

**Board of Selectmen
Minutes of Tuesday, April 20, 2021
Zoom Remote – Public Access**

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TA Tony Schiavi
ATA Glenn Cannon

Selectmen

Judy Froman, Chair
James Potter, Vice Chair
George Slade, Clerk
Jared MacDonald
Peter Meier

RECEIVED
2021 MAY 12 PM 3:42
TOWN CLERK BOURNE

Others: Erica Flemming, Michael Ellis, Mike Rausch, Richard Conron, Stanley Andrews, Chris Rogers, Sara Salvi, Steven MacNally, Renee Gratis, Mary Jane Mastrangelo

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All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents:

7:00 p.m. Call Public Session to order in Open Session

Madam Chair Froman called the meeting to order at 7:00 pm.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Vision: Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment – Non-Agenda Items

Public comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.

Richard Conron, Gray Gables, present a statement to the Board. I come before the Board for a 2nd time this month with the same disappointment regarding the Board's vote on Tuesday April 13th to hire an investigator to investigate and report on possible Charter and Open Meeting Laws violations with the Chair of the Finance Committee, who is an election opponent to Selectmen Potter. Asking the Board to reconsider this investigation motion and rescind it for the following reasons. You do not need to spend money on an investigation for an open meeting violation. You just fill out the form and submit it to the Mass Attorney General, and the Attorney General's office does the investigation and publishes the findings. For the town Charter violations, a complaint must be filed with one or more Bourne voters, not an outside investigator. Don't want my tax dollars spent on this type of spending. Selectmen Potter should be the one who provides the Board and the public the evidence and the proof of his allegations. There is no need for any tax dollars to be spent. I would characterize last week's vote as an abusive of power by the Board of Selectmen and an unnecessary use of public funds.

6) Approval of Minutes: March 16, 2021, April 13, 2021, April 14, 2021

Voted: James Potter moved and seconded by George Slade to approve the minutes of March 16, 2021, with the edit, Pg. 15 reference to someone who attended the meeting, has to be identified as she.

Roll Call Vote: James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes
Vote: 5-0-0.

Voted: James Potter moved and seconded by George Slade to approve the minutes of April 13, 2021.

Roll Call Vote: James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes
Vote: 5-0-0.

Voted: James Potter moved and seconded by George Slade to approve the minutes of April 14, 2021.

Roll Call Vote: James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes
Vote: 5-0-0.

7) Selectmen Appointments

a. Presentation by Clifford and Larson on the Town's FY2020 Financial Audit

5:50:

Chris Rogers, Managing Principal, and Sara Salvi, representatives from Clifford and Larson. Mr. Rogers gave the presentation of the Town's FY2020 Financial Audit. He went over Terms of Engagement, Executive Summary, Financial Highlights (OPEB), and Management letter.



The slide features a background image of a woman in a business suit pointing at a screen. In the top left corner is the Clifford and Larson logo, a stylized 'CL' inside a circle. The text on the slide reads: 'Town of Bourne, Massachusetts', 'CLIFFORD AND LARSON', '2020 Audit Exit Conference', and 'April 20, 2021'. A small copyright notice '© 2021 CliffordLarson LLP' is visible on the right side.

Agenda

			
TERMS OF ENGAGEMENT	EXECUTIVE SUMMARY	FINANCIAL HIGHLIGHTS	MANAGEMENT LETTER



QUESTIONS

Create Opportunities



Terms of Engagement

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Express	Express	Express
Opinions on whether the basic financial statements are fairly presented, in all material respects, in accordance with GAAP	An "in relation" to opinion on the schedule of expenditures of federal awards	An opinion on compliance related to major federal award programs



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Terms of Engagement

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Provide	A report on internal control over financial reporting and compliance with laws, regulations, contracts and grants
Provide	A report on internal control over compliance related to major federal award programs
Provide	A management letter based on identified control deficiencies



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Executive Summary

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Financial Statements

- Unmodified opinion (pages 1 - 2) issued on the financial statements
 - ⑩ Best opinion available
- No findings reported in GAO report on internal control and compliance



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Executive Summary

Single Audit

- Waiting on finalizing compliance procedures with School Department
- Initial procedures suggest we have material noncompliance related to period of performance

Management Letter

- 3 Comments Reported (2 of which are informational)

Create Opportunities

Financial Highlights

Governmental Activities (page 12)

- Net Deficit – (\$28M)
 - Net investment in capital assets - \$91M
 - Restricted - \$20M
 - ⑩ \$7.5M related to self-insured health insurance activities
 - Unrestricted deficit – (\$139M)
 - ⑩ Direct result of net pension liability (\$41M) and net OPEB liability (\$126M)

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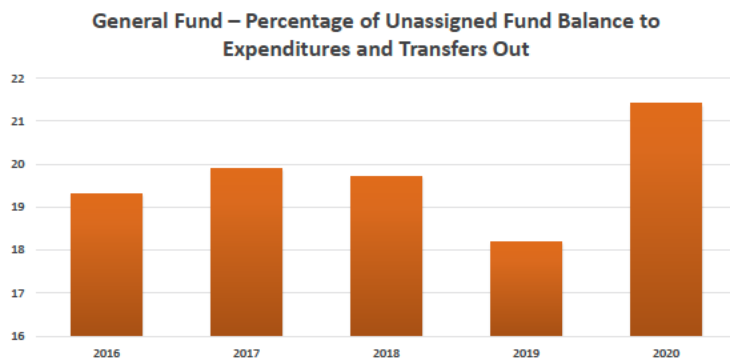
Financial Highlights

General Fund (page 15)

- Fund balance \$22.1M
 - Restricted - \$222K
 - Committed - \$4.9M
 - ⑩ 2021 budget - \$838K
 - ⑩ Capital stabilization - \$475K
 - ⑩ Continuing appropriations - \$3.6M
 - Assigned - \$78K (Encumbrances)
 - Unassigned - \$16.9M
 - ⑩ General stabilization - \$4.3M

Create Opportunities

Financial Highlights



Create Opportunities

Financial Highlights

Sewer Enterprise Fund (page 19)

- Total net position - \$4.0M
 - Net investment in capital assets - \$4.6M
 - Unrestricted net deficit – (\$597K)
 - Ⓢ Net pension liability and net OPEB liability total \$211k and \$615k, respectively

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Financial Highlights

ISWM Enterprise Fund (page 19)

- Total net position - \$13.6M
 - Net investment in capital assets - \$7.4M
 - Unrestricted - \$6.1M
 - Ⓢ Net pension liability and Total OPEB liability totals \$2.2M and \$7.0M, respectively
- Cash set aside for closure and postclosure care totals \$7.3M
- Landfill liability totals \$8.2M

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Financial Highlights

Note 8 – Long-term Obligations (page 50)

- Debt, landfill liabilities and compensated absences
- Governmental Activities - \$58.4M
 - Debt - \$56.1M
 - Compensated absences - \$2.4M
- Business-type Activities - \$12.9M
 - Debt - \$4.5M
 - Landfill - \$8.2M
 - Compensated absences - \$252k

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Financial Highlights

Note 11 – OPEB (pages 55-59)

- Net OPEB liability totals \$134M
 - Total OPEB trust assets is \$3.7M
 - Net OPEB liability was calculated at 2.21% discount rate
 - ⊖1% higher (\$114M)
 - ⊖1% lower (\$158M)
 - Health care trend rate sensitivity
 - ⊖1% higher (\$165M)
 - ⊖1% lower (\$110M)

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Financial Highlights

Note 15 – Pension Plan (pages 62-66)

- Total net pension liability reported is \$43.1M
 - 5.743% of BCRA NPL based on 12/31/19 measurement date
 - Net pension liability was calculated at 7.15% discount rate
 - ⊖1% higher (\$31.7M)
 - ⊖1% lower (\$56.7M)

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Management Letter

3 Comments and Recommendations

- Information Technology
- Fiduciary Activities (Informational Only)
- Lease Accounting and Financial Reporting (Informational Only)

Create Opportunities

Mary Jane Mastrangelo, Finance Committee, asked Chris Rogers to talk about the progress we made on OPEB (Other Post employment Benefits).

Chris Rogers explained most governments have started putting money away. but not to the extent that Bourne has. This is a long-term play, the more assets you have has an impact on those discount rates and the investment earnings to help assist in funding OPEB in the future.

Mary Jane Mastrangelo commented on IT, recently we made an investment in Technology. One of the things that is supposed to come out of that the from the Capital perspective is a disaster discovery plan. Hope the Town will pursue that. The pension liability is on tract to be fully funded. There will be a time when it will be fully funded, which will reduce our annual contribution to that plan and we can shift the contribution to OPEB.

The Board members thanked the Finance team and town staff for all their hard work.

8) Selectmen's Business

- Board of Selectmen discussion and vote to proclaim the first week of May 2021 as Children's Mental Health Awareness Week in Bourne**
- Board of Selectmen vote to accept (2) monetary donations to the Bourne Fire Department and (1) monetary donation to the Bourne Recreation Department**
- Discussion and possible vote on offering Town Counsel a thirty (30) day contract extension**
- Discussion related to the Finance Committee's vote to not recommend approval of Article 3 of the Annual Town Meeting Warrant (FY22 Sewer Budget)**
- Board of Health request for hiring of Site Assignment Hearing Officer**

8.a. Board of Selectmen discussion and vote to proclaim the first week of May 2021 as Children's Mental Health Awareness Week in Bourne

Judy Froman read the proclamation:

Whereas, the citizens of Bourne value their health and mental health and that of their families; therefore, they are proud to support observances such as Children's Mental Health Week; and

Whereas, 20% of children and youth live with a mental health condition and 50% of all lifetime instances of mental illness begin before age 14; and even some children and youth with the most intense needs and some who are insured may not receive services; and

Whereas, children and youth with mental health needs in elementary, middle and high school are more likely to be bullied, absent, suspended, expelled or fail to graduate; and

Whereas, recognizing the early warning signs of mental health needs and obtaining the necessary support, assistance and treatment gives children and youth better opportunities to lead full and productive lives at home, in schools, and in their communities; and

Whereas, the involvement and partnership of family members in the assessment and treatment of children and youth is essential to positive outcomes; and

Whereas, our nation's future depends on the health and well-being of its families and their children; and

Whereas, Children's Mental Health Week was developed by families of children with emotional, behavioral and mental health needs, to focus on the needs of their children and families; in celebrating this year's theme: "Painting a Picture of Hope for the Future," it is fitting to increase public awareness among all Bourne citizens of this important issue;

Now, Therefore, we, The Board of Selectmen for Bourne, do hereby proclaim May 2-8, 2021 as CHILDREN'S MENTAL HEALTH AWARENESS WEEK

Voted: James Potter moved and seconded by George Slade to approve the proclaim just read.

Roll Call Vote: James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes

Vote: 5-0-0.

8.b. Board of Selectmen vote to accept (2) monetary donations to the Bourne Fire Department and (1) monetary donation to the Bourne Recreation Department

Tony Schiavi briefly went over the monetary donations on behalf of the Bourne Fire Department. The first one is the Firefighters Charitable Foundation, a gift of \$300.

The second from a resident of Bourne, in the amount of \$500 to the Bourne Fire Department



FIREFIGHTERS CHARITABLE FOUNDATION

A 501 (c) 3 CHARITABLE CORPORATION

ONE WEST STREET • FARMINGDALE, NY 11735 • 800.837.FIRE (3473)

PHONE: 516.249.0332

EMAIL: ffcf@ffcf.org

FAX: 516.249.0338

WEB: www.ffcf.org

March 24, 2021

Bourne Fire & Rescue Dept.
Chief David Cody
51 Meetinghouse Lane
Sagamore Beach, MA 02562

Dear Chief,

I am pleased to inform you that our Board of Directors has reviewed the details of your needs, as brought to our attention by our Program Director and has approved that a grant be given to your organization in the amount of \$300.00. Accordingly, we are enclosing herewith our check in the amount of \$300.00 payable to your organization.

We recognize your need, and thanks to the generosity of individuals and corporations from all corners of this country our organization has been able to assist those in need since 1991. All we ask in return is simple: that you keep in touch with us and let us know how our grant was of assistance to you (so that we can share that news with our contributors), and that if your organization and others in your community find yourselves in a position that you remember the Firefighters Charitable Foundation, so that we may be in a position to help others in their time of need.

Please help us update our information regarding your facility. If there are any changes to your fire department mailing address, name of your chief, phone number etc. please let us know. Send information to: Joann Vazquez – email: jvazquez@ffcf.org.

Once again, we are very pleased that we were able to be assistance to you.

Sincerely,

Frank R. Tepedino

Frank R. Tepedino
President
Firefighters Charitable Foundation

FRT:jv
Enc.

Voted: James Potter moved and seconded by George Slade to accept two (2) monetary donations to the Bourne Fire Department.

Roll Call Vote: James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes

Vote: 5-0-0.

Voted: James Potter moved and seconded by George Slade to accept the monetary donations to the Bourne Recreation Department.

Roll Call Vote: James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes

Vote: 5-0-0.

41:50

8.c. Discussion and possible vote on offering Town Counsel a thirty (30) day contract extension

Judy Froman briefly went over the extension. We have a proposed agreement to provide legal services for the Town of Bourne in relation with Robert S. Troy of Troy Wall Associates. This extension takes us through June 18th 2021.

George Slade wanted to be sure we have a chance to review this further with Atty Troy. Judy Froman said it's important that we have no gap in services. We can entertain conversation in more detail regarding pending services, which would be above and beyond this.

Peter Meier said we should consider keeping Atty. Troy for open cases that we have pending. If we do choose a new Counsel, Atty Troy can still work on the cases he knows so we wouldn't have to bring the new Counsel up to speed, because Atty Troy will already know all the information.

Judy Froman said we will have a meeting with Atty Troy regarding pending cases

Voted: James Potter moved and seconded by George Slade to offer a thirty days (30) extension of time to the existing contract of Town Counsel, Robert Troy of Troy and Associates with a new expiration date of June 15, 2021. The terms of the contract would remain the same.

James Potter Amended the motion to June 18, 2021, George Slade amended his second.

Roll Call Vote: James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes

Vote: 5-0-0.

8.d Discussion related to the Finance Committee's vote to not recommend approval of Article 3 of the Annual Town Meeting Warrant (FY22 Sewer Budget)

Judy Froman said there was a request that we have a conversion and how we are going to move forward.

James Potter said he is hoping we have a unified agreement Budget for that Sewer Article for Town Meeting. The discussion at Town Meeting is important, so it is a unified approach to an acceptable Retained Earnings. The Sewer Commissioners are going to work on a Retained

Earnings Financial Policy. Suggested to have a joint Finance Committee/Sewer Commissioners meeting. The Sewer Commissioners have to be able to be in control of the budget in a way that they can set rates.

There is more work to be done with finding some other solution to stabilize the rate. We don't set the rate until July so there is still time to work on it. Hoping both Boards can agree, Staff has put a lot of time into this and they have come up with numbers we can use. We still need to work on trying to stabilize the rate before we have to vote in July.

At the next Sewer Commissioners meeting we will be talking about what to do with the reimbursement money from the Cape and Islands Water Protection Fund.

Jared MacDonald suggested maybe supplement the rates this year and then figure it out going forward. We have been supplementing the rates for years with Retained Earnings, we can't continue to supplement the rates year after year. The Sewer Commissioners have to have the ability to set a rate.

We are trying to stabilize the system to provide repair money and other that will come down the line. We need money in this fund to support the sewer system. We can't continue to spend it on stabilizing the rates.

It is important that we take the advice from the Sewer Commissioners and all the information that has been brought forward, we need to have a unified front.

Peter Meier said we need to look at a long-term planning plan to stabilize the rates. We need to figure out a long-term solution that will be fair and equitable for everyone.

George Slade said we have to search for a level of predictability. Whether it be outside sources or some acceptable formula so we are not dealing with using funds that shouldn't be used in order to balance payments. As Sewer Commissioners we should be open to legitimist suggestions.

Mary Jane Mastrangelo, Finance Committee, said the Finance Committee Chair sent an email on behalf of the Finance Committee that the Finance Committee voted 1 in favor of the proposed motion, 6 opposed and 1 abstention. We would like to have a joint meeting to have a discussion regarding the issue so we could come to consensus. Would like to have a discussion about the appropriate use of the 1.165 million that has been granted for the sewer facility, along with the discussion with the rate.

James Potter said we did use \$50,000 of retained earnings. The hope was within 3 years we would be using \$0 from Retained Earnings. We weren't able to get it down to zero. We still have \$50,000 in there. We didn't use \$50,000 to stabilize the rates we used the \$50,000 to offset the blow that everyone was receiving. We will do a professional job of mitigating how we can stabilize the rate moving forward, will put our financial policies in place, and we will try to work ourselves out of this. The reimbursement money will help. Think we should stick with the \$50,000 for now and allow us to work on the other issues.

Judy Froman questioned would it be beneficial to have a joint discussion prior to Town Meeting.

The Board Members agreed to have a Joint meeting of the Sewer Commissioners with the Finance Committee on this specific topic.

8.e. Board of Health request for hiring of Site Assignment Hearing Officer

Tony Schiavi said the ISWM is in the process of a new site assignment for expansion of the landfill, which comes under the jurisdiction of the BOH. The BOH needs to hire a hearing officer to take everyone through the process. The Town is the applicant, the BOH is the hearing party. The BOH should have the resources they need to properly review something this complicated. The Hearing Officer will have the legal background in these environmental matters to help guide the BOH through the process before they sign off on the site assignment.

Stanley Andrews said the ISWM Department has requested an alternative payment method. Mr. Andrews explained the process. The Board would like to maintain a process to facilitate the Site Assignment Hearing, as we have statutory timelines that we have to adhere to. We have a specific timeline in which the ISWM Department files the site suitability with DEP. After that process we get notified by the BOH, then we initiate our hearing process. Tentatively we are looking at the 1st of July. We would like to find a hearing officer that is familiar with the process. The CMR gives us all the documentation in the requirements of that Hearing Officer, also gives us our requirements for our technical review. BOH would like the BOS to give us approval to engage a hearing officer for this process. We are trying to maintain the process that the town has for requiring any type of counsel.

Voted: James Potter moved and seconded by George Slade to allow the Board of Health to pursue a Request For Qualifications/Information for a Site Assignment Hearing Officer with guidance and supervision from the Town Administrator, to include the signing of any contracts with the selected individual or firm.

Stanley Andrews said the word supervision may incur an issue with the requirements for the autonomy of the Board, the Town of Bourne and the Town Administrator is the applicant. It becomes an issue when the applicant actually supervises the selection process.

Steve McNally, Chair BOH during the last site assignment for the landfill, the BOH is not required to go out with RFPs for selecting a hearing officer. They could choose a firm for a hearing officer, if one was agreed upon by both parties who is qualified to discuss what is needed in the RFP. The BOH in the past has been able to contact firms that are suitable for this type of process and it has never been an issue before. BOH submitted the bill to ISWM and ISWM paid the bill. As long as we stay in the financial constraints of the law regarding that.

Tony Schiavi said he agreed to help the BOH with the RFQ/RFI process to determine how you want to select whoever that will be to provide those services.

James Potter withdrew his motion. George Slade withdrew his second

Voted: James Potter moved and seconded by George Slade to allow the Board of Health to pursue a Request For Qualifications/Information for a Site Assignment Hearing Officer with guidance and assistance from the Town Administrator, to include the signing of any contracts with the selected individual or firm,

Roll Call Vote: James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes

Vote: 5-0-0.

8:37 the BOS went into Selectmen's Workshop

9) Selectmen's Workshop

- a. **Board discussion and possible vote regarding Town Counsel interview and selection process**
- b. **Review and discussion of Bourne Standing Committee**
- c. **Discussion and possible vote regarding the establishment of a Road and Traffic Safety Committee**

9.a. Board discussion and possible vote regarding Town Counsel interview and selection process

Judy Froman said we have six individuals/Firms who have shown interest.

Tony Schiavi said the BOS can decide how and who they want to interview. They can hold the interviews one at a time at the Community Center.

George Slade questioned whether proximity to the town is an important factor.

Judy Froman said a lot of the work could probably be done telecommunications.

Tony Schiavi said said 3 of the firms have clients on the Cape already.

We did ask them to provide what it would be if wanted to have them present 1 day a week or twice a month. Part of the response was to include what their office hours would be if staff needed them.

Peter Meier questioned do you see dialog happening before or after the upcoming election, if one of the members change that new member would have to be brought up to speed.

Judy Froman said even if positions change, don't see a lot of harm in that, because of have a number of people involved in the process.

James Potter would like to see the packets to look through them. It would be helpful to do a matrix process.

George Slade agrees the matrix process would work.

Jared MacDonald would like to look through the packets, and agreed with using the matrix process.

Judy Froman suggested to come up with a matrix from the RFQ and then send it out. When we get together at the next meeting, we can discuss the matrix.

9.b. Review and discussion of Bourne Standing Committee

Judy Froman said she wanted to have an opportunity to go through the committees, the types of committees, and make sure we have accurate descriptions and charges for each committee. All the committees and Boards are supposed to post their meeting agendas so the public can view, on the website. Not sure why the last agendas that are posted are from a long time ago.

Glen Cannon said we didn't have easy access to some of the agendas. Some of the committees are county committees and we don't post the agendas also some committees are just one person and they don't post agendas.

Glenn Cannon spoke briefly regarding if the committees are Active or Inactive.

The Board members went over each committee and whether it is active, inactive, the last meeting date, and the description. Judy Froman said each of these committee needs a description, who is appointed, and how they are appointed

- Affordable Housing Trust
- Barnstable County Coastal Resources Committee
- Barnstable County Dredge Advisory Committee – Need a description for Committee
- Barnstable County HOME Consortium
- Bourne Human Services Committee - Needs a description – Jared can reach out to this committee
- Barnstable County Human Rights Commission – Need a description - Glenn Cannon said it's a county committee don't know how often they meet
- Buzzards Bay Action Committee
- Zoning Board of Appeals – Are the terms 5 years - have the committee write a description
- Bourne Cultural Council – Needs a description – have committee write a description

- Bourne Housing Partnership Committee – Peter Meier will write the description
- Bourne Human Services Committee – Needs a description
- Bourne Landfill Business Model Working Group - Update the members who are on this committee.
- Buzzards Bay Action Committee – Get information from Sam Haines
- Bylaw Committee
- Cape Cod and Islands Water Protection Fund – Needs a description, 3-year terms – has to be a member of the Selectmen, Town Administrator, or a Senior Sewer Staff.
- Cape and Vineyard Electric Cooperative – Needs a description
- Cape Cod Joint Transportation Committee
- Cape Cod Regional Transit Authority – Needs a description – check on whether it's the Chair of the BOS or the Board of Selectmen vote.
- Cape Cod Water Protection Collaborative – Needs a description
- Cape Light Compact Committee
- Capital Outlay Committee
- Central Information and Liaison

Judy Froman wanted Board members, if they have a connection to a committee, to look at the description and make sure it is correct, or can write on up and send a draft description to Tony Schiavi and Glenn Cannon.

Some committees were recommended to be dissolved, because the committees aren't active or not serving the purpose of what we need.

Phase II Community Oversight Group for the Stormwater Management Group Membership of the Pollution Task Force/Selectmen Task Force on Local Pollution.

Glenn Cannon said some committees should be reorganized and would need a new charge and a project to work on.

Judy Froman questioned if the Plymouth-Carver Aquifer Advisory Committee has been active and if staff recommend that committee get dissolved.

Glenn Cannon said in our file we have a final report from 2007. The committee was created from an act of legislation, so not sure how to dissolve the committee. We can reach out to the Buzzards Bay Action Committee to find the status of the Plymouth-Carver Aquifer Advisory Committee.

Judy Froman spoke about the Private Roads Acceptance Committee, Street and Traffic Lighting Committee, and Transportation Advisory Committee, all three are doing similar things. Is the intention to dissolve the three Committees and create a new Road and Traffic Safety Committee.

Peter Meier spoke about having a discussion regarding accepted vs. unaccepted roads. Tony Schiavi said they are working on an index of all the accepted and unaccepted roads.

Peter Meier suggested to get an update on the Barlow's Landing Shore Road Intersection, and the bridges (back river and singing bridges).

Glenn Cannon said regarding staff recommendations the Private Roads Acceptance Committee would be reconstituted and given a new Charge. We are trying to get a contract underway with Environmental Partners to look at the roadway conditions of the private roads in town. We may need to create a new Bylaw. The Street and Traffic Lighting Committee, not sure when their last meeting was. The Transportation Advisory Committee looks like it's not since 2019. Staff recommends to dissolve these two committees, and create a Road and Traffic Safety Committee.

Peter Meier said regarding the transportation Advisory Committee, with the discussion regarding the bridges and the rotary, and the application for the commuter rail; the Transportation Advisory Committee would be a good advocate/asset for those projects.

Glenn Cannon said staff didn't have information on the Community Action Committee of Cape Cod and the Islands. George Slade said they are located in the mid Cape area, but they reach out to areas from Bourne to Province Town to try to provide services. They serve 15 towns.

9.c. Discussion and possible vote regarding the establishment of a Road and Traffic Safety Committee

Judy Froman said there was an interest to talk about a possible vote to establish a Road and Traffic Safety Committee. Is there an interest to have the Town Administrator draft a Charge and the committee makeup.

Voted: Peter Meier moved and seconded by George Slade to support the concept and have the Town Administrator move forward with a draft.

Roll Call Vote: James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes

Vote: 5-0-0.

10) Correspondence

George Slade brought the Board and the public up to date on the correspondence

- A. Letter from Caroline and Gregg McPherson requesting speed limit signs on the streets in Pocasset Heights and Patuisset and "Slow Down- Children Playing" signs be added to those same streets
- B. Email from Michelle Lynds requesting the first week of may be proclaimed "Children's Mental Health Awareness Week"
- C. Email from Keith Barber thanking everyone for the work performed to restore Hen Cove Beach
- D. Minutes from the 03.11.21 Upper Cape Cod Regional Technical School District Committee
- E. Letter from Enbridge to the abutting landowners from Bourne, Sagamore & Sandwich regarding the Natural Gas Pipeline Maintenance and Survey Activities
- F. Third quarter FY21 report on services provided to Bourne residents at Gosnold
- G. Letter from DEP regarding release tracking number 4-0015031 Joint Base Cape Cod
- H. Letter from FEMA regarding floodplain management measures for the Town of Bourne

These documents are posted on the website for today's date under the Selectmen's Meeting.

11) Adjourn

Voted Jared MacDonald moved and seconded by George Slade to adjourn. Meeting adjourned at 9:58 pm.

Roll Call Vote: James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes
Vote 5-0-0.

Respectfully submitted – Carole Ellis, secretary.