

# Board of Selectmen Meeting Notice AGENDA **AMENDED**



Date  
July 26, 2022

Time  
7:00 PM

Location  
Bourne Veterans' Community Building - Rm 2  
239 Main St., Buzzards Bay  
Or virtually (see information below)

RECEIVED  
2022 JUL 22 AM 11:41  
TOWN CLERK BOURNE

Note this meeting is being televised, streamed or recorded by Bourne TV.

**Zoom Meeting ID: 869 5775 5505 Password: 529740**

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

## **7:00 PM Call Public Session to Order in Open Session**

1. Moment of Silence to recognize our Troops and our public safety personnel
2. Salute to the Flag
3. Vision: Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.
4. Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.
5. Public Comment on Non-Agenda Items - Public comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.
6. Appointments and Licenses
  - a. 7:05 p.m. Pole Hearing – Verizon and Eversource to install a new pole on northeasterly side of Canal St
7. Selectmen's Business
  - a. Discussion and possible vote to approve:
    - i. Bourne Safety Day at Rec Center 8.17.22
    - ii. Parent Information Network event at BB Park –8.17.22
    - iii. Pocasset Village Association Picnic at Barlow's Landing 8.13.22
    - iv. Buzzards Bay Coalition Watershed Bike Ride 10.2.22
    - v. **Committee Appointments: Finance liaisons, Human Services, JBCC & Bylaw.**

- vi. Weary Travelers Club request to change liquor serving hours to 10am on Sundays
  - b. Submission of an informal jurisdictional determination request to the Cape Cod Commission for the Next Grid solar project on Scenic Highway as a municipal project.
  - c. Discussion and possible vote to appointment Election Workers
  - d. Discussion and possible vote to assign Police Officer to polling places on 9/6/22 for the state primary election
  - e. Update from the Conservation Commission re: updates to the Rules & Regulations.
  - f. Discussion on the request per *Temporary Repairs to Private Ways General Bylaw 3.1.28* for Lakewood Road in Sagamore Beach
  - g. General update and report from the Historical Commission
  - h. 120-day performance Review of the Town Administrator
8. Town Administrator Report
  9. Minutes: 6/30/22; 7/8/22
  10. Correspondence
  11. Committee Reports
  12. Other Business
  13. Next Selectmen's meeting – August 16
    - August 2<sup>nd</sup> - National Night Out
    - August 9<sup>th</sup> - Public Meeting for Phase II of the CWMP
  14. Adjourn

**Board of Selectmen  
Minutes of Tuesday, July 26, 2022  
Bourne Veterans' Community Center  
Buzzards Bay, MA  
Or virtually (see information below)**

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TA Marlene McCollem

**Board of Selectmen**

Peter Meier, Chair  
Jared MacDonald, Vice Chair  
Melissa Ferretti, Clerk, (virtual)  
Judith MacLeod Froman  
Mary Jane Mastrangelo

**Others:** Michael Rausch, Jeff Larkowski, (virtual), Beth Greenblatt, (virtual), James de Ilurrondo, (virtual), Erin Ban, (virtual), Bob Dwyer, Lt. Phil Tura, Amanda Bongiovanni, Gerry Hall, George Slade, Ben Zenner, Barry Johnson, Stevie Fitch, Tim Lydon, Jack MacDonald (virtual, 8:00), Philip Sanford, Michael Gomes, Adrienne White, Shelby Feid, and Carl Georgeson.

Note this meeting is being televised, streamed or recorded by Bourne TV.

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All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen. Michael Rausch acknowledged that he is recording the meeting.

**7:00 PM Call Public Session to Order in Open Session**

1. **Moment of Silence to recognize our Troops and our public safety personnel and for the loss of a Massachusetts State Police K9 from earlier today.**
2. **Salute to the Flag.**
3. **Vision:** Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.
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**Chair Meier said that because there is a member of the Board of Selectmen meeting remotely this evening, all votes will be roll call.**

2022 SEP 14 AM 11:02  
TOWN CLERK BOURNE

RECEIVED

- 5. Public Comment on Non-Agenda Items** – Public Comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.

Bob Dwyer gave a quick update on recent progress on putting together a committee to assist the Town Administrator's office in getting better fiber optic broadband for the whole Town. He said that he and a few others stumbled across a funding opportunity from the Department of Revenue to connect underserved Town facilities in April. He said a few of them ghost-wrote a proposal and ran it through Ms. McCollem's office and she submitted it and they received \$250,000.00. He said they are now in a position where they are supposed to raise \$15,000 in local community co-funding. He said that he and Marie Oliva of the Cape Cod Canal Region Chamber of Commerce drafted an agreement where the Chamber is going to act as a mentor for this growing Citizens Committee.

**6. Appointments and Licenses**

- a. 7:05 PM Pole Hearing – Verizon and Eversource to install a new pole on northeasterly side of Canal St.**

- 6.a. 7:05 PM Pole Hearing – Verizon and Eversource to install a new pole on northeasterly side of Canal St.**

James de Ilurrondo said he attended the meeting to represent Verizon New England. He said that they would like to place an inline pole on Canal Street. The pole is being placed at the request of Eversource.

**Voted:** Jared MacDonald moved, and Mary Jane Mastrangelo seconded to approve petition #MA2020-52 from Verizon New England, Inc. and NSTAR Electric Company to place a new pole on the northeasterly side of Canal Street, as presented.

**Roll Call Vote:** 5-0-0. Melissa Ferretti – yes, Mary Jane Mastrangelo – yes, Jared MacDonald – yes, Judith Froman – yes, and Chair Meier – yes. 5-0-0.

**7. Selectmen's Business**

- a. Discussion and possible vote to approve:**
- i. Bourne Safety Day at Rec Center - 8.17.22**
  - ii. Parent Information Network event at BB Park – 8.17.22**
  - iii. Pocasset Village Association Picnic at Barlow's Landing - 8.13.22**
  - iv. Buzzards Bay Coalition Watershed Bike Ride - 10.2.22**
  - v. Committee Appointment: Finance liaisons, Human Services, JBCC & Bylaw.**
  - vi. Weary Travelers Club request to change liquor serving hours to 10AM on Sundays.**
- b. Submission of an informal jurisdictional determination request to the Cape Cod Commission for the Next Grid solar project on Scenic Highway as a municipal project.**
- c. Discussion and possible vote to appoint Election Workers.**

- d. **Discussion and possible vote to assign Police Officers to polling places on 9/6/22 for the state primary election.**
- e. **Update from the Conservation Commission re: updates to the Rules & Regulations.**
- f. **Discussion on the request per *Temporary Repairs to Private Ways General Bylaws 3.1.28* for Lakewood Road in Sagamore Beach.**
- g. **General update and report from the Historical Commission.**
- h. **120-day performance review of the Town Administrator.**

**7.a. Discussion and possible vote to approve:**

**i. Bourne Safety Day at Rec Center - 8.17.22**

Lt. Phil Tura, Bourne Fire Department, said that for the past few years the Fire Department has had child passenger safety technicians run a program at the fire departments. They have a safety day for car seat installations. The pandemic changed the way they were doing this, and they want to get back to the way it was. He said that the Boston Chapter of the international program, Safe Kids, was looking to hold some programs on the Cape so they decided to put a program together for the dates that they had available. He would like to request the use of the Community Building on August 17<sup>th</sup> for this program.

Town Administrator McCollem said that everything is in order. Judith Froman asked how the word would get spread, and Mr. Tura said they will be advertising with local media and the newspaper.

**Voted:** Jane Mastrangelo moved, and Jared MacDonald seconded to approve the application of the Cape and Islands CPS Program, Jeffrey Larkowski, organizer, for Bourne Safety Day on August 17, 2022, from noon to 3:00 pm, at the Community Building, as presented and conditioned by the Building Department's comments.

**Roll Call Vote:** Judith Froman – yes, Jared MacDonald – yes, Chair Meier – yes, Mary Jane Mastrangelo – yes, and Melissa Ferretti – yes. 5-0-0.

**ii. Parent Information Network event at BB Park – 8.17.22**

Ms. McCollem said that she can recommend this request as everything is in order.

**Voted:** Jared MacDonald moved, and Judith Froman seconded to approve the application of the Parent Information Network, Heather Hogan, organizer, to increase awareness for mental health and suicide on August 17, 2022, from 2:00 to 6:00 pm, at Buzzards Bay Park, as presented and conditioned by the Health Department and DPW comments.

Ms. Froman asked if the applicant knows that the park is opened to the public still and Ms. McCollem said that it has been clearly relayed to the applicant.

**Roll Call Vote:** Judith Froman – yes, Jared MacDonald – yes, Chair Meier – yes, Mary Jane Mastrangelo – yes, and Melissa Ferretti – yes. 5-0-0.

**iii. Pocasset Village Association Picnic at Barlow's Landing - 8.13.22**

Mr. Dwyer said that this is for their annual picnic. He said the event is free and open to the public. Ms. McCollem said that she can recommend this request as everything is in order.

**Voted:** Mary Jane Mastrangelo moved, and Jared MacDonald seconded to approve the application of the Pocasset Village Association, Robert Dwyer, organizer, to hold a picnic on August 13, 2022, from 11:30 am to 3:30 pm, at Barlows Landing Park, as presented and conditioned by the Building Department, Health Department, DPW and DNR's comments.

**Roll Call Vote:** Melissa Ferretti – yes, Mary Jane Mastrangelo – yes, Jared MacDonald -yes, Judith Froman – yes, and Chair Meier – yes. 5-0-0.

**iv. Buzzards Bay Coalition Watershed Bike Ride - 10.2.22**

Erin Ban of the Buzzards Bay Coalition said she is at the meeting to request the use of public roads for their 16<sup>th</sup> annual bike ride on October 2<sup>nd</sup>, 2022. Ms. McCollem said that all is in order. Judith Froman asked if the lights near Starbucks, were in working order, and Ms. McCollem said the new lights should be working by October.

**Voted:** Judith Froman moved, and Jared MacDonald seconded to approve the application of the Buzzards Bay Coalition, Jonah Guerin, organizer, to hold a bike ride fundraiser on October 2, 2022, from noon to 3:00 pm, over various town roads, as presented.

**Roll Call Vote:** Melissa Ferretti – yes, Mary Jane Mastrangelo – yes, Jared MacDonald -yes, Judith Froman – yes, and Chair Meier – yes. 5-0-0.

**v. Committee Appointment: Finance liaisons, Human Services, JBCC & Bylaw.**

Chair Meier said that the first name to appoint is Dr. Ryan Place for the Human Services Committee and he no longer works for the Town, so they will defer this appointment.

**Voted:** Judith Froman moved, and Jared MacDonald seconded to appoint Amanda Bongiovanni to the Bourne Landfill Business Model Working Group for a 1-year term, expiring June 30, 2023.

**Roll Call Vote:** Melissa Ferretti – yes, Mary Jane Mastrangelo – yes, Jared MacDonald -yes, Judith Froman – yes, and Chair Meier – yes. 5-0-0.

**Voted:** Jared MacDonald moved, and Judith Froman seconded to appoint Kathleen LeGacy to the Bylaw Committee for a 3-year term, expiring June 30, 2025.

**Roll Call Vote:** Judith Froman – yes, Jared MacDonald – yes, Chair Meier – yes, Mary Jane Mastrangelo – yes, and Melissa Ferretti – yes. 5-0-0.

There was some discussion about having George Slade be appointed as the liaison to Joint Base Cape Cod and to have the appointment of Melissa Ferretti rescinded and have her be appointed as an alternate. Mr. Slade said that it is an ideal situation to do it this way because it would keep the coverage as good as possible.

**Voted:** Mary Jane Mastrangelo moved, and Jared MacDonald seconded, to rescind the appointment of Melissa Ferretti and appoint George Slade as the liaison to Joint Base Cape Cod and Melissa Ferretti the alternate liaison for 1-year terms, expiring June 30, 2023.

**Roll Call Vote:** Judith Froman – yes, Jared MacDonald – yes, Chair Meier – yes, Mary Jane Mastrangelo – yes, and Melissa Ferretti – yes. 5-0-0.

**vi. Weary Travelers Club request to change liquor serving hours to 10 AM on Sundays.**

Gerry Hall, Function and Bar Manager of the Weary Travelers Club, said that they would like to add Sunday morning breakfasts to their menu and serve alcohol starting at 10 AM.

**Voted:** Jared MacDonald moved, and Judith Froman seconded to approve the request of the Weary Travelers Club, located at 77 Valley Bars Road, to serve liquor on Sundays at 10 am.

**Roll Call Vote:** Melissa Ferretti – yes, Mary Jane Mastrangelo – yes, Jared MacDonald -yes, Judith Froman – yes, and Chair Meier – yes. 5-0-0.

**7.b. Submission of an informal jurisdictional determination request to the Cape Cod Commission for the Next Grid solar project on Scenic Highway as a municipal project.**

Ben Zenner, the representative from Next Grid, said that there is a memorandum of understanding with the Town to locate a solar facility in Bourne, but to do that they need a determination from the Cape Cod Commission as to whether they must go through the Commission process. He said that Next Grid would rather not do that due to the time and expense involved. He said that there is a draft of a letter stating why this shouldn't go to a formal jurisdictional interpretation process. Ms. McCollem said that she and Town Counsel have reviewed the letter.

Beth Greenblatt, the Town of Bourne's energy consultant, gave an overview of the project. She said that Next Grid approached the Town of Bourne to partner on a large-scale generation project on property located on Ernest Valeri Road, on about 50 acres of land. The solar array would be situated on approximately 39 acres of that land. In November 2021, Town Meeting voted to authorize Bourne to enter into an agreement with Next Grid.

**Voted:** Jared MacDonald moved, and Judith Froman seconded to authorize filing a *Request for Informal Jurisdictional Determination* with the Cape Cod Commission for the proposed Municipal Solar Facility at 0 Ernest Valeri Road in Bournedale.

**Roll Call Vote:** Judith Froman – yes, Jared MacDonald – yes, Chair Meier – yes, Mary Jane Mastrangelo – yes, and Melissa Ferretti – yes. 5-0-0.

**7.c. Discussion and possible vote to appoint Election Workers.**

Barry Johnson said he is at the meeting to request that the Board approve the list of election workers for the September primary and all elections up to June 30, 2023. He said that he has provided the Bard with a list, and he said they are in the process of confirming additional people and he will give

Ms. McCollem that list before the August 16<sup>th</sup> meeting. He said that the new vote act has many changes.

**Voted:** Jared MacDonald moved, and Judith Froman seconded to appoint Election Workers for the period of July 1, 2022 – June 30, 2023, as presented by the Town Clerk.

**Roll Call Vote:** Melissa Ferretti – yes, Mary Jane Mastrangelo – yes, Jared MacDonald -yes, Judith Froman – yes, and Chair Meier – yes. 5-0-0.

**7.d Discussion and possible vote to assign Police Officers to polling places on 9/6/22 for the state primary election.**

Mr. Johnson that is due to the new law, that basically says that the Board of Selectmen shall detail a sufficient number of police officers or constables for each building that contains the polling place for one or more precincts at every election. He said that he used to give the Chief of Police a note outlining what he thought he might need. He said he is requesting three things:

- To continue to assign police officers for all elections in '22 and the annual Town election to be held May 16, 2023, as outlined here: The Town of Bourne has 4 voting locations, for each election, one police officer is assigned to each polling location during voting hours. Each police officer is responsible for delivering the ballots, polling list, and election materials to the assigned precincts and back to Town Hall at the end of the night. In addition, we utilize one officer that is stationed in the lobby of the gym in the Bourne Middle School in the morning prior to the arrival of the students and leaves after the students have completed their school day.
- That the Board of Selectmen approve that during elections that one police officer is assigned to the voting early location each day that voting is being conducted.
- That the Board delegates to the Chief of Police their authority to detail the sufficient number of police officers for each building that contains the polling locations.

Ms. McCollem said that she fully supports the recommendations of Town Clerk, Barry Johnson.

Ms. Froman asked about the possibility of closing the schools on days when the school building would be used as a polling place because when the last school shooting happened not too long ago, the concern was raised. Mr. Johnson replied by saying that for many years they have had two officers in the school during polling hours and one of them is stationed by the corridor that leads to where the polling area is.

Ms. Mastrangelo asked if the polling place in the school is separated out enough so there is no access to the school. Mr. MacDonald said that in the entrance where the officer is stationed, there is access to the school via only one hallway. Ms. Froman said she would like more conversation about this. Chair Meier said that they can have more conversations about this after the September elections and he is confident in the police leadership. Ms. Mastrangelo said that she doesn't think it would hurt to ask the School Department about closing the school for election day but understands that they may not be able to at this time due to schedules, but conversations do need to happen in

and for the future. Mr. MacDonald said that talking to the schools is the best option at this time, and there may be doors in the corridor that can be secured.

**Voted:** Mary Jane Mastrangelo moved, and Judith Froman seconded to approve the assignment of Bourne Police Officers to polling places for all elections in 2022, and the annual town election on May 16<sup>th</sup>, 2023, and for early voting as appropriate for elections under the direction of the Police Chief, as presented by the Town Clerk.

**Roll Call Vote:** Melissa Ferretti – yes, Mary Jane Mastrangelo – yes, Jared MacDonald -yes, Judith Froman – yes, and Chair Meier – yes. 5-0-0.

**Voted:** Mary Jane Mastrangelo moved, and Judith Froman seconded to request that the Town Administrator and the Town Clerk to open a discussion with Superintendent Quinlan-Zhou and school staff regarding protective measures for voting during school hours.

**Roll Call Vote:** Melissa Ferretti – yes, Mary Jane Mastrangelo – yes, Jared MacDonald -yes, Judith Froman – yes, and Chair Meier – yes. 5-0-0.

**7.e. Update from the Conservation Commission re: updates to the Rules & Regulations.**

Stevie Fitch, Conservation Agent, said she is at this meeting to update the Board on changes in their regulations. She showed a slide presentation. She said that on July 21<sup>st</sup>, the Conservation Commission voted to accept revisions to the Bourne Wetlands Regulations pursuant to article 3.7 of the Bourne bylaw. The most notable revision is that the Commission voted to end the moratorium on piers in velocity zones. They also voted to accept mitigation payments in lieu of transplanting shellfish, to prohibit dredging to meet minimum water depth requirements and to require that no portion of the pier or float can be within 100' of a mooring anchor.

Ms. Fitch said that the changes to the regulations went into effect yesterday, July 25<sup>th</sup>, and they are posted on the website.

**7.f. Discussion on the request per *Temporary Repairs to Private Ways General Bylaws 3.1.28 for Lakewood Road in Sagamore Beach.***

Tim Lydon, Town Engineer, explained that there have been many road betterments in the Town in the past few years, and this one is different in that the Town had not done a part private, part Town betterment since he has been with the Town, so there were some issues with understanding where the work would begin. He said he has provided the Board with 2 cost estimates – one is the original cost estimate and the other is from having more understanding. He explained the pavement and what abutters would be affected.

Ms. McCollem said that the DPW was going to be at this meeting, and could not make it, and under this bylaw, there has been some discussion and he must decide that this is necessary for public safety, and for the public's use and municipal use. She wanted to let the Board know that there is no pressure to decide at tonight's meeting. There was some discussion about the level of repairs and the betterment process and accepting roads.

Philip Sanford, a resident of Lakewood Road, asked about comparing a repair to a betterment. He said if they are going to have to wait for the Town to develop a process, standard, or bylaw, it seems that the best thing to do is to get the road repaired rather than waiting for the road to be accepted and be at the mercy of Town Meeting. Michael Gomes, another resident of Lakewood Road, said that the new numbers of frontage for his property need to be changed because it is wooded, and he would like the adjustment for it. There was a discussion about the lineage and the assessments. Shelby Feid, another resident of Lakewood Rd, voiced some concerns about the curbing and the pavement not going all the way in front of her driveway, and about making the road a public road and the taxes that they pay. Mr. Gomes said that no resident of Lakewood Road is due to time and financial circumstances, interested in bringing this road up to Town standards, and they would like to maintain it as is and complete the re-surfacing job.

Chair Meier said that they will continue this matter until the meeting on August 16<sup>th</sup>, 2022.

**Voted:** Judith Froman moved, and Mary Jane Mastrangelo seconded to continue this issue to August 16<sup>th</sup>, 2022, at 7 PM.

**Roll Call Vote:** Melissa Ferretti – yes, Mary Jane Mastrangelo – yes, Chair Meier – yes, Jared MacDonald - yes, and Judith Froman – yes. 5-0-0.

**7.g. General update and report from the Historical Commission.**

Carl Georgeson of the Historical Commission said that they basically enforce section 3.14 of the bylaw which says that anytime there are alterations to a building that is 75 years or older, they must go before the Historical Commission for approval. He said that the only thing that they can do is delay for up to one year any such alterations or demolition of a building. He gave the Board a list of all the 28 demolition delay hearings that had for FY22 in the Town. He talked about some of the delays on the list. He also gave the Board an example of their agendas. He said that they have 11 members on the Commission.

Ms. Froman asked Mr. Georgeson to elaborate more on what a demolition delay is. Mr. Georgeson said that if someone wants to demolish a building, they can apply online for a demolition permit, which triggers a review by the Planning Department as to whether the building is over 75 years old, then the hearing for demolition needs to be advertised in the Cape Cod Times and then the hearing is held. He said the Historic Commission asked the petitioners to present to them why they need to demo the building and what they are going to replace it with.

Mr. Georgeson gave some examples of some buildings to be demolished and that have been demolished. Jack MacDonald talked about a building on Barlow's Landing Rd. that was demolished, and he said it seems to have been done without any pushback. He also said that a replica of an old barn is just not the same as an old barn that has been restored. Melissa Ferretti said that historic preservation is important to the Town of Bourne. There was some discussion about trying to educate the younger generations about historic preservation.

**7.h. 120-day performance review of the Town Administrator.**

Chair Meier told Town Administrator Marlene McCollem that the Board is extremely pleased with her performance. He said that his assessment is that she has done an amazing job in the short time that she has been in the Town. He said that based on the individual evaluations by the members of the Board, they concur. He said that Ms. McCollem was given a rating of 3.875 out of 4, which exceeds standards. Chair Meier read the evaluation that was compiled and told Ms. McCollem how pleased he is with her overall performance.

Ms. McCollem said that she appreciates going through this process with the Board. She said although it is her evaluation, there is no way that she could have done this without the Town of Bourne staff. She also said how appreciative she is of the offer of employment with Bourne, and that the Board gave her this opportunity. She said she feels very welcome in Bourne and thoroughly enjoys working with everyone – the Board of Selectmen, the Town employees, and the boards and committees. She said she is truly happy in Bourne and is looking forward to providing some stability and looking forward to creating an even better future.

## **8. Town Administrator Report**

Ms. McCollem said that she just wanted to give an update on the Police Chief position. She said that July 25<sup>th</sup> was the Director of Police Services, Paul Shastany's, last day. She said she appointed Lt. Brandon Esip as the Acting Police Chief. She said she received the special legislation back from the Governor to remove the position from Civil Service on Friday. On Monday, Town Counsel updated the Police Chief contract, and she has formally extended an offer to Acting Chief Esip. The offer is in the process of negotiation, and if they do come to terms, she will come back to the Board of Selectmen under the Charter with a permanent appointment. Chair Meier said that a letter to Paul Shastany thanking him for his service to the community and Ms. McCollem said she will draft it and get it back to the Board for their signatures.

Ms. McCollem said that she also wanted to talk about food waste. She said that there is a press release out and it will be posted on the website, and they will try to get some press on the subject. ISWM will be taking residential food waste to their facility, on a drop-off basis for anyone with a sticker. She said people should read the rules due to concerns about contamination. She said that this is being done in cooperation with Black Earth, which runs programs like this all over the region.

## **9. Minutes: 6/30/22; 7/8/22**

**Voted:** Jared MacDonald moved, and Mary Jane Mastrangelo seconded to approve the minutes of June 30, 2022, to include edits to be made.

**Roll Call Vote:** Melissa Ferretti – yes, Mary Jane Mastrangelo – yes, Chair Meier – yes, Jared MacDonald - yes, and Judith Froman – abstain. 4-0-1.

**Voted:** Jared MacDonald moved, and Mary Jane Mastrangelo seconded to approve the minutes of July 8, 2022, to include edits to be made.

**Roll Call Vote:** Judith Froman – abstain, Jared MacDonald – yes, Chair Meier – yes, Mary Jane Mastrangelo – yes, and Melissa Ferretti – yes. 4-0-1.

**10. Correspondence**

Clerk Melissa Ferretti read aloud the correspondence:

- 14 Letters from DEP.
- Upper Cape School minutes from 6/9/22.

These are all on the Town's website.

**11. Committee Reports**

Chair Meier said that he and Ms. McCollem were part of the South Side Fire Station Committee meeting on July 25<sup>th</sup>, and they interviewed two consultant firms for OPM services for the South Side Fire Station. It was unanimous that the committee supports Pomeroy for its OPM services.

Ms. McCollem said that under the designer selection procedures that were adopted a little while ago, the Building Committee needs to bring forward their recommendation to the Board of Selectmen as the authorizing agency and they will receive it, discuss it and vote to have the Town Administrator negotiate the fee and contract. Since it was not on the agenda tonight it will have to be at another time, and she prefers that it does not wait until the August 16<sup>th</sup> meeting, so she is requesting that they meet for a quick Zoom meeting to vote. It was decided that this meeting will be at 5:30 on Tuesday, August 2<sup>nd</sup>, at the Community Center and by Zoom.

Chair Meier also said that they had the Community Building Trustees' monthly meeting earlier in the day and they are going to be bumping out a wall in room 3 to expand Bourne Cable TV access, so room 3 will be taken out of commission. Chair Meier said they also discussed having the building more accessible during the day. He said they also talked about the constant issues with the A/C and how the Gym and the offices are very hot, and the committee is concerned for the long term. He said they also are looking to do some Veteran's activities for Veterans Day.

Ms. Mastrangelo said that she and Ms. Froman met for the Board of Selectmen Policy Sub-Committee, and they had a good discussion on codifying policies on the draft of the Code of Conduct policy, public records compliance, the sale of town-owned property, purchase of property, including easements, and on the Board of Selectmen's Rules and Procedures.

Ms. Froman said that she attended a meeting of the Cape Cod Metropolitan Planning Organization earlier in July. The meeting was mostly about amendments to the current TIP, and they also still have money for bike racks. She said there was an update from the RTA about a new website and a new way to look up schedules. She said she also asked about any MassDOT updates regarding the bridge replacements, and they are hoping to have a presentation at the Board's September meeting.

Ms. Froman said that there is a Community Engagements meeting scheduled for July 27<sup>th</sup>, and they are re-organizing and re-energizing, and they are going to look at their application to make changes as they see needed.

Chair Meier said that Rep. Xiarhos had a meeting with MassDOT last Tuesday, and he was able to attend, to deal with the issue at the Upper Cape Tech intersection. He said that the blinking light at the intersection had been disabled since the major accident and the next day the office of Rep. Xiarhos put a request into MassDOT to have it fixed and it was fixed on that day. He said that there was a lot of discussion about the regulations about crosswalks and having a police officer directing traffic.

**12. Other Business – None.**

**13. Next Meeting – August 16<sup>th</sup>, 2022.**

- **August 2<sup>nd</sup> – National Night Out**
- **August 9<sup>th</sup> – Public Meeting for Phase II of the CWMP.**

**14. Adjourn**

**Roll Call Vote:** Melissa Ferretti – yes, Mary Jane Mastrangelo – yes, Jared MacDonald -yes, Judith Froman – yes, and Chair Meier – yes. 5-0-0.

This meeting of the Bourne Board of Selectmen was adjourned at 9:35 PM.

Respectfully Submitted,

Kim Johnson, Recording Secretary

6-7-22



385 Myles Standish Blvd  
Taunton, MA 02780

January 28, 2021

Town of Bourne  
Bourne Town Hall  
Attn: Board of Selectmen  
24 Perry Avenue  
Buzzards Bay, MA 02532-3441

Dear Selectmen,

Enclosed you will find petition# MA2020-52 from Verizon New England Inc. and NSTAR Electric Company dba Eversource Energy, proposing to place new facility – Pole 149/5.5. Please present at your next Board meeting for usual course of action relative to granting.

This petition does require a hearing and notice to the abutters.

Sincerely,

A handwritten signature in black ink that reads "Daryl Crossman". The signature is written in a cursive, flowing style.

Verizon New England Inc.  
Attn: Daryl Crossman – ROW  
385 Myles Standish Blvd  
Taunton, MA 02780

(774) 409-3191 – Taunton Office  
(508) 398-5754 – South Yarmouth Office  
daryl.crossman@verizon.com

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

January 28, 2021

To the Board of Selectmen

in **BOURNE**, Massachusetts

VERIZON NEW ENGLAND INC. and EVERSOURCE ENERGY COMPANY request permission to locate poles, wires, cables and fixtures including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

**One (1) New Pole**

**This petition proposes to place new - Pole 149/5.5 on the northeasterly side of Canal St approximately 22.5' south west of the center line of Canal St and 90' south easterly of pole 149/5 on Canal St.**

**This petition is necessary in order to place new pole for Eversource.**

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked-VZ N.E. Inc. No. **MA 2020-20** Dated **12/9/20**.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree that space shall be reserved and maintained for the limited purpose of attaching one-way low voltage fire and police signaling wires owned by the municipality or governmental entity for public safety purposes only.

VERIZON NEW ENGLAND INC.

By *David Crossma*  
Rights of Way- Agent

Dated this 28 day of JAN, 2021.

EVSOURCE ENERGY COMPANY

By *Karen Johnson*  
Manager - Rights of Way

Dated this 28 day of January, 2021.

# PETITION PLAN



MUNICIPALITY

BOURNE

MA2020-52

VZ N.E. Inc. No.

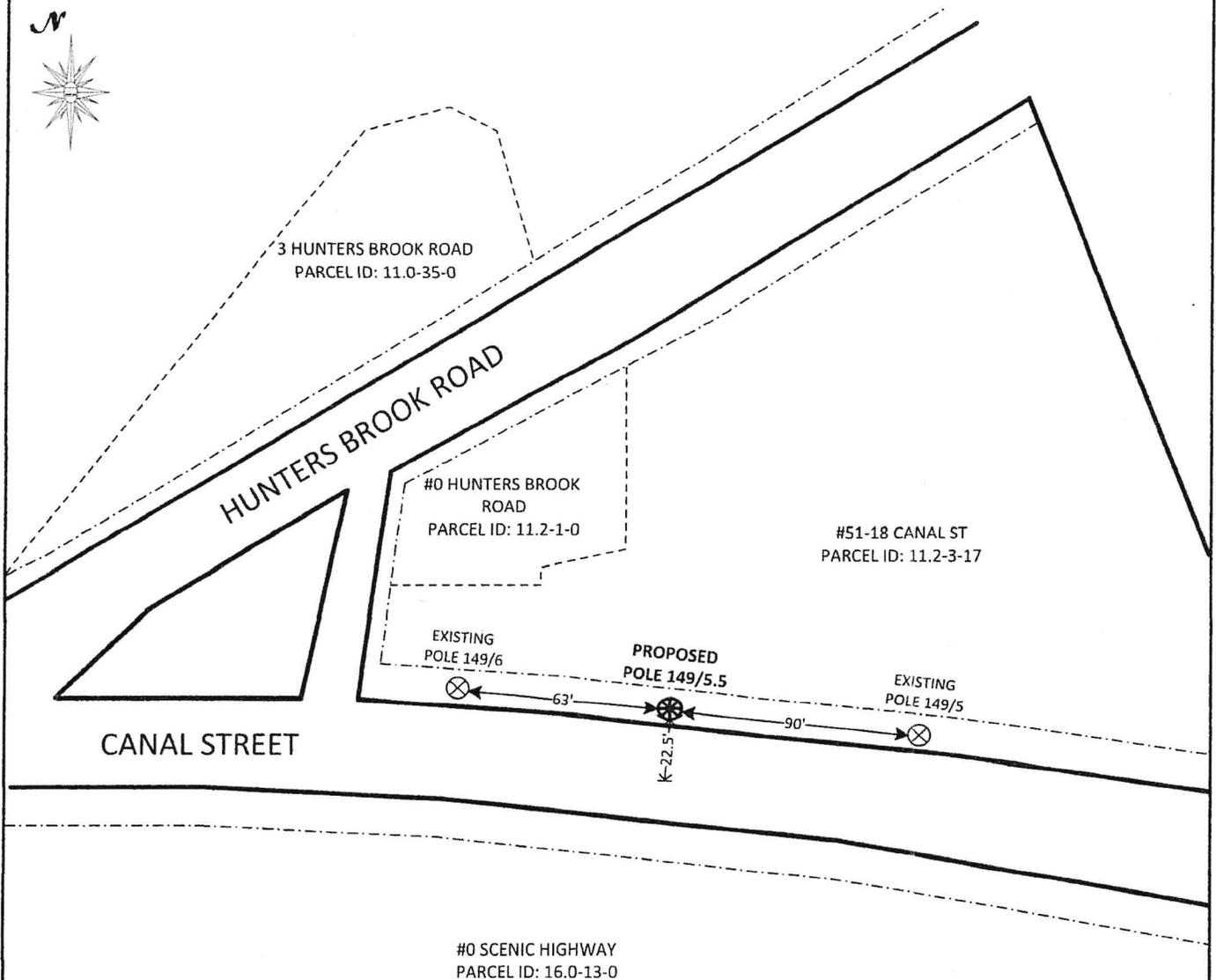
1A4MKOV

VERIZON NEW ENGLAND INC. AND  
NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY

DATE: DECEMBER 9, 2020

SHOWING

PROPOSED PLACEMENT OF ONE NEW JOINT OWNED POLE ON CANAL ST



**NOT TO SCALE**

1 PUSH BRACE TO BE PLACED

## LEGEND



PROPOSED NEW JOINTLY OWNED POLE  
TO BE INSTALLED



EXISTING JOINTLY OWNED POLE TO REMAIN



EDGE OF PAVEMENT

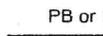


EDGE OF ROADWAY



PROPERTY LINE

PB or 10M



PROPOSED PUSH BRACE

ABUTTERS LIST

PARCEL ID  
11.2-3-17  
51-18 Canal Street

RENFREE CHRISTOPHER H  


---

PARCEL ID  
11.2-1-0  
0 Hunters Brook Rd

BRENNAN MAUREEN M  


---

PARCEL ID  
11.0-35-0  
3 Hunters Brook Rd

TRIMBLE JENNIFER J  


---

PARCEL ID  
16.0-13-0  
0 Scenic Highway

UNITED STATES OF AMERICA  
U S ARMY CORPS OF ENGINEERS  
PO Box 1555  
Buzzards Bay, MA 02532-1555

---

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

By the Board of Selectmen of the Town of **BOURNE**, Massachusetts.

Notice having been given and a public hearing held, as provided by law,  
IT IS HEREBY ORDERED:

that **VERIZON NEW ENGLAND INC.** and **NSTAR ELECTRIC COMPANY DBA EVERSOURCE ENERGY** be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors guys and other such sustaining and protecting fixtures as said Companies may deem necessary, in public way or ways hereinafter referred to, as requested in petition of said Companies dated the **28th** day of **January, 2021**.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points indicated upon the plan marked-VZ N. E. Inc. No. **MA2020-52** Dated **12/9/2020** - filed with said petition.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles, which may be erected thereon under this order:

**One (1) New Pole**

**This petition proposes to place new - Pole 149/5.5 on the northeasterly side of Canal St approximately 22.5' south west of the center line of Canal St and 90' south easterly of pole 149/5 on Canal St.**

**This petition is necessary in order to place new pole for Eversource.**

Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of **BOURNE**, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 202**1**.

\_\_\_\_\_  
Clerk of Selectmen

We hereby certify that on \_\_\_\_\_ 2022, at \_\_\_\_\_ o'clock \_\_\_\_\_ m., at the \_\_\_\_\_ a public hearing was held on the petition of the VERIZON NEW ENGLAND INC. and EVERSOURCE ENERGY COMPANY for permission to erect the poles, wires, cables, fixtures and connections described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Companies are permitted to erect poles, wires, cables, fixtures and connections under said order. And that thereupon said order was duly adopted.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Selectmen of the Town of **BOURNE**, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint location order and certificate of hearing with notice adopted by the Board of Selectmen of the Town of **BOURNE**, Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_ 2022, and recorded with the records of location orders of said Town, Book \_\_\_\_\_, Page \_\_\_\_\_, this certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

\_\_\_\_\_  
Town Clerk



**EA-22-14**

Use of Town Property Event Application

**Status:** Active

**Date Created:** Jul 5, 2022

**Applicant**

jeffery larkowski



**Primary Contact Information**

**Name**

jeffery larkowski

**Business/Organization Name (if applicable)**

Cape and Islands CPS program

**Mailing Address**



**Cell Phone No.**



**Email**



**Event Information**

**Organization/Individual Hosting the event**

Cape and Islands CPS program and local Fire & Police

**Type of Organization (LLC, non-profit)**

non-profit

**Type of Event (i.e. banquet/concert/fundraiser/party)**

Bourne Safety Day ( Car seat, Car, Bike safety and more)

**Location of Event**

Other

**Other**

Town Rec Center

**Date(s) of Event**

August 17th, 2022

**Set up/Clean up Dates**

8/17 and 8/17

**Hours (start and end times)**

12pm-3pm

**Total Attendance Expected**

50

**Description of Event**

This would be a co-run event including my Cape and Islands Car Seat Program, SafeKids/Children's Hospital, Bourne Police, Bourne Fire, Bourne Recreational and the Bourne Library.

All will be present to help provide an increase Public safety on the roads, including a child car seat inspection station run by Children's Hospital.

**Is event open to the public?**

Yes

**Will admission be charged?**

No

**Will there be alcohol service/ on-premise consumption?**

No

**Alcoholic beverages are not permitted on Town property without a license issued by the Board of Selectmen. A separate application and fee is required.**

**Will there be food?**

No

**Will there be vendors?**

No

**Will a tent be used?**

No

**No stakes are allowed at Buzzards Bay Park. No grills, propane tanks, space heaters, or smoking under tent. A clear exit and fire extinguisher is required. A separate tent application from the building department is required.**

**Will you be holding a raffle?**

--

**Only a non profit organization who has been organized and functioning in the Commonwealth of Massachusetts for two years can hold a raffle. A separate Raffle Permit from the Clerk's Office is required.**

**Use of Electricity/generators?**

No

**Will you require portable toilets?**

No

**Portable toilets are the responsibility of event organizer.**

**Rules & Regulations**

**By checking this box, I have read and agree to Town of Bourne's rules & regulations**

**Hold Harmless Agreement****Signature**

jeffery larkowski  
07/05/2022

**Signature**

**Signature**

jeffery larkowski  
07/05/2022

## EA-22-14

### Use of Town Property Event Application

**Status:** Active

**Date Created:** Jul 5, 2022

#### Timeline

Label	Status	Activated	Completed	Assignee	Due Date
✓ Application Content and Attachments	Complete	Jul 5, 2022 at 1:53 pm	Jul 5, 2022 at 2:42 pm	Maria Simone	-
✓ Recreation Department Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 5, 2022 at 2:44 pm	Kathryn Matthews	-
✓ Building Inspector Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 5, 2022 at 2:46 pm	Ann Gutterson	-
✓ Health Agent Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 5, 2022 at 2:52 pm	Kaitlyn Shea	-
✓ DNR Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 5, 2022 at 3:22 pm	Christopher Southwood	-
✓ Fire Department Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 5, 2022 at 4:15 pm	David Pelonzi	-
✓ DPW Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 6, 2022 at 7:41 am	Matthew Quinn	-
✓ Engineering Department Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 6, 2022 at 11:37 am	Tim Lydon	-
✓ Police Department Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 6, 2022 at 11:59 am	John Stowe	-
✓ Town Planner Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 6, 2022 at 12:03 pm	Tracy Sullivan	-
✓ Sewer Commissioner Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 6, 2022 at 12:11 pm	Maria Simone	-
✓ Conservation Agent Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 6, 2022 at 4:00 pm	Stephanie Fitch	-
✓ Town Collector's Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 7, 2022 at 3:09 pm	Town Collector	-
✓ Town Clerk's Comments	Complete	Jul 5, 2022 at 2:42 pm	Jul 22, 2022 at 1:54 pm	Maria Simone	-
✓ Town Administrator's Comments	Complete	Jul 22, 2022 at 1:54 pm	Jul 22, 2022 at 1:55 pm	Mary Rebello	-
✓ Board of Selectmen Vote	Active	Jul 22, 2022 at 1:55 pm	-	-	-
📄 Temporary Event Permit Issued	Inactive	-	-	-	-



EA-22-14

## Building Inspector Comments

Use of Town Property Event Application

**Status:** Complete

**Became Active:** 07/05/2022

**Assignee:** Ann Gutterson

**Completed:** 07/05/2022

### Applicant

jeffery larkowski



### Comments

Ann Gutterson, Jul 5, 2022 at 2:46pm

If any tents are planned, a Tent permit is required.

jeffery larkowski, Jul 5, 2022 at 2:51pm

I do not have any plans on a tent for the Event. Let me talk to Deputy Carrara and Lt. Tura at the FD and get their thoughts on it. I will submit if there is a question of an ez-up canopy being used.

Ann Gutterson, Jul 5, 2022 at 2:55pm

as long as it's not over 10'x10'.

jeffery larkowski, Jul 5, 2022 at 4:00pm

The only ez-up canopies that we have in our event trailer are 10x10, only used to cover tables at events IF needed and I try not to use them.

Ann Gutterson, Jul 5, 2022 at 4:21pm

That's fine. Please make sure you have the flame retardant certificate with them.

jeffery larkowski, Jul 5, 2022 at 4:45pm

I will, thank you!



**EA-22-17**

**Use of Town Property Event Application**

**Status:** Active

**Date Created:** Jul 13, 2022

**Applicant**

Heather Hogan  
pin@bamsi.org



**Primary Contact Information**

**Name**

Heather Hogan

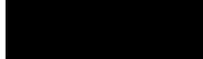
**Business/Organization Name (if applicable)**

Parent Information Network, Bamsi

**Mailing Address**



**Cell Phone No.**



**Email**



**Event Information**

**Organization/Individual Hosting the event**

Parent Information Network

**Type of Organization (LLC, non-profit)**

non-profit

**Type of Event (i.e. banquet/concert/fundraiser/party)**

family, mental health awareness

**Location of Event**

Buzzards Bay Park - Pavillion

**Date(s) of Event**

August 17

**Hours (start and end times)**

2-6

**Total Attendance Expected**

50

**Description of Event**

Families to create bracelets for suicide awareness, dinner

**Is event open to the public?**

No

**Will admission be charged?**

No

**Will there be alcohol service/ on-premise consumption?**

No

**Alcoholic beverages are not permitted on Town property without a license issued by the Board of Selectmen. A separate application and fee is required.**

**Will there be food?**

Yes

**Describe type of food**

catered by Jersey Mikes- sub sandwiches

**Will there be vendors?**

No

**Will a tent be used?**

No

**No stakes are allowed at Buzzards Bay Park. No grills, propane tanks, space heaters, or smoking under tent. A clear exit and fire extinguisher is required. A separate tent application from the building department is required.**

**Will you be holding a raffle?**

--

**Only a non profit organization who has been organized and functioning in the Commonwealth of Massachusetts for two years can hold a raffle. A separate Raffle Permit from the Clerk's Office is required.**

**Use of Electricity/generators?**

No

**Will you require portable toilets?**

No

**Portable toilets are the responsibility of event organizer.**

**Rules & Regulations**

**By checking this box, I have read and agree to Town of Bourne's rules & regulations**



**Hold Harmless Agreement**

**Signature**

Heather Hogan

07/12/2022

**Signature**

**Signature**

Heather Hogan  
07/12/2022



## EA-22-17

### Use of Town Property Event Application

**Status:** Active

**Date Created:** Jul 13, 2022

#### Timeline

Label	Status	Activated	Completed	Assignee	Due Date
✓ Application Content and Attachments	Complete	Jul 13, 2022 at 8:18 am	Jul 14, 2022 at 3:17 pm	Maria Simone	-
✓ Health Agent Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 14, 2022 at 3:19 pm	Kaitlyn Shea	-
✓ Recreation Department Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 14, 2022 at 3:21 pm	Krissanne Caron	-
✓ DNR Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 14, 2022 at 3:30 pm	Christopher Southwood	-
✓ Building Inspector Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 14, 2022 at 3:30 pm	Ann Gutterson	-
✓ Sewer Commissioner Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 14, 2022 at 3:56 pm	Maria Simone	-
✓ DPW Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 15, 2022 at 6:57 am	Matthew Quinn	-
✓ Fire Department Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 15, 2022 at 11:32 am	David Pelonzi	-
✓ Town Planner Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 18, 2022 at 9:02 am	Tracy Sullivan	-
✓ Police Department Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 18, 2022 at 12:02 pm	John Stowe	-
✓ Engineering Department Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 18, 2022 at 1:42 pm	Tim Lydon	-
✓ Conservation Agent Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 22, 2022 at 9:32 am	Stephanie Fitch	-
✓ Town Clerk's Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 22, 2022 at 1:55 pm	Maria Simone	-
✓ Town Collector's Comments	Complete	Jul 14, 2022 at 3:17 pm	Jul 22, 2022 at 1:55 pm	Maria Simone	-
✓ Town Administrator's Comments	Complete	Jul 22, 2022 at 1:55 pm	Jul 22, 2022 at 1:58 pm	Maria Simone	-
✓ Board of Selectmen Vote	Active	Jul 22, 2022 at 1:58 pm	-	-	-
📄 Temporary Event Permit Issued	Inactive	-	-	-	-



Town of Bourne, MA

07/21/2022

EA-22-17

## Health Agent Comments

Use of Town Property Event Application

**Status:** Complete

**Became Active:** 07/14/2022

**Assignee:** Kaitlyn Shea

**Completed:** 07/14/2022

### Applicant

Heather Hogan



### Comments

Kaitlyn Shea, Jul 14, 2022 at 3:19pm

Please have the caterer fill out a Caterer Notification form and submit it to the Health Department, thank you.



Town of Bourne, MA

07/21/2022

EA-22-17

## DPW Comments

Use of Town Property Event Application

**Status:** Complete

**Became Active:** 07/14/2022

**Assignee:** Matthew Quinn

**Completed:** 07/15/2022

### Applicant

Heather Hogan



### Comments

Matthew Quinn, Jul 15, 2022 at 6:57am

All Set. We just ask if you can keep the park clean. There are receptacle's on site. Thank you



**EA-22-18**

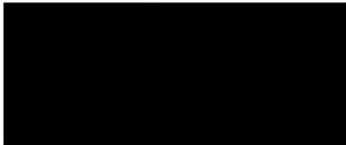
**Use of Town Property Event Application**

**Status:** Active

**Date Created:** Jul 15, 2022

**Applicant**

Robert Dwyer



**Primary Contact Information**

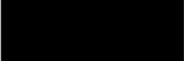
**Name**

Robert Dwyer

**Business/Organization Name (if applicable)**

Pocasset Village Association

**Mailing Address**



**Cell Phone No.**



**Email**



**Event Information**

**Organization/Individual Hosting the event**

Pocasset Village Assn

**Type of Organization (LLC, non-profit)**

Non-Profit Civic Association

**Type of Event (i.e. banquet/concert/fundraiser/party)**

Picnic

**Location of Event**

Other

**Other**

Barlows Landing Park

**Date(s) of Event**

August 13 2022

**Set up/Clean up Dates**

None

**Hours (start and end times)**

11:30-3:30

**Total Attendance Expected**

50

**Description of Event**

Picnic on grass area, under 10 x 10 pop up tents

**Is event open to the public?**

Yes

**Will admission be charged?**

No

**Will there be alcohol service/ on-premise consumption?**

No

**Alcoholic beverages are not permitted on Town property without a license issued by the Board of Selectmen. A separate application and fee is required.**

**Will there be food?**

Yes

**Describe type of food**

Hamburgers (cooked off-site); potluck side dishes

**Will there be vendors?**

No

**Will a tent be used?**

No

**No stakes are allowed at Buzzards Bay Park. No grills, propane tanks, space heaters, or smoking under tent. A clear exit and fire extinguisher is required. A separate tent application from the building department is required.**

**Will you be holding a raffle?**

--

**Only a non profit organization who has been organized and functioning in the Commonwealth of Massachusetts for two years can hold a raffle. A separate Raffle Permit from the Clerk's Office is required.**

**Use of Electricity/generators?**

No

**Will you require portable toilets?**

No

**Portable toilets are the responsibility of event organizer.**

**Rules & Regulations**

**By checking this box, I have read and agree to Town of Bourne's rules & regulations**



**Hold Harmless Agreement**

**Signature**

Robert L Dwyer  
07/13/2022

**Signature**

**Signature**

Robert L Dwyer  
07/13/2022

## EA-22-18

### Use of Town Property Event Application

**Status:** Active

**Date Created:** Jul 15, 2022

#### Timeline

Label	Status	Activated	Completed	Assignee	Due Date
✓ Application Content and Attachments	Complete	Jul 15, 2022 at 9:08 am	Jul 15, 2022 at 9:11 am	Maria Simone	-
✓ Building Inspector Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 15, 2022 at 9:41 am	Ann Gutterson	-
✓ DNR Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 15, 2022 at 9:50 am	Christopher Southwood	-
✓ DPW Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 15, 2022 at 10:02 am	Matthew Quinn	-
✓ Sewer Commissioner Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 15, 2022 at 10:59 am	Maria Simone	-
✓ Fire Department Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 15, 2022 at 11:31 am	David Pelonzi	-
✓ Town Collector's Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 15, 2022 at 1:20 pm	Town Collector	-
✓ Recreation Department Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 15, 2022 at 2:29 pm	Krissanne Caron	-
✓ Town Planner Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 18, 2022 at 9:16 am	Tracy Sullivan	-
✓ Police Department Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 18, 2022 at 12:00 pm	John Stowe	-
✓ Engineering Department Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 18, 2022 at 1:41 pm	Tim Lydon	-
✓ Conservation Agent Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 19, 2022 at 12:56 pm	Stephanie Fitch	-
✓ Health Agent Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 20, 2022 at 8:46 am	Kaitlyn Shea	-
✓ Town Clerk's Comments	Complete	Jul 15, 2022 at 9:11 am	Jul 22, 2022 at 1:56 pm	Maria Simone	-
✓ Town Administrator's Comments	Complete	Jul 22, 2022 at 1:56 pm	Jul 22, 2022 at 1:57 pm	Mary Rebello	-
✓ Board of Selectmen Vote	Active	Jul 22, 2022 at 1:57 pm	-	-	-
📄 Temporary Event Permit Issued	Inactive	-	-	-	-



EA-22-18

## Building Inspector Comments

Use of Town Property Event Application

**Status:** Complete

**Became Active:** 07/15/2022

**Assignee:** Ann Gutterson

**Completed:** 07/15/2022

### Applicant

Robert Dwyer



### Comments

**Ann Gutterson, Jul 15, 2022 at 9:21am**

How many pop up tents? There must be a flame retardant certificate with each one.

**Robert Dwyer, Jul 15, 2022 at 9:32am**

Max 3 tents. These are to keep serving tables in the shade. Note: there won't be any flame sources on site; only ice trays for cold food. Will check each tent for retardant cert.

**Ann Gutterson, Jul 15, 2022 at 9:41am**

Thank you.



Town of Bourne, MA

07/21/2022

EA-22-18

## DNR Comments

Use of Town Property Event Application

**Status:** Complete

**Became Active:** 07/15/2022

**Assignee:** Christopher Southwood

**Completed:** 07/15/2022

### Applicant

Robert Dwyer



### Comments

Christopher Southwood, Jul 15, 2022 at 9:50am

Be aware of dog and beach parking regulations



EA-22-18

## DPW Comments

Use of Town Property Event Application

**Status:** Complete

**Became Active:** 07/15/2022

**Assignee:** Matthew Quinn

**Completed:** 07/15/2022

### Applicant

Robert Dwyer



### Comments

**Matthew Quinn, Jul 15, 2022 at 10:02am**

We just ask that you pick up after event. Thanks

**Robert Dwyer, Jul 15, 2022 at 2:13pm**

Matt, As we've done in the past, we will take all of our trash at the conclusion, and not use the Town receptacles at the pier. Bob Dwyer

**Matthew Quinn, Jul 18, 2022 at 9:49am**

Very Good. Thank you Rob.



Town of Bourne, MA

07/21/2022

EA-22-18

## Health Agent Comments

Use of Town Property Event Application

**Status:** Complete

**Became Active:** 07/15/2022

**Assignee:** Kaitlyn Shea

**Completed:** 07/20/2022

### Applicant

Robert Dwyer



### Comments

Kaitlyn Shea, Jul 20, 2022 at 8:46am

Please be sure to post the notice that was sent to your email with any food products at this potluck event.  
Thank you.



April 29, 2022

Board of Selectmen  
Bourne Town Hall  
24 Perry Avenue  
Buzzards Bay, MA 02532-3441

BOARD OF DIRECTORS

Mike Angelini, *Chair*  
Mike Huguenin, *Vice-Chair*  
Chris Schade, *Treasurer*  
Scott Zeien, *Clerk*  
Mark Rasmussen, *President*  
Julius Britto  
John Bullard  
Virginia Clark  
David Croll  
Andrew Dimmick  
Tally Garfield  
Samuel Gray  
Melissa Haskell  
Kat Jones  
Lloyd Macdonald  
Kendra Medina  
Christopher Neill  
Christine Parks  
Skylah Reis  
Laura Ryan Shachoy  
Steve Smith  
Hilary Prouty Vineyard

Dear Board of Selectmen,

We're writing to request approval for use of public roads for the Buzzards Bay Coalition's **16th Annual Watershed Ride** on **Sunday, October 2, 2022**.

This cycling event begins in Little Compton, RI at 7:30am with 400 riders making their way through 13 towns and over 100 miles to eventually end in Woods Hole. The Watershed Ride raises funds for clean water in Bourne, and all of Buzzards Bay. More general information about the event can be found on our website:

[www.savebuzzardsbay.org/ride](http://www.savebuzzardsbay.org/ride)

The route is the same one we have taken for the last 15 years. As always, we will assign volunteers to the critical turns to ensure our cyclists pass safely and smoothly through the route. We expect cyclists to pass through town between the hours of 12pm-2pm. Please see attached for the full route cue sheet.

I am copying Director of Police Services Paul Shastany on this request and also including the MASS DoT Event Notification form. They request that you return the completed form to me so I can submit it as part of our permitting process with the state.

Lastly, we're wondering if the Board would grant permission to post 4-6 18" x 24" signs around town promoting the Ride for the month of September only. They would be removed within 48-hours of the event.

We appreciate the opportunity to showcase the scenic beauty of Bourne during our Watershed Ride. Please let us know if you need additional information.

Sincerely,

Jonah Guerin, Event Manager  
[guerin@savebuzzardsbay.org](mailto:guerin@savebuzzardsbay.org)

cc: Director of Police Services Paul Shastany, via email



## EA-22-19

### Use of Town Property Event Application

**Status:** Active

**Date Created:** Jul 18, 2022

#### Applicant

Jonah Guerin  
events@savebuzzardsbay.org  
114 Front St  
New Bedford, MA 02740  
508-999-6363 x207

#### Primary Contact Information

**Name**

Jonah Guerin

**Business/Organization Name (if applicable)**

Buzzards Bay Coalition

**Mailing Address**

114 Front St, New Bedford, MA 02744

**Email**

guerin@savebuzzardsbay.org

**Cell Phone No.**



#### Event Information

**Organization/Individual Hosting the event**

Buzzards Bay Coalition

**Type of Organization (LLC, non-profit)**

non-profit

**Type of Event (i.e. banquet/concert/fundraiser/party)**

Cycling fundraiser

**Location of Event**

Town Roads

**Will your event require road closures?**

No

**Date(s) of Event**

10/2/22

**Hours (start and end times)**

12-3 pm

**Total Attendance Expected**

400

**Description of Event**

Cycling fundraiser to raise money for the Buzzards Bay Coalition, a non-profit supporting clean water in Buzzards Bay. The event starts in Little Compton, RI, travels through Bourne, and ends in Woods Hole.

**Is event open to the public?**

Yes

**Will admission be charged?**

Yes

**Will there be alcohol service/ on-premise consumption?**

No

**Alcoholic beverages are not permitted on Town property without a license issued by the Board of Selectmen. A separate application and fee is required.**

**Will there be food?**

Yes

**Describe type of food**

Snacks for riders (bananas, granola bars)

**Will there be vendors?**

No

**Will a tent be used?**

No

**No stakes are allowed at Buzzards Bay Park. No grills, propane tanks, space heaters, or smoking under tent. A clear exit and fire extinguisher is required. A separate tent application from the building department is required.**

**Will you be holding a raffle?**

No

**Only a non profit organization who has been organized and functioning in the Commonwealth of Massachusetts for two years can hold a raffle. A separate Raffle Permit from the Clerk's Office is required.**

**Use of Electricity/generators?**

No

**Will you require portable toilets?**

Yes

**Portable toilets are the responsibility of event organizer.**

**Rules & Regulations**

**By checking this box, I have read and agree to Town of Bourne's rules & regulations**



**Hold Harmless Agreement**

**Signature**

Jonah Guerin

07/18/2022

**Signature**

**Signature**

Jonah Guerin

07/18/2022



**EA-22-19**
**Use of Town Property Event Application**
**Status:** Active

**Date Created:** Jul 18, 2022

**Timeline**

Label	Status	Activated	Completed	Assignee	Due Date
✓ Application Content and Attachments	Complete	Jul 18, 2022 at 11:54 am	Jul 18, 2022 at 12:14 pm	Mary Rebello	-
✓ Building Inspector Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 18, 2022 at 12:15 pm	Ann Gutterson	-
✓ DNR Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 18, 2022 at 12:25 pm	Christopher Southwood	-
✓ Town Planner Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 18, 2022 at 12:34 pm	Tracy Sullivan	-
✓ Fire Department Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 18, 2022 at 1:18 pm	David Pelonzi	-
✓ Recreation Department Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 18, 2022 at 1:40 pm	Krissanne Caron	-
✓ Engineering Department Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 18, 2022 at 1:41 pm	Tim Lydon	-
✓ Police Department Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 18, 2022 at 1:46 pm	John Stowe	-
✓ Sewer Commissioner Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 19, 2022 at 8:56 am	Maria Simone	-
✓ DPW Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 19, 2022 at 10:58 am	Matthew Quinn	-
✓ Conservation Agent Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 19, 2022 at 12:56 pm	Stephanie Fitch	-
✓ Health Agent Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 20, 2022 at 8:52 am	Kaitlyn Shea	-
✓ Town Clerk's Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 22, 2022 at 1:56 pm	Maria Simone	-
✓ Town Collector's Comments	Complete	Jul 18, 2022 at 12:14 pm	Jul 22, 2022 at 1:56 pm	Maria Simone	-
✓ Town Administrator's Comments	Complete	Jul 22, 2022 at 1:56 pm	Jul 22, 2022 at 1:57 pm	Maria Simone	-
✓ Board of Selectmen Vote	Active	Jul 22, 2022 at 1:57 pm	-	-	-
📄 Temporary Event Permit Issued	Inactive	-	-	-	-

**Buzzards Bay Watershed Ride 2022**  
**100, 75, 35-mile routes    SAG support/helpline: (508) 999-6363**

Num	Dist	Type	Note
1.	0.0	▶	Start of route – LITTLE COMPTON, RI
2.	0.0	□	100-mile START LINE Parking, check-in, restrooms, food, water available
			<b>100 MILES TO GO</b>
3.	0.1	←	L onto Sakonnet Point Rd. (RI route 77)
4.	5.4	→	R onto Peckham Rd – <i>Volunteer</i>
5.	7.6	→	R onto Long Hwy – <i>Volunteer</i>
6.	8.5	←	L onto Pottersville Rd
7.	9.4	→	Slight R on Mullin Hill Road
<b>WESTPORT, MA</b>			
8.	10.2	→	R onto Old Harbor Rd
			<b>90 MILES TO GO</b>
9.	10.8	→	R onto Howland Rd
10.	11.8	←	L onto Atlantic Ave
11.	12.6	←	L onto Acoaxet Rd
12.	12.8	↑	Continue onto River Rd
13.	16.0	→	Slight R onto Old Harbor Rd
14.	16.5	→	R onto Adamsville Rd
15.	18.9	→	R onto Main Road – <i>Volunteer</i>
			<b>80 MILES TO GO</b>
16.	22.5	←	L onto Hotel Hill Rd – <i>Volunteer</i>
17.	22.7	→	R onto MA-88 S
			<b>POLICE CRUISER HERE</b>
18.	23.4	□	Metal Drawbridge ahead - slow down, proceed with caution. Dismount bike and walk over if raining. – <i>Volunteer</i>
19.	23.9	↑	Continue onto John Reed Rd
20.	24.4	🍴🍴	WATER/REST STOP. Food, water, restrooms
21.	24.4	□	75 MILE START LINE
22.	25.6	←	L onto E Beach Rd
23.	26.4	←	E Beach Rd turns slightly L and becomes Horseneck Rd
24.	28.1	→	R onto Horseneck Rd
<b>DARTMOUTH</b>			

25.	29.2	➔	R onto Allen Neck Rd	
26.	29.9	➡	L onto Barneys Joy Rd	
27.	32.7	➔	R onto Tannery Ln - <i>Volunteer</i>	70 MILES TO GO
28.	32.7	➔	R onto Rock O'Dundee Rd	
29.	33.6	➔	Slight R onto Potomska Rd	
Num	Dist	Type		Note
30	36.1	⬆	Continue onto Little River Rd	
31.	37.0	➡	L onto Smith Neck Rd	
32.	40.3	➔	R onto Gulf Rd	60 MILES TO GO
33.	40.8	➡	L onto Elm St - <i>Volunteer</i>	
34.	40.9	➔	R onto Prospect St	
35.	41.1	➡	Slight L onto Dartmouth Street	CHEER SQUAD (OSS)
36.	42.2	➔	R onto Rogers St - <i>Volunteer</i>	
NEW BEDFORD				
37.	42.7	➡	L onto Padanaram Ave	
38.	43.0	➔	R onto Cove Road	
39.	43.0	➔	R up onto sidewalk and on ramp to CoveWalk. Uneven ground, use caution. - <i>Volunteer</i>	
40.	43.9	➡	Slow down, take off ramp on L to leave CoveWalk - <i>Volunteer</i>	
41.	43.9	➔	R onto W. Rodney French Blvd.	
42.	44.3	⬆	Look for bike path on R, enter bike path again	
43.	45.1	⬆	Go thru the gate on to bike path - Fort Taber. Narrow gate, use caution. - <i>Volunteer</i>	
44.	45.5	⬆	Keep straight on bike path, follow coastline	
45.	45.9	➡	Follow bike path L around bend	
46.	46.0	➡	L, then an immediate R	
47.	46.0	➔	R to stay on path	
48.	46.1	🍴🚻	WATER/REST STOP - Water, food, restrooms available	
49.	46.2	➔	Bear R to stay on bike path	
50.	46.3	➡	Bear L to exit park	
51.	46.3	➔	R onto E. Rodney French Blvd.	
52.	47.4	➔	Take R to enter on-ramp to HarborWalk. Use caution. - <i>Volunteer</i>	

53.	48.0	<input type="checkbox"/>	SLOW DOWN, Take steep ramp off Harbor Walk on L
54.	48.0	←	L at bottom of ramp puts you on Gifford Street - <i>Volunteer</i>
55.	48.3	→	R onto South Front Street
56.	48.6	→	R onto Potomska Street
57.	48.8	↑	Continue on McArthur Drive
58.	49.3	←	At intersection, cross over bearing L to ENTER SIDEWALK immediately on your R. Use caution. - <i>Volunteer</i> <span style="color: red;">POLICE DETAIL HERE</span>
59.	49.3	→	R then immediately jog L to stay on brick sidewalk bike path.

Num	Dist	Type	Note
60.	49.5	↑	Jog R to stay on bike path and on-ramp up to highway
61.	49.5	↑	Straight to enter sidewalk on-ramp - <i>Volunteer</i>
62.	49.7	↑	Merge onto US-6E, stay on sidewalk
63.	49.9	↑	SLOW DOWN. TRACKING AHEAD. Call out bib number to volunteer at FISH ISLAND. <span style="color: green;">POPE'S ISLAND CHEER SQUAD</span> <span style="background-color: yellow;">50 MILES TO GO</span>
FAIRHAVEN			
64.	50.5	→	R onto Middle St - <i>Volunteer</i>
65.	51.1	←	L onto Ferry St
66.	51.2	→	R onto Main St
67.	51.2	←	L onto Bike Path/Phoenix Rail Trail
68.	55.1	←	L onto Mattapoissett Neck Rd
MATTAPOISETT			
69.	55.5	→	R onto US-6 E/Fairhaven Rd. Use caution. - <i>Volunteer</i> <span style="color: red;">POLICE DETAIL HERE</span>
70.	55.6	←	L onto River Rd - <i>Volunteer</i>
71.	56.3	←	L onto Acushnet Rd - <i>Volunteer</i>
72.	56.6	←	L to stay on Acushnet Rd
73.	58.1	←	L to stay on Acushnet Rd
ACUSHNET			
74.	58.3	→	R onto Long Plain Rd
75.	60.6	→	R onto Perry Hill Rd <span style="background-color: yellow;">40 MILES TO GO</span>
76.	64.0	→	Keep R to stay on New Bedford Rd

77.	64.0	➔	R onto Marion Road	
<b>ROCHESTER</b>				
78.	64.1	⬅	L onto Marys Pond Rd	
79.	65.4	🍴🍴	LUNCH STOP/35-mile START LINE - 131 Hiller Road. Food, water, restrooms available.	
80.	67.4	⬆	Continue on Fearing Hill Road	
<b>WAREHAM</b>				
81.	69.0	➔	R onto Main St	
82.	70.0	➔	R to stay on Main St	<b>30 MILES TO GO</b>
83.	70.3	➔	R onto Gibbs Ave	
84.	70.4	⬅	Slight L onto High St	
85.	71.4	⬅	L onto Cedar St	
86.	71.5	⬅	L onto Main St - <i>Volunteer</i>	
87.	71.6	➔	R onto US-6 E/Sandwich Rd	
88.	71.7	➔	R onto Narrows Road	
89.	72.1	⬆	Continue onto Minot Ave	
90.	73.5	⬆	Proceed straight through intersection	
91.	73.5	➔	R onto Onset Ave	<b>ONSET PIER CHEER SQUAD (Tabor Academy)</b>
92.	76.8	➔	R onto MA-28/US-6E/Cranberry Hwy	
<b>BOURNE (BUZZARDS BAY)</b>				
93.	77.3	⬆	Continue straight through rotary to stay on Main St	
94.	77.5	➔	R onto Canal St and parking lot - <i>Volunteer</i>	
95.	77.6	➔	R toward Canal Service Rd/Bike Path - <i>Volunteer</i>	
96.	77.7	⬅	L onto Canal Service Rd and bike path: Slow down. Follow bike path etiquette. Yield to pedestrians.	
97.	78.9	⬅	L on to Andy Olivia Drive towards campground - <i>Volunteer</i>	
98.	78.9	⬆	Straight up hill to stay on Andy Olivia through campground	
99.	79.2	⬅	L onto Main St/RT 6: must cross with light - <i>Volunteer</i>	
100.	79.3	➔	Take R up ramp to Starbucks Parking Lot	
101.	79.4	⬆	Stay L as you proceed through parking lot cut through	
102.	79.4	⬅	L to exit parking lot	

103.	79.4	➔	R onto Bourne Bridge Approach/Old Bourne Bridge Approach	
104.	79.5	☐	SLOW DOWN. <b>TRACKING STATION</b> ahead, call out bib number. Dismount to cross bridge on foot.	
105.	79.5	🍴🍷	WATER/ REST STOP: Food, water, restrooms available.	
106.	79.6	➔	Keep R to enter Bridge Sidewalk. Dismount to cross bridge on foot	
				<b>20 MILES TO GO</b>
107.	80.3	⬆	Use Sidewalk to bear right around State Police Building. <i>Welcome to Cape Cod!</i>	
108.	80.4	➔	R onto Trowbridge Rd	
109.	81.0	⬆	Continue onto Shore Rd	
110.	81.9	⬅	Left at fork at VFW to stay on Shore Rd	
111.	83.0	➔	R to stay on Shore Rd	
112.	84.8	☐	Metal drawbridge ahead, proceed with caution. USE SIDEWALK. <i>Volunteer, J. York 818 Shore Road, has his own sign, (774) 392-0111</i>	
113.	86.4	➔	R onto Red Brook Harbor Rd. Railroad tracks proceed with caution. – <i>Volunteer, Dave Dimmick: (508) 561-6812 , has his own sign: RR X-ING</i>	1
114.	87.4	⬆	Straight on Squeteague Harbor Rd	
115.	87.5	➔	R onto Megansett Rd, becomes Garnet Ave.	
<b>FALMOUTH/WOODS HOLE</b>				
116.	88.4	⬆	Straight across intersection at County Rd	
117.	88.4	➔	R onto Chester St - <i>Volunteer</i>	
118.	88.6	⬅	Keep L to stay on Chester St	
119.	89.3	⬆	Straight onto Quaker Rd.	<b>10 MILES TO GO</b>
120.	92.1	⬆	Merges into Nashawena Street	
121.	92.7	⬅	L onto Old Dock Rd	
122.	92.7	➔	R at train tracks onto Bike Path/Shining Sea Bikeway	

123.	95.0	↑	Stay on bike path all the way to end in Woods Hole	
124.	96.9	☐	Slow down. Prepare to use traffic light at crosswalk at Woods Hole Rd. <i>-Volunteer @ WH Rd crosswalk hits button for riders</i>	
125.	100.2	➔	R on Railroad Avenue – <i>Volunteer</i>	
126.	100.2	←	L onto Water St. POLICE ASSIST at crossing. <b>POLICE DETAIL HERE</b>	
127.	100.3	☐	Metal drawbridge ahead, proceed with caution. Dismount bike and walk over if raining. – <i>Volunteer</i>	
128.	100.5	➔	R onto MBL St <b>POLICE DETAIL HERE</b>	
129.	100.6	☐	FINISH LINE. Congratulations! Bike Valet and Bag Check on your right.	

4/28/2022 3:09 PM

# EVENT NOTIFICATION FORM

Date: 4/29/22

Ms. Mary-Joe Perry  
District Highway Director, District Five  
MassDOT, Highway Division  
1000 County Street  
Taunton, MA 02780

Dear Sir:

Please be advised that the Grantee(s) of this Event Watershed Ride has notified the Board of Selectmen/City Council, Local Police Department, Local Fire Department and if applicable the State Police of its intention to conduct **road work/parade/race/ride** or other events impacting State Highways on Route(s) 6 in or through the City/Town(s) of Bourne benefiting Buzzards Bay Coalition

The Grantee(s) of this Event understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed event.

The Grantee(s) must supply a Traffic Management Plan when the roadway is occupied and for all detours associated with said events to this Department and to all officials listed below. The Grantee(s) must notify the local and/or state police to set up a detour of this area with appropriate signs and barricades. The local Fire Department must be notified of the detour to ensure that measures will be taken to minimize disruption to the Fire Department's emergency service during the event. The Grantee(s) must also notify local media (newspapers, radio) of this proposed event.

The following signatures are required prior to the issuance of the Permit.

## LOCAL POLICE DEPARTMENT

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

## FIRE DEPARTMENT

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

## BOARD OF SELECTMEN/CITY COUNCIL

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

## STATE POLICE DEPARTMENT

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

## 07.26.22 Selectmen's Meeting

### Bourne Human Services Committee

#### Charge 02.05.19

There shall be a standing Committee of nine [now eleven] members established by the Board of Selectmen entitled The Bourne Human Services Committee. The Board of Selectmen shall initially appoint members for two, three and four year terms and thereafter appoint members on a rotating basis for three-year terms.

The Committee shall preferably consist of a Representative of the Bourne School Department, Bourne Police Department, Council on Aging, Bourne Housing Authority, a youth representative, and 6\*\* members at large.

\* Amended at 12.11.07 Selectmen's Meeting

\*\*Amended at 02.05.19 Selectmen's Meeting

#### Three Year Term

Member – Term expires 6/30/22

Dr. Ryan Place – School Representative

Term

June 30, 2023\*

---

### Bourne Landfill Business Model Working Group

\*Need Finance Comm member recommendation

#### Charge 01.19.10

The Board of Selectmen shall appoint a Working Group to be known as the Landfill Business Model advisory Working Group, hereinafter referred to as the Working Group. Said Working Group shall be composed of four (4) individuals, appointed on an annual basis, if required. Membership of the Working Group shall consist of one member each from the Board of Selectmen, Board of Health and Finance Committee, or each respective Board of Committees designee. There shall be one member of the working group who is a resident of the Town of Bourne appointed at large by the Board of Selectmen. The Director of ISWM, ISWM staff, and other municipal staff shall provide reasonable information as required to the Working Group. The working group shall serve as an advisory group and shall have no budgetary, expenditure or contractual authority.

#### One Year Term

Member – Term expires 6/30/22

Amanda Bongiovanni – Finance Committee [mtg 7.11.22]

Term

June 30, 2023

---

## 07.26.22 Selectmen's Meeting

### Bylaw Committee

#### \*Need Finance Comm member recommendation

#### Town Bylaws Section 1.9.1

**Membership:** There shall be a Bylaw Committee consisting of seven (7) voters of the Town, one shall be from the Finance Committee, one shall be from the Planning Board, and five (5) members at large, all of whom shall be appointed by the Board of Selectmen. In addition the Police Chief or Chief's designee shall serve as an Ex-Officio member, for advice and counsel. The Police Chief or Chief's designee shall be a non-voting member.

#### Section 1.9.2

**Organization:** Members shall be appointed for 3-year terms. The terms shall be so arranged that the terms of all members of the committee do not expire in the same year. Members may be reappointed and they shall serve without compensation. Members may be re-appointed and they shall serve without compensation. Any vacancies shall be filled in the same manner as the original appointment for the remainder of the vacant term.

#### One Year Term

**Member – Term expires 6/30/22**

Kathleen M. LeGacy – Finance Committee Member [mtg 7/11/22]

**Term**

June 30, 2025

---

On Jul 22, 2022, at 11:04 AM, George Slade [REDACTED] > wrote:

Good morning, Paul:

This is to let you know that as of now, I believe that the Bourne Select Board will reappoint me as "liaison" and Melissa Ferretti as the "alternate". It does require their vote.

It will be beneficial to maintain an alternate as I have an occasional conflict with JBCC and Assembly of Delegate meetings.

We will confirm shortly after the select board convenes.

Best regards,

George Slade

Sent from [Mail](#) for Windows



## TA-2

Selectmen/Administrator Routing Slip

**Status:** Active

**Date Created:** Jul 13, 2022

### Town of Bourne Interdepartmental Advisory Form

**Start Date**

07/13/2022

**Owner/Applicant**

Weary Travelers Club

**Project Location**

77 Valley Bars Road

**Nature of request**

Request to change the hours to serve liquor on Sundays from 11am to 10am for brunch

N/A





### TA-2

#### Selectmen/Administrator Routing Slip

**Status:** Complete

**Date Created:** Jul 13, 2022

#### Timeline

Label	Status	Activated	Completed	Assignee	Due Date
✓ Fire Department	Complete	Jul 13, 2022 at 2:27 pm	Jul 13, 2022 at 2:32 pm	David Pelonzi	-
✓ Board of Health	Complete	Jul 13, 2022 at 2:27 pm	Jul 13, 2022 at 2:33 pm	Kaitlyn Shea	-
✓ Recreation Department	Complete	Jul 13, 2022 at 2:27 pm	Jul 13, 2022 at 2:51 pm	Krissanne Caron	-
✓ Department of Natural Resources	Complete	Jul 13, 2022 at 2:27 pm	Jul 13, 2022 at 3:09 pm	Christopher Southwood	-
✓ Town Collector	Complete	Jul 13, 2022 at 2:27 pm	Jul 13, 2022 at 3:40 pm	Town Collector	-
✓ Building Inspector	Complete	Jul 13, 2022 at 2:27 pm	Jul 14, 2022 at 8:31 am	Ann Gutterson	-
✓ Sewer Commissioners	Complete	Jul 13, 2022 at 2:27 pm	Jul 14, 2022 at 9:58 am	Maria Simone	-
✓ Planning Department	Complete	Jul 13, 2022 at 2:27 pm	Jul 14, 2022 at 1:15 pm	Tracy Sullivan	-
✓ Department of Public Works	Complete	Jul 13, 2022 at 2:27 pm	Jul 15, 2022 at 7:03 am	Matthew Quinn	-
✓ Police Department	Complete	Jul 13, 2022 at 2:27 pm	Jul 18, 2022 at 12:04 pm	John Stowe	-
✓ Engineering	Complete	Jul 13, 2022 at 2:27 pm	Jul 18, 2022 at 1:51 pm	Tim Lydon	-
✓ Conservation Commission	Complete	Jul 13, 2022 at 2:27 pm	Jul 19, 2022 at 12:56 pm	Stephanie Fitch	-
✓ Town Clerk	Complete	Jul 13, 2022 at 2:27 pm	Jul 22, 2022 at 1:55 pm	Maria Simone	-
✓ Assessors	Complete	Jul 13, 2022 at 2:27 pm	Jul 22, 2022 at 1:56 pm	Maria Simone	-
✓ Town Administrator	Complete	Jul 22, 2022 at 1:56 pm	Jul 22, 2022 at 1:56 pm	Mary Rebello	-

(BOURNE LETTERHEAD)

Date: June \_\_\_, 2022

Jordan Velozo, Esq. - Chief Regulatory Officer  
Cape Cod Commission  
3225 Main Street; P.O. Box 226  
Barnstable, MA 02630

Via First Class Mail and email to [jordan.velozo@capecodcommission.org](mailto:jordan.velozo@capecodcommission.org)

Re: Request for Informal Jurisdictional Determination  
Proposed Bourne Municipal Solar Facility  
0 Ernest Valeri Road, Bourne (Bournedale)

Dear Attorney Velozo:

This correspondence constitutes a request for an informal jurisdictional interpretation under Section 2(a)(ii) of the Cape Cod Commission (the "Commission") Enabling Regulations (the "Regulations"). The Town of Bourne (the "Town") is seeking an informal determination that its proposed development of a solar facility at 0 Ernest Valeri Road in Bournedale is not a so-called Presumed Development of Regional Impact under Section 3(e) of the Regulations as it does not constitute a "commercial, service, retail, wholesale, business, industrial, private office, private health, private recreational or private educational development."

The Town has entered into a Memorandum of Agreement with NextGrid, Inc. for conveyance of land to the municipality for use as the location of a proposed ground mounted solar installation.

The attached sketch plan depicts the project land in Bourne labeled as "Premises," comprised of three sub-parcels designated Assessor's Parcel IDs 16.0-7, 16.0-8, and 16.0-9, respectively. It is owned by Cape Cod Aggregates Corp. under a deed recorded with the Barnstable County Registry of Deeds in Book 13392, Page 245 and contains approximately 49.95 acres (2,175,823 sq. ft.). Assessor's Parcel ID 16.0-8 is shown as Lot 10 on a plan recorded in Plan Book 269, Page 37.

It is located in Bournedale in the Scenic Development District ("SDD") and in the following zoning overlay districts: Traffic Management District ("TMD"); Bourndale Overlay District ("BOD"); Development Agreement Overlay District ("DOD"); and Solar Photovoltaic Overlay District "B" ("SPOD 'B'"). Bournedale is a designated District of Critical Planning Concern under the Cape Cod Commission Act, Chapter 716 of the Acts of 1989 and Chapter 2 of the Acts of 1990 ("Act"), as amended.

NextGrid, Inc. (“NextGrid”) has entered into Purchase and Sale Agreements to purchase the Premises from Cape Cod Aggregates Corp., and has also entered into the attached Memorandum of Agreement (“Agreement”) with the Town of Bourne (“Town”), for the purpose of development and construction of a solar renewable energy project by NextGrid ( the “Project”) under a lease for provision of electricity solely to municipal entities.

The Project proposes developing a 39.19 acre portion of the Premises (Assessor’s Parcels 16.0-7 and 16.0-8) with a 5MW nameplate capacity ground mounted photovoltaic solar array installation. The remaining 10.76 acre southerly portion of the Premises (Assessor’s Parcel 16.0-9) will remain in its current wooded condition. .

The Commission has mandatory jurisdiction over any proposed development project which qualifies as a “Development of Regional Impact” (“DRI”). A DRI is defined by the Enabling Regulations to be:

Development of Regional Impact (DRI): A development which, because of its magnitude or the magnitude of its impact on the natural or built environment, is likely to present development issues significant to or affecting more than one municipality, and which conforms to the criteria established in the applicable standards and criteria for developments of regional impact pursuant to Section 12 of the Act.

Section 3 of the Enabling Regulations sets forth the types and classes of development for presumptive DRIs. Any proposed development meeting or exceeding any of those thresholds thus qualifies as a mandatory referral from the municipality to the Commission.

The Project does not meet or exceed any of the listed thresholds. See § 3(a) – (k), generally. Although certain of the standards would result in a presumed DRI designation if the Project were undertaken as a non-municipal use, those standards do not apply to municipal uses. For example, § 3(e)(iii) is triggered by outdoor commercial, service, retail, wholesale business, industrial, private office, private health, private recreational, or private educational uses where new construction or development has a total project area greater than 40,000 sq. ft. Likewise, § 3(f)(iii) is triggered by any change in outdoor use of the listed use types where the total project area is greater than 40,000 sq. ft. Under standard principles of statutory construction municipal uses are excluded from both § 3(e)(iii) and § 3(f)(iii) by the listing of triggering use types (see, e.g., Boston v. Cecil, 431 Mass. 410, 413 (2000), quoting Harborview Residents’ Comm., Inc. v. Quincy House. Auth., 368 Mass. 425, 432 (1975) (“a statutory expression of one thing is an implied exclusion of other things omitted from the statute”). Finally, although § 3(j) is triggered by site alterations or site disturbances greater than two acres including but not limited to

clear cutting, grading, and clearing land, it specifically excludes such activity done in conjunction with a municipal project.

Because the Project does not meet or exceed any of the §3 criteria, it does not constitute a DRI under the Enabling Regulations and does not qualify as a mandatory referral from the Town to the Commission under § 2(a)(i). This conclusion is consistent with former Commission Chief Regulatory Officer Jonathon D. Idman's attached informal jurisdictional determination that a proposed photovoltaic array project in the Bourne Water District did not meet or exceed any of the DRI Enabling Regulations since the proposal was municipal in nature.

The Project has been granted Public Entity status as Qualification ID Number SMAES 46032 as a Public Entity Solar Tariff Generation Unit as defined and regulated under 225 CMR 20.00 et seq. A Public Entity Solar Tariff Generation Unit is defined in relevant part as a Solar Tariff Generation Unit that is:

- (a) Sited on property owned by a Municipality or Other Governmental Entity and is either:*
  - (i) owned or operated by a Municipality or Other Governmental Entity; or*
  - (ii) the Owner has assigned 100% of its output to Municipalities or Other Governmental Entities... 225CMR20.02*

In this case the property will be owned by the Town of Bourne, and 100% of the output will be assigned to municipalities. As such it will be regulated as a Public Entity Solar Tariff Generation Unit by the Department of Energy Resources and was granted this qualification on November 24<sup>th</sup> 2021.

The Project also is located within the Bourne Solar Photovoltaic Overlay District (SPOD), established by the October 17, 2011 Bourne Special Town Meeting with the following District Purpose:

*“To promote the goals of the Local Comprehensive Plan and the Commonwealth of Massachusetts Green Communities Act, by providing expedited project plan review and design standards for large-scale, ground-mounted solar photovoltaic systems.”*  
Bourne Zoning Bylaw Section 2140

Both the location of the Project and the Project itself are important to the Town, and expedited review by the Town is contemplated in the Bylaw.

Additionally, the Project is also located within the Bournedale District of Critical Planning Concern, which states as its goals and interests:

*SECTION 5.2 GOALS AND INTERESTS*

*DCPC implementing regulations shall ensure full protection of the following goals and interests of the District:*

- to protect water quality within zones of contribution to public supply wells;*
  - to protect potential well areas to serve future town needs;*
  - to maintain or improve Level of Service and safety on the Scenic Highway and local roadways;*
  - to eliminate curb cuts along the Scenic Highway;*
  - to preserve the scenic character of area roads and views to the canal;*
  - to preserve historic structures, landscapes and archaeological sites;*
  - to protect rare wildlife habitat, wetlands and vernal pools;*
  - to maintain unfragmented forest habitat and wildlife corridors;*
  - to increase the percentage of permanently protected open space to retain rural character,*
- provide opportunities for recreation and protect significant natural resources;*
- to encourage development of neighborhood services; and*
  - to foster new development that reinforces traditional development patterns.*

Barnstable County Assembly of Delegates Ordinance 98-25

The Bourne Zoning Bylaw, in adopting implementing regulations for the DCPC, provides that the district purpose for the Bournedale Overlay District is

*“To provide for the preservation of resources that are unique to the Bournedale area and which are fundamental to the character of the areas.”*

Bourne Zoning Bylaw Section 2140.

A similar project was reviewed by the Commission in CCC File No. 19034 for the 2020 application of ASD Cotuit MA Solar, LLC for a 5MW solar facility in Sandwich (the AMP Project"). A copy of the May 14, 2020 Decision is attached. This application was not made by a municipality, but rather as a private development, clearly falling within Section 3(e) of the Regulations.

The AMP Project Decision is instructive however in laying out the benefits and conditions attendant to the AMP Project, which may be significantly similar to those of the proposed Project. In all events, the Project will require review and approval by the Bourne Planning Board under Section 3470 et. seq. of the Bourne Zoning Bylaw as a so-called Solar Photovoltaic System (SPS) Ground Mounted. Bourne is hopeful that in connection with such application, the Commission may provide technical assistance under the District Local Technical Assistance Program (DLTA) to establish and confirm not only the benefits of the proposal but also responsible and comprehensive conditioning of the project.

As the Project will be constructed on municipal-owned land, and since its approval and conditioning by the Town will comprehensively ensure the same controls and benefits of a DRI review of a non-municipal project of the same nature, the Town requests your informal determination that DRI review is not called for under the Act or Enabling Regulations.

We ask that we be able to schedule a meeting with you at your early convenience to discuss this request in further detail.

Very truly yours,

Town of Bourne Board of Selectmen

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Peter J. Meier, Chairman

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Judith MacLeod Froman

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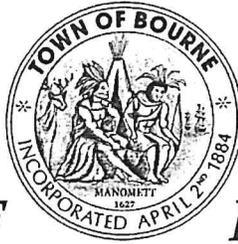
Jared P. MacDonald

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Mary Jane Mastrangelo

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Melissa Ferretti



**TOWN OF BOURNE**

Office of the Town Clerk

**MEMORANDUM**

To: Members of the Board of Selectmen

From: Barry H. Johnson, Town Clerk *BHJ*

Date: July 21, 2022

Subject: Request to Appoint Election Workers from July 1, 2022 thru June 30, 2023

Enclosed with this memorandum is a list persons whom I am respectfully requesting be appointed by the Board of Selectmen as Election Workers for the period of July 1, 2022 thru June 30, 2023.

Also, please be advised that we are still in the process of confirming additional persons to be appointed. Once completed, I will give the list to Town Administrator McCollem for presentment to the Board at your Tuesday, August 16, 2022 meeting.

Thank You for your consideration of my request. If you have any comments or questions regarding this matter, please contact me at your earliest convenience.

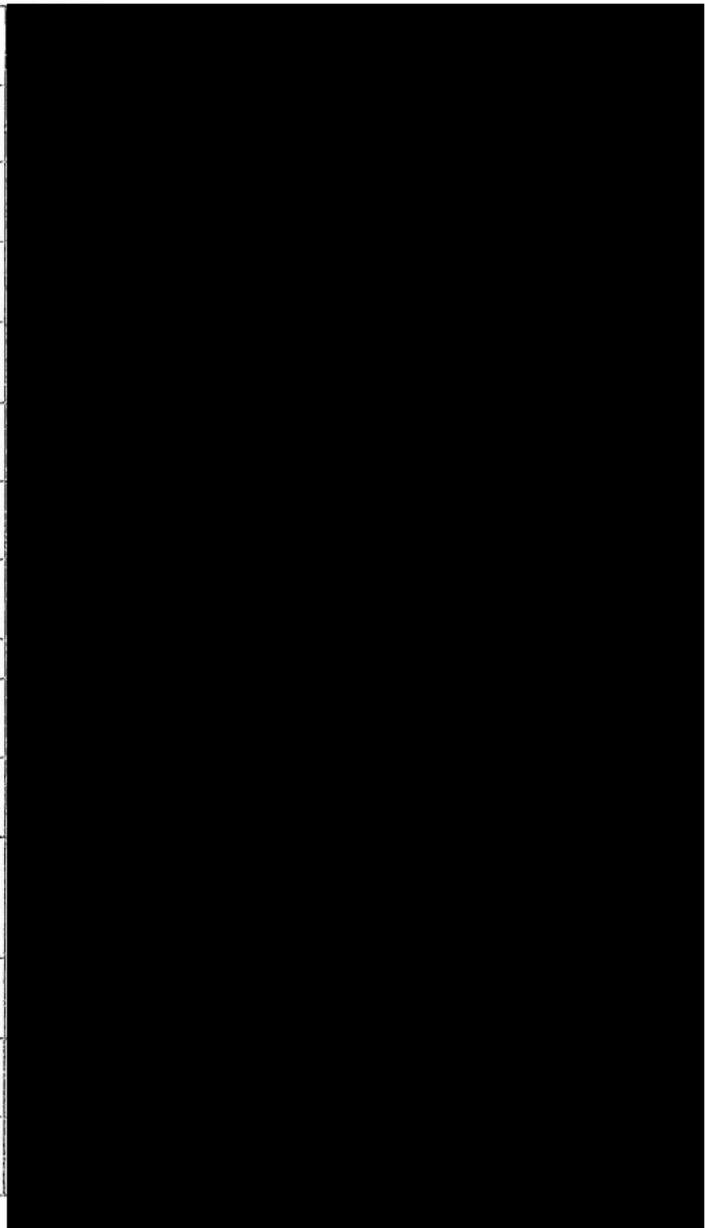
c.c, Town Administrator Marlene McCollem

Assistant Town Clerk Mary Fernandes

Enclosed: list of recommended persons for appointment

COMM	APPT BY	FIRST	LAST	STREET	CITY	ST	ZIP
Election Worker	Board of Selectmen	John F.	Adams				
Election Worker	Board of Selectmen	Beverly	Arbo				
Election Worker	Board of Selectmen	Beverly	Armando				
Election Worker	Board of Selectmen	Sandra C.	Aronson				
Election Worker	Board of Selectmen	Donna	Barakaukas				
Election Worker	Board of Selectmen	Helen	Blankenship				
Election Worker	Board of Selectmen	Loretta	Brochu				
Election Worker	Board of Selectmen	Debra	Bryant				
Election Worker	Board of Selectmen	Phillip	Burgess				
		Mary Frances	Butler Lappin				
Election Worker	Board of Selectmen	Andrew G.	Campbell				
Election Worker	Board of Selectmen	Eda	Cardoza				
Election Worker	Board of Selectmen	Phyllis	Carpenito				
Election Worker	Board of Selectmen	Barbara S.	Cavanagh				

Election Worker	Board of Selectmen	Dolores	Collins
Election Worker	Board of Selectmen	Anne	Dastous
Election Worker	Board of Selectmen	Gary H.	Dayton
Election Worker	Board of Selectmen	Kathy E.	Doherty
Election Worker	Board of Selectmen	Priscilla Cook	Dunlavy
Election Worker	Board of Selectmen	Maureen	Dunn
Election Worker	Board of Selectmen	M. Elizabeth	Ellis
Election Worker	Board of Selectmen	Mary E.	Ellis
		Bernadette	Ericson
Election Worker	Board of Selectmen	Jeanne M	Finley
Election Worker	Board of Selectmen	Jan	Finton
Election Worker	Board of Selectmen	Kristine B.	Fisher
Election Worker	Board of Selectmen	Diane	Flynn
Election Worker	Board of Selectmen	Kathy A.	Fritzell
Election Worker	Board of Selectmen	Ellen M.	Gately



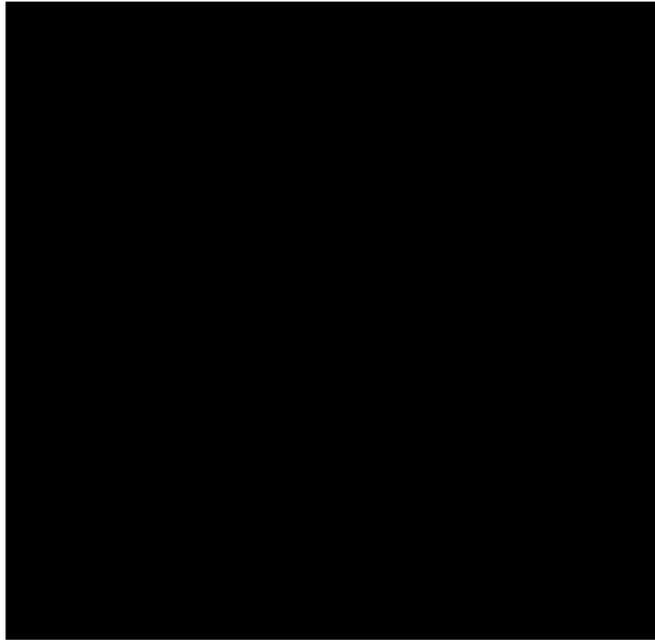
Election Worker	Board of Selectmen	Mary Ann	Gavin
Election Worker	Board of Selectmen	Barbara	Gill
		Darshan	Goux
Election Worker	Board of Selectmen	Eileen P.	Grady
Election Worker	Board of Selectmen	Ann	Gutterson
		Talley	Hargrave
Election Worker	Board of Selectmen	Wandra L.	Harmsen
Election Worker	Board of Selectmen	John W.	Harmsen
		Diane	Hartley
Election Worker	Board of Selectmen	Lillian T.	Harwood
Election Worker	Board of Selectmen	Jane	Heckler
Election Worker	Board of Selectmen	Beverly L.	Higgins
Election Worker	Board of Selectmen	Jeanne E.	Hurley
Election Worker	Board of Selectmen	Marie C.	Kane
Election Worker	Board of Selectmen	Mary Ellen	Kempton
Election Worker	Board of Selectmen	Walter	Kliche
Election Worker	Board of Selectmen	Frances M.	Lahteine

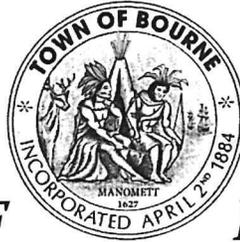
Election Worker	Board of Selectmen	Neil F.	Langille
Election Worker	Board of Selectmen	Martin	Laspada
Election Worker	Board of Selectmen	Ellen Grace	Lewis
Election Worker	Board of Selectmen	Sheila E.	Mattson
Election Worker	Board of Selectmen	Judith	McAlister
Election Worker	Board of Selectmen	Paula	McConnell
		Jim	McGoldrick
Election Worker	Board of Selectmen	Christine Anne	McManus
Election Worker	Board of Selectmen	Linda M.	McManus-Masson
Election Worker	Board of Selectmen	Susan H.	Moeck
Election Worker	Board of Selectmen	Penny	Myers
Election Worker	Board of Selectmen	Shirley L.	Natoli
Election Worker	Board of Selectmen	John	O'Brien
Election Worker	Board of Selectmen	Douglas	Oesterheld
Election Worker	Board of Selectmen	Ruth	Palo

Election Worker	Board of Selectmen	Mary	Reid
Election Worker	Board of Selectmen	Mavis	Robinson
Election Worker	Board of Selectmen	Barbara A.	Sabulis
Election Worker	Board of Selectmen	Pauline E.	Sampson
		Cathy	Sampson
Election Worker	Board of Selectmen	Patricia	Saniuk
		Steve	Schrader
Election Worker	Board of Selectmen	Frank A.	Scofield
Election Worker	Board of Selectmen	Barbara J.	Scott
Election Worker	Board of Selectmen	Karen	Seiden
Election Worker	Board of Selectmen	Dorothy K.	Shepard
Election Worker	Board of Selectmen	Edwin M.	Smith
Election Worker	Board of Selectmen	Mary-Ellen	Split
		Tammy	Staiger
		Carol	Stearns
Election Worker	Board of Selectmen	Vivian R.	Stowe
Election Worker	Board of Selectmen	Vickie L.	Taylor



Election Worker	Board of Selectmen	Judith	Thrasher
Election Worker	Board of Selectmen	Cathy	Tibbetts
Election Worker	Board of Selectmen	Carole G.	Valeri
Election Worker	Board of Selectmen	Patricia	Wahlberg
Election Worker	Board of Selectmen	Susan	Ward
Election Worker	Board of Selectmen	Merrilynn A.	Wenzel
Election Worker	Board of Selectmen	Marcia L.	Willmott
Election Worker	Board of Selectmen	Lorraine S.	Young





**TOWN OF BOURNE**  
Office of the Town Clerk

July 20, 2022

Peter Meier, Chairman

Bourne Board of Selectmen

24 Perry Avenue

Buzzards Bay, Mass 02532

Re: Assignment of Police Officers at Polling Locations

Dear Chairman Meier:

On June 22, 2022 the election reform law (the "VOTES" act) was signed into law by Governor Baker. The VOTES act makes many of the changes from the pandemic permanent (i.e., Vote by Mail and Early In-Person Voting). In addition, the assignment of Police Officers at polling places now requires a vote of the Board of Selectmen.

The Town of Bourne has four(4) polling locations. For each election, one police officer is assigned to each polling location during voting hours. Each Police Officer is responsible for delivering ballots, polling lists and election materials to their assigned precinct(s), and back to the Town Hall at the end of the night. In addition, we utilize one officer that is stationed in the lobby of the gym in the Bourne Middle School in the morning prior to the arrival of the students and leaves after the students have completed their school day.

Therefore, I am respectfully requesting that the Board vote to approve my requests as follows;

- a. That we continue to assign Police Officers for all elections in 2022 and the Annual Town Election to be held on May 16, 2023 as outlined above; and
- b. That the Board approve that during sundry elections one Police Officer is assigned to the Early Voting location each day that Early Voting is being conducted; and
- c. That the Board delegates to the Director of Police Services their authority to detail a sufficient number of Police Officers for each building that contains the polling locations. Reason(s): for the purpose of preserving order; to protect the Election Officers from interference with their duties; and to aid in the enforcement of the election laws.

Thank You for your consideration of these requests.

  
Barry H. Johnson, Town Clerk, RAO

c.c. Town Administrator Marlene McCollem

Assistant Town Clerk Mary Fernandes

TOWN OF BOURNE

MASSACHUSETTS

PETITION  
FOR WORK ON PRIVATE WAY

Pursuant to Section 3.1.28 of the Bourne Bylaws, added by Article 55 of the 1978 Annual Town Meeting, the undersigned persons, who are the owners of at least 50% of the lineal footage along Lakewood Rd, a private way in the Town of Bourne, respectfully petition the Board of Selectmen to declare that the following work on said private way is required by the public convenience and necessity:

Repairs to fix the road.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We further petition that the Town of Bourne perform said work and that the cost of same be paid as follows:

(CHECK ONE)

By a cash deposit to the Town in the amount of the estimated cost of such repairs.

By betterments assessed upon the owners of estates which derive particular benefit or advantage from the making of such repairs on such private way.

In consideration of the Town performing said work, the undersigned agrees to indemnify and save harmless the Town of Bourne, its agents, servants and employees, on account of any damage to persons or property resulting from said work.

<u>Name</u>	<u>Address</u>
<u>James Reid</u>	
<u>Mike Gomes</u>	
<u>Philip Sanford</u>	
<u>Michael Colella</u>	
<u>Linda Wesson</u>	

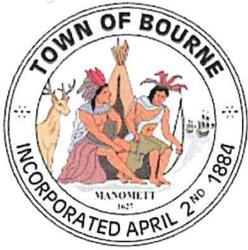
Name

Address

John Ryle  
Robert Chapman  
Dorrie Carter  
(SMA)  
Dorrie  
Du Bin



Blank lined area for additional entries.



# TOWN OF BOURNE

**Town Administrator**  
24 Perry Avenue ☿ Room 101  
Buzzards Bay, MA 02532  
[www.townofbourne.com](http://www.townofbourne.com)  
508.759.0600, Ext. 1308



Marlene McCollem, Town Administrator  
Email: [mmccollem@townofbourne.com](mailto:mmccollem@townofbourne.com)

July 18, 2022

[Address of Abutter]

Re: Petition for Repairs on Private Way

Dear Property Owner:

There will be a public meeting regarding a petition for repairs to a private way (Lakewood Rd) on Tuesday, July 26<sup>th</sup> 2022, at Bourne Veterans' Memorial Community Building, 239 Main Street, Buzzards Bay at 7:05 p.m.

Based on your frontage of [frontage expressed in feet]', the estimated cost of repairs and necessary improvements is [\$based on paving costs/frontage.]

If after the meeting the Board of Selectmen determines that an article should go forward with betterments, an article will be placed in the Special Town Meeting.

Sincerely,

Marlene McCollem  
Town Administrator

Cc: Board of Selectmen  
DPW Superintendent  
Engineering Department

## Thut, Kathleen

---

**From:** Lydon, Timothy  
**Sent:** Friday, July 22, 2022 11:21  
**To:** Thut, Kathleen  
**Cc:** Patterson, Shawn  
**Subject:** Lakewood Rd Road Betterment Hearing  
**Attachments:** Lakewood Updated Betterments 07262022.pdf

Hi Kathleen,

See attached updated calculations for Lakewood Rd. Please allow this email to express my concerns for the initial calculations we presented to the abutters. I was made aware of information late in this process that I will be able to elaborate on before the Board on Tuesday. I will forward these calculations to all the abutters.

The initial project was to pave 515' for a total of \$65,000 but the project will now be 330' for a total of \$45,000. I have included the original calculations but the updated spreadsheet reflects the changes.

Sincerely,

Timothy Lydon, SIT, CFM  
Town of Bourne  
Engineering Department  
508-759-0600 x1345  
[tlydon@townofbourne.com](mailto:tlydon@townofbourne.com)

LOT	RECORD OWNER	LOCATION	MAP/PARCEL	Certificate Reference	Land Court Plan	FOOT FRONTAGE	PORTION	Cost
28	COLELLA KIMBERLY A ETUX MICHAEL F COLELLA	[REDACTED]	4.3_007.00	198222	26762 B	33.00	0.038	\$1,710.00
40	BONGIOVANNI AMANDA	[REDACTED]	4.3_020.00	198534	26762 B	130.00	0.1500	\$6,750.00
29	MORONEY SEAN T	[REDACTED]	4.3_008.00	203932	26762 B	90.00	0.1040	\$4,680.00
41	FEID JAMES W & SHELBY FEID	[REDACTED]	4.3_021.00	222129	26762 B	141.27	0.1630	\$7,335.00
30,31	CURTIN JAMES J JR & BONNIE J CURTIN	[REDACTED]	4.3_009.00	176995	26762 B	180.00	0.2080	\$9,360.00
48	SANFORD PHILIP T II & ELIZABETH M SANFORD	[REDACTED]	4.3_013.00	66694	26762 B	159.03	0.1840	\$8,280.00
32	GOMES MICHAEL D & ADRIENNE WHITE	[REDACTED]	4.3_005.00	147166	26762 B	132.78	0.1530	\$6,885.00
<b>TOTAL</b>						<b>866.08</b>	<b>1.0000</b>	<b>\$45,000</b>

EXHIBIT "A"

UPDATED  
VERSION  
7-22-22  
TL

LOT	RECORD OWNER	LOCATION	MAP/PARCEL	Certificate Reference	Land Court Plan	FOOT FRONTAGE	PORTION	Cost
28	COLELLA KIMBERLY A ETUX MICHAEL F COLELLA	[REDACTED]	4.3_007.00	198222	26762 B	226.90	0.1895	\$12,317.50
40	BONGIOVANNI AMANDA	[REDACTED]	4.3_020.00	198534	26762 B	130.00	0.1085	\$7,052.50
29	MORONEY SEAN T	[REDACTED]	4.3_008.00	203932	26762 B	90.00	0.0751	\$4,881.50
41	FEID JAMES W & SHELBY FEID	[REDACTED]	4.3_021.00	222129	26762 B	141.27	0.1180	\$7,670.00
30,31	CURTIN JAMES J JR & BONNIE J CURTIN	[REDACTED]	4.3_009.00	176995	26762 B	180.00	0.1503	\$9,769.50
48	SANFORD PHILIP T II & ELIZABETH M SANFORD	[REDACTED]	4.3_013.00	66694	26762 B	159.03	0.1328	\$8,632.00
32	GOMES MICHAEL D & ADRIENNE WHITE	[REDACTED]	4.3_005.00	147166	26762 B	132.78	0.1109	\$7,208.50
33,34,35	CONLON THOMAS A & MARILEE A CONLON	[REDACTED]	4.3_005.00	116973	26762 B	137.61	0.1149	\$7,468.50
<b>TOTAL</b>						<b>1,197.59</b>	<b>1.0000</b>	<b>\$65,000</b>

EXHIBIT "A"

PREVIOUS  
VERSION  
SUPERCEDED!

## **Summative Initial Evaluation for Marlene McCollum, Town Administrator February 28, 2022 – May 31, 2022**

While the Charter states that the Board of Selectmen will annually evaluate the Town Administrator on the Town Administrator's ability to: effectuate policy, accomplish goals established by the board of selectmen, administer town government, and properly supervise municipal employees; the purpose of this initial evaluation by the Board is to comply with the Town Administrator's contract and to provide an initial evaluation within 120 days of hire. This initial evaluation will review and evaluate the Town Administrator's initial performance in the first 90 days.

The Chair of the Select Board is tasked with compiling a summative evaluation for the public. Although the numerical scoring is a helpful tool, it does not tell the full story. In her initial 90-day evaluation Marlene had an overall rating of 3.875 out of a possible 4.0 which Exceeds Standards with superior performance in meeting objectives.

In this initial evaluation the Select Board did not evaluate performance based on goals. Instead, the focus of the initial evaluation was on several different areas. The Board's evaluation for the performance areas evaluated was:

- **Relationship Building Skills** – Marlene listens with skill and knowledge. She is personable, professional, and first impressions have been positive. Continuing to build citizen satisfaction should be a focus in the future.
- **Teamwork Skills** – Marlene is working well with staff, listening to their perspectives, learning about the people she has and how they work, and building a positive work environment.
- **Quality of Work** – For someone who has only been here 100 days the quality of work is amazing. Marlene has shown how effective she can be in gaining a thorough understanding of a topic and providing solutions to address issues. Her responses and explanations demonstrate that she gets the necessary background information and calls on town counsel when needed.
- **Quantity of Work** - The workload – especially with staff vacancies and the burden of not having an Assistant Town Administrator - has been

challenging. It is impressive how much work has been completed in this short period of time.

- **Judgement and Decision Making** – Her ability to prioritize has been commendable. She has been very effective thinking logically and practically and using her expertise to implement workable solutions. She protects the Town’s best interest and has been careful about keeping confidential information confidential.
- **Initiative** – Marlene has been enthusiastic about taking on challenges and has been proactive in addressing issues. She knows that her job is to get things done. Her recommendations move forward smoothly because of the energy she puts in.
- **Dependability/Punctuality** – Marlene has excellent time management. She is efficient and very conscientious. She provides responses in a timely manner and is available when needed.
- **Management Skills** – She has a great grasp of her employees and is a steward of the Town’s funds. She is a careful manager of budgets and delegates effectively. She came in late in the budget process, but was able to utilize staff experience and collaboration to make decisions in preparation for Town Meeting.

Overall, the Board of Selectmen felt that Marlene has integrated well into the Town of Bourne in her first 90/100 days. She knows how things work and is able to use her experience to make good decisions for the Town. Her overall professionalism has been recognized by all who have interacted with her. She is building a good team and the Board is optimistic for the future.

Respectfully,

Peter Meier  
Chair, Board of Selectmen

**Board of Selectmen  
Minutes of Thursday, June 30, 2022  
Zoom Remote**

**TA Marlene McCollem**

**Board of Selectmen**

Peter Meier, Chair –joined at 12:35  
Jared McDonald, Vice Chair  
Melissa Ferretti, Clerk  
Mary Jane Mastrangelo  
Judy Froman - excused

**Others:** Maria Simone, minutes.

**12:33 PM Call Public Session to Order in Open Session**

**1a. Discussion and possible vote on H. Lesperance of Salt Marsh Lane to have a fire truck and police cruiser participate in their 4<sup>th</sup> of July parade on 7/2/22**

Jared MacDonald asks if everything is in order. Marlene McCollem responds that it is. Jared MacDonald notes that there are three Select Board members present which qualifies as a quorum. He asks for a motion to approve this request. Melissa Ferretti makes a motion to approve the request as presented. Mary Jane Mastrangelo has technical issues and drops off the meeting. Peter Meier joins the meeting at 12:35 pm. Jared MacDonald catches Peter Meier up on the meeting. Mary Jane Mastrangelo rejoins the meeting. Melissa Ferretti restates her motion to approve.

**Voted:** Melissa Ferretti moved, and Mary Jane Mastrangelo seconded to allow H.Lesperance of Salt Marsh Lane to have a fire truck and police cruiser at their parade on 7.2.22 pending emergencies

**Vote:** 4-0-0

The meeting was adjourned at ~12:40 PM.

Respectfully Submitted,  
Maria Simone, Administration

**Board of Selectmen  
Minutes of Friday, July 8, 2022  
Zoom Remote**

**Town Administrator Marlene McCollem**

**Board of Selectmen**

Peter Meier, Chair  
Jared McDonald, Vice Chair  
Melissa Ferretti, Clerk  
Mary Jane Mastrangelo  
Judy Froman - excused

**Others:** Robert Przewozeny, IT Director; Elise Zarcaro, Human Resources Director, Carina Way (12:09 P.M.); Maria Simone, minutes.

**12:01 PM Call Public Session to Order in Open Session**

**1a. Discussion and possible vote to appoint Mitchell K. Eldridge as a Community Service Officer.**

Marlene McCollem states that information is provided in the packet and she recommends the appointment. Peter Meier asks if there are any questions. No one has a question and Peter Meier asks for someone to make a motion.

**Voted:** Mary Jane Mastrangelo moved, and Jared McDonald seconded to appoint Mitchell K. Eldridge as a Community Service Officer.

**Vote:** 4-0-0

**1b. Discussion to rescind the appointment of Peter Meier to the CCRTA and consideration and vote of George Slade to the CCRTA for a 1 year term.**

Peter Meier states that there was confusion over the appointment. It was believed that only an active Board of Selectmen member or a Town Administrator could be on the board. Peter Meier asks if it is possible to rescind his appointment and reappoint George Slade. George Slade mentions he looks forward to serving another term. Mary Jane Mastrangelo asks George Slade to provide periodical updates since he is no longer on the Board to provide them weekly at meetings. George Slade will give reports to the Board quarterly.

**Voted:** Jared McDonald makes the motion as stated to rescind Peter Meier and appoint George Slade to the CCRTA for a 1 year term, Mary Jane Mastrangelo seconds.

**Vote:** 4-0-0

**2a. Discussion and possible vote to approve request of Bourne Community Boating to hold picnics at Monument Beach on 7/26 and 8/9.**

At 12:09 P.M. Carina Way from the Bourne Community Boating joins the Zoom meeting. She explains that they want to have picnics for members of the Boating community to allow them to get together socially. She will be seeking donations from local businesses for food as well as letting people bring dishes. Peter Meier asks Marlene McCollem if she has anything to add. Marlene McCollem says everything is in order.

**Voted:** Mary Jane Mastrangelo motions and Jared McDonald seconds

**Vote:** 4-0-0

**2a. Introduction of Elise Zarcaro, Human Resources Director, and Robert Przewozeny, Information Technology Director.**

Town Administrator Marlene McCollem introduces the newest additions to the Town of Bourne staff. She is very excited to have them as part of the team and gives the floor to Elisa Zarcaro. Elisa Zarcaro introduces herself and states she started on Tuesday and things are going well. She gives her work background and states she is excited to work on all of the many projects. The Board welcomes her and are excited to have Human Resources back on staff. Robert Przewozeny introduces himself. He then gives his work background and is looking forward to getting to meet everyone. He says it has been a fun two weeks learning everything and he is looking forward to making recommendations to improve our systems. Peter Meier welcomes him to the Town and they look forward to seeing both Elisa Zarcaro and Robert Przewozeny for a long time. Marlene McCollem adds how thrilled she is to have them here.

**3. Adjourn**

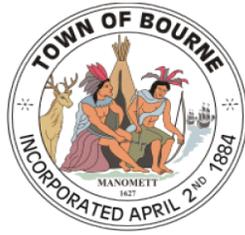
**Voted:** Jared McDonald motions to adjourn. Melissa Ferretti seconds.

**Vote:** 4-0-0

This meeting of the Bourne Board of Selectmen was adjourned at 12:30 P.M

Respectfully Submitted,

Maria Simone, Administration



## Selectmen's Correspondence

July 26, 2022

- A. DEP letter – Annual Land Use Control 2021 Letter Report MOR Comments
- B. DEP letter – Annual Land Use Control 2021 Letter Report RCL Comments
- C. DEP letter – Comprehensive Site Evaluation Phase Report Addendum 1
- D. DEP letter – Feasibility Study Old K Range
- E. DEP letter – Final Removal Action Completion Report – Radar Tube Burial Site
- F. DEP letter – Remedial Investigation Report Skeet Range Munitions
- G. DEP letter – Supplemental Feasibility Study Report for Dioxane & PFAS at landfill
- H. DEP letter – 2021 Source Removal Annual Report Central Impact Area
- I. DEP letter – Demolition Area 2 Environmental Monitoring Report
- J. DEP letter – J-3 Range 2021 Annual Environmental Monitoring Report
- K. DEP letter – L Range 2022 Annual Environmental Monitoring Report
- L. DEP letter – Small Arms Ranges 2022 Annual Environmental Report
- M. DEP letter – Technical memo J-2 Range Eastern Perchlorate and RDX Plume Shell
- N. DEP letter – Technical memo J-2 Range Northern Perchlorate Plume Shell
- ~~O. Anonymous letter~~
- P. Upper Cape School Minutes – 6/9/22



Commonwealth of Massachusetts  
Executive Office of Energy & Environmental Affairs

## Department of Environmental Protection

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Martin Suuberg  
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July 8, 2022

Air Force Civil Engineer Center/JBCC  
ATTN: Rose Forbes  
Remediation Program Manager  
322 East Inner Road  
Otis ANG Base, Massachusetts 02542

RE: **BOURNE - BWSC**  
Release Tracking Number: 4-0000037  
Joint Base Cape Cod (JBCC)  
**Draft Annual Land Use Control (LUC)**  
**Letter Report for 2021 MOR, Comments**

Dear Ms. Forbes:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the Air Force Civil Engineer Center Memorandum of Resolution dated July 5, 2022 (the MOR) to MassDEP comments issued for the response to comment document "**Draft Annual Land Use Control (LUC) Letter Report for 2021**" (the LUC Report RCL) dated July 1, 2022. MassDEP offers the following comments on the MOR.

MassDEP Comment 1, Page 3, Private Well Verification Program, third paragraph:

The text states "**Private well status within a plume area is reviewed annually and presented in Annual SPEIM Data Presentations to the regulatory agencies through the Technical Update Meeting process and are also documented in annual Summary Letter Reports (SLR) and the Five-Year Reviews.**" MassDEP recommends that this information be included in the LUC Report so that there is one place to review private wells that may be impacted from contamination associated with the Installation Restoration Program.

AFCEC Response:

LUC private well summaries are included in the Annual System Performance and Ecological Impact (SPEIM) data presentations and each Summary Letter Report (SLR). AFCEC will provide a detailed summary report for private wells in future 5-year reviews. Thus, AFCEC does not feel that a table or summary listing all wells and status is warranted for this summary document.

MassDEP Comment Response:

MassDEP requests again that this information also be included in the LUC Report so that there is one place to review private wells that may be impacted from contamination associated with the Installation Restoration Program. Document reviewers, especially the public, should not have to find and review multiple documents to obtain important information regarding the private well verification program, which is an integral component of the IRP LUCs.

This information is available in alternate format. Contact Glynis Bugg at 617-348-4040.

TTY# MassRelay Service 1-800-439-2370

MassDEP Website: [www.mass.gov/dep](http://www.mass.gov/dep)

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**AFCEC Response to MassDEP 01 July 2022 RCL Comment:**

AFCEC respectfully declines to add the requested private well information for the following reasons: private well information such as owner name, address, etc., is considered Personally Identifiable Information (PII) and is not made available to the general public; specific information on private well results is shared with the homeowners, local Boards of Health, the U.S. EPA and MassDEP; and, homeowners who are directly or potentially affected by off-base groundwater contamination from JBCC are contacted directly through its outreach efforts to attain private well existence/status/safety. This has been a very effective community involvement tool to communicate with the local residents and meets the intent of providing plume and private well information in a timely fashion. Conversely the information included in the report reflects data from 2021 and it becomes dated as the report is issued in the second half of 2022. Additionally, when people contact AFCEC about the plumes and local properties, they are asking for information about their specific property or one they are buying and AFCEC provides information with the exception of PII.

As stated before in AFCEC's first response, LUC private well summaries are included in the Annual System Performance and Ecological Impact (SPEIM) data presentations and each Summary Letter Report (SLR). AFCEC will provide a detailed summary report for private wells in future 5-year reviews. Thus, AFCEC does not see a benefit/need for including the requested information in the 2021 LUC Letter Report. Please advise if MassDEP would like to have a resolution meeting to address this comment and/or response.

**MassDEP Comment Response:**

MassDEP disagrees with the AFCEC response. As the AFCEC is aware, private well status can be included in the LUC Report without including Personally Identifiable Information. Residential wells are tagged with a numbering system which excludes PII. The AFCEC response clearly makes it more difficult to obtain important information quickly and easily by placing an unnecessary burden on the public to find and review multiple documents. The AFCEC could easily provide this information in the LUC Report, where it should be provided. Therefore, MassDEP requests again that this information also be included in the LUC Report so that document reviewers, especially the public, do not have to find and review multiple documents to obtain important information regarding the private well verification program, which is an integral component of the IRP LUCs. MassDEP accepts the offer to have a resolution meeting to address this comment and response. In addition, MassDEP suggests that this issue be added to the Joint Base Cape Cod Cleanup Team (JBCCCT) agenda for August 3, 2022 for discussion with the JBCCCT.

Please incorporate this letter into the Administrative Record for the Installation Restoration Program Land Use Control Program at JBCC. If you have any questions regarding this letter, please contact me at (508) 946-2871 or Ellie Donovan at (508) 946-2866.

Sincerely,



Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

P/ed

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region



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# Department of Environmental Protection

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Commissioner

July 1, 2022

Air Force Civil Engineer Center/JBCC  
ATTN: Rose Forbes  
Remediation Program Manager  
322 East Inner Road  
Otis ANG Base, Massachusetts 02542

RE: **BOURNE - BWSC**  
Release Tracking Number: 4-0000037  
Joint Base Cape Cod (JBCC)  
**Draft Annual Land Use Control (LUC)**  
**Letter Report for 2021, Comments**

Dear Ms. Forbes:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the Air Force Civil Engineer Center responses dated June 9, 2022 (the RCL) to MassDEP comments issued for the document **"Draft Annual Land Use Control (LUC) Letter Report for 2021"** (the LUC Report) dated March 7, 2022. MassDEP offers the following comments on the RCL.

MassDEP Comment 1, Page 3, Private Well Verification Program, third paragraph:

The text states **"Private well status within a plume area is reviewed annually and presented in Annual SPEIM Data Presentations to the regulatory agencies through the Technical Update Meeting process and are also documented in annual Summary Letter Reports (SLR) and the Five-Year Reviews."** MassDEP recommends that this information be included in the LUC Report so that there is one place to review private wells that may be impacted from contamination associated with the Installation Restoration Program.

AFCEC Response:

LUC private well summaries are included in the Annual System Performance and Ecological Impact (SPEIM) data presentations and each Summary Letter Report (SLR). AFCEC will provide a detailed summary report for private wells in future 5-year reviews. Thus, AFCEC does not feel that a table or summary listing all wells and status is warranted for this summary document.

MassDEP Comment Response:

MassDEP requests again that this information also be included in the LUC Report so that there is one place to review private wells that may be impacted from contamination associated with the Installation Restoration Program. Document reviewers, especially the public, should not have to find and review multiple documents to obtain important information regarding the private well verification program, which is an integral component of the IRP LUCs.

This information is available in alternate format. Contact Glynis Bugg at 617-348-4040.

TTY# MassRelay Service 1-800-439-2370

MassDEP Website: [www.mass.gov/dep](http://www.mass.gov/dep)

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Please incorporate this letter into the Administrative Record for the Installation Restoration Program Land Use Control Program at JBCC. If you have any questions regarding this letter, please contact me at (508) 946-2871 or Ellie Donovan at (508) 946-2866.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Pinaud", enclosed within a circular scribble.

Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

P/ed

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region



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# Department of Environmental Protection

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June 27, 2022

Air Force Civil Engineer Center/JBCC  
Attn: Rose Forbes  
Remediation Program Manager  
322 East Inner Road  
Otis ANG Base, Massachusetts 02542

RE: **BOURNE – BWSC**  
Release Tracking Number: 4-0000037  
Joint Base Cape Cod (JBCC)  
**Draft Comprehensive Site Evaluation Phase II  
Report Addendum 1 Supplemental  
Investigation Ordnance Area 1 Munitions  
Response Area, RCL, Comments**

Dear Ms. Forbes:

The Massachusetts Department of Environmental Protection (MassDEP) has received the Response to Comments letter (the RCL) from the Air Force Civil Engineer Center (AFCEC) dated March 31, 2022 for MassDEP comments dated January 14, 2022 for the document “**Draft Comprehensive Site Evaluation Phase II Report Addendum 1 Supplemental Investigation Ordnance Area 1 Munitions Response Area**” (the Draft CSE Phase II Addendum) dated August 2021. The Draft CSE Phase II Addendum was developed under the Department of Defense Military Munitions Response Program (MMRP) for the implementation of a Supplemental Comprehensive Site Evaluation Phase II investigation at the Ordnance Area 1 Munitions Response Area (MRA). The Draft CSE Phase II Addendum describes the management and technical approach used during the supplemental investigation to address munitions and explosives of concern (MEC) investigation data gaps at the MRA and summarizes data collection results to include an analysis of MEC risks and AFCEC recommendations for the Ordnance Area 1 MRA.

MassDEP comments on the Draft CSE Phase II Addendum reflect MassDEP’s continuing concern with the thoroughness of the munitions investigation at the Ordnance Area 1 MRA. Unfortunately, the AFCEC RCL does not respond adequately to most of MassDEP comments and concerns. MassDEP recommends that the AFCEC, the EPA and MassDEP meet to discuss the resolution of outstanding MassDEP technical comments on the Draft CSE Phase II Addendum and the AFCEC RCL and to endeavor to create a path forward for the Ordnance Area 1 MRA that is mutually agreeable. MassDEP has summarized specific concerns with the Draft CSE Phase II Addendum and with the RCL below.

This information is available in alternate format. Contact Glynis Bugg at 617-348-4040.

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Despite the supplemental site investigation work summarized in the AFCEC RCL (see MassDEP General Comment 1), MassDEP maintains that in order to designate a Site eligible for unlimited use/unrestricted exposure (UU/UE), there must be “site conditions that indicate a *no probability* of encountering MEC based on a comprehensive assessment of current and previous land use,” see Record of Decision for the Mock Village Munitions Response Site dated January 2022, citing USACE Engineer Manual 385-1-97 (2008, rev. 2013) (emphasis added).

MassDEP has been consistent in its position that “*all geophysical anomalies exceeding the project-specific response threshold...should either be intrusively investigated or further evaluated using an AGC*”. See MassDEP General Comment 1. In MassDEP’s view, there remain over approximately 100 geophysical anomalies above the selected target of interest (TOI- 37 mm projectile) response threshold that have not been adequately investigated (out of an original total of 769 Type I anomalies). Uninvestigated geophysical anomalies within the eastern portion of the MRA are of particular concern.

If no additional geophysical investigation (i.e., Advanced Geophysical Classification (AGC) or other survey) or anomaly removal is performed, then site closure with land use controls (LUCs) is required to ensure the protection from harm to public health and safety.

In sum, MassDEP’s concern remains that the AFCEC’s investigation at the Ordnance Area 1 MRA is insufficient to support a finding of “no probability” and hence ineligible for UU/UE. MassDEP’s outstanding concerns may affect MassDEP’s ability to concur with a No Further Response Action Planned Decision Document proposed by the AFCEC as the remedy for the Ordnance Area 1 MRA.

MassDEP understands that the AFCEC’s contracting arrangement poses issues for the AFCEC; however, MassDEP has an obligation to take the time necessary for a thorough review of MMRP sites to ensure the protection from harm to health, safety, public welfare, and the environment. MassDEP is committed to thorough and appropriate review despite its limited resources and will endeavor to do so in accordance with the timelines requested by the AFCEC.

MassDEP reserves its authority under M.G.L. c. 21E, the Massachusetts Contingency Plan (MCP) 310 CMR 40.0000, CERCLA, the National Oil and Hazardous Substances Pollution Contingency Plan (NCP), and any other applicable law, regulation, or other authority to supplement the comments expressed herein, or to require further response actions including, without limitation, additional investigation, remedial measures, and the implementation of LUCs.

Please incorporate this letter into the Administrative Record for the Ordnance Area 1 MRA for the Military Munitions Response Program (MMRP) at Joint Base Cape Cod. If you have any questions regarding this letter, please contact me at (508) 946-2871.

Sincerely,



Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region



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June 23, 2022

Air Force Civil Engineer Center/JBCC  
Attn: Rose Forbes  
Remediation Program Manager  
322 East Inner Road  
Otis ANG Base, Massachusetts 02542

RE: **BOURNE – BWSC**  
Release Tracking Number: 4-0000037  
Joint Base Cape Cod (JBCC)  
**Draft Feasibility Study Old K Range Munitions  
Response Area – MOR 2, Comments**

Dear Ms. Forbes:

The Massachusetts Department of Environmental Protection (MassDEP) has received the Memorandum of Resolution letter (the MOR 2) from the Air Force Civil Engineer Center (AFCEC) dated May 5, 2022 issued for the document “**Draft Feasibility Study Old K Range Munitions Response Area**” (the Draft FS) dated April 2021. MOR2 was issued in response to MassDEP comments submitted on April 11, 2022 on the AFCEC Draft FS response to comments letter (the RCL). The Draft FS was prepared to develop and evaluate potential remedial alternatives to eliminate or mitigate exposure to munitions and explosives of concern, munitions constituents and risks to human health and ecological receptors at the Military Munitions Response Program Old K Range Munitions Response Area.

MassDEP noted in the April 11, 2022 RCL comment letter that the Draft FS was prepared by the AFCEC based on the Old K Range Munitions Response Area Remedial Investigation (RI) Report that was finalized by the AFCEC on October 17, 2019, without resolution of MassDEP comments on the RI. MassDEP recommended in the April 11, 2022 RCL comment letter that the AFCEC, the EPA and MassDEP meet to discuss the resolution of outstanding MassDEP technical comments on the Draft RI Report and the responses to MassDEP comments on the Draft FS; and to discuss creating a path forward for the Old K Range MRA that is mutually agreeable. The agencies met on April 27, 2022. The MOR2 proposes the resolution of MassDEP comments on the RI and the Draft FS discussed at this meeting and proposes a modification of the remedial alternatives for the Draft FS. MassDEP accepts the responses in the MOR2 and has no further comments on the RI or the Draft FS.

This information is available in alternate format. Contact Glynis Bugg at 617-348-4040.

TTY# MassRelay Service 1-800-439-2370

MassDEP Website: [www.mass.gov/dep](http://www.mass.gov/dep)

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Please incorporate this letter into the Administrative Record for the Old K Range Munitions Response Area for the Military Munitions Response Program at Joint Base Cape Cod. If you have any questions regarding this letter, please contact me at (508) 946-2871.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Pinaud", enclosed within a circular scribble.

Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region



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## Department of Environmental Protection

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July 1, 2022

Air Force Civil Engineer Center/JBCC  
Attn: Ms. Rose H. Forbes  
Remediation Program Manager  
322 East Inner Road  
Otis ANG Base, Massachusetts 02542

RE: **BOURNE – BWSC**  
Release Tracking Number: 4-0000037  
Joint Base Cape Cod (JBCC)  
**Draft Final Removal Action Completion  
Report LF-7 Radar Tube Burial Site - RCL,**  
Comments

Dear Ms. Forbes:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the Air Force Civil Engineer Center (AFCEC) responses to comments letter (the RCL) dated June 2, 2022, issued in response to MassDEP comments dated May 9, 2022 on the document **“Draft Final Removal Action Completion Report LF-7 Radar Tube Burial Site”** dated April 2022 (the RACR). The RACR documents the completion of construction activities by the AFCEC for the Non-Time Critical Removal Action (NTCRA) at the Landfill-7 (LF-7) Radar Tube Burial Site located at JBCC.

MassDEP has no comments on the RCL and no further comments on the RACR.

Please incorporate this letter into the Administrative Record for the Landfill-7 Radar Tube Burial Site at Joint Base Cape Cod. If you have any questions regarding this letter, please contact me at (508) 946-2871.

Sincerely,

Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Regional Office

This information is available in alternate format. Contact Glynis Bugg at 617-348-4040.  
TTY# MassRelay Service 1-800-439-2370  
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June 28, 2022

Air Force Civil Engineer Center/JBCC  
ATTN: Rose Forbes  
Remediation Program Manager  
322 East Inner Road  
Otis ANG Base  
Massachusetts 02542

RE: **BOURNE - BWSC**  
Release Tracking Number: 4-0000037  
Joint Base Cape Cod (JBCC)  
**Draft Remedial Investigation Report**  
**Skeet Range Munitions Response Area**  
**MOR, Comments**

Dear Ms. Forbes:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the Air Force Civil Engineer Center Memorandum of Resolution dated June 9, 2022 (the MOR) to MassDEP comments issued for the document "**Draft Remedial Investigation Report Skeet Range Munitions Response Area, Joint Base Cape Cod, Massachusetts**" dated May 2021 (the Draft RI Report). The Draft RI Report describes the management and technical approach used by the AFCEC to assess the nature and extent of munitions and explosives of concern and munitions constituents associated with the historical military use of the Skeet Range Munitions Response Area (MRA). The MOR included a revised Draft RI Report dated June 2022.

MassDEP comments on the Draft RI Report reflect MassDEP's continuing concern with the approach and thoroughness of the investigation at the Skeet Range MRA. MassDEP has summarized specific continuing concerns with the revised Draft RI Report and with the MOR below.

**Incremental Sampling Methodology (ISM):** ISM was not designed or meant to be utilized to determine the nature and extent of contamination. Incremental Sampling Methodology was designed to be utilized to develop a conservative estimate of the mean of a population in a particular decision or sampling unit. MassDEP noted the shortcomings of using the ISM approach in comments on the Draft RI Report and requests the AFCEC not utilize ISM for characterizing the nature and extent of contamination for any other remedial investigations.

**Collecting one subsurface soil sample to represent six acres of the site:** Although the sampling approach may have been approved in the Uniform Federal Policy- Quality Assurance Project Plan (UFP-QAPP), MassDEP maintains that the sampling of subsurface soil for Polycyclic aromatic hydrocarbon (PAH) analysis from only one sample location, within one and among many ISM decision units (100-ft by 100-ft) grids, does not sufficiently characterize the nature and delineate the extent of contaminant impacts to subsurface soils in the area associated with historical small arms and clay target use. MassDEP noted the shortcomings of this subsurface sampling approach in comments on the Draft RI Report and requests the

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MassDEP Website: [www.mass.gov/dep](http://www.mass.gov/dep)

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AFCEC not utilize this approach to characterize the nature and delineate the extent of contaminant impacts to subsurface soils for any other remedial investigations.

**Not investigating and not sampling areas within the Skeet Range MRA:** In the case of the Skeet Range MRA, about 43% of the site was removed from consideration for remedial investigation because it was determined to be previously developed. This approach may be acceptable if Land Use Controls or other institutional controls (i.e., Activity and Use Limitations) are proposed for implementation as part of a final site remedy. If not, additional sampling is necessary to determine the nature and extent of contaminants at the Skeet Range MRA.

**Lead shot count (lead pellet analysis) methodology:** The objective of a lead pellet analysis is to determine if grit consuming birds may be exposed to lead shot remaining in surface soils, typically in the top 3 inches. The AFCEC utilized a sampling method which collects soil to 12 inches, and in some cases to 36 inches, below the soil surface. This sampling method is expected to bias the lead shot count low because lead shot is not likely to migrate beyond 6 inches below the soil surface. MassDEP requests the AFCEC provide a reasoning regarding how the lead pellet analysis utilized at the Skeet Range MRA provides an estimate of lead shot near the surface reflective of what grit ingesting birds may be exposed to. Alternatively, re-sampling a portion of the lead drop zone locations using the soil lead shot sampling methodology put forth in the Ecological Risk Assessment for the Patuxent Wildlife Refuge (USFWS, 2004), or using a method that more closely reflects bird exposure to lead shot and therefore risk (e.g., top 3 inches) is requested. A more representative lead pellet analysis must be the goal for the Skeet Range MRA and for future work regarding potential lead shot ingestion by birds.

Please incorporate this letter into the Administrative Record for the Skeet Range Munitions Response Area at Joint Base Cape Cod. If you have any questions regarding this matter, please contact me at (508) 946-2871.

Sincerely,



Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region



# Department of Environmental Protection

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July 8, 2022

Air Force Civil Engineer Center/JBCC  
Attn: Rose Forbes  
Remediation Program Manager  
322 East Inner Road  
Otis ANG Base, Massachusetts 02542

RE: **BOURNE – BWSC**  
Release Tracking Number: 4-0000037  
Joint Base Cape Cod (JBCC)  
**Draft Supplemental Feasibility Study Report  
for 1,4-Dioxane and Per- and Polyfluoroalkyl  
Substances at Landfill-1 – RCL, Comments**

Dear Ms. Forbes:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed Air Force Civil Engineer Center (AFCEC) responses (the RCL) dated May 11, 2022 to MassDEP comments dated February 17, 2022 issued for the document “**Draft Supplemental Feasibility Study Report for 1,4-Dioxane and Per- and Polyfluoroalkyl Substances at Landfill-1**” dated January 2022 (the LF-1 FS). The LF-1 FS summarizes the findings of a Supplemental Feasibility Study (FS) for 1,4-dioxane and per- and polyfluoroalkyl substances (PFAS) in groundwater associated with the Landfill-1 (LF-1) groundwater operable unit at Joint Base Cape Cod (JBCC). MassDEP offers the following comments on the RCL.

1. MassDEP General Comment #1:

The AFCEC states at numerous places in the LF-1 FS that for the active remedial alternatives, groundwater treatment plant effluent samples would be collected to assess remedial performance and ensure that 1,4-dioxane and PFAS concentrations do not exceed the proposed effluent discharge criteria (i.e., the site-specific, risk-based remediation goal (RG) of 0.46 µg/L (micrograms per liter) and the PFAS6 Massachusetts Contaminant Level (MMCL) of 0.02 µg/L) in the effluent. As you are aware, 1,4-dioxane and PFAS-contaminated groundwater can be treated to non-detectable concentrations with granular activated carbon (GAC) as has been demonstrated at various IRP groundwater treatment plants at JBCC. Consistent with the long established JBCC IRP compliance goal of no detections of contaminants of concern in the effluent of JBCC treatment systems, and compliant with the Operations and Maintenance Plan for Groundwater Extraction and Treatment Systems (2018), PFAS6 compounds and 1,4-dioxane must be treated to non-detectable concentrations prior to effluent discharge from a groundwater treatment system since it is technically feasible to do so and will prevent any further degradation of groundwater quality in the sole source aquifer.

**AFCEC Response to MassDEP General Comment #1:**

The effluent discharge criteria presented in the draft Supplemental FS are based on the action-specific applicable or relevant and appropriate requirement (ARAR) for the Federal Underground Injection Control Program (40 CFR 144-148) (Appendix B, Table B-2). This Federal program has been delegated to the state under the Massachusetts Underground Water Source Protection regulations (310 CMR 27.00 et seq.). This ARAR is included in all JBCC IRP groundwater site decision documents where groundwater extraction, treatment, and reinjection/infiltration is a component of the selected remedy. As stated in Table B-2, these regulations prohibit the injection of fluid containing any pollutant into underground sources of drinking water where such pollutant will or is likely to cause a violation of any state drinking water regulation under 310 CMR 22.00 or adversely affect the health of persons. For PFAS, the effluent discharge criteria is the PFAS6 MMCL of 0.02 µg/L; since there is no Federal MCL or State MMCL for 1,4-dioxane, the effluent discharge criteria is the site-specific risk-based preliminary remediation goal of 0.46 µg/L.

If MassDEP is in disagreement with this interpretation of the ARARs related to effluent discharge criteria included in Appendix B of this LF-1 Supplemental FS (and all other JBCC IRP groundwater site decision documents), AFCEC requests MassDEP provide the regulatory basis requiring treatment to non-detectable concentrations prior to discharge/infiltration to the aquifer.

It is also noted that the *Operations and Maintenance Plan for Groundwater Extraction and Treatment Systems* (2018) referred to in the comment and the current version of the JBCC remedial system O&M plan (*2021 Operations and Maintenance Plan for Groundwater Extraction and Treatment Systems and Wind Turbines* [AFCEC 2021]) does not specify/require the treatment of the groundwater contaminants of concern to non-detectable concentrations prior to return to the aquifer via reinjection and/or infiltration.

**MassDEP Additional Comment:**

The AFCEC notes that the effluent discharge criteria presented in the draft Supplemental FS are based on the action-specific applicable or relevant and appropriate requirement (ARAR) for the Federal Underground Injection Control Program (40 CFR 144-148) (Appendix B, Table B-2) and that this Federal program has been delegated to the state under the Massachusetts Underground Water Source Protection regulations (310 CMR 27.00 et seq.). The regulatory basis requiring treatment to non-detectable concentrations prior to discharge/infiltration to the aquifer is implicit in the LF-1 ARARs.

MassDEP notes that compliance with all applicable federal and state regulations is implicit in the Massachusetts Underground Injection Control Regulations (310 CMR 27.00 et seq.). For example, 310 CMR 27.05(1) Authorized Activities states: “Any person may construct, install, operate, or maintain a Class IV or Class V aquifer remediation well in the conduct or performance of a response action in accordance with the provisions of M.G.L. c. 21E, 310 CMR 40.0000: Massachusetts Contingency Plan, or for the purpose of remediation at a release site, pursuant to CERCLA, 42 U.S.C. §§ 9601 through 9675, or RCRA, 42 U.S.C. §§ 6901 through 6992k.”

Groundwater infiltration wells meet the definition of a Class V well as specified in 310 CMR 27.05(2)(m). A well is defined at 310 CMR 27.02 as any structure, including but not limited to a bored, drilled, or driven shaft, a dug hole, seepage pit, an improved sinkhole, or a soil absorption system that injects directly to the subsurface regardless of the depth below ground surface of the injection. A ground surface injection structure is considered a well for the purpose of these regulations if the

depth is greater than its largest surface dimension. Ground surface injection to a trench or seepage pit that has been filled with greater than 18 inches of permeable fill material is considered a well, regardless of the depth and width dimensions. ReInjection wells and infiltration trenches/galleries at JBCC meet the definition of a well.

M.G.L. c. 21E, 310 CMR 40.0000, the Massachusetts Contingency Plan require a Potentially Responsible Party to do more than achieve No Significant Risk to the extent feasible for remedial sites, i.e., by approaching or achieving background. Section 3A(g) of M.G.L. c. 21E states *“Where feasible, a permanent solution shall include a measure or measures designed to reduce to the extent possible the level of oil or hazardous materials in the environment to the level that would exist in the absence of the site of concern.”*. 310 CMR 40.0045(3)(a)4 Remedial Wastewater Discharges to the Ground Surface or Subsurface and/or Groundwater, Requirements for Downgradient and Off-Site Discharges specifies the requirements for downgradient and off-site discharges and states; (a) Except as provided for in 310 CMR 40.0045(5) through (7), any person performing response actions at a disposal site in accordance with M.G.L. c. 21E and 310 CMR 40.0000 may discharge Remedial Wastewater to the ground surface or subsurface and/or groundwater, at a location either downgradient of the point of withdrawal or outside of the boundaries of the disposal site, provided: 4. **the discharge is not made to a location at which the concentrations of oil and/or hazardous material in the groundwater are significantly lower than the concentrations of oil and/or hazardous material in the discharge.** This same provision is specified at 310 CMR 40.0045(6)(a)2 Remedial Wastewater Discharges to the Ground Surface or Subsurface and/or Groundwater, Requirements for Discharges Containing Non-Reportable Concentrations of Oil and/or Hazardous Material.

MassDEP refers the AFCEC to the MassDEP letter dated June 1, 2005 on the draft document **“Change in Effluent Discharge Criteria Project Note”** dated September 8, 2004 for additional regulatory citations, as well as the rationale for treating contaminated groundwater extracted by JBCC groundwater treatment systems to the maximum extent achievable.

In addition, MassDEP notes that the GAC Change-out Criteria cited below, which was modified in the 2007 *Operations and Maintenance Plan for Groundwater Extraction and Treatment Systems*, was designed to ensure that no detectable concentrations of COCs are discharged in the treatment plant effluent and has been successful in preventing the discharge of COCs at concentrations above the LOQ.

**“3.3.1.2 GAC Change-out Criteria:** *Results of plant sampling are used as a basis for determining when GAC change-outs are required. GAC change-outs (exchanges) at all treatment facilities are scheduled when a plume specific COC is detected in the sample collected from the designated sampling port (typically from the lead GAC vessel) at a concentration above the laboratory limit of quantitation (LOQ) as specified in the QAPP for analytical method SW-846 8260 for VOCs and U.S. Environmental Protection Agency (EPA) Method 504.1 for EDB. COCs are listed in the plume specific appendices and are summarized by treatment plant/plume in Table 3-1, and designated sampling ports are summarized in Table 3-2.”*

MassDEP acknowledges that under the premise of GAC utilization optimization, the IRP O&M GAC change-out criteria has been temporarily modified by a series of Project Notes. A September 2017 Project Note for the Granular Activated Carbon Bed Life Pilot Test – Landfill-1/Chemical Spill-23 Treatment Plant, as well as a Project Note dated February 2, 2018 for Granular Activated Carbon Bed Life Pilot Test – Chemical Spill-4/Chemical Spill-21 Treatment Plant (Hunter Avenue Treatment Plant)

requires shutdown of the treatment systems and a GAC change-out *upon detection* of a plume-specific COC in the effluent. This procedure has enabled the AFCEC to minimize the number of GAC change-outs without compromising the goal of treatment of contaminants to background if technologically and economically feasible.

The IRP groundwater plumes are located within a Massachusetts Potential Drinking Water Source Area, which is defined by 310 CMR 40.0000, in part, as groundwater within an area designated (*i.e.*, by a local ordinance or bylaw adopted by the municipality (*e.g.*, an Aquifer Protection District or Zone)) specifically for the protection of groundwater quality to ensure its availability for use as a source of potable water supply and/or within a Potentially Productive Aquifer (PPA). A PPA is defined by 310 CMR 40.0000 as all aquifers delineated by the U.S. Geological Survey (USGS) as a high or medium yield aquifer, including all aquifers located east of the Cape Cod Canal (Cape Cod). As a PPA, the aquifer must be afforded the highest, most conservative level of protection and cleanup, within the bounds of technological and economic feasibility.

The operational condition negotiated by the AFCEC, the EPA and MassDEP many years ago at JBCC for groundwater remedial treatment plant effluent discharge specified *no detections of COCs in treatment system effluent*. As the AFCEC is aware, this operational condition was developed with considerable input from the public. This is the operational condition that has been in place at the JBCC IRP groundwater treatment systems for over 20 years. MassDEP has strongly supported *no detections of COCs in treatment system effluent* for many years and will continue to advocate on behalf of the Upper Cape Cod communities for this operational condition to prevent any further degradation of groundwater quality.

MassDEP notes that the regulatory status of PFAS is currently evolving and that there will likely be modifications to the PFAS drinking water standards based upon future regulatory developments. It has been demonstrated at JBCC that it is technically feasible to treat PFAS with granular activated carbon to non-detectable levels. The AFCEC should be treating PFAS-contaminated groundwater to non-detectable levels prior to discharge to the aquifer, as required, to avoid incurring additional and unnecessary response costs in the future and to prevent any further degradation of groundwater quality.

Therefore, MassDEP reiterates that consistent with the long established JBCC IRP compliance goal of no detections of contaminants of concern in the effluent of JBCC treatment systems, and consistent with the LF-1 ARARs, PFAS6 compounds and 1,4-dioxane must be treated to non-detectable concentrations prior to effluent discharge from a groundwater treatment system. It is required, it is technically feasible to do so and will prevent any further degradation of groundwater quality in the sole source aquifer.

2. MassDEP General Comment #4:

The AFCEC states on page 3-18 of the LF-1 FS, **“With the startup of the additional infrastructure in 2025, the Alternative 3 transport simulation indicates hydraulic capture of the PFAS plume at the base boundary and a slight decrease in the size of the PFAS plume (Figure 3-6) in comparison to Alternative 2 (Figure 3-4) by 2030. By 2044 the majority of the PFAS plume that is within the usable portion of the aquifer has been remediated, and by approximately 2075 the modeling indicates the aquifer is restored. For 1,4-dioxane, system operation under Alternative 3 shortens the cleanup of the usable portion of the aquifer by two years (i.e., 2031 versus 2033), however, residual 1,4-dioxane contamination lingers through 2079 in nonproductive portions of the aquifer near the**

**bedrock surface (Appendix F)."** MassDEP notes that the LF-1 groundwater contaminants of concern PCE and TCE currently dictate the predicted aquifer restoration timeframe of approximately 2045 for the LF-1 groundwater operable unit. MassDEP requests that the AFCEC provide a remedial alternative in the LF-1 FS that achieves aquifer restoration for PFAS6 and 1,4-dioxane more consistent with the current predicted aquifer restoration timeframe of approximately 2045.

AFCEC Response to MassDEP General Comment #4:

AFCEC believes the model predicted aquifer restoration timeframe estimates for PFAS and 1,4-dioxane for both Alternative 2 (approximately 2088) and Alternative 3 (approximately 2075) achieve the LF-1 RAO to "restore usable groundwaters to their beneficial uses wherever practicable, within a timeframe that is reasonable given the particular circumstances of the site". Both Alternatives 2 and 3 are effective in capturing the PFAS6 and 1,4-dioxane groundwater contamination as well as the legacy LF-1 COCs at the base boundary and therefore prevent off-base migration of the LF-1 plume. Continued operation of the system under Alternative 2 or 3 will avoid re-contaminating the off-base portion of the aquifer that has largely been successfully remediated by AFCEC.

A component of the selected remedy for LF-1 groundwater in the 2007 ROD is the Bourne Water Provision. This is an agreement between the Air Force and the Bourne Water District that was originally executed in 1996 that provided a payment of over \$6.2M to the Bourne Water District to replace the production capacity of water supply wells No. 2 and No. 5 which are located off-base hydraulically downgradient of the LF-1 remedial system. Bourne Water District installed water supply well No. 8, which became operational in 2014, using funding provided by AFCEC under the provision which provided the replacement production capacity. A condition of the provision is that should the Bourne Water District choose to continue to operate the water supply wells No. 2 and No. 5 and they are threatened by contamination, Bourne Water District can elect to install carbon treatment on wells No. 2 and No. 5 in lieu of decommissioning. This component of the provision will maintain protectiveness while the LF-1 remedial action is implemented.

Since the on-base portion of the LF-1 groundwater plume (legacy contaminants and PFAS/1,4-dioxane) is located within the Zone 2 (wellhead protection area) of Bourne water supply wells No. 2 and No. 5 and downgradient of a capped landfill, this portion of the aquifer will never be developed or permitted for future water supply. Therefore, evaluating more costly alternatives to accelerate the cleanup of this portion of the aquifer above and beyond the approach assessed under Alternative 3 cannot be justified. Alternatives 2 and 3 present remedies for PFAS and 1,4-dioxane that are protective when combined with the components of the existing remedy and the estimated clean up timeframes for both alternatives meet the aquifer restoration timeframe RAO given the particular circumstances of the site. As AFCEC continues to implement the groundwater remedy at LF-1 and better understand the cleanup of the PFAS and 1,4-dioxane plumes through assessing the performance monitoring data, optimization opportunities will continue to be identified and assessed with the overall goal of reducing the lifecycle cost of the remedial action while maintaining protectiveness. These optimizations targeted at lifecycle cost reduction may also shorten the estimated restoration timeframe. Optimization of remedial systems is a key component of the JBCC groundwater remedies that has been utilized extensively by AFCEC. These optimizations have shortened the restoration timeframes at multiple plumes compared to the estimates presented in the RODs/ESDs. For example, the remedial systems for the FS-29, CS-20 and CS-23 were recently shut down earlier than predicted in their respective decision documents and achieving aquifer restoration sooner than predicted at the time of remedy selection. This proven optimization approach will continue as the LF-1 remedy is implemented.

**MassDEP Additional Comment:**

MassDEP disagrees that the model predicted aquifer restoration timeframe estimates for PFAS and 1,4-dioxane for both Alternative 2 (approximately 2088) and Alternative 3 (approximately 2075) achieve the LF-1 RAO to “restore usable groundwaters to their beneficial uses wherever practicable, within a timeframe that is reasonable given the particular circumstances of the site”. Aquifer restoration timeframes for Alternatives 2 and 3 for PFAS and 1,4-dioxane of 2075 and 2088 are excessive and unacceptable. MassDEP requests that the AFCEC provide a remedial alternative in the LF-1 FS that achieves aquifer restoration for PFAS6 and 1,4-dioxane more consistent with the current predicted aquifer restoration timeframe of approximately 2045.

The AFCEC response “**...should the Bourne Water District choose to continue to operate the water supply wells No. 2 and No. 5 and they are threatened by contamination, Bourne Water District can elect to install carbon treatment on wells No. 2 and No. 5 in lieu of decommissioning. This component of the provision will maintain protectiveness while the LF-1 remedial action is implemented.**” This response is not relevant to the MassDEP request. The independent agreement between the AFCEC and the Bourne Water District does not give the AFCEC the ability to disregard the LF-1 RAO to restore usable groundwaters to their beneficial uses wherever practicable, within a timeframe that is reasonable given the particular circumstances of the site. Aquifer restoration timeframes for Alternatives 2 and 3 for PFAS and 1,4-dioxane of 2075 and 2088 are completely unreasonable.

Additionally, the AFCEC response “**Since the on-base portion of the LF-1 groundwater plume (legacy contaminants and PFAS/1,4-dioxane) is located within the Zone 2 (wellhead protection area) of Bourne water supply wells No. 2 and No. 5 and downgradient of a capped landfill, this portion of the aquifer will never be developed or permitted for future water supply.**” is incorrect and must be deleted or corrected. The portion of the aquifer downgradient of LF-1 has historically been developed and permitted as a water supply and continues to be permitted for current and future water supply (see “*MassDEP Guidelines for Public Water Systems, Groundwater Supply Development and Source Approval Process*”). The AFCEC statement “**...evaluating more costly alternatives to accelerate the cleanup of this portion of the aquifer above and beyond the approach assessed under Alternative 3 cannot be justified.**” is certainly inconsistent with the LF-1 RAO to restore usable groundwaters to their beneficial uses wherever practicable, within a timeframe that is reasonable given the particular circumstances of the site, especially since the aquifer is a permitted water supply and within a wellhead protection area.

Aquifer restoration timeframes for Alternatives 2 and 3 for PFAS and 1,4-dioxane of 2075 and 2088 are excessive and unacceptable. The AFCEC focus should be on meeting the LF-1 ROD requirements. MassDEP requests that the AFCEC provide a remedial alternative in the LF-1 FS that achieves aquifer restoration for PFAS6 and 1,4-dioxane more consistent with the current predicted aquifer restoration timeframe of approximately 2045.

3. **MassDEP Page-specific Comments #2 and #3:**

In page-specific comment #2 MassDEP noted that concentrations of PFAS6 have been detected above the MMCL in the effluent of several IRP groundwater treatment plants at JBCC, including the Hunter Avenue Treatment Facility (HATF). Most of these treatment systems have been operating for approximately fifteen years and have only recently been sampled for PFAS by the AFCEC. The AFCEC notified the regulatory agencies in 2015 that a breakthrough of PFAS from the Ashumet Valley groundwater treatment plant impacted private drinking water wells for residences located along and

downgradient of Currier Road in Falmouth. This breakthrough of PFAS resulted in the AFCEC taking response actions to prevent exposure to PFAS and to perform a groundwater investigation to determine the extent of groundwater impacted by the breakthrough of PFAS from the Ashumet Valley treatment plant. MassDEP requests that the AFCEC evaluate groundwater downgradient of every area where PFAS6 has been discharged from an IRP groundwater treatment system, including the HATF, for the presence of PFAS6.

In page-specific comment #3 MassDEP noted it is very likely that the discharge of PFAS from the various IRP treatment plants has impacted groundwater to varying degrees depending upon the PFAS effluent concentration, duration of the discharge, and the number of times a discharge of PFAS to groundwater may have occurred. Therefore, MassDEP requests that the AFCEC evaluate groundwater downgradient of any area where PFAS6 has been discharged from an IRP groundwater treatment system, including the HATF, for the presence of PFAS6.

AFCEC Response to MassDEP Page-specific Comments #2 and #3:

The AFCEC response is summarized: Based on a review of the available PFAS data collected at the treatment plants and in the area downgradient of 27RIW0001 and based on a review of the operational history at HATF including the frequency of GAC exchanges since system startup, it is unlikely there is widespread PFAS6 contamination downgradient of the effluent discharge locations (i.e., the reinjection wells, infiltration trenches/galleries) especially given the observed treatment effectiveness of PFAS by GAC at JBCC. If treatment system effluent contained PFAS6 MMCL exceedances, it was likely sporadically and for short periods of time leading up to the GAC exchanges.

**MassDEP Additional Comment:**

There is significant uncertainty regarding the duration and magnitude of PFAS introduced into the aquifer through the HATF trenches. Experience at JBCC indicates that the breakthrough of PFAS at GAC treatment systems occurs more readily than the legacy COCs for LF-1. MassDEP notes that the AFCEC's response is speculative in nature and must be validated with field data. MassDEP reiterates its request to AFCEC to evaluate groundwater downgradient of the HATF infiltration trenches where PFAS6 has been discharged at concentrations greater than the MMCL, for the presence of PFAS6. Be advised that if groundwater contaminants from an AFCEC groundwater treatment system remedial discharge causes water supply wells to become contaminated, the AFCEC is considered the responsible party and is required to conduct response actions to remedy the contamination.

Consistent with the long established JBCC IRP compliance goal of no detections of contaminants of concern in the effluent of JBCC treatment systems, PFAS6 compounds and any other contaminants must be treated to non-detectable concentrations prior to effluent discharge from a groundwater treatment system since it is required, is technically feasible to do so and will prevent any further degradation of groundwater quality in the sole source aquifer.

Please incorporate this letter into the Administrative Record for the Landfill-1 groundwater operable unit. If you have any questions regarding this matter, please contact me at (508) 946-2871 or Elliott Jacobs at (508) 946-2786.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Pinaud", enclosed within a circular scribble.

Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

P/ej

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region



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Commissioner

July 8, 2022

Impact Area Groundwater Study Program  
ATTN: Mr. Shawn Cody, Program Manager  
1807 West Outer Road  
Camp Edwards, MA 02542

RE: **BOURNE – BWSC**  
Release Tracking Number: 4-0015031  
Joint Base Cape Cod (JBCC)  
**Draft 2021 Source Removal Annual Report  
at the Central Impact Area - RCL,**  
Comments

Dear Mr. Cody:

The Massachusetts Department of Environmental Protection (MassDEP) has received the Impact Area Groundwater Study Program responses to comments letter (the RCL) dated June 14, 2022, issued in response to MassDEP comments dated March 4, 2022, for the document “**Draft 2021 Source Removal Annual Report at the Central Impact Area**” (the Annual Report) dated February 2022. The Annual Report presents the results of activities conducted during the source area removal investigation 2021 field season at the Central Impact Area (CIA) to address unexploded ordnance and soil contaminated by munitions constituents.

MassDEP has no comments on the RCL and no additional comments on the Annual Report.

Please incorporate this letter into the Administrative Record for the Center Impact Area soil and groundwater operable units. If you have any questions regarding this letter, please contact me at (508) 946-2871 or Kendall Walker at (508) 946-2846.

Sincerely,

Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

P/kw

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region

This information is available in alternate format. Contact Glynis Bugg at 617-348-4040.

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July 11, 2022

Impact Area Groundwater Study Program  
ATTN: Mr. Shawn Cody, Program Manager  
1807 West Outer Road  
Camp Edwards, MA 02542

RE: **BOURNE – BWSC**  
Release Tracking Number: 4-0015031  
Joint Base Cape Cod (JBCC)  
**Draft Demolition Area 2 2022**  
**Environmental Monitoring Report,**  
Comment

Dear Mr. Cody:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the document “**Draft Demolition Area 2 2022 Environmental Monitoring Report**” (the EMR) dated July 2022. The EMR presents the results of groundwater sampling data collected at the Demolition Area 2 groundwater operable unit between June 2021 and May 2022.

MassDEP has no comments on the EMR.

Please incorporate this letter into the Administrative Record for the Demolition Area 2 operable unit. If you have any questions regarding this matter, please contact me at (508) 946-2871 or Elliott Jacobs at (508) 946-2786.

Sincerely,

Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

P/ej

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region

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June 29, 2022

Impact Area Groundwater Study Program  
ATTN: Mr. Shawn Cody, Program Manager  
1807 West Outer Road  
Camp Edwards, MA 02542

RE: **BOURNE – BWSC**  
Release Tracking Number: 4-0015031  
Joint Base Cape Cod (JBCC)  
**Draft J-3 Range 2021 Annual Environmental  
Monitoring Report - RCL, Comments**

Dear Mr. Cody:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the Impact Area Groundwater Study Program responses to comments letter (the RCL) dated June 8, 2022 issued in response to MassDEP comments on the document “**Draft J-3 Range 2021 Annual Environmental Monitoring Report**” (the EMR) dated January 2022. The EMR describes groundwater and system performance monitoring activities performed at the J-3 Range groundwater plume between September 1, 2020, and August 31, 2021.

MassDEP has no comments on the RCL and no additional comments on the EMR.

Please incorporate this letter into the Administrative Record for the J-3 Range groundwater operable unit. If you have any questions regarding this matter, please contact me at (508) 946-2871 or Elliott Jacobs at (508) 946-2786.

Sincerely,

Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

P/ej

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region

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June 29, 2022

Impact Area Groundwater Study Program  
ATTN: Mr. Shawn Cody, Program Manager  
1807 West Outer Road  
Camp Edwards, MA 02542

RE: **BOURNE – BWSC**  
Release Tracking Number: 4-0015031  
Joint Base Cape Cod (JBCC)  
**Draft L Range 2022 Annual Environmental  
Monitoring Report - RCL, Comments**

Dear Mr. Cody:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the Impact Area Groundwater Study Program responses to comments letter (the RCL) dated June 8, 2022 issued in response to MassDEP comments on the document “**Draft L Range 2022 Annual Environmental Monitoring Report**” (the EMR) dated May 2022. The EMR presents the results of groundwater sampling data collected at the L Range between March 2021 and February 2022, and the groundwater modeling performed during the reporting period.

MassDEP has no comments on the RCL and no additional comments on the EMR.

Please incorporate this letter into the Administrative Record for the L Range groundwater operable unit. If you have any questions regarding this matter, please contact me at (508) 946-2871 or Elliott Jacobs at (508) 946-2786.

Sincerely,

Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

P/ej

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region

This information is available in alternate format. Contact Glynis Bugg at 617-348-4040.

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July 8, 2022

Impact Area Groundwater Study Program  
ATTN: Mr. Shawn Cody, Program Manager  
1807 West Outer Road  
Camp Edwards, MA 02542

RE: **BOURNE – BWSC**  
Release Tracking Number: 4-0015031  
Joint Base Cape Cod (JBCC)  
**Draft Small Arms Ranges 2022 Annual  
Environmental Monitoring Report - RCL,**  
Comment

Dear Mr. Cody:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the Impact Area Groundwater Study Program responses to comments letter (the RCL) dated June 28, 2022, issued in response to MassDEP comments on the document “**Draft Small Arms Ranges 2022 Annual Environmental Monitoring Report**” (the EMR) dated May 2022. The EMR presents the results of groundwater sampling data collected at the Camp Edwards Small Arms Ranges between April 2021 and March 2022.

MassDEP has no comments on the RCL and no additional comments on the EMR.

Please incorporate this letter into the Administrative Record for the Small Arms Ranges groundwater operable unit. If you have any questions regarding this matter, please contact me at (508) 946-2871 or Elliott Jacobs at (508) 946-2786.

Sincerely,

Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

P/ej

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region

This information is available in alternate format. Contact Glynis Bugg at 617-348-4040.

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Martin Suuberg  
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June 29, 2022

Impact Area Groundwater Study Program  
ATTN: Mr. Shawn Cody, Program Manager  
1807 West Outer Road  
Camp Edwards, MA 02542

RE: **BOURNE – BWSC**  
Release Tracking Number: 4-0015031  
Joint Base Cape Cod (JBCC)  
**Draft Technical Memorandum J-2**  
**Range Eastern Perchlorate and RDX Plume**  
**Shell Development - RCL, Comments**

Dear Mr. Cody:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the Impact Area Groundwater Study Program responses to comments letter (the RCL) dated June 8, 2022 issued in response to MassDEP comments on the document “**Draft Technical Memorandum: J-2 Range Eastern Perchlorate and RDX Plume Shell Development**” (the Tech Memo) dated April 2022. The Tech Memo details the development of the 2022 perchlorate and RDX groundwater plume shells for the J-2 Range Eastern groundwater plume.

MassDEP has no comments on the RCL and no additional comments on the Tech Memo.

Please incorporate this letter into the Administrative Record for the J-2 Range groundwater operable unit. If you have any questions regarding this matter, please contact me at (508) 946-2871 or Elliott Jacobs at (508) 946-2786.

Sincerely,

Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

P/ej

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region

This information is available in alternate format. Contact Glynis Bugg at 617-348-4040.

TTY# MassRelay Service 1-800-439-2370

MassDEP Website: [www.mass.gov/dep](http://www.mass.gov/dep)

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Commonwealth of Massachusetts  
Executive Office of Energy & Environmental Affairs

## Department of Environmental Protection

Southeast Regional Office • 20 Riverside Drive, Lakeville MA 02347 • 508-946-2700

Charles D. Baker  
Governor

Karyn E. Polito  
Lieutenant Governor

Bethany A. Card  
Secretary

Martin Suuberg  
Commissioner

June 29, 2022

Impact Area Groundwater Study Program  
ATTN: Mr. Shawn Cody, Program Manager  
1807 West Outer Road  
Camp Edwards, MA 02542

RE: **BOURNE – BWSC**  
Release Tracking Number: 4-0015031  
Joint Base Cape Cod (JBCC)  
**Draft Technical Memorandum J-2**  
**Range Northern Perchlorate Plume Shell**  
**Development - RCL, Comments**

Dear Mr. Cody:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the Impact Area Groundwater Study Program responses to comments letter (the RCL) dated June 8, 2022 issued in response to MassDEP comments on the document “**Draft Technical Memorandum: J-2 Range Northern Perchlorate Plume Shell Development**” (the Tech Memo) dated April 2022. The Tech Memo details the development of the 2022 perchlorate groundwater plume shell for the J-2 Range Northern groundwater plume.

MassDEP has no comments on the RCL and no additional comments on the Tech Memo.

Please incorporate this letter into the Administrative Record for the J-2 Range groundwater operable unit. If you have any questions regarding this matter, please contact me at (508) 946-2871 or Elliott Jacobs at (508) 946-2786.

Sincerely,

Leonard J. Pinaud, Chief  
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**UPPER CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE**  
JUNE 9, 2022 MEETING HELD AT THE SCHOOL  
220 SANDWICH ROAD, BOURNE, MA 02532

URNED OF SELECTION  
D 2022 JUL 20 AM 10:25

PRESENT: Robert Fichtenmayer, Chair; Ellen Barber; Dominic Cammarano; Thomas Corriveau; Mary Crook; Michael Degan; Christine Marcolini; Maryann Smith; Roger Forget; Sharon Brito, Recording Secretary.

ABSENT: David P. Sampson.

The meeting was called to order at 6:18 p.m. followed by the Pledge of Allegiance to the Flag. Mr. Fichtenmayer announced that the meeting was being recorded via an audio device.

STUDENT ADVISORY REPRESENTATIVE: No student representative was present.

STUDENT SPOTLIGHT / CURRICULUM UPDATE: None.

PUBLIC PARTICIPATION: None.

APPROVAL OF MINUTES: A motion was made by Mr. Degan, seconded by Ms. Smith, for approval of the minutes of the May 12, 2022 regular meeting. Motion passed unanimously.

COMMUNICATIONS: The Superintendent read an e-mail from Lisa Sandler, Statewide Initiatives Coordinator for the Massachusetts Department of Elementary and Secondary Education, thanking UCT for their hospitality during a recent visit to the school by Ms. Sandler and two of her colleagues. Next, he read a letter from the Director of Public Works for the town of Bourne thanking the district for their donation of a 1998 Ford E350 van which will be used as a sign/road safety van by the town. Mr. Forget read an email from a member of the Bourne Fire Department thanking the Automotive Collision Repair staff and students for the work they did on his son's car stating that "we are so fortunate to have the Upper Cape Cod Regional Technical School located within our town and all benefit from the amazing things your students do." The Superintendent read a letter from cafeteria assistant, Denise Caia, indicating her intention to retire in September. He also read a letter from Patrice Lucero, Accounts Payable Clerk, indicating her intention to retire in July. Finally, he read letters of resignation from Vet Science teacher, Dr. Ernst; English teacher, Jessica Ciccotelli, and Mathematics teacher, Lauren White, effective at the conclusion of the school year.

Mr. Degan made a motion, seconded by Ms. Smith, to accept the evaluation results of the Superintendent as presented. Motion passed unanimously.

**LPN Tuition Increase** – Ms. Crook made a motion, seconded by Ms. Smith, to accept the recommendation of the Budget Sub-Committee to increase the tuition of the Practical Nurse program from \$9,850 to \$10,000 for in-district students and from \$11,000 to \$11,350 for out-of-district students beginning in the 2022-2023 school year. Motion passed unanimously.

**FY22 Budget Transfers – Athletic Field/Roadway** – The Superintendent distributed a spreadsheet detailing the estimated costs for the construction of a second means of egress and an athletic stadium. Initial estimates result in a total cost for the project of \$1,072,500. Mr. Degan made a motion, seconded by Mr. Corriveau, to follow the recommendation of the Budget Sub-Committee and transfer \$700,325 for the construction of an Athletic Field / Roadway as follows:

Transfer From:

50-2305-0100-01	Teachers	\$260,000
50-4120-0500-00	Heating	\$80,000
50-2330-0300-00	Instructional Assistants	\$82,000
50-2800-0100-00	Psychol Prof Salary	\$39,325
50-1450-0100-00	Info Tech Salaries	\$25,000
50-2325-0300-00	Substitutes	\$36,000
50-3510-0300-00	Coaching	\$20,000
50-2800-0400-01	Psychol Speech	\$26,000
50-2800-0400-02	Psychol Contractual	\$12,000
50-4110-0300-00	Custodial Salaries	\$90,000
50-3200-0100-02	Nurse	\$30,000

Transfer To:

50-4300-0600-07	Extraordinary & Unanticipated Athletic Field Roadway	\$700,325
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Motion passed unanimously.

Mr. Degan made a motion, seconded by Mr. Corriveau, to follow the recommendation of the Budget Sub-Committee and transfer the amount of \$700,325 from Extraordinary & Unanticipated Athletic Field/Roadway (50-4300-0600-07) to the Stabilization Fund Account for the construction of the Athletic Field/Roadway 07-3007-0000-00. Motion passed unanimously.

Mr. Cammarano entered the meeting at 6:46 p.m.

Documents reviewed / referred to:

- 06/09/2022 School Committee Packet
- E-Mail Dated 06/09/2022 from Lisa Sandler, MA DESE
- Thank You Letter Dated 05/16/2022 from Bourne Dept. of Public Works
- Thank You E-Mail Dated 05/26/2022 re: Automotive Collision Repair
- Ltr. of Retirement Dated 05/19/2022 from D. Caia
- Ltr. of Retirement Dated 04/26/2022 from P. Lucero
- Ltr. of Resignation Dated 05/15/2022 from H. Ernst
- Ltr. of Resignation Dated 06/02/2022 from J. Ciccotelli
- Ltr. of Resignation Dated 06/02/2022 from L. White
- Treasurer's Notes Dated 06/09/2022
- Superintendent Evaluation Tabulated Results
- Estimated Costs for Proposed Egress Road/Athletic Stadium