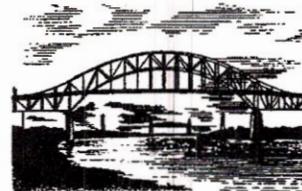


Douglas Shearer, Chairman
David O'Connor, Vice Chairman
Marie Oliva
Pam Matheson

TOWN OF BOURNE *Design Review Committee*

TOWN HALL · 24 PERRY AVENUE
Buzzards Bay, MA 02532
Contact: Coreen Moore, Town Planner
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MEETING MINUTES

Date: May 4, 2015

Location: Lower Level Conference Room
Bourne Town Hall
24 Perry Avenue, Buzzards Bay MA 02532

Present: Marie Oliva, Doug Shearer, Pam Matheson, David O'Connor

Staff: Coreen Moore, Tim Lydon

Public: David Clifford, 279 Main Street

Date Approved by DRC:	5/19/15
Signed:	CWM

Meeting was called to order at 8:59 am.

1. **Acceptance of the minutes:**
 - a. On a motion to accept the April 27, 2015 minutes as presented by D. O'Connor, seconded by P. Matheson and after a unanimous vote, the minutes were approved.
2. **Project Review: 199 Main Street:** The business owner, Gregg Woodworth, was not present during the meeting. After the review of 279 Main Street, the committee returned to this project and discussed the permit application as submitted by the owner. The application does not present a design that complies with the by-law and the owner has not returned as requested with an alternative design. A motion was made by D. Shearer and seconded by M. Oliva to deny the permit. Unanimously approved by the committee.
3. **Project Review: 279 Main Street:** David Clifford presented the sign design and plot plan to the committee. The committee discussed the location, height of the sign, the west abutter's derelict sign posts and plantings around the sign base. The advantage/disadvantage of using awning signs was discussed. After discussion, M. Oliva made a motion to approve the graphic of the sign as presented with a maximum height from the ground to the highest point of the sign of 6'-0" and an installation location near the west property line. Seconded by D. O'Connor. Unanimously approved by the committee.

Owner requested a ten day extension for the removal of all existing building signage and sign brackets and supports. Unanimously approved by the committee.
4. Tom Guerino was scheduled to be at the meeting at 9:30 to discuss compliance with the committee. He was unavailable.
5. **New Business: Compliance**
 - a. C. Moore introduced Tim Lydon to the committee.
 - b. The committee discussed the possibility of having another Town come and talk at a meeting about how they handle compliance in their towns.

- c. The committee discussed the possibility of having T. Lydon appointed as a compliance officer. D. Shearer is going to send T. Guerino a letter with this request.

Meeting was adjourned at 9:54 am.

Recorded by Lisa Devaney