

**Board of Selectmen
Minutes of Wednesday, March 4, 2020
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

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TA Tony Schiavi
ATA Glenn Cannon

Selectmen

Judy Froman, Chair
James Potter, Vice Chair
George Slade, Clerk
Jared MacDonald
Peter Meier

2020 MAY 13 AM 10:55
TOWN CLERK BOURNE

RECEIVED

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents handed out at the meeting: Doug Oesterheld handed out Graphs - Cyclic Temperature Anomalies, Holocene Interglacial Period, Modern Warm Period. The SUN Drives Earth's Climate pack which included 1) Two graphs of recent solar activity together with NASA articles about the impending onset of global cooling; 2) A discussion of how solar activity affects the planet. 3) An explanation of the science that grounds cloud/cosmic ray interactions. 4) A sharp review of climate change fraud; and a Global Warming Petition Project.

6:00 p.m. Call Public Session to order in Open Session

Executive Session:

Motion to enter Executive Session to conduct strategy related to Town of Bourne and Town of Bourne Fire Chiefs Local 1717 International Association of Firefighters. The Chair has declared that an open meeting may have a detrimental effect on the position of the public body with respect to the purposes stated above.

As necessary, the Chair will call for votes during the Executive Session and report out any actions taken by the Board.

The Board of Selectmen will reconvene in open session at the conclusion of the Executive Session.

**Roll call vote to convene in Executive Session for the purposes stated.
Roll call vote to reconvene in public session**

Madam Chair Froman called the meeting to order at 7:00 pm.

The Chair will report out any votes taken during the Executive Session

Voted 5-0-0 to approved an agreement between Local 1717 and the Town of Bourne the terms of which are set forth in a document that will be part of the press release and incorporated therein and to authorize the Town Administrator to execute the Agreement on behalf of the Town and further to authorize Town Officials to take any and all action necessary to implement this vote.

Judy Froman stated regarding the question if we have a Charter Committee or a Charter Commission. We reached out to our Town Counsel and his response is that it is a Charter Committer. Under the State Law the terminology for charter review is a charter commission, we have a Charter Committee

Judy Froman read 43B Section 7 & 8, however Massachusetts is a home-rule governmental state that defers to local enactments on many subjects and the Town of Bourne acted through special legislation to enact a homeroom charter. The Bourne Charter provides that at least every five years a special committee shall be appointed by the Board of Selectmen to review the Charter and make a report to the Town Meeting; see section 8 1B of the Charter. The committee shall be appointed immediately after town election and report to the next Annual Town Meeting. Since the selectmen are acting under the Charter the appropriate terminology is to identify it as a Charter Committee

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment – Non-Agenda Items

6) Approval of Minutes: February 4, 2020

Voted Peter Meier moved and seconded by James Potter to approve the minutes from February 4, 2020. Jared MacDonald abstained. Vote 4-0-1.

7) License/Permits/Appointments

- a. **Town Meeting Prayer Invocation Discussion**
- b. **Bourne Substance Free Coalition Presentation**
- c. **Expedition Blue an initiative of the Blue Economy Project and the Cape Cod Chamber of Commerce**
- d. **Cape Light Compact Presentation**
- e. **Griffin Girard appointment to the Cape Light Compact (Alternate)**
- f. **Starbucks — Change of Manager**
- g. **Talk of the Town Diner — Change in Ownership**
- h. **Phinney's Harbor Day — 7.11.20 — One Day Beer & Wine - Entertainment**
- i. **Pucino Ride — 7.12.20 — 10th Annual Blackbeard's Ride**

a. Town Meeting Prayer Invocation Discussion

Robert Zibbell, Bourne, spoke about the opening prayer at Town Meeting, specifically the words "In the name of Jesus Christ, Amen." Was opposed to those words because other people at Town Meeting may have been Buddhists, Muslims, Jews, or non-believers. The minister should have had more sensitivity and respect for those who might not have been from one of the Christian denominations. Any clergy opening that public meeting in the future should confine to a more ecumenical prayer.

Don Pickard, Town Moderator, gave some background information on this matter. Town Bylaw Article 11 Town Meeting Section 1.1.6 Rules of Order - All questions or order shall be decided by the Moderator in accordance with Robert's Rules of Order as interpreted by "Town Meeting Time, a handbook of Parliamentary Law", except as otherwise provided by statute, and these bylaws, and provided further, that the following rule(s), and procedure(s) shall supersede "Town Meeting Time" to any extent necessary.

The particular and distinctive part which the Selectmen play in a Town Meeting comes in the very beginning. It is they who set the time and the place of the meeting and prepare and issue the warrant pursuant to which it is called. After that is theoretically possible to dispense with it entirely.

The moderator has the following duties – the moderator presides, regulates the proceedings, decide all questions of order, and make public declarations of votes.

Officials - if an invocation is to be given by a member of the clergy, the moderator should be certain that he or she has been seasonally invited and is able to appear. It is customary to rotate the invitation among the clergy of the various places of worship so they have an equal opportunity to open the meeting.

Chapter 3 Section 16 Opening the Meeting – the Anthem and Prayer - It is customary in many towns to open the meeting with the singing of the National Anthem or salute to the flag and a prayer, well other towns strictly avoid practice, the matter is for local decision. Under the Bylaws and the Home Rule Charter there is nothing there that indicated that there shall or shall not be an anthem or prayer. It is up to the Selectmen to decide.

The Selectmen feel that there can be an opening prayer but have it more non-denominational.

b. Bourne Substance Free Coalition presentation

Donnell Beals, Sagamore Beach, spoke about the mission for Bourne Substance Free. They are asking for support for the events by attending or/and spreading the word on the events, and to bridge the gap with some connections and resources in town. We want to spread awareness around this disease, so not one person in the Town of Bourne thinks that taking drugs or turning to drugs is the only answer. Every single life matters.

Beth Griffin, Gray Gables, spoke about the devastation that opioids have had on the families in town. Spoke about the community awareness presentations they provide in the schools, Bourne Substance Free Coalition; Interest in helping families that struggle with addiction. Hope to continue until the opioid issue is concord. Ms. Griffin spoke about what they have done within the town including the projects, forums and programs they have done in schools. Spoke about the program Hidden in Plain Sight, Health Community Educational Forums, Opioid Business Forum, Narcan available in the Bourne Schools.

Joe Carrera spoke about the statics of the overdoses and the fatalities in the Town of Bourne.

David Sampson spoke about opioid abuse in the Town of Bourne, and about the Healing Communities Study, Funded by the National Institute for Health. The money is targeted for 16 communities in Massachusetts; they are focusing on 8 communities which include Bourne and Sandwich. The Grant is to provide the services needed in such a way that over a 3-year period there is a 40% decrease in opioid deaths in the targeted areas; Bourne is part of the target area. Had a meeting with the folks from Sandwich, we agreed to work together. The best way to keep track is to follow on FaceBook; we'll get more formal communication/information with the Town Manager.


Joe Carrara said we are looking to recruit people to volunteer, meetings are held at the Upper Cape Vocational School on the second Wednesday each month. The next meeting is on March 11 at 6:00 p.m., then April 8th at 11:00 a.m. Going forward they will alternate day and night meetings.

MARIJUANA & PARENTING

WHAT YOU NEED TO KNOW


Based on a report by Barnstable County Department of Human Services

IN MASSACHUSETTS, RECREATIONAL USE OF MARIJUANA IS ILLEGAL FOR ANYONE UNDER 21.




TEEN BRAINS ARE STILL DEVELOPING

Marijuana use interferes with healthy brain development.



YOUTH WHO REGULARLY USE MAY HAVE

- Challenges learning
- Memory problems
- Anxiety & depression



MARIJUANA IS MUCH STRONGER NOW

Since 1995 THC content has tripled - **this is not the pot that you grew up with.**

TEENS SHOULDN'T USE MARIJUANA

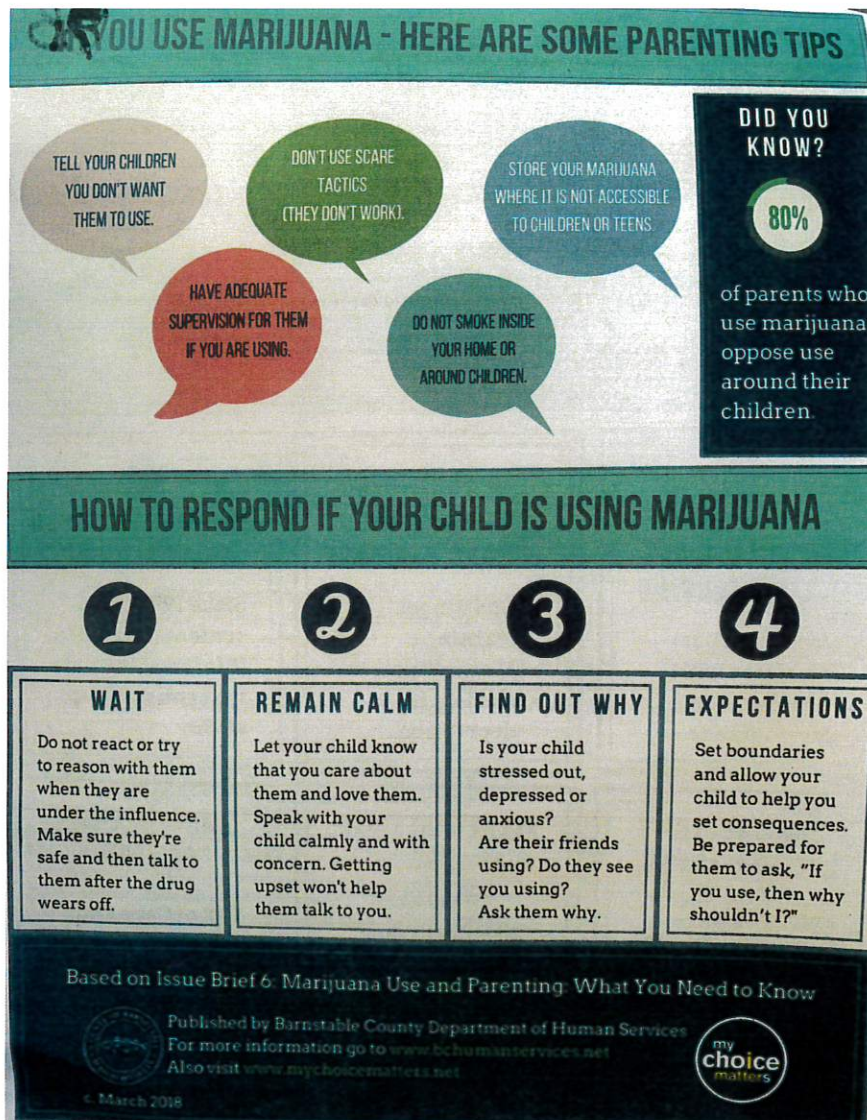
Teens who use increase their risk of addiction to marijuana and other substances later in life.

DELAY FIRST USE AS LONG AS POSSIBLE

The longer teens delay first use and regular use, the less likely they are to become addicted.

WHAT TEENS BELIEVE

50% of Cape Cod youth who use marijuana believe their parents think it is okay. **What parents say matters.**



c. Expedition Blue an initiative of the Blue Economy Project and the Cape Cod Chamber of Commerce

Bert Jackson, Blue Economy Project, Cape Cod Chamber of Commerce & Cape Cod Blue Economy Foundation, spoke about Expedition Blue. The Blue Economy Project is an initiative by the Cape Cod Chamber of Commerce that was started in 2015. Expedition Blue is a network of sites in the Cape Cod region showcasing how water anchors our landscape, powers our economy, and inspires our future. They have to be on public land. Spoke about Historical Inspiration – Humane Society Lifesaving Huts; Some Possible Ancestors; Concept Design – Architecture References; Module Overview – A range of options; Module Size Options – A range of sizes; Potential Combinations – Linear variations; Potential Combinations – Field variations; Interpretive Overview Diagram; Installations, Installation Plan; the Approach – The Cape Cod Blue Economy is on the rise. ...though this economy is already hard at work, identifying what it is has never happened. As a result, the latent

power of the Blue Economy is large and will only be successful at linking a healthy environment with a healthy economy by making it known explicitly to the general public, partner organizations, and current and future contributions. Goal – To showcase and engage the public with the local Blue Economy to build awareness, understanding, and pride. Problem – The public doesn't know about the Blue Economy or what it is. Target Audience – The general public, including educators, outside visitors and locals to the Cape Cod region. Expedition Blue Experience: Attract – Build awareness and interest; Learn – Invite people to engage; Contribute – Enable action and pride.

We have submitted a commitment letter that we are asking the Town Administrator or Select Board Chair to sign that states you are willing to engage with us in the process of doing this. The cost of installation is born by the Expedition Blue Project. The Town's responsibility would be the permitting process and possibly any preliminary sight preparation.

Mr. Jackson said part of our budget with the grant does include marking and advertising for this. The intention is to grow the network and put more sights in in the future.

Judy Froman said she would like to move forward with supporting this on behalf of the town.

Mr. Jackson said they are in the process of sight selections now. Would like the commitment letter by March 15, 2020. Per the Grant we have to be done by the end of June 2021.

Voted: Jared MacDonald moved and seconded by Peter Meier to move forward with a letter of commitment signed by either the Chair or the Town Administer. Vote: 5-0-0.

d. Cape Light Compact Presentation

Robert Schofield, Cape Light Compact representative from Bourne, introduced Maggie Downey and Margaret Song. Mr. Schofield stated they learned at a state wide business partner meeting, which is all the administrators that run the energy audits for the state of Massachusetts, the new intermediate school has been named the project of the year for the state.

Maggie Downey, administrator of Cape Light Compact, went over the Cape Light Compact update. We have been running the Energy Efficiency Program locally since 2001. Spoke about what they have done in the last 19 years.



Your Trusted, Local Energy Resource

Cape Light Compact Update

Bourne Board of Selectmen

March 4, 2020

Since 2001...

Reinvested
\$307 Million



Saving 4.8
Billion kWh



Total benefit of
\$1.1 Billion



726,687 vehicles
driven for a year



385,134,917 gallons of
gas consumed



394,957 homes' energy
use for one year



0.88 coal-fired
power plants in
one year



2016-2018 Town-Specific Data

Year	Annual kWh Savings	Actual Expenditures	Participants
2016	1,932,809.44	\$1,082,888.95	2,425
2017	3,512,941.16	\$1,586,615.75	10,880
2018	4,703,556.55	\$1,924,095.96	13,711
Total	10,149,307.15	\$4,593,600.66	27,016



2019 Bourne Highlighted Projects

High School

- CLC Contributed: **\$269,404**
- kWh Saved: **318,090**
- Measures installed: Variable Frequency Drive, Vending Machines, Interior and Exterior Lighting

Middle School

- CLC Contributed: **\$127,537**
- kWh Saved: **166,410**
- Measures installed: Vending Machines, Interior and Exterior Lighting



2019 Bourne Highlighted Projects

Upper Cape Cod Tech

- CLC Contributed: **\$167,000**
- kWh Saved: **110,826**
- Measures installed: Lighting

Intermediate School

- CLC Contributed: **\$77,158**
- kWh Saved: **167,154**
- Measures installed: Lighting

Town Hall

- CLC Contributed: **\$5,070**
- MMBTU Saved: **85**
- Measures installed:
Insulation and Air-source
Heat Pump



Power Supply Updates

2019

- Residential pricing was below Eversource's basic rate for most of the year, while matching 100% of customer usage with Renewable Energy Certificates (RECs)
- CLC Local Green Launch
 - Allows customers to opt-up to have 50 or 100% of usage matched with RECs from Projects in New England

2020

- Current Pricing is

Residential	12.941 cents/kWh
Commercial	12.629 cents/kWh
Industrial	12.797 cents/kWh



Energy Efficiency Updates

- No major changes to 2019 rebate amounts except for changes to heat pump rebate amounts.
- New online Home Energy Assessment
- Main Streets events
 - CLC partnered with Oak Bluffs and Chatham to help target businesses for Energy Assessments on Energy Efficiency day in October.
 - We will be looking to expand this effort in 2020 to include more towns.



2020 Residential Rebates

Oil and Propane Heating

Up to **\$2,300 rebate*** for oil & propane heating systems.

Oil and Propane Hot Water

\$400 rebate* for oil or Propane Indirect Water Heater

\$800 rebate* for Propane On-Demand Tankless Water Heater

\$400 rebate* for oil Indirect Water Heater

*Natural gas equipment related rebates are available at <https://www.masssave.com/en/saving/residential-rebates/gas-heating-equipment>

Electric HVAC & Hot Water

\$1250/ton on Mini-Split or Central Heat Pump, Displacing Oil, Propane, and Electric Resistance

\$500/zone up to \$1500 on Integrated Controls for Mini-Split Heat Pump, Displacing Oil or Propane

\$50/ton for Central AC

\$250/ton for Central or Mini Split Heat Pumps not displacing oil or propane

Up to **\$600** on Heat Pump Water Heaters for qualified electric hot water replacements.

ENERGY STAR® Appliances

\$40 rebate on Room Air Cleaners

\$30 rebate on Dehumidifiers

\$50 rebate on Elec. Clothes Dryers

\$100 rebate on Smart Thermostats

Fridge and Freezer Recycling

Up to **\$75 rebate*** for recycling your working fridge or freezer. Call 1-877-889-4761 or visit the link below to schedule your pickup

Get instant rebates on LED bulbs, Smart Thermostats, Advanced Power Strips, and much more at www.masssave.com/store



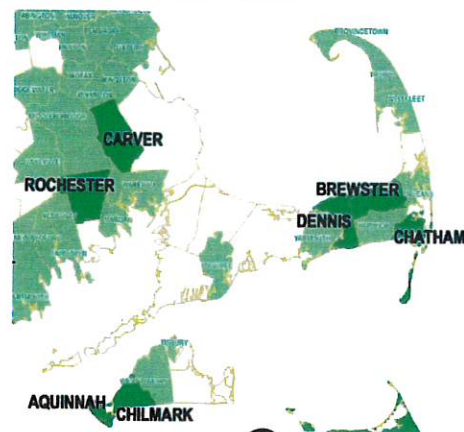
Cape and Vineyard Electrification Offering (CVEO)

- Objectives
 - **250** total non-gas heated participants, tiered services by income: Low-income (up to 60%), moderate income (61-80%)
 - **Enhanced incentives for all three measures for customers below 81% of SMI**
 - Convert oil, propane, electric resistance heat to cold climate heat pumps
 - Install PV systems to support electrification of heating system and reduce GHG emissions
 - Install battery storage for demand response
- Addresses the upfront cost barrier



Green Communities

CLC continues to help towns receive their Green Community Designation and implement programming



Dark green: Newly-designated in 2019
Light green: Existing



Thank You!

www.CapeLightCompact.org

Energy Efficiency: **1-800-797-6699**

Power Supply: **1-800-381-9192**



e. Griffin Girard appointment to the Cape Light Compact (Alternate)

Griffin Girard introduced himself and spoke briefly about why he would be a positive addition to the Cape Light Compact Board.

Voted: Peter Meier moved and seconded by James Potter to appoint Griffin Girard as an Alternate Member to the Cape Light Compact. Term to expire June 2020. Vote: 5-0-0.

f. Starbucks — Change of Manager

Starbucks Coffee #14474, Aileen Quinlan, Manager; 2 Bourne Bridge Approach, Buzzards Bay, MA; Change of Manager – Common Victualer [Food license]

Voted: Jared MacDonald moved and seconded by Peter Meier to approve the change in manager at Starbucks Coffee #14474, 2 Bourne Bridge Approach, Buzzards Bay from Caitlin Webb to Aileen Quinlan. Vote: 5-0-0.

g. Talk of the Town Diner — Change in Ownership

Marcom & Sons, LLC; d/b/a Talk of the Town Diner; James Drowne, Manager; 808 MacArthur Blvd., Pocasset, MA 02559; Common Victualer [food] – Change in ownership/manager. Hours 6:00 a.m. to 11:00 p.m. 7 days @ week; Seating Plan on file – Seating Capacity 75 maximum as approved by Building Inspector.

James Drowne spoke about the Talk of the Town Diner and the updates they have done.

Voted: Jared MacDonald moved and seconded by James Potter to transfer a Common Victualer's License from New England Culinary Traditions Group, LLC, d/b/a Talk of the Town Diner, Kazar Keuchkarian, Manager, 808 MacArthur Boulevard, Pocasset to Marcom & Son, LLC, d/b/a Talk of the Town Diner, James Drowne, Manager, 808 MacArthur Boulevard, Pocasset. Vote: 5-0-0.

h. Phinney's Harbor Day — 7.11.20 — One Day Beer & Wine - Entertainment

Bourne Community Boating, Inc., Phinney's Harbor Day Fundraiser – Annual Event, Amy Wright; Monument Beach and Monument Beach Marina [town ramp side] Emmons Road, Monument Beach [beach area, grass area, main dock and parking lot.]
Saturday – July 11, 2020; 7:00 a.m. to 6:00 p.m. includes setup and takedown, Annual Phinney's Harbor Day;

- Fundraiser for Bourne Community Boating Scholarship Fund to include: 5K, tent, food for sale, boat rides, music, beer and wine sales, silent auction, and raffle.
- 5K Road Race 8:30 a.m. - 10:00 a.m. [setup 7:00 a.m. to 10:30 a.m.] Approx. 300 people in attendance. Race Route on file in the Town Administrators office.
- Raffle and Silent Auction;
- Entertainment License: Live Music – Will play from 1:00 p.m. to 5:00 p.m. playing on the beach/paved area. [setup will be at 12 noon and breakdown from 5:00 p.m. – 6:00 p.m.]
- Application for a Special One-Day License for Beer & Wine 12:00 p.m.- 5:00 p.m. [setup at 11:00 a.m. and breakdown at 5:00-6:00 p.m.] Approximately 300 people; use of the town parking lot. Will provide a designated area for consumption of beer & wine to be served in plastic cups adjacent in a tented area. ID's will be checked before entering and bracelets will be worn once ID is approved.
- The area will be fenced in with only 1 point of manned egress
- Requested that parking stickers enforcement waiver from 8:00 a.m. to 6:00 p.m. on July 11th A layout plan of facilities and fixtures, site plan and outside façade is available at the Town Administrator's office

Remarks: Conservation Commission - No additional porta-potties without approval from Conservation Department. Applicant to meet with Conservation Agent on placement of porta-potties prior to event. Board of Health – Any food vendors will need to apply for permits. Building Inspector – Tent permit has been issued. Sewer Commissioners – No Sewer. Department of Public Works – Remove all signage following the event and remove all trash. Police Department – Detailed Officer will be required as in years past. Event organizer must contact police at least four (4) weeks prior to event to review route and other logistical issues that may arise. Lot must be orderly at all times and parking in designated spots only.

Proposed PHD5K Course: Start Monument Beach Marina, in front of the BCB tent. North through the parking lot and over the railroad tracks. Left onto Shore Rd (on sidewalk); Right

onto Gaffield; Right onto Huntington; Right onto Chester; Left onto Shore Road, cross to sidewalk; Left onto Midway; Right onto Harwood; Right onto dirt Valley Bars Road; Cross Shore Road, continue on Valley Bars Road under railroad bridge to Monks Park. Turn around at sand goat ramp at Monks Park. Just after going under the railroad bridge, enter the woods on Loop Trail. Continue around Loop trail until the small parking lot at Shore Road. Left onto Shore Road. Right onto Little League baseball field loop. Right onto Shore Road, cross to sidewalk. Left onto Emmons Road. Finish same as start, in front of BCB tent in Monument Beach parking lot.

Amy Wright, Monument Beach, was present to represent Bourne Community Boating for the Phinney's Harbor Day 10th annual fundraiser.

Judy Froman questioned signage. Amy Wright said there will be yard signs around town. Ms. Froman reminded Amy Wright that no additional porta-potties are allowed without approval from Conservation Department.

Voted: Peter Meier moved and seconded by Jared MacDonald to approve the Bourne Community Boating, Inc., Annual Phinney's Harbor Day Fundraiser on July 11, 2020 at Monument Beach with the understanding that the Applicant is to meet with the Conservation Agent on placement of porta-potties prior to the event if needed.

Amy Wright questioned if it includes the parking waiver? Ms. Froman said it was included in the route slip.

Vote: 5-0-0.

i. Pucino Ride — 7.12.20 — 10th Annual Blackbeard's Ride

Lisa [Pucino] Haglof, SSG Matthew A Pucino Memorial Foundation LTD, 56 Siasconset Drive, Sagamore Beach; Staging for the 10th Annual Blackbeard's Ride in memory of SSG Matthew A. Pucino Motorcycle ride for our wounded veterans, starting at Bourne Veterans' Memorial Community Building proceeding down Main Street and merging onto Scenic Highway. 7/12/20; 6:30 a.m. – 11 a.m.; Estimated attendance 400. Remarks: Recreation Department – Community Center will be open for bathroom use. Police Department – This is a Sunday which works better for traffic. Recommend ride starts as early as possible, but no later than 10:45 a.m. Event has been well coordinated in the past and we see no significant issues. Bourne and State Police usually assist for a short time to start off the ride.

Lisa Haglof briefly spoke about SSG Matthew Pucino, and the type of person he was.

Voted: Jared MacDonald moved and seconded by James Potter to approve the 10th Annual Blackbeard's Ride in memory of SSG Matthew A. Pucino Motorcycle Ride for our wounded veterans on July 12, 2020. Vote: 5-0-0.

8) License/Appointments

- a. **Citizen Request for Endorsement of a proposed Town Meeting Article on Climate Change - Climate Change Presentations will be presented**

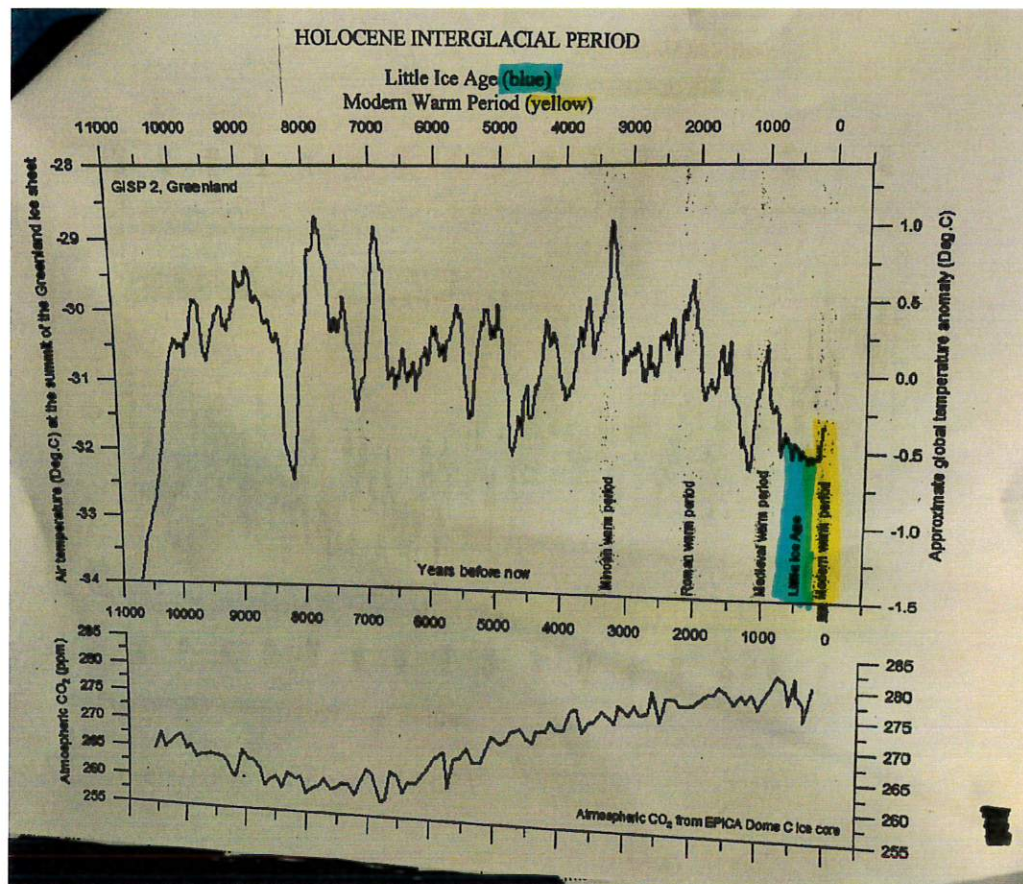
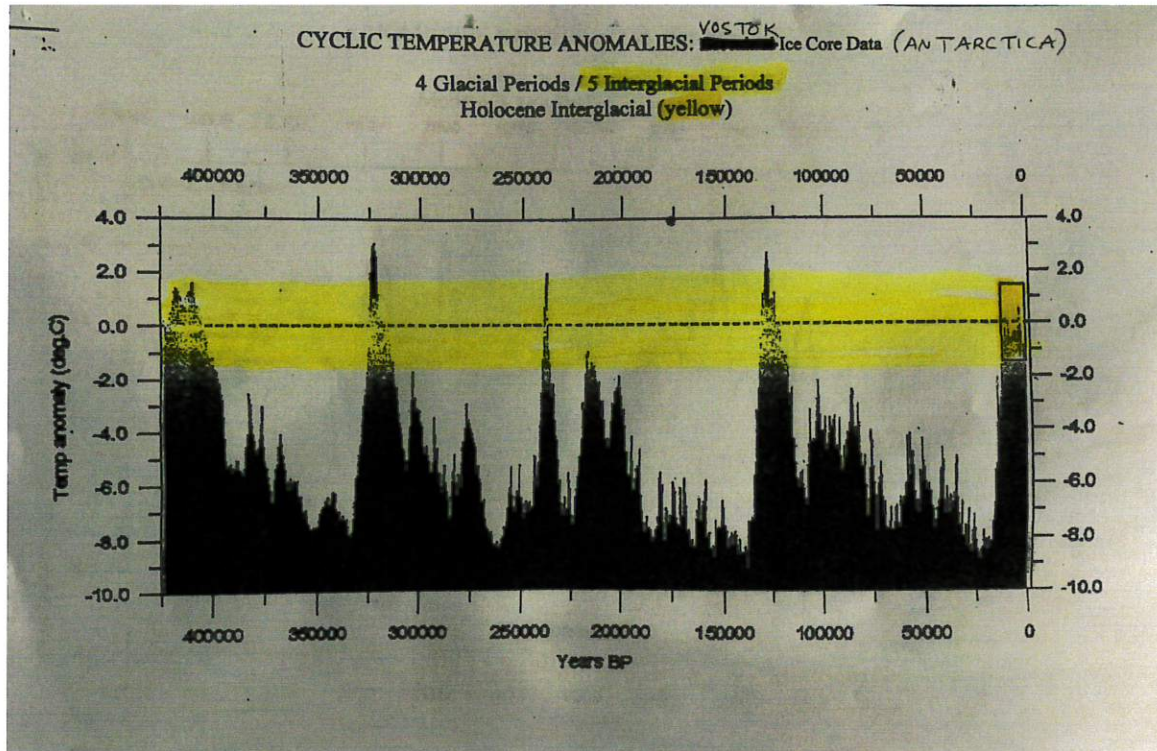
- b. Interim Fire Chief appointed to Local Emergency Planning Committee and Street & Traffic Committee**
- c. Hawker/Peddler's Bylaw presentation**
- d. Complete Streets Presentation - Second reading**
- e. The Board of Selectmen sign a License Agreement between the Town of Bourne and Bourne Real Estate Holdings, LLC (Hampton Inn Cape Cod Canal)**
- f. Health Insurance Trust Fund Update**
- g. Council on Aging Representative to the Bourne Human Services Committee**

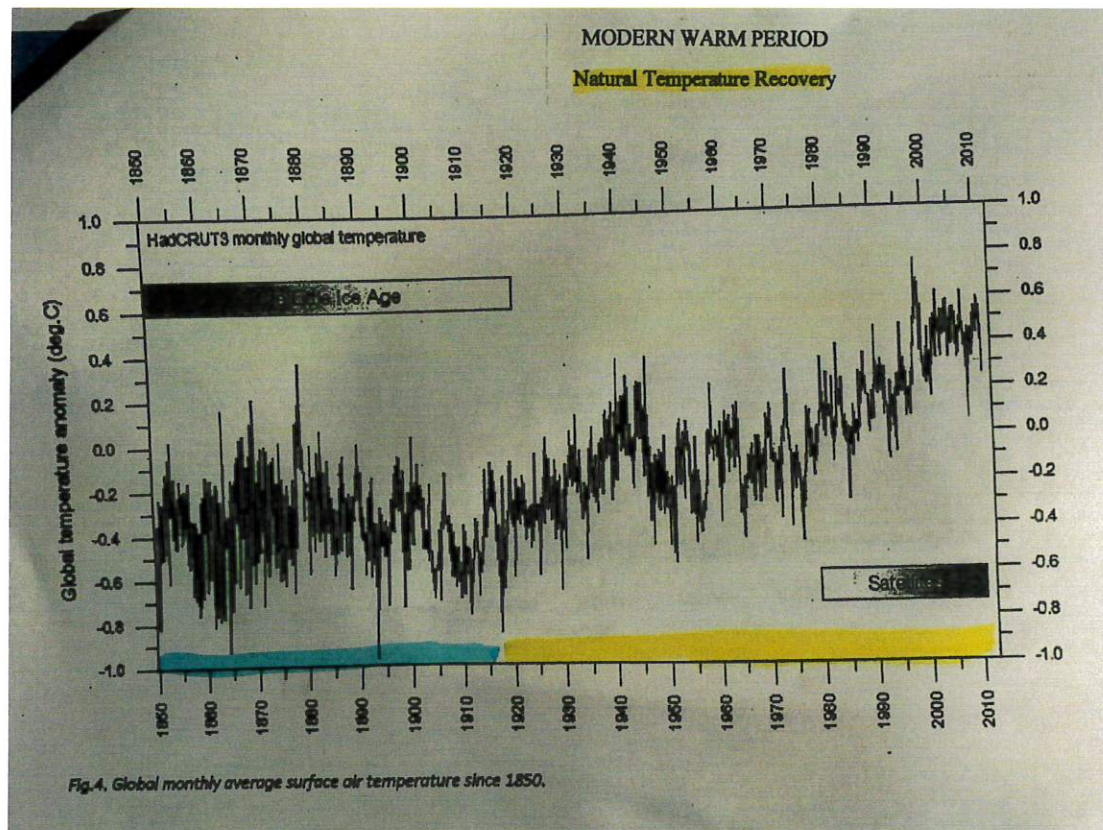
Richard Conron, Gray Gables, gave a brief background on the reason for the proposed climate change policy, and stated it should be sponsored by the Board of Selectmen at Town Meeting.

Judy Froman read what was proposed.

Be it resolved that the Town of Bourne recognizes that the climate emergency, driven by human activity including energy consumption and land use practices and leading to global warming, rising seas, deadly storms, dangerous heat waves, acidifying oceans, and melting ice sheets poses a threat to health, safety and economic security of residents of the Town. The Town of Bourne therefore adopts as its policy the objective of reducing net greenhouse gas emission from human activity within and by the Town to zero at the earliest technically and economically feasible time, and request the Board of Selectmen to direct all officers and departments of the Town to take such measures within the scope of their respective responsibilities and authority as may be necessary and prudent to facilitate such policy and objective.

Doug Oesterheld, climate realist, reviewed the three graphs of Temperatures variances in previous glacial cycles as documented by the Vostok Ice Core, that he handed out this evening.





Mr. Oesterheld gave a brief summary of the Solar Activity Cycles, which included graphs of recent solar activity together with NASA articles about the impending onset of global cooling; how solar activity affects the planet; an explanation of the science that grounds clouds/cosmic ray interaction; and a review of climate change fraud.

James Potter said he prefer it come from the Board, since we do policies and second and third readings. The Board should get the research and look into it. Don't know if we can reduce the emissions in the town to zero, which is what the proposed policy states.

Judy Froman said she'd like to be able to take the time and look at what the resolution says and have more of a discussion regarding this issue, the town should support some type of resolution as it relates to our vision and mission.

Cheryl Keon, Bourne, said she is working with the other 14 towns with this coalition that is mobilizing a major effort on the Cape. She supports and agrees the Board of Selectmen should support this effort and take the lead.

Judy Froman said we will put it on the agenda for our workshop on March 17th so we can review/create a draft of a resolution that would be something that the Board can support.

b. Interim Fire Chief appointed to Local Emergency Planning Committee and Street & Traffic Committee

Voted: Peter Meier moved and seconded by Jared MacDonald to appoint David S. Cody, Interim Fire Chief to the Local Emergency Planning Committee and Street & Traffic Lighting Committee (This Motion was amended to include the term limit [June 30, 2020]) Term to expire June 30 2020. Vote: 5-0-0.

2:24:20

c. Hawker/Peddlers Bylaw presentation

Recommended Bylaw change to Article 3.1.17 Hawkers and Peddlers; Door -to-Door Sales.

Brandon Esip, Lt. Police Department and member of the Bylaw Committee, briefly went over the suggested changes to the Bylaw Article 3.1.17 Hawkers and Peddlers. The Police Department and the Bylaw Committee have been working on this by Bylaw since 2018, and submitted the bylaw at Town Meeting last year. The Attorney General's Office changed their opinion as to what needs to be in the Bylaw as standards so it got denied by the Attorney General's Office. The reasons it got denied are the Attorney General's Office found the bylaw lacked a specific timeline for how long the town had to approve or deny permits and specific criteria to be used for approving or denying a permit. There has to be a set time when the Board or the Chief can approve or deny the permit within a certain number of days if there is no action it is considered approved. There also has to be standards for the criteria that will be used by the town in order to approve or deny a permit. Worked with Nichole Caprioli at the Attorney General's Office, she said it meets the concerns they initially had. The approval process of the permit would be through the Police Department, and would also handle the no solicitation end. The appeals process would go through the Select Board. We can use the FaceBook page to get the information to the public.

Voted: Peter Meier moved and seconded by James Potter to support the Bylaws Committee's recommendation of filing an article at the Annual Town Meeting. Vote: 5-0-0.

d. Complete Streets Presentation - Second reading

Timothy Lydon, Town Engineer, presented the second reading of the Complete Streets Policy. This policy basically states we are going to do our best to create safety and accessibility for all modes of transportation when feasible. We have a Complete Streets Outreach on March 11.

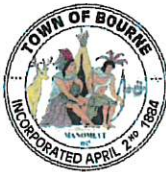
Judy Froman clarified that it is not a mandate.

Steven Tupper, transportation Manager at the Cape Cod Commission, said this is a municipal policy and the decision-making stays at the municipal level. It is explicit in the police that this is an opportunity to improve streets. If the policy is adopted the next step is the development of the prioritization plan, some of the Cape Cod Commission staff would assist the town. There is a public meeting next week on Wednesday, March 11 at 6:30 at the Bourne Middle School. There will be a second meeting of this prioritization plan. Once the plan is approved the town would be eligible to apply for grants from the state for complete streets, each of those times you can apply for up to \$400,000.

Timothy Lydon said Planning started this, haven't consulted the Planning Board specifically.

James Potter suggested the Select Board should have input because we are road commissioners. If something is wrong it comes to the Selectmen's office. Judy Froman suggested the stakeholders would include the Planning Department, DPW, Schools, and BOS.

Steven Tupper spoke about the Prioritization Plan. The first meeting next week is a listening session, we will take in all the feedback, then we will develop a list of potential projects. The second meeting is when that will get submitted. When any specific project rolls out there will still be the normal outreach process that DPW will do before any specific project moves forward.



TOWN OF BOURNE BOARD OF SELECTMEN

24 Perry Avenue
Buzzards Bay, MA 02532
Phone 508-759-0600 – Fax 508-759-0420
Town Administrator: Anthony Schiavi
Asst. Town Administrator: Glenn Cannon



February 4, 2020

COMPLETE STREETS POLICY

I. VISION AND PURPOSE

The Town of Bourne's unique geography creates many difficulties for both vehicular traffic and other multi-modal forms of transportation. Situated around the Cape Cod Canal, the Town of Bourne is separated by a major geographic feature that creates a bottleneck for all traffic coming on and off the Cape with all three bridges of the Canal being located in Bourne. The traffic being the obvious concern, pedestrian safety in the surrounding roadways of the bridge system is as much of an issue as any. There are also several necks (the local term for a peninsula) and islands along the shore, which create several small coves and harbors. There are also several small ponds and rivers, all of which (except the Herring River, which feeds directly into the Canal) feed into Buzzards Bay. The largest of these inlets, Buttermilk Bay, lies along the border with Wareham. Because of the large parcel of land occupied by Otis A.N.G.B. in the eastern part of the town, the majority of settlement is either along the shores of the Canal or along Buzzards Bay.

Complete Streets are designed and operated to provide safety and accessibility for all the users of our roadways, trails, and transit systems. These users include pedestrian, bicyclists, transit, transit riders, motorists, commercial vehicles, emergency vehicles, and people of all ages and of all abilities. Furthermore, Complete Streets principles contribute toward the safety, health, economic viability, and quality of life in a community by providing greater opportunities in multi-modal and non-motorized transportation, along with accessible and efficient connections between home, school, work, recreation and retail destinations by improving the pedestrian and vehicular environments throughout communities.

The purpose of Bourne's Complete Streets Policy, therefore, is to accommodate all users by creating a road network that meets the needs of individuals utilizing a variety of transportation modes. The Town will integrate the planning, design, operation and maintenance of streets so that they are safe for all users of all ages and abilities as a matter of routine. This policy directs decision-makers to consistently plan, design, and construct streets to accommodate all anticipated users including pedestrians, bicyclists, transit, motorists, emergency vehicles, and freight and commercial vehicles.

II. CORE COMMITMENT

The Town of Bourne recognizes that all users of all modes, including, but not limited to, pedestrians, cyclists, transit and school bus riders, motorists, delivery and service personnel, freight haulers, and emergency responders, are legitimate users of streets and deserve safe facilities. "All Users" includes users of all ages and abilities.

The Town of Bourne recognizes that all projects, new, maintenance, or reconstruction, are included as opportunities to implement Complete Streets design principles. The Town will, to the maximum extent possible, design, construct, maintain, and operate all streets to provide for a comprehensive and integrated street network of facilities for people of all ages and abilities.

Complete Streets design recommendations shall be incorporated into all publicly and privately funded projects, as appropriate. All transportation infrastructure and street design projects requiring funding or approval by the Town of Bourne, as well as projects funded by the State and Federal Government, such as Chapter 90 funds, Transportation Improvement Program (TIP), the MassWorks Infrastructure Program, Community Development Block Grants (CDBG), and other state and federal funds for street and infrastructure design shall adhere to the Town of Bourne's Complete Streets Policy. Private developments and related street design components or corresponding street-related components shall adhere to the Complete Streets principles. In addition, to the extent practical, State-owned roadways within the Town of Bourne shall comply with the Complete Streets Policy, including the design, construction, and maintenance of such roadways within Town boundaries.

The Engineering Department and Department of Public Works shall use its best judgement regarding the feasibility of applying Complete Streets principles for routine roadway maintenance and projects. Other transportation infrastructure projects, including but not limited to roadway reconstruction, roadway reconfiguration, subdivisions, or transportation improvements may be excluded upon approval by the Director of Public Works and/or designee, where documentation and data indicate that:

- Specific users are prohibited by law, such as Interstate freeways or pedestrian malls. An effort will be made, in these cases for accommodations elsewhere.
- Cost of accommodation is excessively disproportionate to the need or probable use.
- There is an absence of current and future need.
- Protected scenic, historic, and/or environmental features/qualities would be adversely impacted.

III. BEST PRACTICES

The Town of Bourne's Complete Streets Policy will focus on developing a connected, integrated network that serves all road users. Complete Streets will be integrated into policies, planning, and design of all types of public and private projects, including new construction, reconstruction, rehabilitation, repair, and maintenance of transportation facilities on streets and redevelopment projects.

Implementation of Bourne's Complete Streets Policy will be carried out by Town departments with multi-jurisdictional cooperation, to the greatest extent possible, among private developers, neighboring Towns, and regional, state, and federal agencies.

The Town of Bourne recognizes that "Complete Streets" may be achieved through single elements incorporated into a particular project or incrementally through a series of smaller improvements or maintenance activities over time.

Complete Streets principles include the development and implementation of projects in a context sensitive manner in which project implementation is sensitive to the community's physical, economic, and social setting. The context sensitive approach to process and design includes a range of goals by considering stakeholder and community values on a level plane with the project need. It includes goals related to livability with greater participation of those affected in order to gain project consensus. The design process may incorporate flexibility to balance user's needs. The overall goal of this approach is to preserve and enhance scenic, aesthetic, historical, and environmental resources while improving or maintaining safety, mobility, and infrastructure conditions.

The latest design guidance, standards, and recommendations available will be used in the implementation of Complete Streets including, but not limited to:

- Massachusetts Department of Transportation (MassDOT) Project Development & Design Guide
- American Association of State Highway Transportation Officials (AASHTO) A Policy on Geometric Design of Highway and Streets (latest edition)
- United States Department of Transportation Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD)
- Architectural Access Board (AAB) 521CMR Rules and Regulations
- National Association of City Transportation Officials (NACTO) Urban Street Design Guide and Urban Bikeway Design Guide
- Cape Cod Commission's Complete Streets/Living Streets Design Manual
- Cape Cod Metropolitan Planning Organization's Cape Cod Regional Transportation Plan
- Documents and plans created for Bourne, such as the Local Comprehensive Plan (LCP), and bicycle and pedestrian network plans.

The Town of Bourne's Complete Streets Policy will be consistent with project selection criteria for multi-purposed pathway and pedestrian projects utilized by the Town of Bourne Department of Public Works. Guidance for selection criteria may be found in the above cited references. Generally, selection criteria favor projects that meet one or more of the following categories:

- Continuity - These projects alleviate network gaps or deficiencies. The facilities integrate with or improve an existing network or link to either complete or extend systems. However, a project that is the first element of a planned multi or walkway system will also be valued. Isolated projects with no clearly defined origin or destination will be avoided.
- Destinations/attractions - The purpose of these facilities is to provide pedestrian or multi-modal links to destinations including transit stops, business districts/shopping centers, beaches, and playgrounds and other pedestrian oriented destinations.
- Highly populated areas - These facilities support internal circulation and connectivity for denser residential neighborhoods.
- Schools - These facilities serve streets and the network surrounding schools. These may augment other programs such as Safe Routes to Schools.

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These measures of effectiveness will be compiled into a report by the Department of Public Works and presented as needed, but no less than annually.

WITNESS our hands and seals this ____ day of _____, 20 ____

BOARD OF SELECTMEN:

Judith MacLeod Froman

James L. Potter

George G. Slade Jr.

Peter J. Meier

Jared P. MacDonald

Voted: Peter Meier moved and seconded by Jared MacDonald to move the Completes Streets Policy to the third reading. Vote: 5-0-0.

e. The Board of Selectmen sign a License Agreement between the Town of Bourne and Bourne Real Estate Holdings, LLC (Hampton Inn Cape Cod Canal)

Tony Schiavi said the Board authorized me to work with Town Counsel and the Hampton Inn to coordinate the license agreement. We received the insurance document and the \$5000 payment for this year.

Voted: Jared MacDonald moved and seconded by Peter Meier to sign a License Agreement between the Town of Bourne and Bourne Real Estate Holdings, LLC for a portion of 90 Main Street, consisting of approximately 16,100 sq. ft. Vote: 5-0-0.

f. Health Insurance Trust Fund Update

Erica Flemming gave an update on the Health Insurance Trust Fund

Health Insurance Trust Fund

Status Update to the Board of Selectmen
March 4, 2020

What is the Health Insurance Trust Fund?

- **Internal Service Fund** (Funds used to account for the financing of services provided by one department to other departments or governmental units)
- This fund is used to account for risk financing activities related to the employee's health insurance
- **Self-Insured Health Claims Trust per MGL c. 32B § 3A** (a self-insured plan is one in which the employer and employees assume the financial risk for providing health care benefits to employees, retirees and other covered members)

Major Highlights

- Trust Fund Balance remains healthy
- Meets financial policy requirements
- Town has provided a quality product at an affordable rate
- 75%/25% Contribution Rate
- Cost to employees has remained stable –
 - Zero % Increase for FY18 & FY19
 - 2% Increase in FY20
 - 3% expected for FY21
- 3% Expected Increase for FY21
- PEC Agreement Valid through 6/30/2022

Enrollment

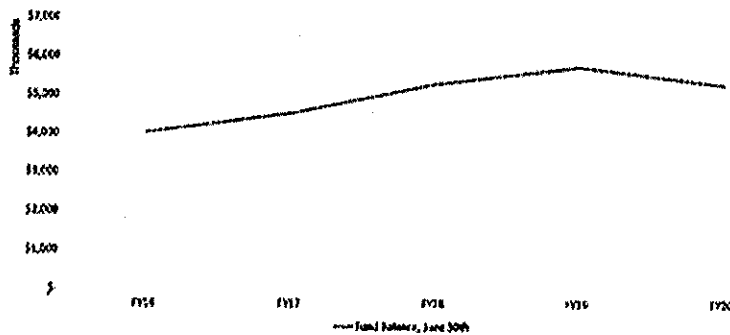
Health/Dental Plan Enrollment	
PPO - Individual	84
PPO - Family	132
HMO - Individual	75
HMO - Family	147
Total Medical plans	438 Approx. 82% Active; 18% Retirees
Medex - Retirees	190 Retirees
Dental - Individual	356
Dental - Family	342
Total Dental Plans	698 Approx. 62% Active; 38% Retirees
Total Members - PPO	493
Total Members - HMO	612
Total Members	1,105 ***All persons covered by plan - includes spouses and dependents

Fund Balance History

	July 1 Balance	Deposits	Withdrawals	Interest	June 30 Balance	% Increase from FY
FY20	\$ 5,714,319	\$ 6,194,465	\$ (6,901,011)	\$ 253,193	\$ 5,260,965	**** as of 1/1/2020
FY19	\$ 5,262,490	\$ 10,633,622	\$ (10,300,135)	\$ 118,342	\$ 5,714,319	8.59%
FY18	\$ 4,505,415	\$ 10,325,500	\$ (9,715,019)	\$ 146,594	\$ 5,262,490	16.80%
FY17	\$ 4,010,629	\$ 9,930,541	\$ (9,326,403)	\$ 90,648	\$ 4,505,415	12.34%
FY16	\$ 3,107,655	\$ 10,580,191	\$ (9,790,732)	\$ 113,515	\$ 4,010,629	

Fund balance is trending upwards; Town is watching this and will review ways to mitigate excess funds to members via insurance holiday, rate decrease, etc. in future periods

Health Insurances Trust Fund Fund Balance History



Future Enhancements/Maintenance

- Implement Wellness Program
- Acupuncture Coverage to be added
- Diabetes Care Value Program
- Expansion of Telehealth Services



g. Council on Aging Representative to the Bourne Human Services Committee

Voted: Peter Meier moved and seconded by Jared MacDonald to appoint Council on Aging Director, Debora Oliviere-Llanes as a member to the Bourne Human Services Committee. (This Motion was amended to include term limit [Term to expire June 30, 2020]) Vote: 5-0-0.

Judy Froman requested that the Town Administrator postpone his reports.

9) Town Administrators Report

- Gardner Bridge Update**
- Mass Development Meeting**
- Director of Assessing Update**
- Website Outage**
- Appointment of Supportive Day Care Coordinator**
- July 5th Fireworks**

Tony Schiavi said we appointed the Supportive Day Care Coordinator. Tina Metcalf was appointed to that position. She will start in the next couple weeks.

10) Correspondence

George Slade brought the Board and the public up to date on the correspondence

- Letter from Smart Growth Economics, LLC to open a conversation about working together on fostering a vibrant and walkable community in Buzzards Bay with a potential commuter rail connection to Boston.

- B. Received 2 letters dated February 10, 2020 and Feb 14, 2020 from the Office of the Attorney General regarding Open Meeting Law complaint filed by Don Hayward
- C. Letter from Robert Cavanaugh regarding complaint – Unacceptable drainage pit at the intersection of Old Dam Road and Anne Lane, Bourne Village
- D. Xfinity provided a copy of its Form 500 for 2019
- E. Nextera Energy Services submitted Massachusetts Disclosure Label LLC
- F. MMA Annual Spring Legislative Breakfast Meeting
- G. G Upper Cape Cod Regional Technical School District Committee minutes for January 9, 2020
- H. Cape Light Compact submitted activity report for October – December 2019
- I. Letter from ConfiKids sent to “Pick and Roll” Peter for being part of the team. Harlem Rockets vs. Bourne Dream Team Event was a huge success.

11) Adjourn

Voted: Peter Meier moved and seconded by Jared MacDonald to adjourn. Meeting adjourned at 10:02 pm. Vote: 5-0-0.

Respectfully submitted – Carole Ellis, secretary.