

**Board of Selectmen
Minutes of Tuesday, January 14, 2020
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

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TA Tony Schiavi
ATA Glenn Cannon

Selectmen

Judy Froman, Chair
James Potter, Vice Chair
George Slade, Clerk
Jared MacDonald
Peter Meier

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TOWN CLERK BOURNE

Members present for the Finance Committee are: Mary Jane Mastrangelo, Chair; Michelle Ford, Co-Vice Chair; Renee Gratis, Co-Vice Chair, Richard Lavoie, Kathleen LeGacy, William Towne, Amanda Bongiovanni, George Smith, James Sullivan, Robert Wheeler, Judith Flynn, and Aaron Tobey.

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

7:00 p.m. Call Public Session to order in Open Session

Meeting Called to Order

Madam Chair Froman called the meeting to order at 7:00 pm.

The Board of Selectmen will enter into a Joint Meeting with the Bourne Finance Committee to hear the Town Administrator's Fiscal Year 2021 Annual Budget and Capital Program.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the

enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Judy Froman took a point of personal privilege to say that Governor Baker and Stephanie Pollack are discussing the bridges.

Public Comment – Non-Agenda Items

None requested.

5) Town Administrators FY 21 Budget and Capital Program presentation

Tony Schiavi gave his Budget and Capital Program Presentation, which covered Current Fiscal Health and Financial Policy Compliance, Methodology Used, FY 21 Budget Assumption, FY 21 Budget Constraints/Stressors, FY 21 Budget Recommendation Overview, and Thought for the future.

Fiscal Health and Financial Policy Compliance

- Free Cash to Fiscal Year Policy
- Stabilization Fund to Fiscal Reserve Policy
- Non-exempt Debt Services to Financial Policy
- Health Ins. Trust, OPEB Trust, and other Stabilization fund

Methodology

- Revenue Estimation
- Expenditures
- Avoid the tendency to chase revenues

FY 21 Budget Assumption

- State Aid at least level funded
- State assessments remain an unknow, Charter School and School Choice could have a significant impact
- School budget increase 2%
- General insurance increase 3%
- Health insurance cost 3%

FY 21 Budget Constraints/Stressors

- Collective Bargaining Agreement increases
- UCT enrollment
- Barnstable County Retirement Association Assessment
- Capital Financing cost continue to increase

Big Picture

- FY 21 GFOB - \$70,856,022
- General Articles - \$416,003
- Off Budget Expense - \$6,296,384
- Grand Total Expenses - \$77,568,409
- Property Taxes, Local Receipts, Other Sources, Estimated Revenue by Source FY 2021 \$77,568,409; Town Expenses \$19,396,415 – increase 0.03%;

What is included in the budget and what is not

- Core town services levels maintained
- Police, Fire and DPW salaries budgeted for full manning
- E-permitting and Dude Solutions are funded
- No new staff being added in FY21 budget
- Economic Development and Human Resources

School Expenses, Shared Costs, Debt Service, Total Expense – 77,568,409;

FY 21 Capital Program

Enterprise Funds – ISWM, Sewer

Look ahead to the future

- Discuss adjustments to Financial Policies to reflect the current future landscape
- Decrease reliance on Free Cash to support General Fund Budget structural deficit
- Monitor expenditures and make sure Budget is aligned accordingly
- Increase reserves to 10% to enhance bond rating and yield better investments in the long-term
- Establish a liaison committee to promote year-round visibility
- Implement a requirements or outcomes focused on budget model
- Develop current organization charges and staffing documents
- Study new efficiency ideas or ways to generate savings to reinvest back into the budget

Questions were asked regarding – on school side to show the impact of the Upper Cape expenses; when negotiations start with the Fire Department; lifeguards; structurally balance budget without using free cash; School budget and the new Superintendent; turn-backs weening process; Capital Budget – overview and description of all the Capital items that are being recommended by the Capital Outlay Committee; Capital Outlay spending; Suggested - have an ongoing year-round discussion regarding budget; Comment - start to think about how the new treatment plant will be funded

6) Adjourn the Finance Committee – Selectmen remain in open session

Voted: Peter Meier moved and seconded by Jared MacDonald to adjourn the joint session with the Finance Committee and reconvene in open session. 8:00 p.m.
Vote: 5-0-0.

Voted: Michelle Ford moved and seconded by Kathleen LeGacy to adjourn the Finance Committee meeting. Vote: 12-0-0.

7) Selectmen's Business

a. Vote to Set Ambulance Rates

Proposed Rates vs Others

Rate Type	BLS*	ALS1*	ALS2*	Mileage
Bourne Fire	\$1,200.00	\$1,850.00	\$2,750.00	\$25.00/mi
Falmouth Fire	\$1,294.00	\$1,800.00	\$2,400.00	\$34.00/mi
Sandwich Fire	\$1,137.00	\$1,893.00	\$2,932.00	\$30.00/mi
Municipality 1	\$1,100.00	\$1,500.00	\$2,135.00	\$26.00/mi
Municipality 2**	\$852.00	\$1,158.00	\$1,760.00	\$23.00/mi
Private 1	\$1,500.00	\$2,000.00	\$2,500.00	\$40.00/mi
Private 2	\$1,375.00	\$1,775.00	\$2,450.00	\$36.00/mi

Updated 01/14/20

*BLS=Basic Life Support and ALS=Advanced Life Support

**Municipality 2 charges an extra fee for each procedure performed (IE, O2, C-collar, Meds etc. This adds approximately \$275-\$400 per call)

**Rates of Municipality 1,2 obtained from Coastal Medical Billing.

Lt. Silva & Asst. Chief David Cody went over how they arrived at the rates, took the national average of municipal only, compared to Sandwich and Falmouth.

Peter Meier questioned still looking at the 2% increase each year?

Tony Schiavi said we would analyze it to see where we stood, it wouldn't be an automatic increase. Would authorize the Town Administrator to approve up to a 2% increase in the ambulance rates starting on July 1, 2021 and each year thereafter.

What percentage we went up - Close to 100% - over 9 years.
Still allows us to replace our ambulances.

Voted: Peter Meier moved and seconded by Jared MacDonald to authorize the Town Administrator to increase ambulance rates as follows, effectively March 1, 2020.

BLS (Basic Life Support) \$1,200.00
ALS1 (Advanced Life Support) \$1,850.00
ASL2 (Advanced Life Support) \$2,750.00
Mileage \$25.00 per mile

Further to authorize the Town Administrator to approve up to a 2% increase in the ambulance rates on July 1, 2021 and each year thereafter. For Town administrator to report to the Board of Selectmen on or about April 1st of each year for purpose of increasing these rates on July 1.

Vote: 5-0-0.

8) Adjourn

Voted Peter Meier moved and seconded by Jared MacDonald to adjourn. Meeting adjourned at 8:12 pm. Vote 5-0-0.

Respectfully submitted – Carole Ellis, secretary.