



# TOWN OF BOURNE Design Review Committee

TOWN HALL · 24 PERRY AVENUE  
Buzzards Bay, MA 02532  
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Douglas Shearer, Chairman  
David O'Connor, Vice Chairman  
Marie Oliva  
Pam Matheson

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TOWN CLERK'S OFFICE  
**MEETING MINUTES**

BOURNE, MASS

**Date:** April 27, 2015

**Location:** Lower Level Conference Room  
Bourne Town Hall  
24 Perry Avenue, Buzzards Bay MA 02532

**Present:** Marie Oliva, Doug Shearer, Pam Matheson, David O'Connor

**Staff:** Coreen Moore

**Public:** Donna Sprague ( Lilybelle Florals)

Date Approved by  
DRC:  
*Lisa Devaney*  
Signed: 5/1/15

Meeting was called to order at 9:03 am.

1. **Acceptance of the minutes:**
  - a. On a motion to accept the February 23, 2015 minutes as presented by D. O'Connor, seconded by P. Matheson and a unanimous vote, the minutes were approved.
  - b. On a motion to accept the March 23, 2015 minutes as presented by M. Oliva, seconded by D. O'Connor and a unanimous vote, the minutes were approved.
2. **Project Review: 279 Main Street:** The owner contacted the Town Planner to say that they could not be at the meeting. Continuance to March 4, 2015 meeting.
3. **Project Review: 304 Main Street:** No representative present. Package as submitted was reviewed by the committee. D. O'Connor made a motion to approve the temporary sign on the lawn for 30 days with the condition that the sign on the roof including the support structures were removed immediately. Seconded by P. Matheson and unanimously accepted by the committee.
4. **Project Review: 134 Main Street:** Donna Sprague presented two sign locations to the committee for review. D. O'Connor made a motion to accept the proposal which included hanging the sign below the roof eave to the right side of the door and over the top part of the window along with a stenciled ad applied to the glass with no more than 30% coverage of the glass. Seconded by P. Matheson and unanimously accepted by the committee.
5. **New Business:** D. O'Connor requested that enforcement be added to the agenda for the next meeting along with an invitation to Tom Guerino and Roger Laporte.

Meeting was adjourned at 9:29 am.

Recorded by Lisa Devaney