoke about the sales and distribution of marijuana in the town of Bourne.

Mr. Hayward read the letter he sent to the Board of Selectmen:

Please be advised that as voting members of the legislative majority of the Town Meeting voters are represented by both Town Meeting action and state ballot action, I and the undersigned suggest compliance with the will of the described legislative action of Bourne by rescinding the four letters of support as crafted by the former Board of Selectmen for Haven Center's business model. A failure to comply with this request will be considered as continued support for Haven Center and their business model.

I would remind this Board of Selectmen that legislative action authority has provided the executive Board of Selectmen with a clear and unambiguous administrative direction by repeated votes on the issues of "recreational" marijuana sales, distribution, cultivation, and processing. This "directive" as cast in administrative law is the legal "directive" for executive, administrative and pro-active implementation.

The majority of the voting residence of Bourne have repeatedly renounced and rejected any and all Board of Selectmen's support for Haven Center inclusion in the Local Comprehensive Plan as constructed by the Committee.

Majority rule legislation is not an optional exercise. It is rather a directive administrative law to the executive and administration.

Judith Froman read: although the town recognizes that citizens have continuing concerns about issues related to the legalization of retail marijuana. It is critical to observe that the town is currently in the midst of litigation in Barnstable Superior Court with the Haven Center about those same issues. Although two of the four counts brought against the town have been dismissed in the town's favor. Two counts remain pending. Consequently, it is in the best interest of the town to refrain from comment on issues germane to the litigation until the Superior Court proceeding is concluded.

8.b. Cape & Vineyard Electric Cooperative (CVEC) with Tatsiana Nickinello and Liz Argo

Liz Argo, Manager of the Cape and Vineyard Electric Cooperative, updated Bourne (a member of the Cape and Vineyard Electric Cooperative) on their activities. Liz spoke regarding what they have been doing, and who CVEC is. They are the sister organization to the Cape Light Compact. They have been working on renewable energy.

5 CVEC PV (& Storage) Initiatives: - 50 MW at end 2020

CVEC EV Cars & Stations Initiative

CVEC Net Metering Credit Sales

CVEC NMC Consultancy Management Services

Legislative and Regulatory Representation

Savings of over \$13,500,000 for members and participants. Equivalent reduction of greenhouse gasses.

Battery back-up for Emergency Shelters

CVEC Community Solar offering piece of solar farm

Storage added to existing Photovoltaics

Through CVEC the Town of Bourne has saved \$15,000 in FY19

Judy Froman questioned what the next steps would be.

Liz Argo said they would look at town buildings or public land that Bourne would want to have Photovoltaics on, we would include Bourne with request for proposals, we bundle proposals.

James Potter spoke regarding the charging station, we need to talk about policy, and understand who uses them, what hours, who locks and unlocks them; what the availability is, and who is responsible for it before we implement it.

8.c Entrepreneurship For All

Christin Marshall, Executive Director for Entrepreneurship For All briefed the Board of the resource that is available to the new entrepreneurs in Bourne. Ms. Marshall spoke about the Pitch Contest, which is held four times a year across the Cape. They run a business accelerator in the Fall and Spring. They invite community members with business ideas to apply. Can find out more at Eforall.org and find the application. Looking for volunteers as mentors. Deadline to apply to the accelerator on the entrepreneur side is Friday, January 17th. People can watch the pitch presentations.



EforAll
Turning Dreams Into Businesses

Transforming Lives and
Revitalizing Communities

EforAll partners with
communities nationwide to
help under-represented
individuals successfully start
and grow a business.



NEARLY
350
BUSINESSES
STARTED
BY EforAll
ALUMNI

GENERATED
NEARLY \$20M
REVENUE IN 2018
RAISED OVER
\$21M IN CAPITAL
CREATED 687
LOCAL JOBS

85%
ALUMNI
STILL ACTIVELY
PURSuing
THEIR BUSINESS

2014-2018 EforAll data on businesses that started

FOCUSED ON
HELPING
ALL TO
SUCCEED

EforAll-BUSINESSES:

75%
WOMEN
OWNED

56%
PEOPLE OF
COLOR OWNED

56%
PREVIOUSLY
UNEMPLOYED

54%
IMMIGRANT
OWNED

“Draper Richards Kaplan Foundation is deeply committed to expanding EforAll's work
across the country, and we are proud of our partnership with this innovative nonprofit.”

Nathalie Laidler-Kylander, Managing Director, Draper Richards Kaplan Foundation





THE EforAll APPROACH

We believe **everyone** should be given the opportunity, resources, and support to **turn their dream of starting a business into a reality.**

We work with individuals across a **wide range of industries** who may be in the idea stage, have a hobby they want to take to the next level, or those looking to pivot and grow an existing business.

We foster **deep partnership** and **engagement** with local community, business leaders and volunteers.

EforAll PROGRAMS

Business Accelerator utilizes cohort model, includes intensive business training and mentorship

- One year program offered at no cost.
- 3:1 Mentor/Entrepreneur ratio.
- Programs available in both English and Spanish.

Community Pitch Contests

- Great for networking and getting feedback on a business idea.
- Free to participate and open to all.



"I learned so much through EforAll, more than I expected. EforAll means so much for me and my family. They have been the key to the success of my business."

Danaris Mazara
Founder, Sweet Graco Heavenly Cakes
EforAll Alum Winter 2014

Opened her bakery in 2015;
now employs 14 people



"Starting a business is never easy but it is a whole lot easier when you have a community of support behind you like EforAll"

Mike Bennion
Co-Founder, LifeBooch Kombucha
EforAll Alum Winter 2019

Just moved into 1,200 sq ft,
custom-built brewery



"EforAll helped me form connections with strong advisors as well as other entrepreneurs who were going through similar struggles."

Kestah Bascom
Founder, Offbeat Composting Co
EforAll Alum Summer 2017

Grew customer base from
40 to 500 in under two years

TO LEARN MORE, VISIT eforall.org OR EMAIL US AT info@eforall.org

brp_shoot_0019

8.d. Banning Nip Bottles in Bourne – Jerry Canfield

Jeremy Canfield spoke about the number of nip bottles found around town. According to the Massachusetts State Department of health 2007, the Cape and Islands have higher rates for alcoholism than the state of Massachusetts. Massachusetts has a higher level of drunk driving than the nation overall. Spoke about the report banning nip bottles in Chelsea, Massachusetts which decreased the number of emergency responses.

James Potter said we would need to have more of a discussion regarding banning nip bottles. We also need to call attention to recycling in general, it's a concern regarding the environmental problem. We need to start at the top to encourage people to recycle, maybe more than a \$.05 refund/deposit on recycled bottles.

Peter Meier suggested since they are going to be in Boston at Mass Municipal to talk to the Reps regarding this.

8.e. 274 Williston Road – First Right of Refusal

Bruce Cabral, Town Assessor, spoke about Chapter 61, the timelines, the options the Board has, whether there is an interest in the land.

This property is involved in Chapter 61B Program, Mr. Cabral explained Chapter 61B; (Open Space and Recreational Land). This property has been in the program for 26 years. When the taxpayer wants to exercise a different use, other than what they have been approved for under Chapter 61B, the town (Board of Selectmen) has the first right of refusal. Once the Notice of Intent is presented with a bonified offer the town has 120 days to decide if they want to meet the bonified offer. If the owners were just changing the use of the property, they weren't selling it, the town would have the opportunity to have the property appraised. The Board has 120 days from the filing of the Notice of Intent. During a 30-day period if the Board doesn't feel it has enough information, they can ask for more information from the taxpayer. After 120 days of first right of refusal then within 90 days the town has to take ownership of the property.

The taxpayer has a rollback tax; what they would have paid on taxes for the past 5 years is \$14,568.00 roll back taxes. If the town purchases the property from the taxpayer the town would not have to pay the rollback taxes.

If the property (13.5 acres) is sold to private party about 3.9 acres is developable, the balance of the land is marsh land, undevelopable, and has to be maintained in that manner. The Notice of Intent has been presented to Planning and Conservation.

Peter Meier questioned if we need a Special Town Meeting, or will the Annual Town Meeting be early enough. Bruce Cabral said it would require a Special Town Meeting.

Coreen Moore, Town Planner, said when we received notice, we put in the Local Comprehensive Plan is the Open Space Committee should consider at least half of the

available land for purchase. Wanted to make sure it was a conscious decision by the Board of Selectmen and the Open Space Committee whether to purchase this property or not. Would like it on record for the residents to know that the town did look at the property, and there is a record on why the town did not purchase that property.

Kate Conway Realtor for the (sellers) Ghantous and (buyers) Hanna's. Ms. Conway stated the Hanna's are intending to subdivide the property, but are willing to sell the marsh to the town. Ms. Conway read a letter from the Ghantous.

James Potter suggested getting information from the Affordable Housing Trust.

Kate Conway explained where the parcel is located, it is residential.

Judy Froman suggested to have more conversation regarding this, have a conversation with Open Space, and look into Affordable Housing. Peter Meier will speak to Sue Ross to get it on their agenda.

Voted: Peter Meier moved and seconded by Jared MacDonald to continue this to the first meeting in Feb, so the Board of Selectmen could get more information from other committees. Vote: 5-0-0.

8.f. Downtown Buzzards Bay Parking Plan

Coreen Moore, Town Planner & Tim Lydon, Engineering Dept, went over the feasibility study for downtown.

Town of Bourne Downtown District Parking Feasibility & Concept Design Study

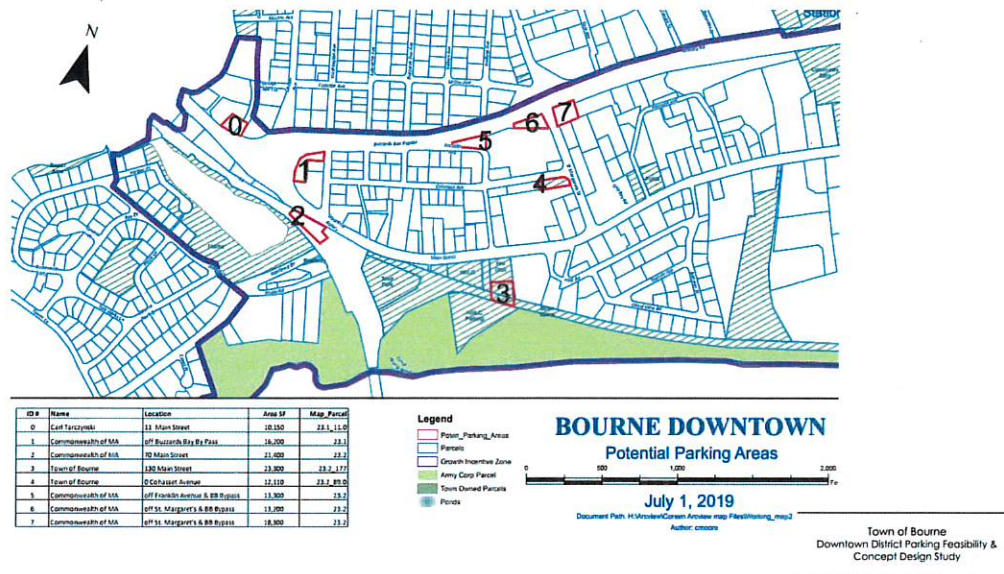
The funding for this report has been provided by the Department of Housing and
Community Development's District Local Technical Assistance program
through the Cape Cod Commission

- **The Cape Cod Commission awarded the Town of Bourne \$15,000 from District Local Technical Assistance Funds from the Department of Housing and Community Development.**
- **With these funds the Town commissioned a parking feasibility and design study for Buzzards Bay.**

Town of Bourne
Downtown District Parking Feasibility &
Concept Design Study

- **Green Seal Environmental, Inc. was retained by the Town of Bourne to perform the feasibility study and concept design study in the Downtown District of Buzzards Bay.**
- **The Town of Bourne identified eight sites in the Downtown District**
- **The study's scope was to identify site constraints for the selected parcels, and to develop conceptual site plans and estimated costs for each parcel.**

Town of Bourne
Downtown District Parking Feasibility &
Concept Design Study



- After the first review of the parcels it was recommended by the consultant to eliminate sites 0, 1 and 2 due to poor vehicular and pedestrian access
- The consultant went on to evaluate the remaining 5 sites, including:
 - Existing conditions
 - Ownership
 - Environmental Considerations
 - Tree removal
 - Site Constraints i.e. access, pedestrian movement, distance from center of Town

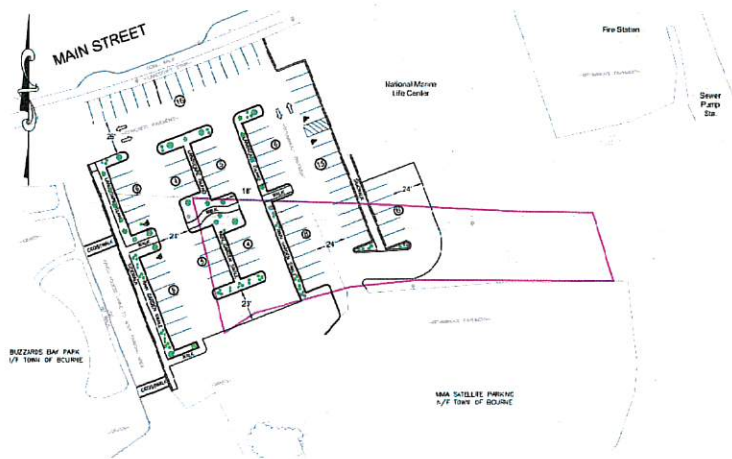
Town of Bourne
Downtown District Parking Feasibility &
Concept Design Study



The park was used as the center point for determining the value of each parking lot location

Town of Bourne
Downtown District Parking Feasibility &
Concept Design Study

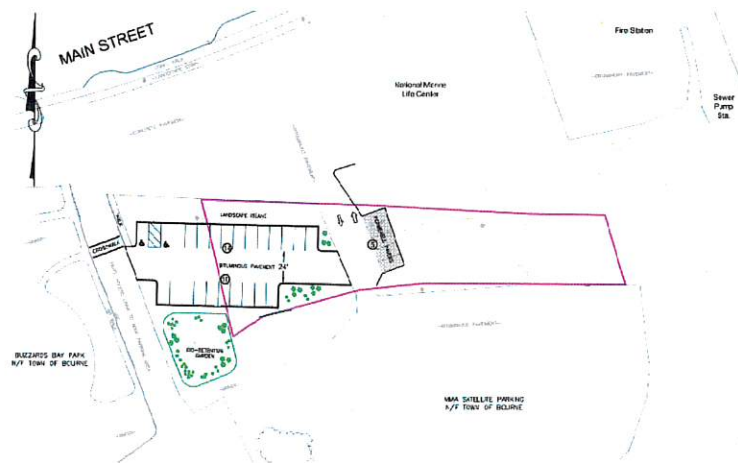
On these sites there are constraints with ownership, constraints with the State. These sites are just feasibility, should we go to the next step.



Site #3 - Concept A
Existing Spaces 43 - Proposed Spaces 83

Town of Bourne
Downtown District Parking Feasibility &
Concept Design Study

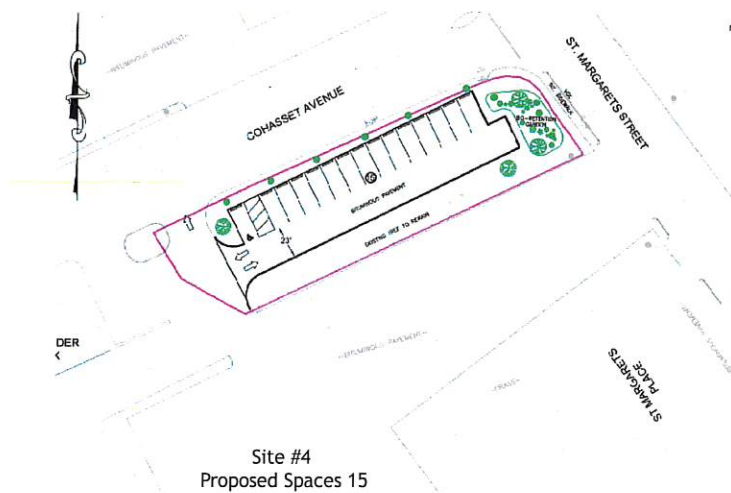
Site #3 is located at the National Marine Life Center – if we reconfigure that parking lot we can come up with 83 spaces.



Site #3 - Concept B
Proposed Spaces 29

Town of Bourne
Downtown District Parking Feasibility &
Concept Design Study

Also at the National Marine Life Center.



Site #4
Proposed Spaces 15

Town of Bourne
Downtown District Parking Feasibility &
Concept Design Study

Site #4 Proposed Spaces - 15 – On the corner of Cohasset Ave and St. Margaret's Street (behind the church). This would be the easiest one to develop because it is already cleared.



Site #5 Proposed spaces 22 – At the end of Wallace Ave. Where the Water Dept is, there is a big piece of right-of-way that belongs to the state.



Site #6 Propose spaces 21 - Corner of the bypass and St. Margaret's. The two large grassy areas that are part of the right-of-way for the bypass.



Site #7
Proposed Spaces 29

Town of Bourne
Downtown District Parking Feasibility &
Concept Design Study

Site #7 Propose spaces 29 – Across from Site #6.

All these sites are walkable to the downtown (park) area.

- Site Ranking:**

Conceptual Design	Ranking
#3A	1
#3B	2
#4	3
#6	4
#7	5
#5	6

- Conclusion:** Properties #3 and #4 are, at the moment, the two most feasible properties for the Town of Bourne to develop as a parking lot to serve the Town.

Conceptual design #3A would provide the greatest increase in parking spaces for the Town of Bourne in the Downtown District, while improving a central location that is seen by many residents and visitors to the Town. The Town will need to work with the National Marine Life Center to further develop this favored conceptual design.

James Potter suggested to explore the existing Police Station for parking and the parcel that abuts the walking path on the canal. Maybe the parking at Liberty Liquors

Coreen Moore said we may have to do a better management of parking, Have the engineers do a count of how many spaces there are and whether they are public or private, and if the town would be able to use the parking spaces.

Tony Schiavi suggested as we look at economic development; trying to avoid using valuable store frontage as parking. Parking needs to meld in with our economic development.

Tim Lydon suggested regarding the 50 ft right-of-way we should not be looking to access it beyond the fire station, there are NSTAR transmission lines.

James Potter said maybe look at Main Street with angular parking. Part of our study should be safety, parking there may help slow traffic down.

Gene Curry, represents the National Marine Life Center, said we want to be a participant in the process, we want to be a good citizen. We are a nonprofit with a Board of Directors that has a fiduciary responsibility to our mission. We have a number of constraints on what we can do. We are open to further discussion.

James Mulvey suggested to look into paid parking. Also questioned how does this line up with the town bylaws and the Planning Board for the development of downtown and major areas. Businesses coming in being obligated either by existing bylaws or new ones that should be proposed that would cover their own customer parking.

Janice Marks questioned how the MBTA train station would affect the parking. Judy Froman said that is being discussed. Janice Marks brought up business shuttle services and permanent parking for the long term.

Coreen Moore stated the study/report is on the website.

Jim Potter said we should be strategic with our parking plan. We aren't looking at turning lots into parking. It is a management issue of parking.

8.h. Set Ambulance Fees

Tony briefly went over the propose Ambulance Service Rate Increase.

Proposed Ambulance Service Rate Increase

Ambulance Rate Increase

- Bourne's rates have not increased since 2009.
- Our rates are significantly lower than other area towns as well as private ambulance companies.
- Updating rates better reflects the cost of providing the service.

Current Rates vs Other Services

Rate Type	BLS*	ALS1*	ALS2*	Mileage
Bourne Fire	\$610.30	\$724.64	\$1,048.81	\$15.00/mi
Falmouth Fire	\$1,294.00	\$1,800.00	\$2,400.00	\$34.00/mi
Sandwich Fire	\$1,137.00	\$1,893.00	\$2,932.00	\$30.00/mi
Municipality 1	\$1,100.00	\$1,500.00	\$2,135.00	\$26.00/mi
Municipality 2**	\$852.00	\$1,158.00	\$1,760.00	\$23.00/mi
Private 1	\$1,500.00	\$2,000.00	\$2,500.00	\$40.00/mi
Private 2	\$1,375.00	\$1,775.00	\$2,450.00	\$36.00/mi

Proposed Rates vs Others

Rate Type	BLS*	ALS1*	ALS2*	Mileage
Bourne Fire	\$1,050.00	\$1,525.00	\$2,275.00	\$25.00/mi
Falmouth Fire	\$1,294.00	\$1,800.00	\$2,400.00	\$34.00/mi
Sandwich Fire	\$1,137.00	\$1,893.00	\$2,932.00	\$30.00/mi
Municipality 1	\$1,100.00	\$1,500.00	\$2,135.00	\$26.00/mi
Municipality 2**	\$852.00	\$1,158.00	\$1,760.00	\$23.00/mi
Private 1	\$1,500.00	\$2,000.00	\$2,500.00	\$40.00/mi
Private 2	\$1,375.00	\$1,775.00	\$2,450.00	\$36.00/mi

Proposed Rates

- New rates still allow us to provide services at a lower cost than surrounding municipalities while providing revenue to offset the cost of service.
- Cost is primarily absorbed by insurance companies. Allow the Town Administrator continue to abate our Town residents' bills as appropriate.
- New rate structure will help to offset the cost of the high volume of calls experienced from assisted living and nursing home facilities.
- Propose Select board authorize the Town Administrator to approve a yearly 2% increase to avoid long spans of time between rate updates and to keep pace with rising costs of service.

Anticipated Revenue

- Anticipated revenue increases are as follows:
 - FY21 - \$184,000.00
 - FY22 - \$196,000.00
 - FY23 - \$207,000.00
- Based on 2% increase in calls and rates each year
- Does not include the mileage rate increase

Judy Froman questioned why Bourne is 10% lower than neighboring towns. Lt. Silva said there is no reason why Bourne is lower, they could go up to the average rate.

Tony Schiavi said through the Town Administrator from the Board of Selectmen's authorization we can increase the ambulance rates 2% a year going forward. Jared MacDonald suggested that we revisit it every few years. James Potter suggested to have a policy that allows the Town Administrator to increase 2%, we review it each year.

Voted: Peter Meier moved and seconded by George Slade to authorize the Board of Selectmen to increase the ambulance rates as follows, effective immediately:
BSL Basic Life Support - \$1,050.00; ALS1 Advance Life Support 1- \$1,525.00; ALS2 Advanced Life Support 2 - 2,275.99, Mileage - \$25.00 per mile; and the Board of Selectmen to authorize the TA to approve a yearly 2% increase.

Peter Meier withdrew his motion
George Slade withdrew his second
Vote: 5-0-0.

The members agreed to hold off on voting on this so they get more information on what the industry average rates are.

9) Town Administrators Report

a. Joint Base Cape Cod Wastewater Project - IMA

b. Council on Aging Director update

c. Bourne Fire Chief update

d. FY21 Budget Preparation update

Tony Schiavi said he wanted to introduce the IMA as a draft.

James Potter read number 1 on page 2

The Parties agree that the most cost-effective means of implementing the 208 plan is to plan jointly for the acquisition and operation of joint waste water treatment facilities located at Joint Base Cape Cod and other suitable locations.

– not sure if it is true and not sure want to agree to that on behalf of Bourne until we know that is true.

b. Council on Aging Director

Felice Monterio will be retiring on the 20th of January. Will be interviewing 6 candidates: 3 on Thursday and 3 on Friday. Hope to have a finalist for apt, could bring to the January 21st workshop as a recommended appointment.

c. Bourne Fire Chief Update

Chief Sylvester will be retiring at the end of January. In the process of developing a plan to present to the Board on January 21st, because it is a civil service position. It will encompass the appointment of an interim chief because it will take a couple of months. Put money in the budget for the assessment.

d. FY21 Budget Preparation update

We are revenue challenged as it relates to the rising costs on the expense side. Developing a presentation that includes the budget for FY21; it will lay the foundation of the work that we will have to undertake in that year and some of the following years. That will be a joint meeting with the Finance Committee on the Budget presentation

11) Correspondence

George Slade brought the Board and the public up to date on the correspondence

- A. Email from Aaron Tobey dated 12.16.2019. Giving his resignation from the Bylaw Committee.
- B. Minutes from the November 14, 2019 Upper Cape Cod Regional Technical School District Committee Meeting.
- C. Letter from FEMA regarding proposed modified flood hazard determinations affecting the Flood Insurance Rate Map (FIRM).
- D. Letter from Eversource in regards to 0 Otis Air Force Base Planned and Scheduled Vegetation Maintenance work.
- E. Letter from Cape Light Compact JPE with attachment of the Energy Efficiency Program Activity by Town.
- F. Board of Health Meeting Notice: Title 5 septic system within the 150-foot buffer zone of an isolated wetland. Victor Pozza, Jr. 49 Monument Neck Road, Bourne MA. Hearing is tentatively scheduled on Wednesday, January 8, 2020.

- G. Email request from Sagamore Inn to close from January 19th to re-open March 4th for deep cleaning, painting, and repairs.

12) Adjourn

Voted Peter Meier moved and seconded by James Potter to adjourn. Meeting adjourned at 9:38 pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.