

**Board of Selectmen
Minutes of June 26, 2012
Bourne Community Building
Bourne, MA 02532**

.....

TA Guerino

John Ford, Chairman
Don Pickard, Vice-Chairman
Peter Meier, Clerk
Earl Baldwin
Linda Zuern (excused)

Members of the Press: Diana Barth, Bourne Enterprise and Paul Gately, Bourne Courier

List of documents

Meeting called to order

7:01 pm by Chm. Ford

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time

Moment of Silence/Salute the Flag

Public Comment

None

Approval of minutes

Pickard MOVED and SECONDED by Meier to approve and encumber Executive Session minutes of 6/05/12 as submitted. VOTE 4-0.

Pickard MOVED and SECONDED by Meier to approve and unencumber Executive Session minutes of 6/19/12 as amended. VOTE 4-0.

Pickard MOVED and SECONDED by Meier to approve and unencumbered Executive Session minutes of 6/12/12 as submitted. VOTE 4-0.

Pickard MOVED and SECONDED by Meier to approve regular session minutes of 6/19/12 as amended. VOTE 4-0.

Correspondence

Meier read correspondence into record. Copies of correspondence are available at the Town Administrator's office.

Item E – TA Guerino will send to the board.

Item F – annually approved by the board from the Chamber of Commerce.

Licenses/Appointments/Easements

a. Change of Manager at Cranberry's LLC from Jay Chapin to Samantha V. Burger

Pickard MOVED and SECONDED by Meier to approve Cranberry's LLC at 618 MacArthur Blvd, Pocasset request for Change of Manager request from Jay Chapin to Samantha V. Burger per routing slip. VOTE 4-0.

Pickard MOVED and SECONDED by Meier to approve Cranberry's LLC at 618 MacArthur Blvd, Pocasset request for Change of Name from Cranberry's LLC to Cranberry's Restaurant & Pub The Bog. VOTE 4-0.

b. Committee Renewals

Pickard MOVED and SECONDED by Meier to re-appoint Donald M. Morrissey to the Council on Aging for a term to expire 6/30/16. VOTE 4-0.

Pickard MOVED and SECONDED by Meier to re-appoint Mary P. Reid to the Historic Commission for a term to expire 6/30/15. VOTE 4-0.

Pickard MOVED and SECONDED by Meier to re-appoint Gioia Dimock (associate member) to the Historic Commission for a term to expire 6/30/13. VOTE 4-0.

Pickard MOVED and SECONDED by Meier to re-appoint Donald Morrissey to the Recreation Committee for a term to expire 6/30/15. VOTE 4-0.

Pickard MOVED and SECONDED by Meier to re-appoint Susan Cronin, Janet Hughgill, Edward Linhares and Judith Shorrock to the Special Works Opportunity Program for terms to expire 6/30/13. VOTE 4-0.

Updates on the Following:

a. Council on Aging (COA) recruitment update

Hiring Committee includes Ms. McDonald (Friends), Vice President of the COA, COA Director of Sandwich, HR Director and TA Guerino. Narrowed search to 2 or 3 applicants; 2 for discussion this evening. Upon TA Guerino's return from vacation, he will finalize recommendations for his

appointment and will bring to the board. This is a good and open process. He has been involved in interview process pleased how it has gone to date.

b. Facilities Manager

Interview process will begin in 2-3 weeks (closer to 3 due to scheduling). There are 20 applications all. He is looking to expand the hiring committee and is reaching out to an applicant, which is not public at this time. Hiring of position is about 5-6 weeks out.

c. Accountant

Finance Director Linda Marzelli is currently interviewing and in the process of making an offer. This position will start within the next 2-3 weeks.

d. Library Technology professional

HR Director, Friends of Bourne Library and the Asst. Director of the Library are on the Hiring Committee. An offer is pending and should it be accepted, TA will inform the board which should be available by the end of this week.

Ford – inquired about an update on the Cable Studio. TA Guerino said Attorney Epstein is working with Dianne Flynn. An application has been developed. Nine members of the Board of Directors to be put on application moving forward to the Government. Once accepted by the IRS, there is a tentative approval until complete application review process. This process is moving in accordance with the timetable in place. Looking for preliminary approval for when Comcast approves so the town has the ability to move forward.

Meier – inquired about the surcharges since May. TA Guerino said the \$2.50 per month will be charged in escrow until the cable studio is up and running. The town has received a franchise check in the amount of \$20,000, including a check (which is more) relative to the renewal portion.

Chm. Ford – received an e-mail from A. Carr addressed to the board and requested to put into correspondence for the 6/26/12 meeting.

Chm. Ford – raised issue with e-mail with regard to the lifeguards. TA Guerino sent the board received e-mail from the Recreation Director. He commends Ms. Caron and staff in trying to obtain lifeguards. The town will be able to staff 4 beaches. He raised concern over 2 advertisements for Bourne lifeguards on Craig's List which are not town-sponsored advertisements. They are notifications only. The board needs to move forward, as the season is opening this Saturday. No more tests will be given at this point. He is planning to continue with the process for Sagamore, Hen Cove, Monument Beach and Electric Avenue. The town is offering 2 full sets of swimming lessons. The town also has the ability to provide OT if needed. He regrets the numbers weren't there for Gray Gables, but the town has to move ahead.

Meier – he doesn't want to completely shut off Gray Gables as the board gave their word for lifeguards at a 5th beach. He doesn't want the public to think the board didn't do due diligence.

Pickard – said the TA told the board he would do his best, but it is unfortunate not to have lifeguards at Gray Gables. The Recreation Director did a stellar job for the 4 beaches. Liability policies were taken out and while it doesn't completely cover, the town has done due diligence.

Chm. Ford – lifeguards is competitive today. TA Guerino said it is because of money. While Bourne is in the high middle range for pay rates, applicants accepted positions but found another job that fit better to their schedules.

Chm. Ford – asked about pre-certified. TA Guerino said as far as life-savings certificates, applicants had a difficult time passing a fairly basic swim test. There is no State pre-certification.

TA Guerino – there will be 3 lifeguards on duty with a 4th to cover brakes or put on a raft.

Meier – attended the Food Pantry 20th Anniversary and the WWII Exhibit at the Library.

Chm. Ford – met with TA Guerino to discuss moving the Clerk's Office to the Tax Collector's office. He asked TA Guerino about getting more space through CPA funds. TA Guerino said it wouldn't qualify as it isn't a historic renovation.

Mr. Mulvey – capital expenditures for the DPW, Police HQ, Fire HQ, Sewer, Peebles re-built and now a Town Hall expansion – 6 capital expenditures moving forward.

Town Administrator's business

None.

Selectmen's business

Ford – 6/26/12 – Goal wrap-up.

Meier – the 2nd annual St. Peter's Church-on-canal Family Fun Party at the St. Peter's Church will be held on 7/7/12 from 10:00 am – 4:00 pm at 165 Main Street, Buzzards Bay (7/8/12 rain date).

Ford – attended the 7/14/12 Three-Mile Look Dedication; discussed the board being in compliance with procedures and bylaws to approve minutes within 14 days on regular meetings and 7 days for executive session minutes.

First Reading of Personnel Policy

TA Guerino said once the board votes approval of the First Reading, it will go out to all Departments, Union Stewards and all parties having invested interest. He will give time for all parties to review and get comments in (including BOS) for the 7/24/12 BOS meeting. The second reading will be on the BOS meeting of 7/17/12.

Discussion held, but no vote was taken at this time.

Adjournment

Pickard MOVED and SECONDED by Meier to adjourn meeting. Meeting adjourned at 7:30 pm.
UNANIMOUS VOTE.

Respectfully submitted,
Lisa Groezinger, sec.