

**Board of Selectmen  
Minutes of Tuesday, March 16, 2021  
Zoom Remote – Public Access**

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**TA** Tony Schiavi  
**ATA** Glenn Cannon

**Selectmen**

Judy Froman, Chair  
James Potter, Vice Chair  
George Slade, Clerk  
Jared MacDonald  
Peter Meier

Others: Dave Cody, Shawn Patterson, Sam Haines, Mike Rausch, Renee Gratis, Barbara Princiotta, Lou, Lt. Brandon Eslip, Mark Robinson, Paul Shastany, Ben Spalding, Susan Baracchini

Board of Health: Stanley Andrews, Skip Barlow, Kelly Mastria, Donald Uitti, Syreeta Amaral, Stephanie Fitch, Terri Guarino

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If you already have the Zoom App downloaded to your device or computer, you may simply join the meeting by entering the Meeting ID and Password noted above, or go to <https://zoom.us/meetings> look for the Join Meeting button.

Participants wishing to speak should click the "Reaction" icon on the lower toolbar and then click "Raise Hand" in the dialog box to notify the Chair. The Chair will recognize participants. For Participants who are calling into the meeting and wishing to speak should press \*9 to notify the Chair. The Chair will recognize participants. Please mute your phone/microphone upon entry.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

**Documents:**

**7:00 p.m. Call Public Session to order in Open Session**

Madam Chair Froman called the meeting to order at 7:00 pm.

**Moment of Silence for our Troops and our public safety personnel /Salute the Flag**

RECEIVED  
2022 FEB -8 PM 2:41  
TOWN CLERK BOURNE

**Vision:** Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.

**Mission:** Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

### **Public Comment – Non-Agenda Items**

Public comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond. Public Comment will be taken during the workshop portion of the meeting.

## **6) Open Joint Meeting with the Bourne Board of Health**

### **a. Discussion and possible vote to fill Board of Health vacancy**

#### **i. Barbara Princiotta**

Skip Barlow called the Board of Health meeting for March 16<sup>th</sup> with the Board of Selectmen to order at 7:11 P.M. to vote on Board of Health member.

Skip Barlow, Kelly Mastria, Donald Uitti, Stanley Andrews

The Bourne Board of Selectmen invite interested residents to apply to serve as a member of the Bourne Board of Health for an unexpired term until the **2021** annual town election in May. Interested candidates should submit a letter of interest and resume to George G. Slade, Jr., Clerk, Bourne Board of Selectmen, c/o Bourne Board of Selectmen, 24 Perry Ave, Buzzards Bay, MA 02532 no later than 4:00PM on **Tuesday March 9, 2021**. Email submissions are highly encouraged and should be sent to George Slade at [gslade@townofbourne.com](mailto:gslade@townofbourne.com). Candidates will be interviewed at a joint meeting of the Board of Health and Board of Selectmen on Tuesday March 16, 2021 at 7:00PM. For further information on the vacancy, duties and responsibilities, please call Anthony Schiavi, Town Administrator at 508.759.0600 ext. 1304 or email [ASchiavi@townofbourne.com](mailto:ASchiavi@townofbourne.com).

Judy Froman said we received one letter of interest from Barbara Princiotta.

Barbara Princiotta spoke briefly about her background and why she wants to be appointed to the Board of Health.

**Voted:** Don Uitti moved and seconded by Stanley Andrews to appoint Barbara Princiotta to fill the vacancy in the Board of Health until the next annual election on May 18, 2021.

**Roll Call Vote:** Stanley Andrews - Yes, Kelly Mastria - Yes, Don Uitti - Yes, Skip Barlow - Yes  
Vote: 4-0-0

**Voted:** James Potter moved and seconded by Peter Meier to appoint Barbara Princiotta to fill the vacancy in the Board of Health until the next annual election on May 18, 2021.

**Roll Call Vote:** James Potter – Yes, George Slade – Yes, Peter Meier – Yes, Jared MacDonald – Yes, Judy Froman – Yes

Vote: 5-0-0.

## **7) Board of Health Adjourn from the Joint Meeting**

**Voted:** Skip Barlow moved and seconded by Stanley Andrews to adjourn.

**Roll Call Vote:** Stanley Andrews – Yes, Kelly Mastria – Yes, Don Uitti – Yes, Skip Barlow – Yes

Vote: 4-0-0

## **8) Approval of Minutes: 01.12.21, 01.19.21, 1.26.21; 02.02.21; 02.23.21, 03.02.21**

**Voted:** James Potter moved and seconded by Peter Meier to approve the minutes from January 12, 2021.

**Roll Call Vote:** James Potter – Yes, George Slade – Yes, Peter Meier – Yes, Jared MacDonald – Yes, Judy Froman – Yes

Vote: 5-0-0.

**Voted:** James Potter moved and seconded by Peter Meier to approve the minutes from January 19, 2021.

**Roll Call Vote:** James Potter – Yes, George Slade – Yes, Peter Meier – Yes, Jared MacDonald – Yes, Judy Froman – Yes

Vote: 5-0-0.

**Voted:** James Potter moved and seconded by Peter Meier to approve the minutes from January 26, 2021.

**Roll Call Vote:** James Potter – Yes, George Slade – Yes, Peter Meier – Yes, Jared MacDonald – Yes, Judy Froman – Yes

Vote: 5-0-0.

**Voted:** James Potter moved and seconded by Peter Meier to approve the minutes from February 2, 2021.

**Roll Call Vote:** James Potter – Yes, George Slade – Yes, Peter Meier – Yes, Jared MacDonald – Yes, Judy Froman – Yes

Vote: 5-0-0.

**Voted:** James Potter moved and seconded by Peter Meier to approve the minutes from February 23, 2021.

**Roll Call Vote:** James Potter – Yes, George Slade – Yes, Peter Meier – Yes, Jared MacDonald – Yes, Judy Froman – Yes

Vote: 5-0-0.

**Voted:** James Potter moved and seconded by Peter Meier to approve the minutes from March 2, 2021.

**Roll Call Vote:** James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes

Vote: 5-0-0.

## 9) Selectmen's Business

- a. **Public Hearing: Town Administrator Organization/Reorganization of the Department of Public Works and Information Technology Departments.**
- b. **Renewal - 2021 Seasonal Common Victualer Food Licenses and General Entertainment**
- c. **Vote to expand by one (1) the membership of the Cable Advisory Committee**
- d. **Vote member to the Cable Advisory Committee — Ben Spalding**
- e. **Vote alternate member to Barnstable County Human Rights Committee — Jo Ann Johnson**
- f. **Reappoint member to the Cape Cod Regional Transit Authority- George Slade**
- g. **Review, discuss and vote to sign Conservation Restriction for 2.5 Acre parcel on South Road on behalf of Orenda Wildlife Land Trust, Inc.**
- h. **Request to authorize the Town Administrator to sign a service contract greater than three years related to Bourne Fire Department motorized stretchers**
- i. **Discussion related to Quorum Reduction for May 3, 2021 Special and Annual Town Meeting**

### 9.a. Public Hearing: Town Administrator Organization/Reorganization of the Department of Public Works and Information Technology Departments.

Judy Froman read the hearing notice.

In accordance with the Town of Bourne Charter Section 5-2: Organization of Town Government and Section 5-3: Public Hearing and Effective Date, the Bourne Board of Selectmen will hold a public hearing on Tuesday, March 16, 2021 at 7:00pm via Zoom videoconference in order to review the Town Administrator's request to organize and/or reorganize the following departments.

- a. Reorganize the Department of Public Works (DPW) by removing the responsibility for the maintenance and repair of town buildings from the DPW and moving these responsibilities to a newly created and separate Facilities Department.
- b. Formally organize the Information Technology Department and to further move the Data Processing appropriation from the Finance Department and move it to the Information Technology Department.

**Voted:** James Potter moved and seconded by Jared MacDonald to open the hearing.

**Roll Call Vote:** James Potter - Yes, George Slade - Yes, Jared MacDonald - Yes, Judy Froman - Yes

Vote: 4-0-0

Tony Schiavi went over the organizational change.

Facilities Department: with the responsibilities of our facilities, needed a separate department under the direction of a Director. Provide an opportunity to collaborate on the director level with the Town and the schools. The first part of the proposal is removing the Facilities Department out of the DPW. Establishing it as a separate department on the organizational chart, under a Facilities Director. Removing the 4 ½ FTE from the DPW and putting it in the proposed Facilities Department, which would end up having 5 ½ full time equivalent.

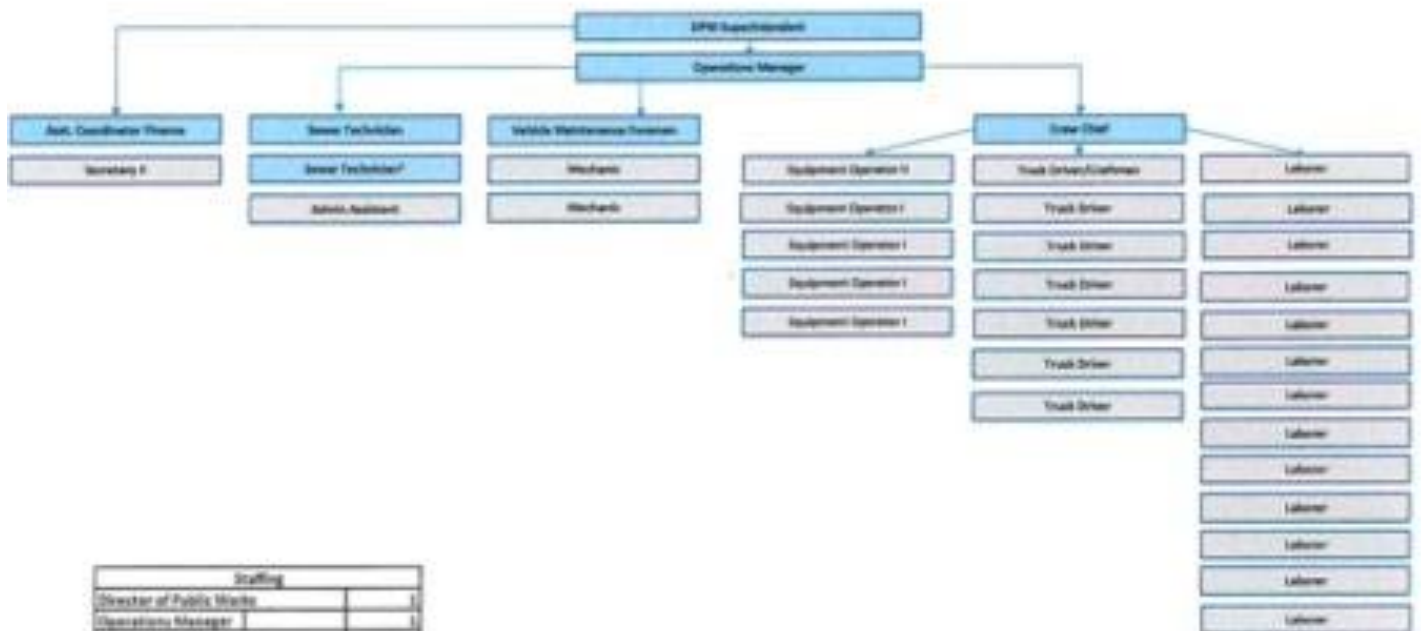
The second part of the proposal is related to Information Technology. In the town's Charter it talks about the functions of the Finance Department, but it doesn't mention anything about Information Technology or data processing. Information Technology is integrated with all the departments. Information Technology Department will be under an Information Technology Director and an Information's Systems Manager. We can share the director level position with the schools. We are in the process of doing an IT study with the help of the county, the schools are included in that as well. This proposal will organize the IT Department, the second half of that will be to remove the Data Processing budget out of Finance; it will be under its own title, Information Technology.

There are no new positions being added.

There is a 14-day waiting period to make any potential amendments before the Board votes to approve the plan. The Board of Selectmen can vote at the meeting on April 6<sup>th</sup>.



## PROPOSED:



Staffing	
Director of Public Works	1
Operations Manager	1
Asst. Coordinator Finance & Contracts	1
Vehicle Maintenance Foreman	1
Crew Chief	1
Secretary II	1
Mechanic	1
Sewer Technician	2*
Equipment Operator II	1
Equipment Operator I	4
Truck Driver/Craftsman	1
Truck Driver	4
Laborer	10
Admin Assistant	0.75
<b>TOTAL</b>	<b>34.75</b>
*proposed	

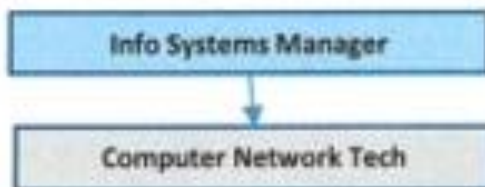


**PROPOSED:**

Staffing	
Facilities Director	1
Facilities Manager	1
Facilities Electrician	0.5
Facilities Skilled Labor	1
Custodian - Town Hall	1
Custodian - Community Ctr	1
<b>TOTAL</b>	<b>5.5</b>

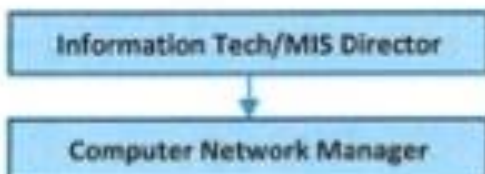


## CURRENT:



Staffing	
Info Systems Manager	1
Computer Network Tech	1
<b>TOTAL</b>	<b>2</b>

## PROPOSED:



Staffing	
Information Tech/MIS Director	1
Computer Network Manager	1
<b>TOTAL</b>	<b>2</b>

**Voted:** James Potter moved and seconded by Peter Meier to close the public hearing.

**Roll Call Vote:** James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Judy Froman - Yes.  
Vote: 4-0-0.

**9.b. Renewal - 2021 Seasonal Common Victualer Food Licenses and General Entertainment**

**Voted:** James Potter moved and seconded by Peter Meier to approve the Common Victualer without Liquor License renewals for calendar year 2021 as follows:

- Betty Ann's Dairy Freeze, LLC
- Lazy Sundaes Ice Cream
- Seafood Shanty, Inc.
- Somerset Creamery, Inc. d/b/a Somerset Creamery

**Roll Call Vote:** James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Judy Froman - Yes  
Vote: 4-0-0.

**Voted:** James Potter moved and seconded by Peter Meier to approve a General Entertainment License renewal for Cataumet Light Mini Golf for calendar year 2021.

**Roll Call Vote:** James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes  
Vote: 5-0-0.

**9.c. Vote to expand by one (1) the membership of the Cable Advisory Committee****Bourne Cable Advisory Committee Charge:**

The Cable Advisory Committee is charged with the responsibility to conduct the following tasks:

- Provide an advisory role in the process to negotiate and approve new or renewal licenses with the town's cable provider and make recommendations to the Issuing Authority, i.e. the Board of Selectmen;
- Obtain community input in developing the "Ascertainment of Needs" surrounding cable television in Bourne
- Inform and educate the public about cable television service;
- Assess the cable needs of the community and recommend policy changes;
- Conduct regular meetings with cable company representatives to discuss matters of mutual interest;
- Report to the Issuing Authority (IA) on company compliance with the license;
- Assist in dispute resolution and serves as a liaison between cable customers and the cable provider regarding questions on service contracts, unresolved billing errors and persistent repair problems;
- Respond to residents' questions regarding the cable television system;
- Keep abreast of community programming issues;

**Voted:** James Potter moved and seconded by Peter Meier to increase the membership of the Cable Advisory Committee from seven (7) members to eight (8) members with the term to expire on June 30, 2022.

**Roll Call Vote:** James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes  
Vote: 5-0-0.

**9.d. Vote member to the Cable Advisory Committee — Ben Spalding**

**Voted:** James Potter moved and seconded by Peter Meier to appoint Ben Spalding to the Cable Advisory Committee with the term to expire on June 30, 2022.

**Roll Call Vote:** James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes

Vote: 5-0-0.

**9.e. Vote alternate member to Barnstable County Human Rights Committee — Jo Ann Johnson**

Judy Froman said JoAnn had a conflict and could not be at the meeting,

**Voted:** James Potter moved and seconded by Peter Meier to appoint Jo Ann Johnson as an alternate member to the Barnstable County Human Rights Committee with the term to expire on June 30, 2021.

**Roll Call Vote:** James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes

Vote: 5-0-0.

**9.f. Reappoint member to the Cape Cod Regional Transit Authority- George Slade**

**Voted:** James Potter moved and seconded by Peter Meier to appoint George Slade to the Cape Cod Regional Transit Authority with the term to expire on April 30 2022.

James Potter said to make sure it isn't a term set by the CCRTA. Glenn Cannon will check on the date to see if it is dictated by their committee or Bylaws.

**Roll Call Vote:** James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes

Vote: 5-0-0.

**9.g. Review, discuss and vote to sign Conservation Restriction for 2.5 Acre parcel on South Road on behalf of Orenda Wildlife Land Trust, Inc.**

*Dear members of the Bourne Select Board,  
On February 18th 2021, the Bourne Conservation Commission reviewed the proposed Conservation Restriction (CR) at 0 South Road (Map 42, parcel 87) in Bourne MA. The proposed CR is for a parcel of land containing approximately 2.5 acres both upland and saltmarsh habitat.*

*It was the opinion of the Commission that this parcel contains sufficient ecological value to warrant protection as open space; therefore, the Commission voted 5-1-0 in favor of supporting the CR and recommending approval to the Bourne Select Board.*

*Please contact the Conservation Department you have any questions or require additional information.*

*Sincerely,*

*Samuel O. Haines*

*Bourne Conservation Agent*



22 February 2021

Anthony E. Schiavi  
Town Administrator  
Town of Bourne  
24 Perry Avenue  
Buzzards Bay, MA 02532-3441

**THE COMPACT**  
OF CAPE COD CONSERVATION TRUSTS, INC.

BOURNE BD OF SELECTMEN  
RCVD 2021 FEB 24 AM 11:30

Dear Mr. Schiavi,

Please find attached a conservation restriction (CR) for a 2.5-acre parcean South Road. The Compact of Cape Cod Conservation Trusts, Inc. is acquiring the property and the Orenda Wildlife Land Trust, Inc. will hold CR. We are working with the Bourne Conservation Trust, which will end up with the title.

We seek the Selectmen's vote to approve the CR pursuant to M.G.L. 184, ss. 31-33. The CR has been previously reviewed by State EOEEA officials and I will forward it to them for final approval after Selectmen review and approval. Last Thursday, the Town Conservation Commission unanimously voted to support the CR and recommend approval to the Selectmen; I believe you will hear separately from the Conservation Administrator in this regard.

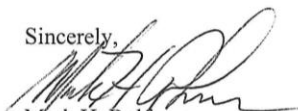
Preserving the property will ensure the protection of many features of conservation value, including that:

- the Property contains Massachusetts Natural Heritage & Endangered Species (NHESP) BioMap2 Critical Natural Landscape – Coastal Analysis and Tern Foraging Components;
- the Property contains BioMap2 Core, Priority and Estimated Habitats of Rare Wildlife;
- the Property falls within the Buzzards Bay National Estuary; and
- it protects salt marsh, and 100-year floodplain.

I would be happy to attend your meeting to answer any questions you may have, if necessary. Please let me know of your scheduling.

Thank you for your consideration of this Conservation Restriction.

Sincerely,



Mark H. Robinson  
Executive Director

cc: Bourne Conservation Trust; Town Conservation Commission

Tony Schiavi said this a conservation restriction for a 2 ½ acre piece of property on South Road that is being acquired by the Compact of Cape Cod Conservation Trust with the Orenda Wildlife Land Trust holding the CR. It was reviewed by the Conservation Commission with the majority in favor of the conservation restriction. Town Counsel reviewed it.

Mark Robinson, Executive Director of the Compact of Cape Cod Conservation Trust, supports the work of the local Bourne Conservation Trust. This project is to preserve a 2-acre lot coming down to the saltmarsh on Red Brook Harbor. The Sweeneys are donating that property to the Bourne Conservation Trust through the Compact of Cape Cod Conservation Trust.

**Voted:** James Potter moved and seconded by Peter Meier that the Board sign the Conservation Restriction for a 2.5-acre parcel on South Road as presented.

**Roll Call Vote:** James Potter - Yes, Peter Meier - Yes, George Slade - Yes, Jared MacDonald - Yes, Judy Froman - Yes  
Vote: 5-0-0.

**9. h. Request to authorize the Town Administrator to sign a service contract greater than three years related to Bourne Fire Department motorized stretchers**

**ARTICLE 1: To see if the Town will vote the following Consent Articles, or pass any vote or take any other action relative thereto.**

**Sponsor - Board of Selectmen**

Contracts in Excess of Three Years -To see if the Town will vote in accordance with the provisions of G.L. c. 30B, § 12(b), to authorize the Town Administrator or the Superintendent of Schools to solicit and award contracts for terms exceeding three years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or the School Committee, as appropriate;

Tony Schiavi spoke about the Stryker motorized stretchers. They are expensive to maintain. This service contract is to provide for that service. It is a 6-year contract. The request is to authorize the TA to sign the 6-year service contract for the upkeep, maintenance, and repair of the Stryker motorized stretchers on behalf of the Fire Department.

James Potter questioned, moving forward should this be part of the Ambulance fund? Tony Schiavi said this could be part of the CP reimbursement, those funds can be used to help reimburse the cost of providing that service.

**Voted:** James Potter moved and seconded by Peter Meier to allow the Town Administrator to sign a six (6) year service contract for motorized stretchers for the Bourne Fire Department as allowed in M.G.L. chapter 30B, section 12(b). The Board of

Selectmen have determined this six (6) year contract to be in the best interest of the Town.

**Roll Call Vote:** James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes  
Vote 5-0-0.

### **9.i. Discussion related to Quorum Reduction for May 3, 2021 Special and Annual Town Meeting**

Tony Schiavi said we are still in a state of emergency because of the COVID pandemic. The Board determined we will hold Town Meeting on May 3<sup>rd</sup> indoors in the gymnasium. People are still waiting to get vaccinated; those with risk factors may decide not to attend Town Meeting. Tonight is a vote for the Selectmen to comply with Chapter 92 of the Acts of 2020 which allows the Board, in conjunction with the Town Moderator, to reduce the quorum to no less than 10% of what is required for Town Meeting. If the Board chooses to do this, we will put out the required 7-day public notice that the Board will be discussing it with the Town Moderator. We will invite the Town Moderator to that meeting to have a discussion with the Board. A vote would be taken that night on whether to change the quorum. Tonight is to authorize the TA to put out the public notice so we can have the discussion with the Moderator.

**Voted:** James Potter moved and seconded by Peter Meier to direct the Town Administrator to notify the public and the Town Moderator relative to discussing a possible quorum reduction for the May 3, 2021 Annual and Special Town Meeting at a future Board of Selectmen Meeting.

**Amended:** James Potter amended and seconded by Peter Meier to add "March 30, 2021" Board of Selectmen meeting.

**Roll Call Vote:** James Potter - Yes, George Slade - Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes  
Vote: 5-0-0.

Jared MacDonald took a point of personal privilege. Mr. MacDonald spoke about the motor vehicle accident last night in the East rotary. Need to address the issue regarding the speed in that area.

### **Entered into Board of Selectmen Workshop at 8:09 p.m.**

Judy Froman said public comment will be taken during this workshop.

### **10) Selectmen's Workshop**

- a. Discussion and planning for summer parking-beaches, open space, etc.
- b. Discussion related to Mashnee Road Parking

Judy Froman briefly went over the parking issues, beaches and open space. We want safe and consistent accessibility for the citizens of Bourne and the visitors.

We invited Department Heads that would be involved with these issues.

Chief Paul Shastany, Chief Dave Cody – Fire Department, Sam Haines – Conservation, Shawn Patterson – DPW, we also have Riley Cameron – Student who is part of an 8<sup>th</sup> grade civics project; she and her team are working on the parking issues at Sagamore Beach.

The purpose of this evening is to go through each village to identify the concerns that we have heard so the Town Administrator and staff can start to address the issues, both short term and long term.

We will be talking about

Parking: locations and signage;

Public Access: signage and safety

Beaches: dogs not on leashes, parking issues

We will note issues/concerns we have heard.

Want to put together how we move forward.

### **Sagamore Beach & Savary Ave:**

#### **Concerns/Comments:**

- Parking issues/Safe Parking,
- Parking along Savary Ave and along the canal, there are No Parking signs
- Roads are narrow around Sagamore Beach and leading to the parking lots which are small
- Would it be beneficial to have lines in the parking lots
- Where the signs (for parking) are and how they should read, some permit parking and some rules (from a long time ago) that indicated where the signs should be located
- Emergency vehicles passing on those roads
- Maybe make some roads One Way
- Clark field has a large parking lot (walking to the beach – the road is narrow) – dedicate area for bike and pedestrian friendly
- Public beach access points
- Access ramps off Sagamore Road (almost completely eroded) & Standish Road, Stormwater issues
- Specific signs and more enforcement for parking restrictions, or remove the signs where it isn't enforced. Maybe have meter maid parking enforcement.
- Have public announcement regarding signs, where they are, what they mean
- Possibly shuttle people from Clark Road Field – need to get people safely from Clark Field to the beaches, because of narrow roads; signage regarding available parking during specific days/times at specific area on Clark Road Field
- Parking at the lot on Phillips Road, the road is narrow, during wind storms sand sometimes makes it even more narrow
- Have public hearing and bringing in residents, in the specific areas, to discuss situations and possible solutions



Paul Shastany suggested, the Select Board has the power to make appointments to constables, a form of legal process servers, under MGL under Chapter 41 Section 91.a the Select Board confers authority on individuals to act as constables.

Create a Community Service Officer with constable powers. We can limit their authority so they have the authority to govern the direction of traffic and enforcement authority for parking regulation within the town. They would not have authority to affect any arrests, use force, or otherwise engage or touch anyone. Give them specific training, they would not carry weapons, they would work under the direction of the Police Department through the input of the Select Board. Under the Town's traffic Bylaws, rules and regulations, their authority is within the traffic rules and regulations.

### 3 Es of Parking Issues

Enforcement - Too much pressure causes the opposite effect – looking for voluntary compliance.

Education – Signage, bring signage up to compliance, Linage – painting lines for parking spots. Leaflets, Cable TV, have renters let tenants know about parking areas.

Engineering – Appropriate use for parking lots, emergency vehicles (largest fire truck) have to be able to get down the roads.

- Look at a feasibility study
- Need a Master Plan – start to build a master plan neighborhood by neighborhood
- Need to be aware of safety, People want to use beaches – need access to beaches
- Stormwater improvements
- Handicap access – when we talk about parking

### **Monument Beach/Chester Park**

- Parking in the parking lot with boats and boat trailers, parking there for events
- Parking along Shore Road
- Not much parking at Chester Park
- There is over an acre in the rear where the sand pile is – could utilize that area for parking, or used for recreation area.
- In the Capital Plan, Natural Resources has a plan to rebuild the dock at Monument Beach, talking about bring in the acre for the whole marina
- The rail line goes by Monument Beach, future rail trail

### **Monks Park**

- Working with Cape Cod Conservation District to get grant money for stormwater infrastructure project & Improve the salt marsh

### **Gray Gables**

- Beach Parking
- Parking on the narrow side streets
- Pedestrians on the roads

**Pocasset**

- What is the status of the proposed recreation area; Should see activity by the end of the month
- Possibly lift parking restrictions during the winter months – November-April

**Taylors Point – B-Bay**

- Beach access points
- Access point at the end of Tower Lane - MMA

**Mashnee**

- Parking on the Mashnee Dike
- Town lot adjacent to the federal land
- Parking on Mashnee Road, about 10 spaces, and walking to the Army Corp beach

**Cataumet**

- Squeteague

**Electric Ave Beach – B-Bay**

- Small beach – a lot of moorings – not a big swim area

Make access to beaches accessible in a responsible way

**10.b. Discussion related to Mashnee Road Parking**

Judy Froman said we allowed parking along Mashnee Road and at the parcel of land near 2 Warren Road. That was temporary; that time has expired. Dick Conron reached out stating he was in support of having this area as a parking area with signs.

James Potter said if we have another parcel that is closer, we should look into that area. It would be safer than having people walk along the road. A lot of people walk to the beach. People ride bikes to that area.

Judy Froman said the Cape Cod Metropolitan Planning Organization has money for bike racks, Bourne is going to take advantage of that. Glenn Cannon said those bike racks are going in in the Spring.

Sam Hanes said the lot on 2 Warren Road has some complications. There is a river run area, some saltmarsh, it would require surveying and planning. We would have to go through a

permitting process. Glenn Cannon said that is regarding constructing a gravel lot within this lot, for additional parking.

Judy Froman said, to allow parking and installation of signs titled "Parking Between Signs Only from 6AM to 9PM" on the westerly side of Mashnee Road in front of the Town owned parcel of land at 2 Warren Road from the hours of 6:00 AM to 9:00 PM.

Jared MacDonald said we should consider it again this year.

Peter Meier said he supports the parking that we did last year

James Potter questioned is 6 a.m. to 9 p.m. good for 365 days a year, or restricting it just certain times of the year. Is it something that will be enforced or are we just posting signs? Suggested to put signs for the summer months and not for year-round parking.

The Board members agreed to try it for 1 year and see how it works, and then revisit, or roll it to permanent if no rejections.

**Voted:** James Potter moved and seconded by Peter Meier to allow parking and installation of signs titled "Parking Between Signs Only from 6AM to 9PM" on the westerly side of Mashnee Road in front of the Town owned parcel of land at 2 Warren Road from the hours of 6:00 AM to 9:00 PM.

**Roll Call Vote:** James Potter – Yes, George Slade – Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes  
Vote: 5-0-0

George Slade took a point of personal privilege to speak about the heartwarming comments regarding Jim Mulvey.

## 11) Correspondence

George Slade brought the Board and the public up to date on the correspondence

- A. Email from George Slade to Town Administrator and letter from Richard W. Conron regarding proposed machine gun range.
- B. Letter from Dept. of Telecommunications and Cable notifying the Town the Comcast Cable License will expire on 03.19.22.
- C. Letter from Town Counsel Robert Troy declining to participate in RFP process for legal services.
- D. Email and Talent Bank Form from Benjamin C. Spalding for appointment to the Cable Television Advisory Committee.
- E. Talent Bank Form received from Jo Ann Johnson seeking appointment to the Barnstable County Human Rights Commission.
- F. 2 Letters from Xfinity – license fee payment of \$3,882.50 and their Annual Notice.

These items are on the town website calendar section under the Boards agenda for today's date.

Glenn Cannon said the email and talent bank form from Benjamin Spalding and Jo Ann Johnson were duplicated from last month.

## **12) Adjourn**

**Voted** James Potter moved and seconded by Peter Meier to adjourn. Meeting adjourned at 9:51 pm.

**Roll Call Vote:** James Potter – Yes, George Slade – Yes, Peter Meier - Yes, Jared MacDonald - Yes, Judy Froman - Yes  
Vote 5-0-0.

Respectfully submitted – Carole Ellis, secretary.