

**Agenda**  
**Board of Library Trustees**  
**Jonathan Bourne Public Library**  
**19 Sandwich Road,**  
**Bourne, MA**

RECEIVED  
2017 MAR 28 AM 8:47

**April 12, 2017**

**5:15 p.m.**

**Library Meeting Room**

TOWN CLERK BOURNE

Call to Order

- Is meeting being recorded?
- Correspondence to be presented
  - a. Status of letter to Garden Club – tabled until plan is approved
  - b. Status of letter to Town Administrator inquiring about status of plan for commencement of exterior projects
  - c. Letter to Community Preservation Committee inquiring about balance of remaining funds
  - d. Letter to Friends thanking them for their positive response to landscaping project
  - e. Email to Mr. Boyle and Mr. Leroy at Upper Cape Tech

New Business

- ACTION ITEM – Approval of minutes of the February 14, 2017 meeting
- ACTION ITEM – Approval of landscaping proposal

Old Business

- Director's Report
- Budget
  - a. Request clarification from Library Director on Longevity Line Item (5141) and Other Supplies – Magazines Line Item (5581) – February Budget Report
- Personnel
- Building and Grounds
  - a. Update on Exterior Projects
  - b. Irrigation System
  - c. Plaque in recognition of Upper Cape Tech's landscaping work
  - d. Plaque in recognition of June Small's contribution to landscaping work
- Friends of the Library Update
  - a. Determine amount of request to the Friends for funding landscaping project
- Discussion to finalize Library Director performance review

New Business

- Open Seats on JBPL Board of Trustees
- Corporate Support for Technical Support and Guidance

Break into Executive Session (approximately 30 minutes)

- Discussion regarding Library Director performance review

Resume Regular Trustees Meeting

Next Meeting

- Set Future Agenda Items
- Set Date and Time for May Meeting

Adjournment

Respectfully submitted:

*Stephanie Kelly*