

**Board of Selectmen
Minutes of Tuesday, October 28, 2020
Zoom Remote – Public Access**

.....

TA Tony Schiavi
ATA Glenn Cannon

Selectmen

Judy Froman, Chair
James Potter, Vice Chair
George Slade, Clerk
Jared MacDonald
Peter Meier

Others: Erica Flemming

Note this Zoom videoconference meeting is being televised, streamed or recorded by Bourne TV.

If anyone from the public wishes to access the meeting, they can do so by calling the following conference line: 1 929 205 6099 Meeting ID: 8473763 9960 Password: 598958 or by following the instructions below:

If you already have the Zoom App downloaded to your device or computer, you may simply join the meeting by entering the Meeting ID and Password noted above, or go to <https://zoom.us/meetings> look for the Join Meeting button.

Participants wishing to speak should click the "Participants" icon on the lower toolbar and then click "Raise Hand" in the dialog box to notify the Chair. The Chair will recognize participants. For Participants who are calling into the meeting and wishing to speak should press *9 to notify the Chair. The Chair will recognize participants. Please mute your phone/microphone upon entry.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents: Articles of the Special Town Meeting with Motions, Town Bylaw on Essential Articles

7:00 p.m. Call Public Session to order in Open Session

Madam Chair Froman called the meeting to order at 7:00 pm.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Vision: Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government

RECEIVED
2020 DEC -4 AM 8:44
TOWN CLERK BOURNE

with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment – Non-Agenda Items

Public comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.

6) Approval of Minutes: 10-20-20

Voted: Jared MacDonald moved and seconded by George Slade to approve the minutes from October 20, 2020.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes
Vote: 5-0-0.

7) Selectmen's Business

- a. Review and possible vote on the list of Essential and Contingent Articles for the November 16, 2020 Special Town Meeting**
- b. Review and possible vote on the Capital Budget (Phase II) for the November 16, 2020 Special Town Meeting**
- c. Review and vote recommendations on Warrant Articles for the November 16, 2020 Special Town Meeting**
- d. Review November 16, 2020 Special Town Meeting Motions**

7.a. Review and possible vote on the list of Essential and Contingent Articles for the November 16, 2020 Special Town Meeting

The articles that are suggested to be essential are Articles 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11.

Voted: Jared MacDonald moved and seconded by George Slade to recommend Articles 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11 as Essential Articles for the November 16, 2020 Special Town Meeting.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes
Vote: 5-0-0.

Tony Schiavi said it includes contingent articles but, we don't have any contingent articles.

7.b. Review and possible vote on the Capital Budget (Phase II) for the November 16, 2020 Special Town Meeting

The Capital Committee had to reschedule their meeting until tomorrow evening. The issue was the repair of the Middle School roof, we don't have the Capital Committee recommendation yet. We should have it by next Wednesday to review.

7.c. Review and vote recommendations on Warrant Articles for the November 16, 2020 Special Town Meeting

7.d. Review November 16, 2020 Special Town Meeting Motions

Tony Schiavi briefly went over each article.

ARTICLE 1: To see if the Town will vote to appropriate a sum of money for the purpose of the payment of **unpaid bills** from a previous fiscal year that are legally unenforceable due to the insufficiency of appropriation or take any other in relation thereto.

Sponsor – Board of Selectmen

Voted: Peter Meier moved and seconded by Jared MacDonald to recommend approval of Article 1 (unpaid bills) at the November 16, 2020 Special Town Meeting.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes

Vote: 5-0-0.

ARTICLE 2: To see if the Town will vote to appropriate, borrow or transfer from available funds the sum of \$180,088 for the purpose of supplementing and/or reducing the **FY2021 Regular Annual Expenses** of the departmental expenses as voted under Article 2 (Fiscal Year 2021 Budget) of the 2020 Annual Town Meeting, or take any other action in relation thereto.

Sponsor – Board of Selectmen

Voted: Jared MacDonald moved and seconded by Peter Meier to recommend approval of Article 2 (Regular Annual Expenses) at the November 16, 2020 Special Town Meeting.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes

Vote: 5-0-0.

ARTICLE 3: To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money for the purpose of funding the Town's **Other Post-Employment Benefits (OPEB) Liability**, or take any other action in relation thereto.

Sponsor – Board of Selectmen

Voted: Jared MacDonald moved and seconded by George Slade to recommend approval of Article 3 (OPEB) at the November 16, 2020 Special Town Meeting.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes

Vote: 5-0-0.

ARTICLE 4: To see if the Town will vote to appropriate, borrow or transfer from available funds the sum of \$135,000 for the purpose of supplementing and/or reducing the **FY 2021 Sewer Department Budget** as voted under Article 3 (Sewer Department) of the 2020 Annual Town Meeting, or take any other action in relation thereto.

Sponsor – Board of Sewer Commissioners

Voted: Jared MacDonald moved and seconded by George Slade to recommend approval of Article 4 (Sewer Department Budget) at the November 16, 2020 Special Town Meeting.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes

Vote: 5-0-0.

ARTICLE 5: To see if the Town will vote to appropriate, borrow or transfer from available funds the sum of \$2,800,619 for the purpose of supplementing and/or reducing the **FY 2021 ISWM Department Expense Budget** as voted under Article 4 (ISWM) of the 2020 Annual Town Meeting, or take any other action in relation thereto.

Sponsor – Board of Selectmen

To motion will request that they appropriate the sum of \$2,800,619 to supplement the ISWM Department Expense Budget and to meet that appropriation, to transfer that sum from ISWM Retained Earnings.

Voted: Peter Meier moved and seconded by Jared MacDonald to recommend approval of Article 5 (ISWM Department Expense Budget) at the November 16, 2020 Special Town Meeting.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes

Vote: 5-0-0.

ARTICLE 6: To see if the Town will vote to transfer from available funds from the Integrated Solid Waste Management (ISWM) Enterprise Fund retained earnings, a sum of money for the purpose of funding development, installation and operational costs associated with a Pilot Leachate Treatment System to be installed at the ISWM Facility, or take any action in relation thereto. ***Sponsor – Board of Selectmen***

The motion would be to transfer \$500,000 from ISWM Retained Earnings for the purpose of this Article.

Voted: Jared MacDonald moved and seconded by George Slade to recommend approval of Article 6 (ISWM leachate Treatment System) at the November 16, 2020 Special Town Meeting.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes

Vote: 5-0-0.

ARTICLE 7: To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money for the purpose of funding the **Fiscal Year 2021 Capital Budget (Phase Two)**, or take any other action in relation thereto.

Sponsor – Board of Selectmen/Capital Outlay Committee

Didn't vote this article.

ARTICLE 8: To see if the Town will vote to appropriate, borrow or transfer from available funds a sum of money to the Capital Stabilization Fund, or take any other action in relation thereto. **Sponsor – Board of Selectmen/Capital Outlay Committee**

To meet the articulated motion is to vote a sum of 3,000,000 for the purpose of this article and to meet this appropriation to transfer the sum from free cash.

Voted: Jared MacDonald moved and seconded by George Slade to recommend approval of Article 8 (Capital Stabilization Fund) at the November 16, 2020 Special Town Meeting.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes

Vote: 5-0-0.

ARTICLE 9: To see if the Town will vote to **close out and transfer available balances** in previous Town Meeting Articles whose purposes have been satisfied or take any other action in relation thereto.

Sponsor – Board of Selectmen

Article Close-Outs					
	Department	Purpose	Town Meeting	Amount	Source
1	Town Meeting	Unpaid Bills	Oct 2019 STM	\$ 65.98	Free Cash
2	Town Administrator	NMLC-Environment Assmnt	May 2015 STM	24,279.60	Free Cash
3	Town Administrator	Priority Based Budgeting	May 2015 ATM	24,638.00	Free Cash

4	Town Administrator	Vehicle Pool	May 2019 ATM	1,438.51	Free Cash
5	Planning	Local Comp. Plan	Oct 2018 STM	25,000.00	Free Cash
6	Engineering	Lot Expansion Fire Station	Oct 2019 STM	40,000.00	Free Cash
7	Facilities	Security Upgrades	May 2014 ATM	190.52	Free Cash
8	Facilities	Flooring	May 2014 ATM	49,172.52	Free Cash
9	Facilities	Buzz. Bay Station HVAC	May 2014 ATM	36,707.70	Free Cash
10	Facilities	Bathroom Renovations	May 2017 ATM	41,244.67	Free Cash
11	Facilities	Town Hall – Siding/Painting	May 2017 ATM	42,766.28	Free Cash
12	Facilities	Town Hall Elevator	May 2018 ATM	25,000.00	Free Cash
13	Facilities	Buzz. Bay A/C Upgrade	May 2018 ATM	50,000.00	Free Cash
14	Facilities	Comm. Bldg. EMS Install	May 2018 ATM	60,000.00	Free Cash
15	Facilities	Comm. Bldg. HVAC	May 2018 ATM	60,000.00	Free Cash
16	Facilities	Archives – Flat Roof	May 2018 ATM	20,301.00	Free Cash
17	Facilities	Fire Station 3-Access Con	May 2019 ATM	19.25	Free Cash
18	Police	Police Computers	May 2018 ATM	48.52	Free Cash
19	Police	Radio System Upgrade	May 2018 ATM	9.01	Free Cash
20	Police	Computer Network	May 2019 ATM	150,000.00	Free Cash
21	Fire	Fire Vehicles	May 2018 ATM	374.48	Free Cash
22	Fire	Fire Station Doors – Main St	Oct 2018 STM	2,294.95	Free Cash
23	Fire	Fire Surveillance	May 2019 ATM	515.50	Free Cash
24	BPS	Playground Fencing	May 2017 ATM	2,686.00	Free Cash
25	BPS	Bournedale Bathrooms	May 2019 ATM	34,883.50	Free Cash
26	DPW	Trailer	May 2017 ATM	709.38	Free Cash
27	DPW	Mowing Equipment	May 2018 ATM	239.62	Free Cash
28	DPW	Plows	May 2018 ATM	1,600.72	Free Cash
29	DPW	Replacement Truck	May 2018 ATM	15,067.93	Free Cash
30	DPW	Tandem Roller	May 2019 ATM	3,600.00	Free Cash
31	Council on Aging	Community Café Dishwasher	May 2019 ATM	272.28	Free Cash
32	ISWM	84 Inch Drum Compactor	May 2016 ATM	2,173.02	Retained Earnings
33	ISWM	Packer Truck	Oct 2016 STM	30,531.25	Retained Earnings
34	ISWM	¾ Ton Crew Cab	May 2018 ATM	<u>2,293.74</u>	Retained Earnings
				<u>\$748,123.93</u>	

Voted: Peter Meier moved and seconded by Jared MacDonald to recommend approval of Article 9 (closing out previous Articles) at the November 16, 2020 Special Town Meeting.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes

Vote: 5-0-0.

ARTICLE 10: To see if the Town will vote, upon recommendation of the Community Preservation Committee, to appropriate a sum of money for **Community Preservation Fund purposes**, and to meet said appropriation, to transfer from available funds or reserves from the FY2021 estimated Community Preservation Fund Revenues a sum of money for the purposes of this article, or take any other action relation thereto:

Sponsor - Community Preservation Committee

The motion is a recommendation of the Community Preservation Committee, to appropriate the sum of \$595,000 for the Community Preservation Fund projects as shown below; and to meet this appropriation to transfer the sum of \$120,000 from Community Housing Reserves, transfer \$475,000 from Open Space/Recreation reserves.

<i>Item</i>	<i>Sponsor</i>	<i>Project Description</i>	<i>CPA Purpose</i>	<i>Amount</i>
<i>A</i>	<i>Affordable Housing Trust</i>	<i>Affordable Homes/Rental Units</i>	<i>Community Housing</i>	<i>\$120,000 Community Housing Reserves</i>
<i>B</i>	<i>Bicycle Pathway Committee</i>	<i>Continuation of Bike Trail Project</i>	<i>Open Space/Recreation</i>	<i>\$150,000 Open Space/Recreation Reserves</i>
<i>C</i>	<i>Bourne Recreation Department</i>	<i>Community Center Playground</i>	<i>Open Space/Recreation</i>	<i>\$315,000 Open Space/Recreation Reserves</i>
<i>D</i>	<i>Bourne Recreation Department</i>	<i>Outdoor Recreation Area Signage</i>	<i>Open Space/Recreation</i>	<i>\$10,000 Open Space/Recreation Reserves</i>
			<i>Total Requests</i>	<i>\$595,000</i>

Voted: Peter Meier moved and seconded by Jared MacDonald to recommend approval of Article 10 (Community Preservation Funds) at the November 16, 2020 Special Town Meeting.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes

Vote: 5-0-0.

ARTICLE 11: To see if the Town will vote to transfer from available funds a sum of money for the purpose of funding an amendment to **Article 16** voted at the October 28, 2019 Special Town Meeting authorizing the Board of Selectmen to acquire by purchase or gift a certain **6.5 acre parcel of land in the Town of Bourne designated on Bourne Assessors Map 52, Parcel 96, on file at the office of the Town Clerk**, or take any other action in relation thereto.

Sponsor – Board of Selectmen

This would move a sum of \$25,000 to support this Article from the ISWM Retained Earnings. Tony Schiavi will put the article and motion from the October 28, 2019 Special Town Meeting in the appendix in the voter handbook with the map.

Voted: Jared MacDonald moved and seconded by Peter Meier to recommend approval of Article 11 (ISWM land purchase) at the November 16, 2020 Special Town Meeting.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes
Vote: 5-0-0.

8) Correspondence

9) Adjourn

Voted Peter Meier moved and seconded by Jared MacDonald to adjourn.

Roll Call Vote: George Slade – Yes, James Potter – Yes, Jared MacDonald – Yes, Peter Meier – Yes, Judy Froman – Yes
Vote: 5-0-0.

Respectfully submitted – Carole Ellis, secretary.