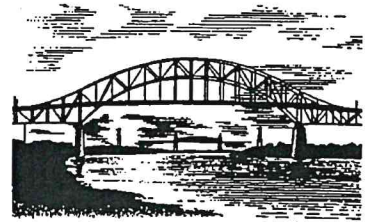


Board of Selectmen Meeting Notice AGENDA



RECEIVED
2022 APR 27 AM 11:15
TOWN CLERK BOURNE

Date

Monday
May 2, 2022

Time

6:15 P.M.

Location

Bourne High School Library
75 Waterhouse Road
Bourne, MA

1. Call Meeting to Order
2. Selectmen's Business
 - a. Discussion and possible vote on Jennifer Kennedy's request to hold a 4th of July parade on Main St., Buzzards Bay on 7/4/22.
 - b. Discussion and possible vote to allow the Bourne Girls Lacrosse Boosters to hold a car wash at the Pocasset Fire Station on 5/15/22.
 - c. Discussion and possible vote to allow the Massachusetts Down Syndrome Congress to hold an event at Buzzards Bay Park the morning of 5/14/22.
3. Discuss and prepare for the Special Town and Annual Meeting and to act on any articles as necessary.
4. The Board of Selectmen will meet to participate, discuss and vote on the Special and Annual Town Meeting Articles in the auditorium at the Bourne High School until the meeting's conclusion.
5. Adjourn

**Board of Selectmen
Minutes of Monday, May 2, 2022
Bourne High School – Library**

RECEIVED

2022 MAY 11 AM 11:35

TOWN CLERK BOURNE

TA Marlene McCollem

Board of Selectmen

Peter Meier, Chair
George Slade, Clerk
Judy Froman, Vice Chair

Others: Kathleen Thut, minutes.

6:15 PM Call Public Session to Order in Open Session

1. No public comment.

2a. Discussion and possible vote on Jennifer Kennedy's request to hold a 4th of July parade on Main St., Buzzards Bay on 7/4/22.

Jennifer Kennedy provided a written statement requesting permission for various tasks related to the 4th of July parade. Ms. Froman mentioned future succession planning for this large event could be assigned to various committees in the Town.

Voted: Judy Froman moved, and George Slade seconded to allow Jennifer Kennedy to organize and hold a 4th of July parade on 7/4/22.

Vote: 3-0-0.

2b. Discussion and possible vote to allow the Bourne Girls Lacrosse Boosters to hold a car wash at the Pocasset Fire Station on 5/15/22.

Voted: Judy Froman moved, and George Slade seconded to allow the Bourne Girls Lacrosse Boosters to hold a car wash at the Pocasset Fire Station on 5/15/22.

Vote: 3-0-0.

2c.. Discussion and possible vote to allow the Massachusetts Down Syndrome Congress to hold an event at Buzzards Bay Park on 5/14/22.

Voted: Judy Froman moved, and George Slade seconded to allow the Massachusetts Down Syndrome Congress to hold an event at Buzzards Bay Park on 5/14/22.

Vote: 3-0-0.

The meeting was adjourned at ~6:45 PM.

Respectfully Submitted,
Kathleen Thut, Administration



Bourne on the 4th of July Parade

January , 2022

Town Administrator
Town of Bourne

To Whom It May Concern,

I am writing to seek approval to organize and hold the annual Bourne on the 4th of July Parade. If approved, the parade will be held on Monday July 4th, 2022. The parade will begin at 10:00am and be approximately 90 minutes in length. It will follow the same route as last year.

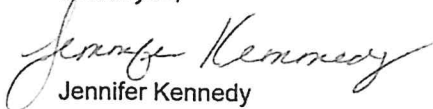
We would like approval from the town for the following items:

- Use of town hall parking lot exclusively for parade participants, volunteers and town employees.
- Permission to close Main Street from Perry Ave to Academy Drive on July 4th from 9:45 until the end of the parade.
- Permission to enforce a parking ban on Main Street from Perry Ave to Academy Drive on July 4th from 9:45 until the end of the parade.
- Permission to enforce a parking ban for all of Perry Ave and Everett Road from Perry Ave to the Town Hall's Everett Road exit.
- Permission to enforce a parking ban for Cohasset Ave starting at 9:45 with parking/travel restrictions beginning at 9am.
- Permission to hang a banner over Main Street to be displayed approximately two weeks prior to the parade.
- Insurance coverage from the town for parade day.
- Permission to place signs on the Main Street and Pocasset. Also, tent signs at various locations the week of the parade.
- Permission to allow the landing of a Black Hawk Helicopter in a designated area for a static display.

We are looking forward to celebrating the 13th annual 4th of July Parade. It is such a great celebration for our country and our great town.

If you have any questions, please feel free to contact me at [REDACTED]

Thank you,


Jennifer Kennedy



TOWN OF BOURNE

Board of Selectmen

24 Perry Avenue 2nd Room 101
Buzzards Bay, MA 02532-3496
www.townofbourne.com

Phone: 508-759-0600 x1503
Fax: 508-759-0420



APPLICATION FOR THE USE OF TOWN PROPERTY

Individual/Organization Bourne on the 4th of July

Address (mailing) [REDACTED] Buzzards Bay, MA 02532

Home/Business Address same as above

Home Telephone # [REDACTED]

Business Telephone # _____

Contact Person Jennifer Kennedy

Email address: [REDACTED]

I (we) request the use of the following town owned property:

Name: Main St from Perry Ave to Academy Drive, Everett Rd, Cohasset Ave

Location: Buzzards Bay

Purpose: *** 4th of July Parade _____

Please indicate if a tent will be used or food served/available at event

Date(s) 7/4/22 _____

Time(s)

From 9:45a _____ (time first person will arrive)

To 11am _____ (time last person will leave)

From _____ (time first person will arrive)

To _____ (time last person will leave)

*******Copy of Liability Insurance with town named as additional insured*******
(PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM)

I (we) agree to pay the Town of Bourne a fee, if required, for use of such facilities

Estimated Attendance 1,000 _____

Will the affair be policed? Yes X No _____

Will admission be charged: Yes _____ NO X_____

Signed _____Jennifer Kennedy_____

Identification Presented _____

HOLD HARMLESS AGREEMENT

It is agreed by _____Bourne July Parade_____
Hereinafter called the Organization, that the Town of Bourne be absolved of any and all liability brought about by actions of the participants and/or patrons of the organization while using the facilities of the Town of Bourne for the purpose of

_____Bourne July Parade_____

It is further agreed that the Organization accepts responsibility for any and all damages caused by the participants and/or patrons of the Organization that are determined to be above and beyond what is considered normal wear and tear of the facilities.

Signature of Organization _____Bourne July Parade_____

Printed Name _____

Title _____ Dated _____

FOR TOWN ADMINISTRATOR'S USE ONLY

Estimated Facility Costs _____

Total Estimated Costs _____

APPROVED _____ NOT APPROVED _____

Town Administrator

Marlene V. McCollem
Town Administrator

Approval is contingent upon your acceptance of the estimated costs as listed above. If for any reason, you no longer wish to use our facility, please contact us immediately.



**Town of Bourne
Interdepartmental Advisory Form**



| | |
|--|--|
| Start Date: | 4/6/2022 |
| Owner/Applicant: | Bourne on the 4th of July Jennifer Kennedy [REDACTED] Buzzards Bay [REDACTED] |
| Project Location: | Main Street, Academy Drive, Old Bridge Road, and Town Hall |
| Nature of Request: | <p>4th of July Parade 13th Annual Bourne on the Fourth of July Parade July 4, 2022 - 9:00 A.M. to 12:00 P.M. The Parade will begin at 10:00 a.m. and be approximately 90 minutes in length Start at Academy Drive and Main, proceed down Main Street and finish at the Bourne Veterans' Memorial Community Building parking lot.</p> <ol style="list-style-type: none">1. Use of town hall parking lot exclusively for parade participants, volunteers & town employees.2. Permission to close Main Street from Perry Avenue to Academy Drive on July 4th from 9:45 to end of parade.3. Permission to enforce a parking ban on Main Street from Perry Avenue to Academy Drive on July 4th from 9:45 until the end of parade.4. Permission to enforce a parking ban for all of Perry Ave and Everett Rd from Perry Ave to the Town Hall's Everett Road exit.5. Permission to enforce a parking ban for Cohasset Avenue starting at 9:45 with parking and travel restrictions beginning at 9:00 a.m.6. Permission to hang banner over Main Street to be displayed approximately two weeks prior to the parade.7. Insurance coverage from the Town for parade day.8. Permission to place signs on the Main Street and Pocasset. Also, tent signs at various locations the week of the parade.9. Permission to allow the landing of a Black Hawk Helicopter in a designated area for a static display. |
| Liability Insurance Naming Town of Bourne as Additional Insured | Has applicant provided insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No <u>Town to Provide</u> |

| | | | | | |
|-------------|--|----------------|--|------------------|--|
| Map: | | Parcel: | | District: | |
|-------------|--|----------------|--|------------------|--|

☐ **Engineering:**

| | | | | | | | |
|---------------------------|--|--------------------------------|--|------------------|--|-------------------------|--|
| Date of Recording: | | Lot Area: | | Frontage: | | Zone: | |
| Resource District: | | Town Road: | | Paved: | | Contiguous Lots: | |
| Flood Zone: | | Within 100' of Wetland: | | | | | |

Owner:
Remarks:

4/6/2022
Date

Timothy P Lydon
Department Head

☐ Planning Department/Planning Board: ☒ Concur ☐ Does Not Concur

Remarks: Temporary street banner requires Select Board approval per Zoning Bylaw sec. 2866.

4/7/22
Date

Jennifer Copeland
Town Planner

☐ Conservation Commission: ☐ Must File ☐ Determination ☐ Notice of Intent
☒ Need not File

Remarks:

4/8/22
Date

Stephanie Fitch
Conservation Agent

☐ Board of Health: ☒ Concur ☐ Does Not Concur

Remarks:

4/8/2022
Date

K.Shea
Health Agent

☐ Building Inspector: ☒ Concur ☐ Does Not Concur

Remarks:

4/6/22
Date

KMurphy/ag
Building Inspector

☐ Sewer Commissioners: ☐ Approved ☐ Disapproved ☒ Not Under Sewer Jurisdiction

Remarks:

4/8/22
Date

Maria Simone/Admin
Department Head

☐ Town Collector: ☐ Outstanding Taxes ☒ Taxes Paid In Full

| | | | | | | | | |
|----|----|--------|----|----|--------|----|----|--------|
| FY | RE | \$0.00 | FY | RE | \$0.00 | FY | RE | \$0.00 |
| FY | RE | \$0.00 | FY | RE | \$0.00 | FY | RE | \$0.00 |
| FY | RE | \$0.00 | FY | RE | \$0.00 | FY | RE | \$0.00 |

Remarks:

4/20/22
Date

A Dastous
Town Collector

☐ **Town Clerk:**

If not corporation has business certificate been issued? ☐ Yes ☐ No

Remarks: Not Applicable

4/6/2022

CCobb

Date

Clerk's Office

☐ **Assessors:**

This individual has (have) completed the Form of List? ☐ Yes ☐ No

Remarks: Not Applicable

4/8/22

JPotter

Date

Assessors Office

☐ **Department of Public Works:** ☒ Approved ☐ Disapproved ☐ Not Under DPW Jurisdiction

Remarks:

4/8/2022

Matthew Quinn

Date

Department Head

☐ **Department of Natural Resources:** ☒ Approved ☐ Disapproved ☐ Not Under DNR Jurisdiction

Remarks:

4/06/2022

Chris Southwood

Date

Department Head

☐ **Recreation Department:** ☒ Concurs ☐ Does Not Concur ☐ Not Under Jurisdiction

Remarks:

4/8/2022

Krissanne Caron

Date

Department Head

☐ **Police Department:** ☒ Concurs ☐ Does Not Concur ☐ Not Under Police Jurisdiction

Remarks: Remarks: Same as years past. PD will staff as we deem appropriate. PD will not post signs. Any and all signs must be removed and returned immediately after the parade (responsibility of parade organizers). PD controls all street closures and when they will occur. Event Organizer must schedule an appointment with the Police Administration at least 3 weeks prior to event for final plan review.

4/6/2022

Lt. John R. Stowe

Date

Department Head

☐ **Fire Department:** ☒ **Concurs** ☐ **Does Not Concur**

Remarks: Fire department apparatus and personnel will need to stand by for the landing of the helicopter

04/06/2022

David S. Pelonzi

Date

Department Head

☐ **Town Administrator/Board of Selectmen:** ☐ **Concurs** ☐ **Does Not Concur**

Remarks:

Date

Town Administrator/Board of Selectmen Chairman



TOWN OF BOURNE

Board of Selectmen

24 Perry Avenue – Room 101
Buzzards Bay, MA 02532-3496
www.townofbourne.com



Phone: 508-759-0600 x1503
Fax: 508-759-0420

APPLICATION FOR THE USE OF TOWN PROPERTY

Individual/Organization Bourne Girls Lacrosse Boosters

Address (mailing) 75 Waterhouse Rd.

Bourne, MA 02532

Home/Business Address Eva [REDACTED]

Home Telephone # Eva [REDACTED] BHS 759-0670

Business Telephone # _____

Contact Person Eva [REDACTED]

Email address: [REDACTED]

I (we) request the use of the following town owned property:

Name: Pocasset Fire Station

Location: 311 Barlows Landing Rd.

Purpose: *** car wash

311

Please indicate if a tent will be used or food served/available at event

Date(s) May 15th

Time(s)
From 8:45 (time first person will arrive)

To 12:15 (time last person will leave)

From _____ (time first person will arrive)

To _____ (time last person will leave)

*******Copy of Liability Insurance with town named as additional insured*******

(PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM)

I (we) agree to pay the Town of Bourne a fee, if required, for use of such facilities

Estimated Attendance 10-12


Will the affair be policed? Yes _____ No X

Will admission be charged: Yes _____ No X

Signed 


Identification Presented _____

HOLD HARMLESS AGREEMENT

It is agreed by  BHS Girls Lax Boosters
Hereinafter called the Organization, that the Town of Bourne be absolved of any and all liability brought about by actions of the participants and/or patrons of the organization while using the facilities of the Town of Bourne for the purpose of

It is further agreed that the Organization accepts responsibility for any and all damages caused by the participants and/or patrons of the Organization that are determined to be above and beyond what is considered normal wear and tear of the facilities.

Signature of Organization 

Printed Name 

Title co-president Dated 4/26/22

FOR TOWN ADMINISTRATOR'S USE ONLY

Estimated Facility Costs _____

Total Estimated Costs _____

APPROVED _____ NOT APPROVED _____

Town Administrator

Marlene V. McCollem
Town Administrator

Approval is contingent upon your acceptance of the estimated costs as listed above. If for any reason, you no longer wish to use our facility, please contact us immediately.



Town of Bourne Interdepartmental Advisory Form



| | |
|--|--|
| Start Date: | 4/26/2022 |
| Owner/Applicant: | Bourne Girls Lacrosse Boosters Eva [REDACTED] |
| Project Location: | Pocasset Fire Station 311 Barlows Landing Rd |
| Nature of Request: | 5/15/22 8:45am -12:15p Car Wash to raise money for HS Girls Lax program |
| Liability Insurance Naming Town of Bourne as Additional Insured | Has applicant provided insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No |

| | | | | | |
|-------------|------|----------------|------|------------------|--|
| Map: | 43.2 | Parcel: | 7.00 | District: | |
|-------------|------|----------------|------|------------------|--|

☐ **Engineering:**

| | | | | | | | |
|---------------------------|--------|--------------------------------|-----|------------------|-----|-------------------------|----|
| Date of Recording: | | Lot Area: | | Frontage: | | Zone: | VB |
| Resource District: | No | Town Road: | Yes | Paved: | Yes | Contiguous Lots: | NO |
| Flood Zone: | AE 15' | Within 100' of Wetland: | Yes | | | | |

Owner:

Remarks:

4/27/2022

Timothy P Lydon

Date

Department Head

☐ **Planning Department/Planning Board:** ☒ **Concurs** ☐ **Does Not Concur**

Remarks:

4/27/2022

J. Copeland/ts

Date

Town Planner

☐ **Conservation Commission:** ☐ **Must File** ☐ **Determination** ☐ **Notice of Intent**
☒ **Need not File**

Remarks:

4/26/2022

Stephanie Fitch

Date

Conservation Agent

☐ **Board of Health:** ☒ **Concurs** ☐ **Does Not Concur**

Remarks:

4/27/2022

K.Shea

Date Health Agent

☐ Building Inspector: ☒ Concur ☐ Does Not Concur

Remarks:

4/26/2022 KMurphy/ag
Date Building Inspector

☐ Sewer Commissioners: ☐ Approved ☐ Disapproved ☒ Not Under Sewer Jurisdiction

Remarks:

4/27/2022 Maria Simone/Admin
Date Department Head

☐ Town Collector: ☐ Outstanding Taxes ☒ Taxes Paid In Full

| | | | | | | | | |
|----|----|--------|----|----|--------|----|----|--------|
| FY | RE | \$0.00 | FY | RE | \$0.00 | FY | RE | \$0.00 |
| FY | RE | \$0.00 | FY | RE | \$0.00 | FY | RE | \$0.00 |
| FY | RE | \$0.00 | FY | RE | \$0.00 | FY | RE | \$0.00 |

Remarks:

04/26/2022 Shelly R Murphy
Date Town Collector

☐ Town Clerk:
If not corporation has business certificate been issued? ☐ Yes ☐ No

Remarks: Not Applicable

4/26/2022 CCobb
Date Clerk's Office

☐ Assessors:
This individual has (have) completed the Form of List? ☐ Yes ☐ No

Remarks: na

4/27/2022 JPotter
Date Assessors Office

☐ Department of Public Works: ☒ Approved ☐ Disapproved ☐ Not Under DPW Jurisdiction

Remarks:

4/26/2022

Matthew Quinn

Date

Department Head

☐ Department of Natural Resources: ☐ Approved ☐ Disapproved ☒ Not Under DNR Jurisdiction

Remarks:

4/26/2022

Chris Southwood

Date

Department Head

☐ Recreation Department: ☐ Concur ☐ Does Not Concur ☒ Not Under Jurisdiction

Remarks:

4/26/2022

Krissanne M. Caron

Date

Department Head

☐ Police Department: ☒ Concur ☐ Does Not Concur ☐ Not Under Police Jurisdiction

Remarks:

4/27/2022

Lt. John R. Stowe Jr.

Date

Department Head

☐ Fire Department: ☒ Concur ☐ Does Not Concur

Remarks: Participants are required to bring all necessary supplies such as hoses, nozzles, buckets, soap, etc.

4/26/2022

David S. Cody

Date

Department Head

☐ Town Administrator/Board of Selectmen: ☐ Concur ☐ Does Not Concur

Remarks:

Date

Town Administrator/Board of Selectmen Chairman



Town of Bourne
Special Event Permit Application for Buzzards Bay Park

| | | | |
|----------------------------------|--|----------------------|--------------------------------------|
| Date of Application | 4/20/2022 | Name of Organization | Massachusetts Down Syndrome Congress |
| Organization's Mailing Address | 20 Burlington Mall Road #261, Burlington, MA 01803 | | |
| Contact Person | Brooke Harvey | Cell Phone # | [REDACTED] |
| Contact Person's Mailing Address | [REDACTED] Burlington, MA 01803 | | |

Event Information:

Event Date 5/14/2022 Start Time: 1:00pm End Time: 3:00pm

Set Up Date 5/14/2022 Set Up Time: 12:00pm End Clean Up Time: 3:30pm

Description of Event

As the Teen & Adult Services Coordinator at the MDSC, I plan events for teens and adults with Down syndrome, their families, and friends. We generally try to host one event each month in different areas of MA. We have a lot of families on the South Shore and on the Cape so the Buzzards Bay Park/Pavilion would be the perfect place to host an outdoor event! This event will be an opportunity for families to gather safely outside for some lawn games and possibly a craft, then enjoy ice cream sundaes catered by Ben & Jerrys. We would love to have music and if possible, may do a Zumba or Yoga lesson in place of a craft.

| | | | |
|-------------------|-----------|-----------------|---|
| # of Participants | Under 100 | # of Spectators | 0 |
|-------------------|-----------|-----------------|---|

Given that this is a new area for us, we don't know exactly how many families will register. On average we have about 50 attendees at our events, but we don't expect to have any more than 100.

Will your event require street closing? ☐ Yes ☒ No If Yes, see Bourne Police

Will there be food? ☒ Yes ☐ No If Yes, see Board of Health

Will there be vendors? ☐ Yes ☒ No If Yes, see Board of Selectmen's Office and the Board of Health

Use of electricity/generators? ☒ Yes ☐ No If Yes, see Bourne DPW

We have a DJ (he is the father of an adorable little girl with Down syndrome), who often comes to our events. If possible, we could love to invite him to play some music. If this is allowed, we would need access to electricity.

Will the Event require water? ☐ Yes ☒ No If Yes, for what purpose?

Use of Tents? ☐ Yes ☒ No If Yes, please see Building Inspector

Wish to block parking spaces? ☐ Yes ☒ No If Yes, see DPW



INDEMNIFICATION AND RELEASE

Town of Bourne Facility Rentals

THIS IS A LEGALLY BINDING DOCUMENT. DO NOT SIGN IT UNTIL YOU HAVE READ THE CONTENTS HEREOF AND UNDERSTAND THE SAME. IF YOU ARE IN DOUBT, CONSULT AN ATTORNEY PRIOR TO SIGNING THIS DOCUMENT.

In consideration of the permission granted to it by the Town of Bourne for the purpose of using playing fields and recreational properties owned by the Town of Bourne, the undersigned, in recognition of the fact that Bourne has no lawful obligation to permit said usage by any person, group or other entity not sponsored by the Recreation Department, does hereby release the Town of Bourne, its agents, servants, employees and volunteers from any liability whatsoever in the event of injury to any persons or any actual or perceived infringement of the personal security of any person using the said playing fields and/or recreation areas while engaged in usage authorized by the Town or to any person attending such activity and the undersigned intends this release to be effective and binding on himself/herself and all members, guests, invitees or observers of the group activity which she/he herein represents. This release is provided in addition to, and without limitation on, any and all defenses available to the Town of Bourne pursuant to the Massachusetts General Law and common law.

The undersigned, on behalf of him/herself and the members of the group or entity he/she represents, does hereby agree to indemnify the Town and its agents, servants, employees and volunteers against any and all claims, suits, actions, debts, damages, costs, charges and expenses including court costs and attorney's fees, and against all liability, losses and damages of any nature whatsoever, that the Town shall or may at any time sustain or be put to by reason of the usage of the Town owned property, as contemplated herein.

Brian Henry
Signature

4/21/22
Date

Teen & adult services
Title COORDINATOR

MA Down Syndrome
Name of Organization CONGRESS



Town of Bourne
Interdepartmental Advisory Form



| | |
|--|---|
| Start Date: | 4/21/2022 |
| Owner/Applicant: | Massachusetts Down Syndrome Congress 20 Burlington Mall Road #261, Burlington, MA 01803 [REDACTED] |
| Project Location: | Buzzards Bay Park |
| Nature of Request: | 5/14/22 12p set up; 1pm-3pm event; 3-3:30pm clean up Outdoor event for teens and adults with down syndrome and their families Lawn games, possible craft or yoga/zumba, ice cream catered by Ben & Jerry's Access to electricity if possible for DJ 50-100 people |
| Liability Insurance Naming Town of Bourne as Additional Insured | Has applicant provided insurance? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

| | | | | | |
|-------------|------|----------------|------|------------------|--|
| Map: | 23.0 | Parcel: | 4, 5 | District: | |
|-------------|------|----------------|------|------------------|--|

☐ **Engineering:**

| | | | | | | | |
|---------------------------|--------|--------------------------------|-----|------------------|-----|-------------------------|------------|
| Date of Recording: | | Lot Area: | | Frontage: | | Zone: | DTC |
| Resource District: | No | Town Road: | Yes | Paved: | Yes | Contiguous Lots: | Yes |
| Flood Zone: | AE 16' | Within 100' of Wetland: | Yes | | | | |

Owner:
Remarks:

| | |
|-----------|-----------------|
| 4/27/2022 | Timothy P Lydon |
| Date | Department Head |

☐ **Planning Department/Planning Board:** ☒ **Concurs** ☐ **Does Not Concur**

Remarks: Any
temporary banners would
require Board of
Selectmen approval.

| | |
|-----------|-------------------|
| 4/22/2022 | Jennifer Copeland |
| Date | Town Planner |

☐ **Conservation Commission:** ☐ **Must File** ☐ **Determination** ☐ **Notice of Intent**
☒ **Need not File**

Remarks:

| | |
|-----------|--------------------|
| 4/22/2022 | Stephanie Fitch |
| Date | Conservation Agent |

☐ **Board of Health:** ☒ **Concurs** ☐ **Does Not Concur**

Remarks: Please have the caterer fill out a Catering Notification form found on the Health Department website and submit it to the Health Department.

4/22/2022 KShea
Date Health Agent

☐ **Building Inspector:** ☒ **Concurs** ☐ **Does Not Concur**

Remarks:

4/21/2022 KMurphy/ag
Date Building Inspector

☐ **Sewer Commissioners:** ☐ **Approved** ☐ **Disapproved** ☒ **Not Under Sewer Jurisdiction**

Remarks:

4/25/2022 Maria Simone/admin
Date Department Head

☐ **Town Collector:** ☐ **Outstanding Taxes** ☒ **Taxes Paid In Full**

| | | | | | | | | |
|----|----|--------|----|----|--------|----|----|--------|
| FY | RE | \$0.00 | FY | RE | \$0.00 | FY | RE | \$0.00 |
| FY | RE | \$0.00 | FY | RE | \$0.00 | FY | RE | \$0.00 |
| FY | RE | \$0.00 | FY | RE | \$0.00 | FY | RE | \$0.00 |

Remarks:

4/22/2022 A Dastous
Date Town Collector

☐ **Town Clerk:**
If not corporation has business certificate been issued? ☐ **Yes** ☐ **No**

Remarks: Not Applicable

4/22/2022 CCobb
Date Clerk's Office

☐ **Assessors:**
This individual has (have) completed the Form of List? ☐ **Yes** ☐ **No**

Remarks: NA

4/25/2022 J Potter
Date Assessors Office

☐ Department of Public Works: ☒ Approved ☐ Disapproved ☐ Not Under DPW Jurisdiction

Remarks: There is power available in the gazebo. We will make sure its on for event.

4/26/2022

Date

Matthew Quinn

Department Head

☐ Department of Natural Resources: ☐ Approved ☐ Disapproved ☒ Not Under DNR Jurisdiction

Remarks:

4/21/2022

Date

Chris Southwood

Department Head

☐ Recreation Department: ☒ Concurs ☐ Does Not Concur ☐ Not Under Jurisdiction

Remarks:

4/25/2022

Date

Krissanne M. Caron

Department Head

☐ Police Department: ☒ Concurs ☐ Does Not Concur ☐ Not Under Police Jurisdiction

Remarks:

4/21/2022

Date

Lt. John R. Stowe Jr.

Department Head

☐ Fire Department: ☒ Concurs ☐ Does Not Concur

Remarks:

4/21/2022

Date

David S. Cody

Department Head

☐ Town Administrator/Board of Selectmen: ☐ Concurs ☐ Does Not Concur

Remarks:

Date

Town Administrator/Board of Selectmen Chairman



MASSDOW-01

VLACOMBE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/26/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|--|--|--|--|
| PRODUCER Appleby & Wyman Insurance Agency, Inc. 152 Conant Street Suite#11B Beverly, MA 01915 | | CONTACT NAME: PHONE (A/C, No, Ext): (978) 922-2288 FAX (A/C, No): (978) 922-2731 E-MAIL ADDRESS: contactus@applebywyman.com | |
| | | INSURER(S) AFFORDING COVERAGE | |
| | | INSURER A: Philadelphia Indemnity Insurance Company | |
| | | INSURER B: | |
| | | INSURER C: | |
| | | INSURER D: | |
| | | INSURER E: | |
| | | INSURER F: | |

INSURED

Massachusetts Down Syndrome Congress
(MDSC)
20 Burlington Mall Road, Suite 261
Burlington, MA 01803

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | PHPK2310780 | 10/5/2021 | 10/5/2022 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| A | <input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | | PHPK2310780 | 10/5/2021 | 10/5/2022 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTIONS \$ 10,000 | | | PHUB780631 | 10/5/2021 | 10/5/2022 | EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below | | N/A | | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Town of Bourne is named as additional insured per written contract with respect to general liability.

CERTIFICATE HOLDER

CANCELLATION

Town of Bourne
90 Main Street
Buzzards Bay, MA 02532

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE