Board of Selectmen
Minutes of February 7, 2012
Bourne Veteran's Building
Buzzards Bay MA 02532

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Town Administrator Tom Guerino

Don Pickard, Chairman
John Ford, Vice Chairman
Earl Baldwin (excused)
Peter Meier

List of documents:
AmeriCorp – packet of fliers of contact numbers and emails
Inspection, Plumbing and Electrical fees – 19 pages

Meeting called to order
7:00 pm by Chm. Pickard.

Note this meeting is being televised and recorded. If anyone is the audience is recording or videotaping, there is a need to acknowledge such at this time. Member of the Bourne Enterprise acknowledged recording tonight's meeting.

Moment of Silence/Salute the Flag

Public comment (non-agenda items)

Approval of Minutes
Ford MOVED and SECONDED by Meier to un-encumber executive minutes of 10/25/12 as amended. VOTE 3-0.

Meier MOVED and SECONDED by Ford to approve and encumber executive session minutes 12/21/11 as submitted. VOTE 3-0.

Meier MOVED and SECONDED by Ford to approve regular session minutes 4/19/11 as amended. VOTE 3-0. *Town Counsel opinion is that the current full board can vote.*

Correspondence
Meier read correspondence into record. All correspondence is on file in the Town Administrator's office.

Item C - notification entered into Chapter 11 filings.

Galon Barlow – President Cleveland recognition (signs)

Representing Historic Society, Chm. of the Board of Directors coming before the Board for the development and location of signs, including the bridge to recognize President Glover Cleveland's summer home.

Meier – questioned Federal regulations. He suggested locating to other suitable locations agreeable by the State.

Chm. Pickard – mentioned new signage bylaws coming before the Board in the future.

Ford – asked the proposed location of the signs; if on a State highway or bridge, he suggested talking to the Corps of Engineers. Signs would include coming in Bourne from Falmouth and from Wareham; and one going up the Bourne Bridge.

Meier MOVED and SECONDED by Ford to support the President Cleveland recognition by signage as presented by Mr. Barlow tonight. VOTE 3-0.

TA Guerino – said he would contact Congressman Keating, and the Department of Interior who may have suggestions and/or funding.

AmeriCorps – 20 minutes
Present to the Board current projects this year in town of Bourne, ways to volunteer with them and request our services. Providing annual report to the community as well as project proposals and contact information.

Projects include: snow fencing; Roland Dupont dedication ceremony; Bourne Historical Society – Valley Farm Thrift Store to transform to community garden.

Weekday duties:
2 days – group service projects – environmental focus
2 days – individual placements (Red Cross, CCC) – long term
1 day – community outreach – MLK day, canal day clean up

TA Guerino invited members of the AmeriCorps to introduce themselves as in previous years. Members indicated from where they were from and what school they attended.

Chm. Pickard – asked about Bourne projects. Mashnee Dike and the Roland Dupont dedication.

Donations can be made to the AmeriCorps Cape Cod, (508) 375-6869, www.americoprs@barnstablecounty.org

Licenses/Appointments

a. **One Day Liquor – Briggs/McDermott House**

Ford MOVED and SECONDED by Meier to approve Briggs/McDermott House request for one day liquor license on 9/29/12 from 5:30 pm – 7:30 pm for a wine/beer/cheese/music fund raiser per routing slip (BOH, FD); and to waive the one-day license fee. VOTE 3-0.

b. One Day Liquor – MS Society – MMA

Ford MOVED and SECONDED by Meier to approve MMA request for one day liquor license for MS Society wine and malt license on 6/23/12 from 2:00 pm – 9:00 pm per routing slip (BOH and others); and per Police Chief discretion with regard to road routes coverage. VOTE 3-0.

c. Appointment – Lauren Freed – Bourne Cultural – Education/Scholarships committees

Ford MOVED and SECONDED by Meier to appoint Lauren Freed to the Bourne Cultural and Education/Scholarships committees for terms to end 6/30/14. VOTE 3-0.

d. Appointment – Linda Masson – COA

Ford MOVED and SECONDED by Meier to appoint Linda Masson to the Council on Aging for a term to expire 6/30/12. VOTE 3-0.

e. Appointment – Jack Mulkeen – Bourne Human Services

Meier MOVED and SECONDED by Ford to appoint Jack Mulkeen to the Bourne Human Services for a term to expire 6/30/13. VOTE 3-0.

Comcast Cable Committee/Contract discussion

Chm. Pickard said at the last meeting there was a question of minutes of the committee. Mr. Schofield had no further comments with regard to the contract. He did meet with the Town Clerk and was instructed how to handle filing of minutes. He worked from his notes and all notes given from Atty. Epstein during proceedings that began 6/2/10 and filed with Town Clerk on Friday afternoon. Copies of notes and minutes were submitted to Selectmen before tonight's meeting.

TA Guerino said Town Counsel is looking at the contract.

Chm. Pickard asked if there was any public comment with regard to the contract. No public comment.

Chm. Pickard explained two issues: the contract; and the minutes. Contract has been passed to Town Counsel from Atty. Epstein who worked with the committee. The board can: excuse committee and thank them for service and vote on signed contract tonight; excuse committee and thank them for service and take 2 weeks to next meeting 2/23/12 for other members to review contract, get questions, if needed, forward to TA Guerino who will then forward to Epstein. Once the board has all their questions answered, the board can either vote for or against contract.

Ford – suggested waiting for a full board. TA Guerino to update Baldwin and that the board make a vote on 2/23/12.

Meier MOVED and SECONDED by Ford dismiss the Cable Advisory Committee and express gratitude for their work. VOTE 3-0.

Ford – thanked Mr. Schofield for three years' service.

TA Guerino will draft letter on behalf of the board to the committee and will have for the board's signature at the next meeting.

Energy Coordinator funding FY13
Bob Schofield, V-Chm. Energy Advisory Committee, discussed Energy Coordinator position. The position was funded first year by the Green Communities Act grant as Bourne bought Green Energy. The Energy Advisory Committee (EAC) charge was to find something meaningful for the community and furthering energy efficiency in the Town of Bourne. EAC came to the board to find a way to continue to fund his position. Thinking ahead, the town will have a Facilities Manager. In the meantime, Mr. Elrick is able to step forward with energy audits. He was able to add two (2) boilers in the library, saving installation of about $30,000 for the town. After Mr. Schofield spoke with the School Superintendent, he is looking to put Mr. Elrick on the school side for energy savings.

Chm. Pickard discussed funding the Energy Coordinator for another year. He is in support of the position. He also mentioned receiving letters from the EAC in support of the position.

Ford believes it is a good investment.

TA Guerino has not put position in the budget at this time and is waiting for the Board of Selectmen 's determination. He feels the position is necessary even with a Facilities Manager and will add into the budget moving forward at $14,600.00.

Board of Survey – Taylor Road
Meier – spoke with Building Inspector. The board will table discussion at this time.

Inspection, Plumbing & Electrical Fees
Packet handed out by Roger Laporte. It has been two (2) years ago from the last increase. Most of the items were slight increases.

Meier MOVED and SECONDED by Ford to approve the increase of fees of inspection, plumbing and electrical as submitted. VOTE 3-0.

Mr. Laporte said the new fees are effective as of tonight, 2/7/12.

Town Administrator Report
TA will defer as he is working on the budget. He will have discussion for next week and will have personnel issues to come to the Board with regard to new hirings.

Selectmen business

a. Revote and sign Presidential Primary Warrant

TA Guerino said re-vote is required as there was a piece missing from Secretary of the State office.

Meier MOVED and SECONDED by Ford to sign Primary Warrant for 3/2/12 to hold elections at various town buildings. VOTE 3-0.

b. Discussion regarding Town Counsel opinion – Waterway Rules & Regulations

Town Counsel in receipt of documents and has not completed his review. Ford spoke with Town Counsel and wasn't asked, at the time in their duties and policy making, the part which was policy making. TA Guerino reviewed with Ford who agreed to bring before the board tonight, the board to vote. Town Counsel will send written memorandum with regard to the policy making duties of the Board of Selectmen.

TA Guerino discussed Mr. Mulvey's inquiry of Chapter 90 issues discussed with regard to Waterway Rules and Regulations at a previous board meeting. This information was handed to Town Counsel for opinion, which brings policy setting responsibilities and authority of the Selectmen by Charter.

Ford MOVED and SECONDED by Meier to seek Town Counsel opinion to cover policy setting as what to do with fees, can split lists for having outhaul and moorings; upon death of outhaul mooring, when can leave to spouse or family; grandfather outhauls on public property and allow private to have one (1) outhaul; include setting description of what a commercial mooring is and who can apply and how to get commercial moorings; number of moorings to be held by one individual. VOTE 3-0.

Mr. Mulvey asked if Town Counsel has responded to original opinion. TA Guerino to give copy to Mr. Mulvey.

Selectmen's Business

Meier – recognized the retirement of McGonagle and asked TA to send letter on behalf of the Board. He would like to put the IT position description on a future agenda item; Bourne Housing Rehab Program and assessment schedule - 2/8/12 meeting at the Community Building - formal meet and greet. Code work – Buzzards Bay is a target area for a grant to choose 15 people, provided income eligible, to rehab homes (shingling roofs, bathrooms/kitchens ADA compliant). Criteria is an annual salary of $44,000 for one person. TA Guerino added that numbers do change and Coreen Moore will add those in. Applications are due 2/14/12 and the lottery will be on the 2/17/12.

Ford – agrees with having resources to cover IT Director when she takes sick leave/vacation. He wants to see if the $3,000 is enough to cover. Attended committee with regard to the

ceremony for 100th canal anniversary; attended the Main Street Steering Committee moving forward.

TA Guerino – Admiral Gurnon was granted a plaque and honored the State Pier building renovations to adhere to the historic architecture. He was pleased the Society for Historic Preservation asked him to attend.

Chm. Pickard – From Town Clerk: Annual town election – 5/15/12; nomination papers will be available on 2/14/12, the last day to pick up papers is 3/23/12. Last day to file is 3/27/12; last to withdraw 4/4/12; last day to post is 5/8/12; election day is 5/15/12; and the last day to register is 4/17/12. There are openings for the Town Clerk, Moderator, Recreation Authority, and Selectmen positions open to name a few.

c. Town Administrator Contract

Discussion is deferred.

Adjourn

Meier MOVED and SECONDED by Ford to adjourn. Meeting adjourned at 8:14 pm. UNANIMOUS VOTE.

Respectfully submitted,
Lisa Groezinger, sec.