

**Town Administrator's Report**  
**February 20, 2024 Select Board Meeting**

- The final rooftop units at the Community Building have now been installed. Trane is resolving the final outstanding items on the deficiency list and a fully functioning HVAC system will be operational soon.
- I did attend a listening session sponsored by the Commonwealth as part of their “Resilient Coasts” planning initiative. I will continue to share information about this as I receive it, and I will pay attention to specific programs that align with Bourne’s coastal concerns, especially with regards to low laying roads and infrastructure.
- Finance and I are working to close a budget gap that has arisen after receiving the preliminary Cherry Sheet numbers. We have also just been made aware of an error from the Barnstable County Retirement Board that has increased the Town’s assessment for FY25. I will be back before you in March to discuss some options for rebalancing the budget in advance of Town Meeting.
- I’d like to congratulate Chief Cody and the Fire Department for securing a Firefighter Safety Equipment Grant in the amount of \$19,000 from the Executive Office of Public Safety and Security and the Department of Fire Services.
- For the 1<sup>st</sup> month of the new year, ISWM has diverted 1.36 tons of food waste from the landfill.