

**Town Administrator's Report
December 5, 2023 Select Board Meeting**

- I would like to remind everyone that the Recreation Department's Winter Dance is December 13th and advanced registration is required. Details can be found on the Rec Department's website.
- I've received some questions about the Town's online customer self-service portals. Many of these tools were implemented during the COVID emergency to provide more options to the public. No recent changes have been made and the services and procedures are generally the same as last year for annual permit applications and license renewals. If members of the public have questions or need assistance, please encourage them to reach out to the Department that issues the license, or the Town Administrator's Office. We want to assist them and make sure that they are able to conduct their business. I understand that some individuals may have complaints that the process could be more "user friendly." I am interested in hearing their ideas to better understand if other options are available. However, my primary goal is ensuring the security and safety of the Town's banking information and our customer's sensitive information. Finally, I want to explain that these online portals, including the Town's website and online permitting platform are not maintained by our IT resources. The Town has entered into service and support contracts with the companies that provide the online products. We do not request or expect that these services be managed through the IT contract with Barnstable County.
- I've received confirmation from the Army Corps of Engineers that there are no planned lane closures on either bridge during 2024. Their message to me reads, "happy to report that we have no scheduled construction work on the Sagamore next year that will require lane restrictions. There is always the chance that we'll need to be on the roadway for minor pavement repairs, but this will not include lane restrictions. On the Bourne Bridge, we are planning for a spot painting project that we expect to start up next summer but this painting work will all be below the roadway and will not require lane restrictions."
- As of December 1, ISWM has diverted 6.97 tons of food waste in calendar year 2023.
- Significant HVAC work has been completed at the Sagamore Fire Station as part of Trane's ESCO project this past week. The wiring has also started at the Community Building for new controls. Liz and Sean have also been managing the masonry project at the Library to stabilize the front wall, which is almost finished. They are also busy training on the new controls and conducting the quarterly boiler inspections at all the town buildings.